

<b>Group/Team:</b>	Sprague Governance Council		
<b>Location:</b> Conference Room	<b>Date of Meeting:</b> 4/9/19	<b>Start Time:</b> 2:35	<b>Finish Time:</b> 3:15

Attendance (include titles)				
Diane Bakewell (Principal) Vjollca Demiralli (Parent Liaison)	Shelby Goderre- (teacher) <b>(Absent)</b> Kristina Martinez (teacher) Kate Napolitano (reading teacher) Alana Lokites (teacher) Katie Brayton (social worker)	Mr. Kather (parent) Mr. Mastracchio (Parent) <b>(Absent)</b> Ida (community member) <b>(Absent)</b>		

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> <li>1. Be on time.</li> <li>2. Be an active listener.</li> <li>3. Stay on task.</li> <li>4. Phones on silent.</li> </ol> <p><b>Teaming Standard:</b> Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p><b>PURPOSE:</b></p> <ul style="list-style-type: none"> <li>To develop shared understanding of the systemic framework tied to instructional efficacy.</li> </ul> <p><b>ESSENTIAL QUESTION(S):</b></p> <ul style="list-style-type: none"> <li>How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom?</li> </ul> <p><b>Please bring with you:</b></p> <ul style="list-style-type: none"> <li></li> </ul>

Agenda Item	Time Allotted	Person Responsible
<p><b>Check-in</b> and review the objectives of this meeting and how they connect to the core work of improving <b>teaching and learning</b>.</p> <ul style="list-style-type: none"> <li>Identify recorder and timekeeper</li> <li>Parking Lot questions - if applicable</li> <li>Review next steps:</li> </ul> <p><b>Teaming Standard:</b> The agenda is developed and forwarded to all team members in advance of the meeting; agenda lists those topics for discussion and resolution that specifically align to the SIP/Blueprint (including relevant SLOs); agenda includes applicable teaming standards based on the purposeful intent of each agenda item. (p. 3)</p>		Team/facilitator
<p><b>EQ(s):</b></p> <ol style="list-style-type: none"> <li>1. Childsafe ID: <ol style="list-style-type: none"> <li>a. Mr. Nejaim (Alderman, community member) came to talk to Governance Council about Childsafe ID</li> <li>b. Childsafe ID is a free kit given to parents that contains important safety information about their child (fingerprints, school picture, info about identifying marks, hair follicle)</li> </ol> </li> </ol>		

<p>c. School will send home flyer to parents. Parents, if interested, will provide name/number and will be contacted by Mr. Nejaim's staff.</p> <p>d. A table will be set up for Parent Conference night with info and examples of the kit.</p> <p>2. Data: Attendance</p> <p>a. On April 3rd, Sprague's Chronic Absenteeism was at 12%. On April 9th, it was at 12.5%. The school goal for the end of the year is 6%.</p> <p>b. The district started the Rise and Shine campaign which will target absenteeism.</p> <p>c. As part of the Rise and Shine campaign, the district is currently looking for students to make a poster, write a poem, write a rap, sing a song, etc to be used in this campaign.</p> <p>3. Family Events:</p> <p>a. March- Literacy event for Kindergarten parents- not a good turnout so staff will try again in April</p> <p>b. April- Parent conferences on April 10th; Roller Magic Night (thru the PTO) will take place at end of April- 100 kids needed to attend but only 11 have signed up at this point; Kindergarten Literacy event will take place again- date TBD</p> <p>4. Letterhead:</p> <p>a. WAMS students drew some possible logos for Sprague. Council members discussed the choices.</p> <p>5. WatchDogs</p> <p>a. Process is continuing; funding source may change</p> <p>b. Parent liaison is compiling a list of possible participants.</p> <p>6. Other:</p> <p>a. Mr. Mastracchio resigns from the governance council.</p> <p>Nex Meeting: May 14th, 2019</p> <p>Teaming Standard:</p>		
Meeting Minutes taken by Kristina Martinez		
1.		

Next Steps			
Outcome	Evidence	Assigned to	Due Date

