

## **Business/Non-Instructional Operations**

### **School Facilities Use Account**

All receipts of money from the public rental of school facilities shall be promptly deposited and registered in a School Facilities Use Account. A quarterly report of activities of the account shall be made to the Board of Education. This account will be included in the Board of Education's annual audit.

This account will routinely reimburse the Board of Education payroll account for school facilities personnel who provide set-up, maintenance and clean up in support of each rental event.

Funds within the School Facilities Account shall be available, at the discretion of the Board of Education, for the following limited purposes:

1. Provide funding for routine repairs and supplies in direct support of the rental use of school facilities.
2. Provide funding for emergency and unexpected facilities expenditures for repairs and maintenance of facilities.
3. Provide funding for unanticipated or catastrophic increases in costs of vital operating supplies and services, for example, fuel or electricity.

The Boy Scouts of America, Big Sisters of America, Boys and Girls Clubs of America, Future Farmers of America, Girl Scouts of America, Little League Baseball, Inc. and any other group intended to serve youth under the age of 21 listed in Title 36 of the U.S. Code may use school property upon payment of suitable fees and costs according to the Board approved fee schedule.

The policy and governing regulations for school facilities rentals are explained in Policy 1330 – Use of School Facilities.

(cf. 1330 - Use of School Facilities)

Legal Reference: Connecticut General Statutes  
 10-239 Use of school facilities for other purposes  
 Equal Access Act, 20 U.S.C. ss 4071-4074  
*Good News Club v. Milford Central School*, Sup. Ct., 6-11-01  
 20 U.S.C. 7905 (Boy Scouts of America Equal Access Act  
 contained in No Child Left Behind Act of 2001)

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PUTNAM PUBLIC SCHOOLS  
 Putnam, Connecticut