

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
August 14, 2012

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:04 p.m.

Governing Board of Trustees present: Sharon Stys,
Jan Baird, Jorge Hernandez, Layla Avila, Sylvia Macias.

Others present: Dr. Erich Kwek, Superintendent
Gail Baxter, Associate Superintendent of Educational Services
Rick Holash, Associate Superintendent of Business Services.

FLAG SALUTE

The flag salute was led by Trustee Baird.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

No comments.

REPORTS

Dr. Kwek announced that Employee Orientation and Employee Recognition has been scheduled for October 1, 2012. This meeting will be held in the early afternoon. Board members are invited.

Principals have returned to their schools. Schools and the grounds are being readied for the return of students on August 29th.

The South Whittier School District, as well as other districts, have been granted conditional budget approval due to items that have to be negotiated. Our budget was approved by the Board of Trustees as positive and able to meet its obligations for the next three years.

Dr. Kwek and Dr. Fraijo attended the "2012 South Whittier Educate and Celebrate Festival" held last Saturday at Adventure Park. Unfortunately, there was a small turn out for this event but various parents did want to discuss Graves Middle School with the administrators. Trustee Baird also participated.

CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held July 24, 2012.

Approval of Purchase Order List No. 02

Approved purchase order list no. 02 for purchases submitted prior to August 14, 2012.

Approval of Contract List No. 02

Approved contract list no. 02 for services provided prior to August 14, 2012. Contracts include:

12-13-002: contractor – Azusa Pacific University, service – student teaching agreement, duration – 07/01/2012 to 06/30/2015, amount – no charge;

12-13-003: contractor – All City Management, service – crossing guard services, duration – 07/01/2012 to 06/30/2013, amount – not to exceed \$23,892.00;

12-13-004: contractor – Asset Works, service – asset verification tracking, duration – 07/01/2012 to 06/30/2013, amount - \$8,500.00.

CURRICULUM

Consolidated Application – Spring Collection

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried the Consolidated Application – Spring Collection was approved. This application funds Title I, Title II, Title III (LEP) and Economic Impact Aid (EIA).

BUSINESS

Resolution No. 12-13-02 – Certification of Signatures

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried resolution no. 12-13-02: Certification of Signatures, was approved. This resolution authorizes Marsha Escalante, Director of Special Education and Student Services to sign warrant orders for salary payments, orders for commercial payments, notices of employment and contracts effective July 1, 2012 through December 11, 2012.

GENERAL

Resolution No. 12-13-01: Resolution in Support of Schools & Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38)

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried resolution no. 12-13-01: Resolution In Support of Schools & Local Public Safety Protection Act (Proposition 30) and Our children Our Future: Local Schools and Early Education Investment Act (Proposition 38) was approved. Both of these proposed propositions, if approved, will provide needed revenue to public schools.

GENERAL

Proposed Board Policy 7110 – Facilities Master Plan

The Board of Trustees conducted the first reading of proposed Board Policy 7110 – Facilities Master Plan.

Proposed Board Policy 7214 – General Obligation Bonds

The Board of Trustees conducted the first reading of proposed Board Policy 7214 – General Obligation Bonds. A modification will be made on this proposed board policy, page 2, the recommended new language will read: *“The Superintendent or designee shall ensure that the annual, independent performance and financial audits conducted pursuant to items #3 and #4 above are issued in accordance with the U.S. Comptroller General’s Government Auditing Standards. He/she shall submit the most recent audits to the citizen’s oversight committee by March 31 of each year.*

Proposed Board Policy 0410 – Nondiscrimination in District Programs and Activities – Second Reading and Possible Adoption

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried proposed Board Policy 0410 – Nondiscrimination in District Programs and Activities was adopted.

Proposed Board Policy 5144.1 – Suspension and Expulsion/Due Process – Second Reading and Possible Adoption

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried proposed Board Policy 5144.1 – Suspension and Expulsion/Due Process was adopted.

Proposed Board Policy 5145.3 – Nondiscrimination/Harassment – Second Reading and Possible Adoption

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried proposed Board Policy 5145.3 – Nondiscrimination/Harassment was adopted.

Proposed Board Policy 5145.7 – Sexual Harassment – Second Reading and Possible Adoption

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried proposed Board policy 5145.7 – Sexual Harassment was adopted.

California School Boards Association – Nomination for Director-at-Large, Asian/Pacific Islander and Director-at-Large Hispanic

There were no nominations made for either of these Director-at-Large positions.

PUBLIC COMMENTS ON
CLOSED SESSIONT ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:20 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:00 p.m. No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried Classified Personnel Report No. 08-14-12-02 was approved.

2012-2013 New Hire

Jasmine Layne Rich, Speech/Language Pathology Assistant, Lake Marie School, effective 08/24/2012

2012-2013 Substitute Lists

Robert DeMayo, Sub Custodian, District Wide, effective 08/15/2012

2012-2013 Reinstatement From Layoff

Alma Perez, Office/Health Clerk (from Library Clerk)

2012-2013 Extra Pay Assignments

Between 08/02/2012 to 06/13/2013 the participants listed below will work a total of 15 hours administering CELDT, as required, district wide. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Angelica Alvarado, Maria Ankeney, Yolanda Brennan, Dawn Camargo, Xochitl Diaz, Maritza Dionisio, Asuncion Gomez, Stephanie Gonzales, Marisa Hernandez, Christine Miovsky, Olivia Morquecho, Alma Perez, Mayra Rivera, Cynthia Rodriguez, Armida Romero, Laura Tovar, plus two alternates

On 08/24/2012 and 08/27/2012 the participants listed below will attend a Crisis Prevention Intervention (CPI) two day training at the District Office Board Room. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Christine Miovsky, Jeanie Goble, Marisa Hernandez, Kristina Cruz, Maria Quijano, Hortencia Gonzalez, Victoria Gonzalez, Maritza Dionisio, Josie Tafoya, Carmen Hernandez, Kimberly Castellon, Debbie Harich (sub), plus two alternates

Monte Vista School – Between 09/06/2012 through 06/12/2013 the support staff listed below will provide child care during parent trainings and school events as per Single Plan Goal One (6.11). Participants will work up to 30 hours and be compensated at their regular rate of pay plus benefits.

Participants: Tenita Cordova, Cintia Mejia, plus two alternates

PERSONNEL
CLASSIFIED

Monte Vista School – between 09/06/2012 through 06/12/2013 the staff listed below will provide translating support at parent events and at IEPs as per Single Plan Goal One (6.5). Participants listed below will work up to 25 hours each and be compensated at their regular rate of pay plus benefits.

Participants: Laura Tovar, Elsy Cenicerros, Flor Garcia, Cintia Mejia, Stephanie Gonzales, two alternates

Monte Vista School – between 09/06/2012 through 06/12/2013 the support staff listed below will provide CORE supplemental enrichment activities to targeted students and parent groups as per Single Plan/Goal One 2.1/2.2. Participants will work up to 40 hours each and be compensated at their regular rate of pay plus benefits.

Participants:

Dennis Arnold (20 hours), Linda Delao, Connie Guerra, Josie Tafoya, Elsy Cenicerros, Silvia Chacon, Tenita Cordova, Victoria Gonzalez, Cintia Mejia, Maritza Dionisio, plus three alternates

Monte Vista School – between 09/04/2012 through 06/06/2013 the staff listed below will provide Homework Support in the Homework Center/Computer Lab as per Single Plan Page 8/goal 2.1/2.2.

Participants will work up to 40 hours each and be compensated at their regular rate of pay plus benefits.

Participants: Laura Tovar, Elizabeth Morris, plus two alternates

Food Services

Between 07/30/2012 through 09/30/2012 the participant listed below will provide food services support in the absence of a supervisor. Participant will work up to 80 hours and be compensated at her regular rate of pay plus benefits.

Participant: Jill Wehner, Cafeteria Helper

PERSONNEL
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Certificated Personnel Report No. 08-14-12-02 was approved.

2012-2013 Extra Pay Assignment – Move Instructional Materials – Monte Vista School – Effective 08/01/2012 through 08/23/2012 – Ratification

Teachers: Karen Fuller, Lisa Allen, Margaret Gardner

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – CELDT Testing for the 2012-2013 School Year – District Wide – Effective 08/02/2012 through 06/13/2013 – Ratification

Teachers: Tracy Boettl, James Brannan, Roberta Ellis, Valerie Favrow, Susanna Francia, Roxanne Grago, Lucilla Gutierrez, Donald Holtz, Denise Killackey, Alicia Lizarzaburu, Christopher Losoya, Brandon Mitsunaga, Cindy Murray, Lani Namahoe, Ai-Minh Nguyen, Sara Payne, Stacy Pentel, Audrey Radley, Amanda Riisager, Elisabel Santos-Scott, Mary Szak, Christine Thornton, Esther Vargas-Hollar, Patricia Vega-Jeter, Debra Wease, Maria Westbrook plus two alternates

2012-2013 Extra Pay Assignments – Leadership Team Meetings – Ratification

Carmela School – Effective 08/15/2012 through 06/2013 – Ratification: Yvette Arbiso-Wroe, Silvia Bobluk, Valerie Favrow, Christopher Losoya, Elisabel Santos-Scott, Gina Shepherd, Belinda Stevens-Bernal, Sylvia Villaseñor plus one alternate

Lake Marie School – Effective 08/23/2012 through 06/2013: Ruby Acosta, Denise Killackey, Tammy Keiser, Patricia Vega-Jeter, plus one alternate

Los Altos School – Effective 08/23/2012 through 06/2013: Carmen Cervantes, Michelle Pierce, Laura Stillman, Karen Metcalfe, Michi Tanimoto

2012-2013 Extra Pay Assignment – Kindergarten Student Assessment – District Readiness Test – Effective 08/16/2012 through 08/28/2012

Carmela School: Silvia Bobluk, Eileen Chia, Elisabel Santos-Scott, Belinda Stevens-Bernal, Esther Vargas-Hollar, Debra Wease
Lake Marie School: Ruby Acosta
Los Altos School: Michelle Pierce, Gloria Berry-Siemers, Karen Metcalfe

2012-2013 Extra Pay Assignment – Transitional Kindergarten Program Pre-Planning – Effective 08/15/2012 through 08/23/2012

Lake Marie School: Ruby Acosta
Loma Vista School: Gabriela Medina
Los Altos School: Michelle Pierce

2012-2013 Extra Pay Assignment – Teacher Training – Presenter Teacher – Planning for Transitional Kindergarten Program – Effective 08/15/2012 through 08/23/2012

Kaylene Merrill

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – Academic Interventions/Enrichment Activities – Effective 09/06/2012 through 06/12/2013

Monte Vista School: Tamara McGarry, Mary Szak, Priscilla Lopez, Carolyn Watters-Luis, Danyelle Spirilin, Allison Nakamura, Olegario Acosta, Catherine Rohlfing, Lisa Allen, Jennifer Yanagi plus five alternates

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – Homework Center/Computer Lab – Monte Vista School – Effective 09/04/2012 through 06/06/2013

Margaret Gardener plus one alternate

2012-2013 Extra Pay Assignment – Staff Training – Nurse – District Wide – Effective 08/20/2012 through 08/23/2012

Julie O'Connell

2011-2012 Resignation – Effective 06/13/2012 – Ratification

Michelle Grunwald, SDC/SH Teacher, Carmela School

2012-2013 Involuntary Transfers – District Wide – Effective 08/24/2012 to 06/13/2013

Teresa Castelli, from Carmela School-SDC/SH Pre-School Teacher to Lake Marie School SDC/SH Pre-School Teacher

Karen Fuller, from Monte Vista School-6th grade teacher to Lake Marie School 3rd/4th Grade Teacher

Carlos Rivera, from Carmela School-SDC/SH Teacher to Graves Middle School-SDC/SH Teacher

Connie Sava, from Los Altos School-Kindergarten/1st Grade Teacher to McKibben School-Kindergarten/1st Grade Teacher

Maria Westbrook, from Lake Marie/McKibben School-RSP Teacher to McKibben School RSP Teacher

2012-2013 Voluntary Transfer – Effective 08/24/2012 to 06/13/2013

Shari Tanimoto, from Graves Middle School-RSP/Mild Moderate Teacher to Lake Marie School at 50% and Los Altos School at 50%-RSP/Mild Moderate Teacher

Elisabel Santos-Scott, from Loma Vista School-1st Grade Teacher to Carmela School-Reading Intervention Teacher

PERSONNEL
CERTIFICATED

2012-2013 Involuntary Reassignment – Teachers – District Wide
Effective 08/24/2012 to 06/13/2013

Mark Fuentes, from Loma Vista School-4th Grade Teacher to Loma Vista School-5th Grade Teacher
Rose Matthews, from Loma Vista School-2nd Grade Teacher to Loma Vista School-1st/2nd Grade Teacher
Christine Thornton, from Carmela School-3rd/4th Grade Teacher to Carmela School-6th Grade Teacher
Teresa Almaraz, from McKibben School-2nd Grade Teacher to McKibben School-1st/2nd Grade Teacher
Carmen Cervantes, from Los Altos School-2nd Grade Teacher to Los Altos School-1st/2nd Grade Teacher
Margaret Gardner, from Monte Vista School-5th Grade Teacher to Monte Vista School-5th/6th Grade Teacher
Tammy McGarry, from Monte Vista School-4th Grade Teacher to Monte Vista School-4th/5th Grade Teacher
Roxanne Grago, from Lake Marie School-4th Grade Teacher to Lake Marie School-4th/5th Grade Teacher

2012-2013 Voluntary Reassignment – Teachers – District Wide –
Effective 08/24/2012 to 06/13/2013

Susanna Francia, from Loma Vista School-4th/5th Grade Teacher to Loma Vista School-4th Grade Teacher
Tammy Keiser, from Lake Marie School-3rd Grade Teacher to Lake Marie School-1st Grade Teacher
Alicia Lizarzaburu, from McKibben School-2nd Grade Teacher to McKibben School-4th Grade Teacher
Carmen Ornelas, from McKibben School-Kindergarten Teacher to McKibben School-2nd/3rd Grade Teacher
Audrey Radley, from Loma Vista School-5th Grade Teacher to Loma Vista School-5th/6th Grade Teacher

Public Hearing: Subsequent Term Waiver Request

A public hearing was held on a Subsequent Term Waiver Request - Speech, Language Pathologist Services Credential to provide an opportunity for communication on the matter. A Subsequent Term Waiver Request is being requested for Elise Contreras, effective August 24, 2012 through June 30, 2013. This position is needed for students per their IEPs.

The hearing was open on a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried. There was no discussion on the term waiver request. The hearing was closed on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried.

PERSONNEL
CERTIFICATED

Approval of the Subsequent Term Waiver Request – Speech,
Language Pathologist Services Credential

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the Subsequent Term Waiver Request – Speech, Language Pathologist Services Credential for Elise Contreras, effective from August 24, 2012 through June 30, 2013 was approved. This approval was needed for students per their IEPs.

ADJOURNMENT

Meeting adjourned at 7:02 p.m.