



# Sargent School District

## OFFICIAL MINUTES

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### REGULAR MEETING

September 26, 2022

### BOARD OF EDUCATION

High School Library  
Sargent School District  
7090 N. CR 2 E.  
Monte Vista, Colorado

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#### 1. Preliminary

##### 1.01 Call to Order- 6:33 p.m.

The meeting was called to order at 6:33 p.m. by Michele Peterson, Board President from the High School Library, 7090 N. CR 2 E., Monte Vista, Colorado, Monday September 26, 2022.

##### 1.03 Pledge of Allegiance

##### 1.02. Roll Call

All board members were present and attending the meeting in person.

##### 1.04 Approval of Agenda

Mrs. Peterson asked for a motion to approve the agenda provided.

**Motion #1** (Motion to Approve the Agenda): Upon motion by Mrs. Mitchell second by Mr. Smartt, the Board of Education approved the agenda.

Motion by Mrs. Mitchell second by Mr. Smartt

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 2. Consent Agenda

## 2.01 Approval of Minutes

## 2.02 Financial Reports

## 2.03 Requisitions

Mrs. Peterson asked if there were any questions regarding the minutes from the previous meeting, financial reports or the three requisitions: Computer Information Concepts \$7,553.00 for annual renewal, Computer Lab Consulting \$ 14,985.00 for staff computers, and Valley Electric \$9,190.66 for the elementary intercom system. Discussion followed regarding different options to repair the elementary intercom system, other vendors looking at the system, and the insurance claim filed with CSDSIP.

Motion #2 (Motion to Approve Minutes, Financial Reports and Three Requisitions):  
Upon motion by Mrs. Mitchell, second by Mrs. Price, the Board of Education approved consent agenda.

Motion by Mrs. Mitchell second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price Mr. Smartt

## 3. Community Input

### 3.01 Items from the Community

Tamatha Eagles spoke about the following topics: Evaluation of the district's concussion protocol, CHSAA concussion protocol, contacting parents when players are injured and the High School football coaches.

## 4. Leadership Reports

### 4.01 Student Reports, Goals and Needs

Head Boy Mitchell Plane and Head Girl Stephanie Johnson spoke on the following topics: football, volleyball, staff night, cross country meet updates, golf season, homecoming activities, FFA's participation in the potato festival as well as the land judging competition, FBLA officer election, football fundraiser for Addie, college fair, junior high dance and junior high STUCO elections.

### 4.02 Staff Reports, Goals and Needs

Elementary Counselor Danielle Price talked about her participation with the CRHSE Dream Team. They have been working on and implementing a better way to service valley youth and to streamline services as well as providing resources for mental health services.

### 4.03 Principals Report

Mrs. Hemmerling reported on 3<sup>rd</sup> -6<sup>th</sup> swimming days, PEBC math training, MTSS training at Adams State, early release, and the 3<sup>rd</sup> grade class. Mrs. David reported she is working on the UIP and mentioned she will be contesting the low participation rating because the report is inaccurate due to UPS losing student tests. She is also planning on giving a presentation to her staff on generational gaps.

#### 4.04 Assessment

Mrs. Stambaugh reported on the following topics: the state has agreed to offer PSAT/NMSQT at no cost to the 11<sup>th</sup> graders to replace the lost PSAT 10, Miss Floriani is working to give the ASVAB test to all juniors and seniors, and junior high and high school students NWEA results.

#### 4.05 Board of Education

Mr. Smartt gave an update on the elementary sprinkler system. Mrs. Mitchell reported on the PTO meeting she attended and the BOCES meeting. Topics of discussion at the BOCES meeting were transition house for students with special needs who are over 18, and quarterly trainings for school boards. Mrs. Price reported the Sargent Education Foundation will meet to review mini grant applications and the winners will be announced next month. Mrs. Peterson noted she was not able to attend the DAC meeting. Mr. Burkhart reported he will be attending the CASB Delegate assembly meeting in October, and discussion followed regarding the CASB resolutions.

#### 4.06 Superintendent

Mr. Crowther reported on the following topics: MTSS grant meeting, the UIP, early release teacher professional development discussion items which include Randa evaluations, Dave Langford, SRO is planning to educate our students on the dangers of drugs, the major issues with the HVAC, and the door project. Discussion followed on the elementary building fire watch, fire inspections, and pumps.

### 5. Action Items

#### 5.01. Employment List- Katelyn Buetow

Mrs. Peterson noted the Employment List which included teacher contract for Katelyn Buetow, Secondary Science Teacher.

Motion #3 (Motion to Approve Katelyn Buetow Contract): Upon motion by Mrs. Price, second by Mrs. Mitchell, the Board of Education approved the employment of Katelyn Buetow.

Motion by Mrs. Price second by Mrs. Mitchell

Final resolution: Motion Carries

aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **5.01. Employment List- Danielle Price**

Mrs. Peterson asked for a motion to approve the contract addendum for Danielle Price.

**Motion #4 (Motion to Approve the Contract Addendum):** Upon motion by Mr. Burkhart, second by Mrs. Mitchell, the Board of Education approved the contract addendum for Danielle Price.

Motion by Mr. Burkhart second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mr. Smartt  
abstain: Mrs. Price

#### **5.01. Employment List- Penny Reider**

Mrs. Peterson asked for a motion to approve, Penny Reider's application for part-time Food Service Worker.

**Motion #5 (Motion to Approve Penny Reider's Application):** Upon motion by Mrs. Mitchell, second by Mr. Smartt, the Board of Education approved the employment of Penny Reider.

Motion by Mrs. Mitchell second by Mr. Smartt  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **5.01. Employment List-Bob Williamson**

Mrs. Peterson asked for a motion to approve Bob Williamson Facilities Manager.

**Motion #6 (Motion to Approve Bob Williamson):** Upon motion by Mrs. Price, second by Mr. Burkhart, the Board of Education approved the employment of Bob Williamson.

Motion by Mrs. Price second by Mr. Burkhart  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **5.01. Employment List-Substitute Teachers & Classified Substitutes**

Mrs. Peterson noted the substitute list which included substitute teacher applications for Tammi Plane and Samantha Wagar, classified substitutes Susan Lucero, Food Service Worker/ Custodial Maintenance, and Arnell McClellan substitute Bus Driver.

**Motion #7 (Motion to Approve Those Listed):** Upon motion by Mrs. Price, second by Mrs. Mitchell, the Board of Education approved substitute teachers, and classified substitutes.

Motion by Mrs. Price second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 5.01. Employment List- Resignation

Mrs. Peterson noted the resignation of Glen Sykes, Transportation Director.

Motion #8 (Motion to Accept His Resignation): Upon motion by Mr. Burkhart, second by Mr. Smartt, the Board of Education approved the resignation of Glen Sykes Transportation Director.

Motion by Mr. Burkhart second by Mr. Smartt  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 5.02 Extra Duty Pay Position Agreements

Mrs. Peterson noted the list of extra duty pay position agreements: Deanna Floriani, High School STUCO, Stephanie Mc Bartlett, High School STUCO, Stephanie Mc Bartlett 9<sup>th</sup> Grade Sponsor, Page Sewell 10<sup>th</sup> Grade Sponsor, Katelyn Buetow, High School Science Fair, Jake Medina, High School Head Boys Basketball Coach, Scott Consaul, Junior High Girls Basketball Coach, and Joseph Sierra, Junior High Boys Basketball Coach.

Motion #9 (Motion to Approve All Those Mentioned) Upon motion by Mrs. Price, second by Mrs. Mitchell, the Board of Education approved all extra duty pay position agreements.

Motion by Mrs. Price second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### 5.02 Extra Duty Pay Position Agreement

Mrs. Peterson asked for a motion to approve Michele Peterson 9<sup>th</sup> Grade Sponsor.

Motion #10 (Motion to Approve Michele Peterson 9<sup>th</sup> Grade Sponsor): Upon motion by Mr. Burkhart second by Mrs. Price, the Board of Education approved Michele Peterson, 9<sup>th</sup> Grade Sponsor.

Motion by Mr. Burkhart second by Mrs. Price  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Price, Mr. Smartt  
abstain: Mrs. Peterson

#### 5.03 District Accountability Committee Membership

Mrs. Peterson noted two new members to the District Accountability Committee, Clay Mitchell and Shon Davis.

Motion #11 (Motion to Approve Mr. Clay Mitchell for DAC Membership): Upon motion by Mr. Smartt. Motion not seconded.

Motion by Mr. Smartt  
Final resolution: Motion Failed

#### **5.03 District Accountability Committee Membership**

Motion #12 (Motion to Approve Mr. Shon Davis for DAC Membership): Upon motion by Mr. Burkhart, second by Mrs. Mitchell, the Board of Education approved Shon Davis for DAC Membership.

Motion by Mr. Burkhart second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **5.04 Family Medical Leave Insurance**

Mr. Crowther recommended that the district opt out of the employer participation for Family Medical Leave Insurance. Discussion followed.

Motion #13 (Motion to Choose Option 3- Decline Employer Participation in FAML): Upon motion by Mrs. Price, second by Mrs. Mitchell, the Board of Education declined employer participation in Family Medical Leave Insurance.

Motion by Mrs. Price second by Mrs. Mitchell  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **5.05 Lunch Price Increase**

Mrs. Peterson asked if there were questions on the increase in the lunch price; CDE recommendation is to increase adult lunch prices to \$4.45. Discussion followed.

Motion #14 (Motion to Increase Lunch Price): Upon motion by Mrs. Mitchell, second by Mr. Smartt, the Board of Education approved the adult meal lunch price increase.

Motion by Mrs. Mitchell second by Mr. Smartt  
Final resolution: Motion Carries  
aye: Mr. Burkhart, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

#### **5.06 Policy Revision List 1<sup>st</sup> Reading**

Mrs. Peterson asked if there were question pertaining to revisions to policies BEC- Executive Sessions, GBAB- Workplace Health and Safety Protections, GBEA- Staff

Ethics/Conflict of Interest, GBJ- Personnel Records and Files, IC/ICA- School Year/School Calendar/Instruction Time, Board Resolution Addressing Temporary Remote Learning, IHCD- Concurrent Enrollment, JFAB- Continuing Enrollment of Students Who Become Nonresidents, JFABA- Nonresident Tuition Changes, JFABE- R- Students in Foster Care, JFBB-Inter-District Choice/Open Enrollment, LBD-R- Relations with District Charter Schools, ADA- School District Goals and Objectives. The Board discussed policy LDB-R and decided to utilize option 1 using single-day application deadline of August 1<sup>st</sup> by 4pm.

Motion #15 (Motion to Approve 1<sup>st</sup> Reading): Upon motion by Mr. Burkhardt, second by Mrs. Price, the Board of Education approved the Policy Revision List 1<sup>st</sup> Reading.

Motion by Mr. Burkhardt second by Mrs. Price

Final resolution: Motion Carries

aye: Mr. Burkhardt, Mrs. Mitchell, Mrs. Peterson, Mrs. Price, Mr. Smartt

## 6. Discussion Items

### 6.01 Board Policy Review

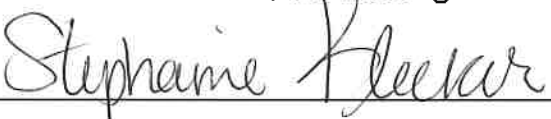
The Board discussed and reviewed the following policies: BCB- Board Member Conflict of Interest, BDA-Board Organizational Meeting, BDB-Board Officers, BDF- Advisory Committees, AE-R-District Accountability Committee By-laws, BDFA-District Personnel Performance Evaluation Council, BDG-School Attorney, BEDB-Agenda. Discussion followed regarding policy BDB and board member duties.

### 6.02 Debrief Meeting and October agenda items

The next regular meeting of the board will be October 24 starting at 6:00 p.m.

## 8. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:53 p.m.



Stephanie Klecker, Secretary to the Board

Approved and entered in the proceedings of the district on October 24, 2022.



Secretary of the Board of Education



President of the Board of Education

