

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on January 24, 2022, at approximately 6:06 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Clayton Wood
Celia Rudolph
Sonya Allman
Marilyn Davis
Jamie Stoddard

Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Denise Woods, Assistant Superintendent, and Chief School Financial Officer, Sherry Langley. Administrators present included Sheneta Smith, Jason Simmons, Britney Schneider, Dianna Ritter, Kevin Davis, and Jeff Madden. Also present were Supervisors Dennis Conner and Richard Templeton. Technology Consultant, Kevin Stephenson, was also present.

President Wood declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the January 24, 2022, agenda was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the motion was subsequently approved with five yes votes.

President Wood asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he had no correspondence to share. Dr. Holden stated the next item on the agenda was Teacher of the Year recognition. He explained each recipient was chosen by their school peers for this honor. Each of the seven recipients then submitted an application which was reviewed for selection of the system's overall elementary and secondary teacher of the year who will go on to compete at the regional and possibly state level. The school representatives are:

Howell Graves Preschool - Ladeedra McCaulley
Highland Park Elementary School - Ashley Moore
Webster Elementary School - Kaydee Chandler
McBride Elementary School - Catherine O'Steen
Muscle Shoals Middle School - Mary Frances Rye
Muscle Shoals High School - Tamra Counts
Muscle Shoals Career Academy - Kim Tidwell

Each Teacher of the Year was introduced through a video bio compilation followed by the announcement that Catherine O'Steen and Tamra Counts were selected as the system's elementary and secondary teacher of the year, respectively. All honorees were congratulated and presented a plaque.

Superintendent Holden stated the next item on the agenda was a video presentation featuring highlights of the school year to this point for Howell Graves Preschool.

President Wood proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – December 16, 2021 (Regular Meeting)*
2. *Minutes – December 28, 2021 (Special Meeting)*
3. *Minutes – January 05, 2022 (Special Meeting)*
4. *Minutes – January 10, 2022 (Special Meeting)*
5. *Bills & Accounts for December*
6. *December Financial Report (December bank statements have been reconciled)*
7. *2022-2023 School Calendar*
8. *2022-2023 Holiday Schedule*
9. *2022-2023 Muscle Shoals City Schools Student Code of Conduct*
10. *2022-2023 School Handbooks*
11. *Revision to Diploma Requirements*

A motion to approve the superintendent's recommendation was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the superintendent's recommendation was approved by five yes votes. The 2022-2023 School Calendar and Holiday Schedule are shown at the end of these minutes.

B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Dr. Stoddard. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

II. Superintendent's Report/Academic Update/Announcements

- Dr. Holden stated students and staff are back “in-person” today after a week of remote learning. Student absenteeism was just under 12%. That number is higher than a normal day, but considering the pandemic is surging and it is flu season, it is not entirely surprising. Staff absenteeism was improved today. Had school been held “in person” last week, more than 60 employees would not have been able to work due to a COVID diagnosis or quarantine. Today, there were 13 staff members out for COVID-related reasons.
- Last year, the Muscle Shoals Education Foundation invested \$90,595 into schools and classrooms. It’s the highest amount ever! All stakeholders are certainly appreciated especially those who are MSEF monthly donors.
- Congratulations to Tiffany Stonecipher, teacher at Muscle Shoals Career Academy, for achieving National Board Certification. Deidra Brewer and Deirdre Nelson have recently renewed their national board certification status.
- Congratulations to Heather Medlin, a finalist for the Choral Music Educators Award, at the Alabama Music Educators Conference this past weekend. Lilly Goodwin represented MSHS as one of 25 girls and one of 50 students in the Alabama All State Show Choir performance. Tate Pierce advanced as the regional nominee in the Bryant-Jordan Scholarship Competition for Region 7, Area 14.

III. Adjournment

Mr. Wood asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Mr. Wood declared the meeting adjourned at 6:28 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

Personnel Report

I. Resignation

- 1. **Susan Sherrill**
Teacher (consumer sciences) at Muscle Shoals Career Academy, effective May 26, 2022
- 2. **Jerry Roush**
System-wide custodian assigned to Muscle Shoals High School, effective January 31, 2022

II. Termination

- 1. **Rickie Cole**
Systemwide custodian assigned to Muscle Shoals Middle School, effective January 25, 2022

III. Other/Special Appointments or Supplemental Assignment

- 1. **Correction of Clerical Error on 10-25-2022 Personnel Report**
William Hawkins should have been approved as basketball clock keeper for middle school rather than high school
- 2. **Community Education/Extended Day Program**
 - **Misty Reid** – enrichment counselor, part-time/temporary not to exceed 10 hours weekly between January 25 and May 26, 2022; \$25.00/hour to be paid from 6921 and/or 5330
 - **Natalea Brooke Hollingsworth** – student aide, part-time/temporary not to exceed 19 hours weekly between January 25 and May 26, 2022; \$9.00/hour to be paid from 6921 and/or 5330
- 3. **OLSAT Scoring**
 - **Catherine O’Steen** – \$25.00 hourly to hand score OLSAT assessments for the district
- 4. **Supplemental Coaching Assignment**
 - **Henry Lee Weeks** – MSHS soccer coach, 2022 soccer season, \$1,500.00, to be paid from Soccer account

Information Only - Not for board action:

Kelly Staffing

- 1. **Kendra Corder** – Paraprofessional Aide at Howell Graves Preschool (will no longer be with us after Christmas break)
- 2. **Anna Grace Humphries** – Filling math leave at MSMS (Cottrell)

**MUSCLE SHOALS CITY SCHOOLS
2022-2023 HOLIDAY SCHEDULE**

The long workday schedule begins Monday, June 6, 2022. The Monday through Thursday work week begins June 6 and runs through the week of July 25. Friday, July 29, will be the last Friday off. New teacher orientation is Thursday, July 28, 2022.

I. Maintenance and Custodial Employees:

2022

- A. July 4.....Independence Day (1)
- B. September 5Labor Day (1)
- C. November 11Veterans Day (1)
- D. November 23-25Thanksgiving (3)
- E. December 19-23Christmas (5)

2023

- F. January 2.....New Year’s Holiday (1)
- G. January 16.....Martin Luther King (1)
- H. February 20.....Presidents’ Day (1)
- I. May 29Memorial Day (1)
- J. June 19.....Juneteenth (1) (16)

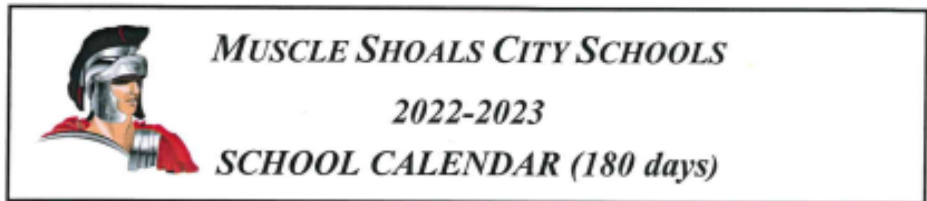
II. Office and School Employees:

2022

- A. July 4Independence Day (1)
- B. September 5Labor Day (1)
- C. October 10Fall Break (1)
- D. November 11Veterans Day (1)
- E. November 21-25Thanksgiving (5)
- F. December 19-December 30Christmas/New Years (10)

2023

- G. January 2New Year’s Holiday (1)
- H. January 16Martin Luther King (1)
- I. February 20Presidents’ Day (1)
- J. March 27-31Spring Break (5)
- K. April 7Weather Make Up Day (1)
- L. May 29Memorial Day (1)
- M. June 19Juneteenth (1) (30)



New Teacher Orientation.....Thursday, July 28, 2022
 Institute Day.....Monday, August 1, 2022
 Teacher Work Days/Professional Development Tuesday/Wednesday, August 2-3, 2022
 Students Report for Class Thursday, August 4, 2022
 Labor Day Holiday Monday, September 5, 2022
 Fall Break Monday, October 10, 2022
 Flex Professional Development/No Students Tuesday, October 11, 2022
 Veterans’ Day Holiday Friday, November 11, 2022
 Thanksgiving Holidays Monday through Friday, November 21-25, 2022
 Last School Day before Christmas Holidays (*early release) Friday, December 16, 2022
 End of First Semester.....Friday, December 16, 2022
 Teacher Work Day.....Tuesday, January 3, 2023
 Schools Open after Christmas Holidays Wednesday, January 4, 2023
 Martin Luther King, Jr. Holiday Monday, January 16, 2023
 Presidents’ DayMonday, February 20, 2023
 Flex Professional Development/No StudentsTuesday, February 21, 2023
 Spring BreakMonday through Friday, March 27-31, 2023
 Weather Makeup Day/No SchoolFriday, April 7, 2023
 End of School Term for Students (*early release) Wednesday, May 24, 2023
 Graduation Thursday, May 25, 2023
 Teacher Work Day/End of Teacher Contract Thursday, May 25, 2023
 Memorial Day Holiday Monday, May 29, 2023

	<u>First Semester</u>	<u>Second Semester</u>		
<i>Students</i>	88	92	=	180
<i>Teachers</i>	92	95	=	187

*End of semester early release times HGPS (12:30), HPES and WES (12:40), MES (12:50). MSMS, MSHS, and MSCA will follow exam schedule.