

**Security Check/Fingerprinting**

Each applicant for a position within the public school system shall be asked whether he/she has ever been convicted of a crime and whether there are any criminal charges pending against him/her at the time of application.

All offers of employment will be conditional upon the successful outcome of a criminal record check.

District employees shall within 30 days after they are hired submit to state and national criminal checks. District students employed by the school system are exempted from this requirement.

Applicants for positions requiring a state certificate, authorization or permit must submit to a check of DCF's Abuse and Neglect Registry, effective July 1, 2011. Applicants for positions not requiring state certification are required to submit to the DCF Abuse and Neglect Registry beginning July 1, 2012.

School nurses and nurse practitioners appointed by the Board or are under a contract with the Board shall also submit to a criminal history check pursuant to C.G.S. 29-17a.

Student teachers placed in District schools as part of completing preparation requirements for the issuance of an educator certificate, effective July 1, 2010, shall also be required to undergo the same criminal background checks already required for school employees.

Legal Reference: Connecticut General Statutes  
10-221d Criminal history records checks of school personnel.  
Fingerprinting.  
Termination or dismissed. (as amended by PA 01-173, PA 04-181,  
June 19 Special Session, Public Act No. 09-1 and PA 11-93)  
29-17a Criminal history checks. Procedures. Fees

**Policy Adopted: 02/27/12**