

# East Greenwich School District

## Grading Policy

### **Grading policy Committee Members:**

Alice Meeks, 6<sup>th</sup> Grade Teacher

Amanda Black, Special Education Teacher

Brittany Broomall, 4<sup>th</sup> Grade Teacher

Courtney Morris, Instructional Coach

Allison Hymer, 2<sup>nd</sup> Grade Teacher

Melissa Stuis, Special Education Teacher

Joan Collis, Basic Skills Teacher

Dannielle Benedetto, Art

Dr. Kimberley Chiodi, Director of Curriculum and Instruction

Dr. James J. Lynch, Superintendent of Schools

Effective 9/1/2014

Why do we need a grading policy?

What makes up a final grade?

How much weight is given for each grading component?

What is a test recovery opportunity?

## Why do we need a grading policy?

The district desires to establish consistency between all grade levels regarding assignment of student grades.

A Grading Committee was formed during the 2013-2014 school year to make recommendations on the following areas:

- components of a grade
- weighted values of grading components
- letter vs. numeric grading system
- Grade Recovery program
- Future Report Card Format

## **What makes up a final grade?**

A final grade is made up of a graded work recorded in Realtime™ from the following three categories:

Supportive Assessments

Secondary Assessments

Primary Assessments

## District Grading Policy Types of Assessments

Category	Rationale and Sample	Assessment Ranges by Subject Area	Related Arts
<b>Supportive Assessments</b>	<p><b>Purpose:</b> to reinforce instruction and facilitate comprehension.</p> <p><b>Examples Grades B-2</b> Homework, guided practice, outlines, center work, binder checks/notebook checks...</p> <p><b>Examples Grades 3-6</b> Homework, guided practice, outlines, center work, binder checks/notebook checks, spelling quizzes, grammar quizzes and math facts, small home-based projects.</p>	<p><b>Beginners</b> minimum of 5</p> <p style="text-align: center;"><b>Grades 1-6</b></p> <p style="text-align: center;">Science 1-5 Language Arts 10-20 Math 10-20 Social Studies 1-5</p>	<p>The Related Arts will use a standards-based rubric that reflects skills, concepts and products for that grade level. A rubric for each content area showing what is needed to meet “mastering the standard” level will be distributed to students at the beginning of each marking period, and the interim progress reports will reflect only academic and behavioral comments while the end of the marking period will reflect both comments and an assessment of progress toward the standard.</p>
<b>Secondary Assessments</b>	<p><b>Purpose:</b> ongoing or formative assessments to guide instruction.</p> <p><b>Examples Grades B-2</b> Quizzes, graded practice, smaller labs, minor writing responses, journal entries, outlines, smaller-based projects, spelling quizzes, timed math facts quizzes.</p> <p><b>Examples Grades 3-6</b> Quizzes, graded practice, smaller labs, minor writing responses, journal entries, outlines, smaller-based projects, essential question journals.</p>	<p><b>Beginners</b> minimum of 5</p> <p style="text-align: center;"><b>Grades 1-6</b></p> <p style="text-align: center;">Science 2-6 Language Arts 10-15 Math 8-10 Social Studies 2-6</p>	
<b>Primary Assessments</b>	<p><b>Purpose:</b> Summative assessments to evaluate mastery/comprehension</p> <p><b>Examples Grades B-2</b> Monthly writing prompts, unit assessments, performance based assessments, tests, major projects (school based), major essays, extensive labs.</p> <p><b>Examples Grades 3-6</b> Monthly writing prompts, unit assessments, performance based assessments, tests, major projects (school based), major essays, extensive labs.</p>	<p><b>Beginners</b> minimum of 5</p> <p style="text-align: center;"><b>Grades 1-6</b></p> <p style="text-align: center;">Science 1-3 Language Arts 3-5 Math 2-5 Social Studies 1-3</p>	

\*Assessment Ranges by Subject Area are a minimum. Maximum ranges will be determined by each grade level in grades B through 4 and by content areas in grades 5 and 6. This information will be distributed and posted yearly. Related Arts are: art, music, foreign language, technology, library and physical education.

How much weight is given for each grading component:

## Elementary Beginners - 6<sup>th</sup> Grade

Language Arts, Mathematics, Science, Social Studies

Supportive Assessments	10%
Primary Assessments	65%
<u>Secondary Assessments</u>	<u>25%</u>
Total Assessments	100%

Related Arts

Standards Based Rubric – refer to previous page

# Grade Equivalents Legend

1st – 6 <sup>th</sup> Grade Report Card Symbols	
A	92 +
B	83 - 91
C	74 - 82
D	65 - 73
F	0 - 64

Beginners /Related Arts	
M	92+
W	74-91
N	73-Below

Grades will be reported as letter grades on report cards

M= Masters the standard

W = Working towards standard

N = Not meeting standards

# Primary Assessment Recovery Opportunity (Grades 1 – 6)

The School District supports a recovery opportunity given the following parameters:

- < 65 % test grade only
- once per marking period/subject area
- Recovery Opportunity Notice Form (notification) will be issued
- Parent signature required
- Up to 5 school days to retest **after** date of notification \*

\* Retake should be scheduled for at least three days after notification (but no more than five), unless student opts to retake it prior to then.

Student: \_\_\_\_\_

Date: \_\_\_\_\_

## Recovery Opportunity Notice

Dear Parent/Guardian –

Your child earned <65% on the following test given on \_\_\_\_\_:

Test: \_\_\_\_\_

Subject: \_\_\_\_\_

Your child is eligible for a retake of this test on \_\_\_\_\_. If your child chooses to take the retest, the (average) of the two grades will be recorded (up to a max. of 90%). If your child does not choose to take the retest, the original grade will stand.

Thank you,

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This **Recovery Opportunity Notice** requires a parent signature. This form must be returned before the retest date noted above.

I, \_\_\_\_\_, understand that my child has been offered this Recovery Opportunity and can retake the above test on the date provided above.

\_\_\_\_\_  
(Parent/guardian signature)