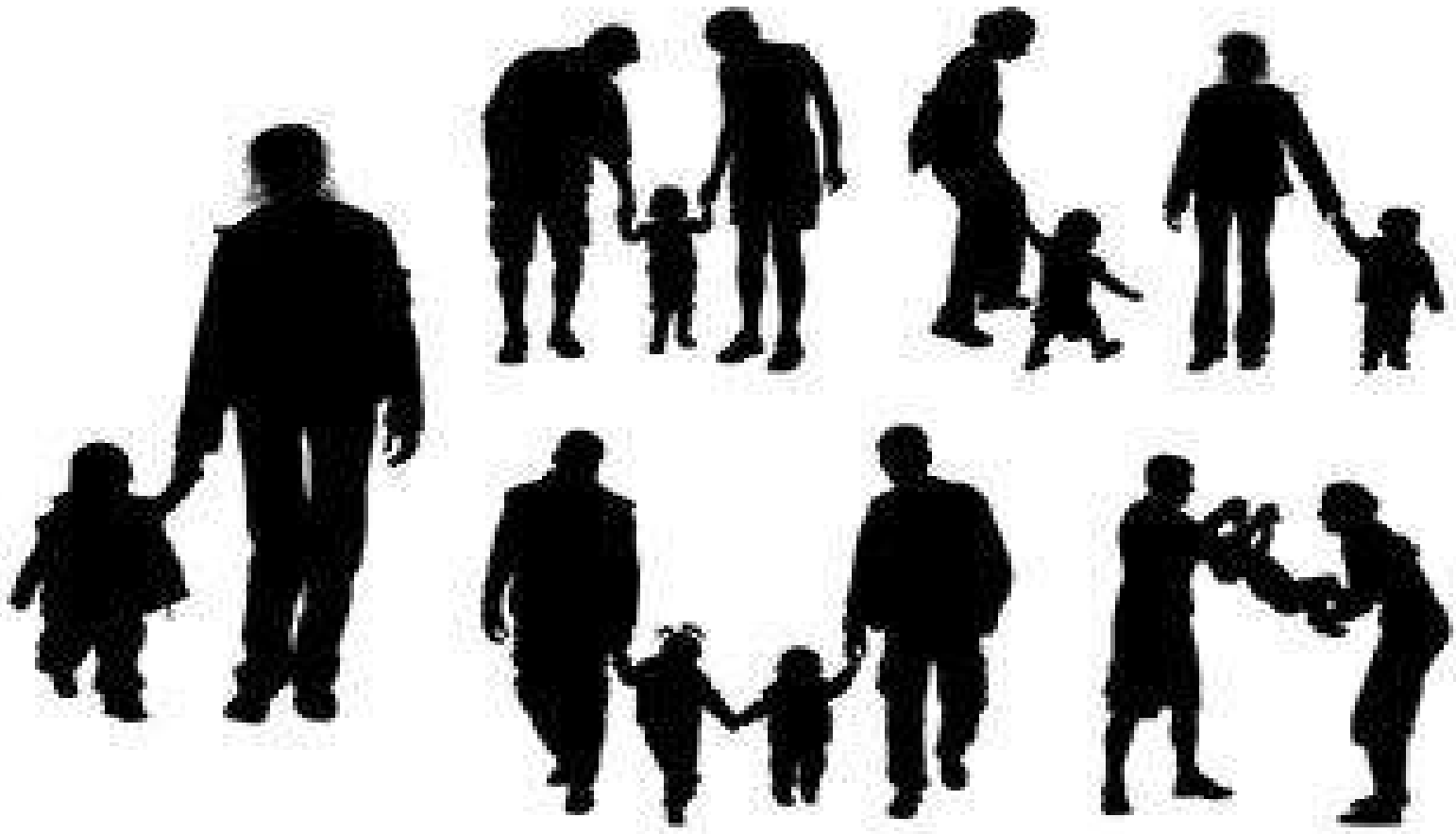




Mentoring Orientation

Mountain Island Lake
Academy

All volunteers are welcome to support the mentoring program at Mountain Island Lake Academy!



Goals & Expectations

- Complete the CMS volunteer online application and confidentiality requirements.
- Participate regularly with the assigned student.
- Leave notes about progress of assigned student.

Steps to Complete before you are paired:

- CMS volunteer online registration
<https://www.cmsvolunteers.com/volunteer.php?newflag=1>
- Student confidentiality form signed and returned
- Communicate your availability.
 - M/W/TH/F 8:45 – 10:45
 - Daily 2:00 – 2:45
 - Lunch Buddies 11:25-11:55

Sign-In Procedures

- Lobby Guard and pick up a room key.
- After signing in:
 - Report to 3rd grade class.
 - Take student to A flex for session and return student to class when finished.
 - Complete notes page after each session and sign out in office.

Information and Notes

- Folder in the office:
 - Student will provide an overview to introduce themselves to you.
 - Teacher will provide notes of needs and necessary information.
 - Mentor will summarize meeting.

Emergency Procedures

- Crisis Plan – Lock yourself in the room (3 minutes)
- Tornado Drill – Move to hallway, staff will assist
- Fire Drill – Exit the building to parking lot
- In case of emergency – call the office # on white phone
- Neglect or Abuse – Report to the classroom teacher!

<http://cmsnorthstar.weebly.com>



WELCOME

A LITTLE ABOUT OURSELVES

Question and Answer Time



So... What will you do?

- <https://vimeo.com/12615162>