

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on October 13, 2022, at approximately 6:32 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Celia Rudolph

Marilyn Davis

Sonya Allman

Cory King

Clayton Wood

Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Kelli Nichols, Assistant Superintendent, and Chief School Financial Officer, Sherry Langley. Administrators present included Sheneta Smith, Jason Simmons, Britney Schneider, and Jeff Madden. Also present were Supervisors Dennis Conner, Todd Meckes, and Richard Templeton.

Board President, Dr. Celia Rudolph, declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the October 13, 2022, agenda was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the motion was subsequently approved with five yes votes.

Dr. Rudolph asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he did not have correspondence to share.

Superintendent Holden stated the next item on the agenda was a video presentation highlighting achievements from Muscle Shoals High School.

Dr. Rudolph proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – September 12, 2022 (Regular Meeting)*
2. *Appointment of 2022-2023 Textbook Committee (ELA carry over, K-5)*
3. *Appointment of Wimberly Spring to Sick Leave Bank Committee*
4. *Gifted Class Multiple Day/Overnight Field Trip (March 13-15,2023, O’Steen)*
5. *Initiation of Contracting Agreement with Mims Engineering for Boiler/Chiller Projects*
6. *Administrative Salary Schedule Amendments*
7. *2023-2024 Chromebook Fee*
8. *Declaration of Surplus Goods*

A motion to approve the superintendent’s recommendation was made by Mrs. Allman and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes.

B. Dr. Holden recommended consideration of board policy action on Policy 4.10, Political Activity, that was tabled at the September meeting. The amended policy was sent to stakeholder groups and feedback was discussed with Board members during the work session. Dr. Rudolph asked for a motion to remove Policy 4.10 from the table. A motion was made by Mr. King and seconded by Mrs. Allman. No discussion followed and the motion to remove the policy from the table was approved by unanimous vote. There being no further discussion, Dr. Rudolph called for a vote to approve the superintendent’s recommendation to amend Board Policy 4.10, Political Activity. The policy amendment was subsequently approved by unanimous vote.

C. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent’s recommendation was made by Mr. Wood and seconded by Mr. King. No discussion followed and the superintendent’s recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden. The Personnel Report is shown at the end of these minutes.

D. Delegate Selection for AASB Annual Convention (December 1-3)

Dr. Rudolph asked for nominations for individuals to serve as delegates at the AASB Annual Convention in December. Dr. Davis nominated Sonya Allman for the position of delegate and Cory King for alternate delegate. There being no other

nominations, Dr. Rudolph asked for a motion to close nominations and elect the individuals as nominated. A motion was made by Mr. Wood, seconded by Dr. Davis, and followed by unanimous vote. Sonya Allman and Cory King will serve as delegate and alternate delegate, respectively.

II. Superintendent's Report/Academic Update/Announcements

- The Muscle Shoals Middle School football team (undefeated) is playing for the championship at James F. Moore Stadium tonight. Also, the high school volleyball team is playing and just defeated Columbia. The team is currently playing Athens for the area championship.
- The official ribbon cutting for the Muscle Shoals Early Learning Center took place on Thursday, October 6. The Shoals Chamber of Commerce helped organize the event. There was a great turnout.
- Muscle Shoals City Schools was recognized again in the Niche school ratings as follows:
 - #2 Best Places to Teach in Alabama
 - #3 Districts with the Best Teachers in Alabama
 - #9 Best Districts in AlabamaNiche gives MSCS an overall A+ rating.
- Greatschools.org, another metric used to evaluate school systems, also rates MSCS among the best in Alabama.
- National Merit Scholar Recognition Program
 - Semifinalists: Riley Davis, Trey Stoddard, and Henry Waldrop
 - Commended Students: Turner Brook and Cole Heatherly
- October Recognitions
 - School Lunch Week (October 10-14)
 - School Bus Safety Week (October 17-21)
 - National Principals Month
- The district received a \$67,500 cybersecurity grant that allowed the appointment of a Network Administrator and the employment of an additional technology staff member. Thanks to the state for recognizing the need and to Todd Meckes for writing the grant.
- Congratulations were given to the the following school board members for their achievements in the Alabama Association of School Boards Academy:
 - Master Board Member, 2nd Year (Date Plate) Dr. Celia Rudolph
 - Master Board Member, 4th Year (Date Plate) Mr. Clayton Wood
 - Level (Certificate) Dr. Marilyn Davis
 - Level (Certificate) Mrs. Sonya Allman

III. Executive Session

Dr. Rudolph asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Dr. Rudolph announced the next item on the agenda was an executive session and asked for a motion to allow the Board to move into executive session. A motion was made by Mr. Wood to move into executive session to consider what the Board would be willing to offer for the purchase of real property. A second to the motion was made by Dr. Davis. No discussion followed and Dr. Rudolph conducted a roll call vote as follows:

Sonya Allman	Yes
Marilyn Davis	Yes
Cory King	Yes
Clayton Wood	Yes
Celia Rudolph	Yes

At 6:52 p.m., Dr. Rudolph stated the Board would be convening in a conference room to conduct an executive session that would last approximately 30 minutes. Guests were invited to remain but after the executive session, there would be no further action taken by the Board other than to close the executive session and adjourn the regular meeting.

IV. Adjournment

Upon returning to the auditorium at 7:29 p.m., Dr. Rudolph asked for a motion to return to regular meeting session. A motion was made by Mr. Wood and seconded by Mr. King. A roll call vote was conducted as follows:

Sonya Allman	Yes
Marilyn Davis	Yes
Cory King	Yes
Clayton Wood	Yes
Celia Rudolph	Yes

After returning to regular meeting session, Dr. Rudolph stated the agenda had been completed and declared the meeting adjourned at 7:30 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

Personnel Report

I. Resignation/Retirement

1. Tracy Broadfoot

Child Nutrition Program Assistant assigned to Howell Graves Preschool, effective November 1, 2022

II. Transfer/Reassignment

1. Kaylee Akers

From part-time EL Aide to full time EL Aide, retroactive to October 1, 2022

2. Adam Cox

From Technology Specialist to Network Administrator, effective 11/01/2022

3. Marie Golden

From Teacher, McBride Elementary to Teacher, System-wide teacher (working with EL students), effective 01/01/2023

III. Employment

1. William (Will) Carl Wilson

Technology Specialist II (system-wide, 187 day assignment), earned Bachelor's Degree from Belmont University and has prior tech related experience, effective 10-31-2022

2. Emily Woods

Teacher, Webster Elementary, Ms. Woods earned a Master's Degree from the University of North Alabama and has taught four years in Russellville City Schools Effective January 3, 2023

IV. Other

1. Unpaid time off requests for extraordinary circumstances:

- Dane Glover (Cal Ripkin -World Series Games)
- Pam Roden (Cal Ripkin -World Series Games)
- Mallory Willis (Cal Ripkin -World Series Games)
- Kelly Lane (Washington DC trip)
- Teresa Patterson (Washington DC trip)
- Allison Roberts (Washington DC trip)

2. Stipends for Summer 2022 IEP meetings (\$75.00/day)

- Kelly Lane ½ day 06-06-2022
- Joyce Oliver ½ day 06-07-2022
- Mary Fowler ½ day 06-07-2022
- Becky Paden ½ day 06-14-2022
- Meagan Johnson ½ day 06-15-2022
- Kristi Mitchell ½ day 06-16-2022
- Connie Jones ½ day 06-16-2022
- Ashley Moore ½ day 06-23-2022
- Jamie Swinney ½ day 06-23-2022
- Stacy Akins ½ day 07-06-2022
- Meredith McClanahan ½ day 07-06-2022
- Starkey Butler ½ day 07-11-2022

3. Tutor for PSAT Study Sessions during October 2022 (Paid from funds collected from participating students paying \$10/session or \$25/3 sessions)

- Tamra Counts
- Holli Wade

4. Beyond the Bell tutoring services during 2022-2023 school year; \$40.00/hourly;

- Julie Achord (HPES)
- Emily Lawler (HPES)
- Catherine Coker (WES)
- Stephanie Ellis (WES)
- Angelia Ferguson (WES)
- Selena South (WES)
- Cathy Belote (MSMS)
- Candi Hester (MSMS)
- Tina Mitchum (MSMS)
- Carrie Rickman (MSMS)
- Marry Frances Rye (MSMS)

Personnel Report Continued

- 5. Adam Cox**
Assignment of vacant supplement position, Network Administrator (\$5,000.00)
- 6. Emily Lawler**
Percentage payment for coordinating Football Program. 10% of advertising sales in the program.
- 7. Missy Cupp**
Concession stand manager for 2022-2023 Muscle Shoals Middle School basketball season, to be paid \$750.00 (total) from MSMS office account funds
- 8. Emma James**
Supplemental assistant girls basketball coach, placement TBD (MSMS/MSHS), effective 10-17-2022 for the remainder of the 2022-2023 season, to be paid a prorated amount of the established supplement (Emma is a MSMS PE intern with Paul Ellis)
- 9. Tracie Richter**
Homebound instructional services for a McBride student between 09-19-2022 and 05-24-2023, three hours per week, calculated rate not to exceed a total of \$2,175.00.
- 10. Addition to Nurse Substitute list**
 - Kacy Tittle

Information Only - Not for board action:

Kelly Services Staffing Update

- **Lacy Wisdom** – Filling leave at MSMS for science teacher, approximately 10-03-2022 through 01-23-2023 but flexible with needs of teacher on leave