

Montgomery Public Schools



LAMP
HIGH SCHOOL

FOUNDED 1984

Parent - Student Handbook

2022~2023

MPS Mission: We will engage, educate and inspire our students to succeed in college, career and beyond.

MPS Vision: MPS is a place where every student develops a love of learning, cultivates, intellectual curiosity and dreams of a future full of amazing possibilities.

LAMP HIGH SCHOOL VISION and MISSION STATEMENT

The *vision* of Loveless Academic Magnet Program High School We believe that:

- All students are capable of being successful at our school.
- An effective classroom is one in which all students use their strengths to learn.
- A good teacher is a leader who works constantly to ensure that others achieve their potential.
- Extracurricular activities help students to develop life and leadership skills and become well-rounded.
- School leaders are responsible for the implementation of our vision and mission and continuous assessment and modification of our long-range plans.
- People and personal relationships are our greatest asset in achieving any and all success.

The *mission* of Loveless Academic Magnet Program High School is to motivate and challenge college-bound students to develop the knowledge, creativity, and skill to realize their fullest potential as caring, responsible and productive citizens, leaders, and lifelong learners in a global community.

This school year will present exciting challenges for each of us. We are glad you have chosen LAMP High School and have designed this handbook/calendar to help you experience success. Always check your calendar for upcoming activities so you may plan for and participate in as many LAMP activities as your schedule allows. We expect you and your parents to read this handbook thoroughly and sign a statement indicating that you and they understand and will follow the school procedures as stated.

Make the most of your time at LAMP High School, and the memories you carry with you will always be special.

LOVELESS ACADEMIC MAGNET PROGRAM HIGH SCHOOL IMPROVEMENT PLAN GOALS

1. Students will demonstrate a commitment to creating quality work and striving for excellence by using learning strategies and reflecting on their learning for the purpose of improvement.
2. Students will demonstrate effective problem-solving skills and will demonstrate the use of critical thinking in all subjects.
3. Students will integrate the use of a variety of communication forms and the use of a variety of communication skills.

Principal: Matthew Monson

Asst Principal: Dr Craig Rogers

Guidance Counselor: Kelli Muncher

SCHOOL TELEPHONE NUMBERS

Administrative Office: (334) 284-7500 Fax: (334) 284-7560

Guidance Office: (334) 284-2650

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MPS Calendar 2022-2023

<https://www.mps.k12.al.us/Page/2177>

MPS Student Conduct Manual:

<https://www.mps.k12.al.us/Page/2238>

Our Purpose and Direction

We will engage, educate and inspire our students to succeed in college, career and beyond!

Our Vision

MPS is a place where every student develops a love of learning, cultivates intellectual curiosity and dreams of a future full of amazing possibilities.

Our Core Values

Commitment to Achievement - We push our students to do more and be better than they think is possible. We expect all students to achieve in school and in their chosen path following graduation. We seek excellence in all that we do in the classroom and beyond. From the appearance of our schools to the quality of our education, we strive for and expect the best from our leaders, teachers, support staff, and students, and we will accept nothing less.

Passion for Learning - We cultivate a love of learning and an intellectual curiosity that drives creativity and analytical thinking.

Integrity & Accountability - We believe as educators we are accountable to students, parents, the community, and each other to give our best to educate our students and serve as a role model of exemplary integrity, work ethic, and character. This level of accountability requires complete, transparent communication with our community. Our teachers and leaders model this behavior, teach what it means to be a person of integrity, and hold our students to this high standard.

Respect for Self and Others - We teach students to respect others and be inclusive. Our students learn to value the diverse characteristics that make each person unique. That respect of others begins with a proper respect and appreciation for self.

Educational Equity - We champion the right of each student to receive a quality education in a caring environment regardless of the student's background, beliefs, and capabilities. We value each student as a person and embrace our responsibility to serve as an advocate for each student, encouraging them and ensuring physical, emotional, and intellectual needs are addressed, allowing all students to focus fully on their education.

Community Partnerships - Our community partnerships make us stronger and are an integral part of who we are and what we do. We recognize our responsibility to teach our students to be socially responsible, caring, compassionate leaders prepared to serve others and contribute to society. Our success is a success for the community.

<i>SCHOOL CALENDAR</i>		<u>NEED THIS INFO FROM MPS</u>		
<i>SCHOOL CALENDAR</i>		<i>GRADING INFORMATION</i>		
First Day of School	August 9			
Last Day of School	May 25	Nine Weeks	Progress Reports	Report Cards
<u>HOLIDAYS</u>				
Labor Day	September 5	1 st	September 15	October 13
Asynchronous Day	October 28			
Veterans' Day	November 11	2 nd	November 3	January 5
Thanksgiving	November 21-25			
Winter Break	December 19-Jan 2	3 rd	February 9	March 16
Professional Dev (No Students)	January 3			
MLK Day	January 16	4 th	April 3	May 25(in Person)
President's Day	February 20			
Spring Break	March 20-24			
Asynchronous Day	April 7			
Last Day for Students	May 26			

LAMP
22-23
Bell Schedule

HR/1st	Period	7:10-8:07
2nd	Period	8:10-9:02
3rd	Period	9:05-9:57
4th	Period	10:00-10:52
	Lunch/Flex	10:55-11:20
	Lunch/Flex	11:20-11:45
5th	Period	11:48-12:40
6th	Period	12:43-1:35
7th	Period	1:38-2:30

(The teacher's discretion applies to all rules and regulations. However, the principal has the authority to make a final decision.)

ABSENCES and CHECKING IN and OUT OF SCHOOL (Please refer to the *MPS Student Conduct Manual*)

Students must be in attendance a minimum of one-half (1/2) of the instructional day to be counted present and to participate in extracurricular activities. An early dismissal before one-half (1/2) of the school day (10:45 a.m.) or a check-in after one half (10:45 a.m.) of the school day is counted as an absence.

ALL Prior Approval Absence Forms must be hand-delivered to the Office of Student Social Services or mailed via USPS within TWO (2) WEEKS PRIOR to the date requested. Faxed or emailed forms will not be accepted. Please be sure to have with you or include a copy, if mailed, a valid photo identification.

AMERICANS WITH DISABILITIES ACT

All schools, including magnet schools, must comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and the individuals with Disabilities Education Act. If you think or suspect your child may have a disability, please notify the principal. Your child may be eligible for a free evaluation and additional services and assistance from the school. If you have questions or need assistance with this process, call the Special Education Director at (334) 269-3808 or Section 504 Coordinator at (334) 223-6850 or (334) 223-6937.

CHECK-INS

- Students are required to report to school no later than the official beginning of the school day and to be on time for all classes during the day.
- Students reporting to school late or returning to school after a check-out must check in through the main office.
- When students check in, they must sign in at the office and provide the time and reason for checking in.
- To be excused, each check-in must be accompanied by a note from a parent or physician verifying an excusable reason for the check-in. Check ins are excused for the same reasons as absences. Notes from parents/guardians are limited to 8 per year. Notes will be placed in the Attendance folders.
- Students are considered absent for the day if they check in after 10:45 a.m.
- Student Check-Ins will count against exemptions for all classes.

CHECK-OUTS

- If a student knows that a check-out will be required during the day, they should bring a note to the office signed by a parent stating the student's name, the time to check out, and the specific reason for check out.
- **This note should be given to the office before 1st period, where the check-out request will be verified.**
- Students who become ill at school (or find it necessary to leave school unexpectedly for some other valid reason) should report to the office/nurse. The office/nurse will verify and will determine absences status.

- **Students are not permitted to leave school without signing out and being properly dismissed through the school office.** Parents will be notified before a student is permitted to leave school.
- If the check-out is denied by the office, the student will be given a pass back to class.
- **Student drivers will be allowed to call a parent/guardian from the office should they need to leave school unexpectedly. An email verification will be required for documentation.**
- Students returning to school after checking out must check in following the procedure outlined under “CHECK-INS”.

CHEATING/PLAGIARISM (Please see the MPS Student Conduct Manual)

COMMUNICATION \ ELECTRONIC DEVICES (The cell phone/telecommunication device guidelines of the school coincide with MPS policy, but in a more detailed and school specific form.)

(The following information regarding cell phones and/or telecommunication devices is taken from the *MPS Student Conduct Manual*). *Students are not permitted to use a cell phone or any electronic device in school. This includes, but is not limited to an iPhone, Blackberry, Smartphone, other adapted PDAs or electronic devices. Principals have the authority to allow the use of cell phones and electronic devices for instructional purposes during class, however that permission must be granted before students are allowed to openly display cell phones or other electronic devices in class/school. Unless otherwise stated, cell phones and other electronic devices are to be **out of view and not in use** while students are in the school building, in classes that may be held outside of the building and on school sponsored field trips. If a cell phone rings or beeps in class/school, it is considered being in use. Therefore, it is advised that student phones remain off while in the school building. Students assigned to behavior alternative sites are to adhere to the MPS Cell Phone Usage Policy. Procedures for confiscating, securing and returning devices will be developed on a school by school basis. School officials accept no responsibility for safeguarding confiscated items or for loss or damage to confiscated property.*

Consequences

Confiscate device on all offenses

Third Offense: Out of School Suspension

If a violation of this rule also violates other Class B and/or C offenses, other consequences will be imposed.

******THE USE OF HEADPHONES, EARBUDS, AIRPODS, ETC IS NOT ALLOWED DURING THE SCHOOL DAY.******

CONTINUED ENROLLMENT CRITERIA

All students must maintain the following criteria each year to remain at LAMP High School:

- Students must maintain a weighted academic 2.75 GPA in core classes (English, history, math, science, and foreign language).
- Students who earn an “F” as a yearly average in a class will be removed from LAMP.
- Students must have an acceptable discipline record. No more than one Class B offense is allowed for a student to remain at LAMP.
- Students must maintain academic integrity. Multiple incidences of plagiarism and/or any form of cheating will jeopardize enrollment status.

CURRICULUM EXPECTATION

- Students enrolled in LAMP may not take courses outside of LAMP for LAMP credit.
- LAMP graduation requirements will not be modified.
- Curriculum utilized at LAMP high school is approved by Montgomery Public Schools. The entire scope and sequence of this curriculum must be completed to graduate with the highest academic honors endorsement.
- LAMP high school will not honor any requests for specific teachers.
- The LAMP administration and guidance department will ensure graduation requirements are met through the scheduling process.
- Course Request forms are to be completed by each LAMP student, and signed for parental approval. However, course requests are subject to availability based on seniority.
- NO class can be repeated for credit.
- Students who attend LAMP will not participate in extracurricular activities at other schools.

DETENTION

A school detention hall may be scheduled during the weekday afternoons from 2:30 p.m. until 3:30 p.m. The principal or assistant principal will provide those assigned with the location. Students assigned to detention must be on time. Students must attend on the assigned date. Only medical excuses from a doctor will be accepted. Failure to be on time or to attend will result in additional days assigned, In School Suspension (ISS), or Out of School Suspension (OSS). Parents will be notified via phone and/email if a detention change is necessary. Detention notification will be at least (1) week in advance.

DRESS CODE (The uniform guidelines of the school coincide with MPS dress code, but in a more detailed and school specific form.)

State educational authorities and recent court decisions have determined that style of dress and hair should not disrupt classes, interfere with learning, prevent instruction and should comply with state health and safety standards. Montgomery Public Schools believes that requiring neat, clean and appropriate clothing encourages an atmosphere conducive to learning, work, and discipline. Students are required to dress according to school board policy.

Students are expected to be appropriately dressed and groomed for school each day. **Students must dress in a manner that ensures the health and safety of students and teachers, that is not distracting to students or teachers, and that does not disrupt the program.** According to the *MPS Code of Student Behavior*, nose jewelry **may not be** worn by boys or girls while they are in school. For safety reasons, visual piercing jewelry will be limited to ears only. Hoops larger than one inch will not be allowed. Jewelry which includes long necklaces, accessories with spikes or chains, heavy medallions, removable dental grills, heavy bracelets and large finger rings will not be allowed.

CLOTHING CONSIDERED APPROPRIATE ELSEWHERE MAY NOT BE APPROPRIATE FOR SCHOOL. The administration will be the final arbiter of appropriate school dress. Failure to comply with the dress code may result in a Class B behavior offense.
WHEN IN DOUBT, DON'T WEAR IT!

LAMP DRESS CODE

TOPS

- Polo Style: Maroon, Gold, White, Gray, Black
- Oxford: White (only the top button open)
- Blouse: White

BOTTOMS

- Pants/Shorts/Skort/Jumpers/Cargo Shorts/Cargo Pants: Khaki, Black. **Students may not wear corduroy, denim, skinny/stretchy/fitted pants of any kind. This includes any athletic wear, yoga wear or athleisure wear.**
- Pants must be worn at the waist (no sagging).
- No shredded clothing and/or clothing with holes will be allowed.
- Oversized or undersized clothing, including skirts, blouses, dresses, pants or shirts will not be allowed.
- No clothing shall be worn inside out.
- Belts will be buckled.
- **ANY DEVIATION OF THIS POLICY WILL REQUIRE PRIOR APPROVAL FROM ADMINISTRATION....INCLUDING TEAMWEAR.**

OUTERWEAR/ACCESSORIES

- Sweatshirt/Hoodie/Sweater (Plain or those sold by LAMPlighters): White, Maroon, Gold, Black, Gray
- Undershirts and Camisoles (camisoles not to be seen): White, Maroon, Gold, Black, Gray
- Socks, Tights and Footless Tights: White, Khaki, Brown, Black, Maroon
- Ties and Bowties: Maroon or Gold
- No hats, no gloves, no mittens, or overcoats during the school day. All non-uniform outerwear must be stored in the student's book bag.
- Only one belt may be worn with attire. Standard belt buckles only (no oversized belt buckles)
- Nose jewelry may not be worn by boys or girls while they are in school. For safety reasons, visual piercing jewelry will be limited to ears only. Hoops larger than one inch will not be allowed. Jewelry which includes long necklaces, accessories with spikes or chains, heavy medallions, removable dental grills, heavy bracelets and large finger rings will not be allowed.
- Tattoos, insignias and buttons which promote alcohol, tobacco, drugs, vulgarities, violence, illegal activity or are demeaning to other persons may not be worn at school.

SHOES

- Closed toe, closed heel, tennis shoes or boots with heels no more than one inch must be worn.
- No bedroom slippers, flip flops, stilettos, sandals, Crocs, Chacos or slides will be allowed.

In addition to the approved uniform colors, all attire must meet the MPS dress code policy and it applies to all school related functions (academic/athletic).

SPIRIT DAY/SPECIAL OCCASIONS -

- **Will be determined and announced by the principal in advance.**
- **Tops: LAMP t-shirt/hoodie/uniform shirt.**
- **Bottoms: Uniform Bottom or blue jeans, unless otherwise specified.**

Consequences (Please see MPS Student Conduct Manual)

First Violation—Parents can be contacted and required to take corrective action. The parent can be asked to bring appropriate apparel/shoes to school. Students can be given school appropriate attire to be worn for the day. Students will sign the discipline log.

Second Violation—Parent/Guardian will be contacted and required to take corrective action. The parent/guardian will be asked to bring appropriate apparel/shoes to school. Students will receive a (1) day Detention and/or ISS.

Third or subsequent violations Will be upgraded to B10: Persistent/Willful Disobedience and consequences will be issued accordingly.

******IF A TEACHER OR AN ADMINISTRATOR BELIEVES AN ARTICLE OF CLOTHING IS DISTRACTING, THEN IT IS A DISTRACTION AND APPROPRIATE MEASURES WILL BE TAKEN.**

******CLASS TIME MISSED DUE TO INAPPROPRIATE DRESS IS UNEXCUSED.**

EMERGENCY PROCEDURES

BOMB THREATS:

- An announcement will be made over the intercom to exit the building.
- all classes should follow the uniform regulations for fire drills.
- The assigned room exits and paths should be used in clearing the building (see exiting plan).

FIRE:

- Fire drills are conducted monthly during the school year for protection and safety of the students and staff members.
- The fire alarm is a siren sound with flashing lights, and has an annunciator with prompts to leave the building.
- When the alarm sounds, students should form a line quietly and quickly and follow the teacher. No talking, eating, or drinking is allowed during the drill.
- Move as quickly as possible to your designated area outside the building (see “exiting plan”) and remain there until the ALL CLEAR signal is given. A copy of the “Uniform Regulations for Fire Drills” for Montgomery Public Schools is posted in each classroom.

INCLEMENT WEATHER:

- Except in the case of a practice drill, the Civil Defense warning device in the office will signal office personnel that a TORNADO WARNING has been issued.
- The signal for a tornado drill is a continuous ringing of the bell.
- All teachers and students are to go at once to their assigned areas.
- Diagrams are posted in each room.
- No talking, eating, or drinking is allowed.
- When teachers and students are assembled in their assigned areas, teachers will give the command, “Everybody down! Crouch on elbows and knees! Hands over the back of the head!” Everyone should be facing interior walls when danger is imminent. It is essential that all students understand this command and obey immediately.

INTRUDER ALERT:

<p>Heightened Awareness (Get your Attention)</p> <p>This means a potential MAY exist for an unusual situation and all parties should have heightened awareness to react as needed.</p> <ul style="list-style-type: none">• Follow school's communication plan for information.• Limit movement to and from your classroom.• Be accountable for all students.• Be on the lookout for unusual behavior both in and outside of the school.• Check exterior doors to make sure they are secure.	<p>Secure Perimeter (On Alert)</p> <p>A potential threat or danger does exist within the community/neighborhood and all parties should be aware to react as needed.</p> <ul style="list-style-type: none">• Execute Alert methods.• Secure all people within the building.• Lock external doors.• Cover windows.• Stay in secure area within the building until further notice from administration or law enforcement.• Monitor/use communication devices.• Requires leaving unsecure areas such as fields, gym, playground, or library to a secure area.• Continue with instruction.• May release via intercom.	<p>Lockdown (Immediate threat)</p> <p>Recognition of Danger. Take immediate action using the safest and best option for survival.</p> <ul style="list-style-type: none">• Execute Alert methods.• Secure yourself and others by assessing and using available information to decide if you should; HIDE (Secure and/or Barricade), RUN (Intelligent Escape) or FIGHT (Defend and Protect). <p>HIDE: (Secure and/or Barricade) Lock doors, Lights off, Barricade entry, Quiet, Stay in place.</p> <p>RUN: (Informed Escape) Evacuate to safer location, Remain with your group, Call 911 when safe, Follow HIDE protocol.</p> <p>FIGHT: (Defend and Protect) As a matter of survival engage the intruder with any means necessary.</p> <ul style="list-style-type: none">• Monitor/use communication devices.• Release only by administration or law enforcement.
<p>Secure Your Area of Responsibility (Classroom, hallway, etc.)</p> <p>Specific incident within your area of responsibility. (Medical, threat to self or others)</p> <ul style="list-style-type: none">• Execute Alert methods.• Secure all people within your immediate area. (May require you to move to a more secure area.)• Lock or Secure doors.• Monitor/use communication devices.• May release by intercom or other personal contact.		

Intruder drills will be practiced throughout the year. Follow verbal commands as given. This is a learning opportunity for all school staff and students.

*****NO TALKING IS ALLOWED DURING DRILLS. The ALL CLEAR signal is a continuous ringing of the bells for all DRILLS*****

EXAMS/FINALS

Final examinations will be given in every course on the assigned dates and times. A student who must be absent from an exam may be allowed to make up the exam later under the following circumstances:

- The absence is a result of the student's illness as documented by a physician.
- The absence is a result of a documented death in the student's family.

The final exam will count 20% of the grade in each course. Students with an unexcused tardy to an exam will not be afforded any extra testing time.

Some students **may be** exempt from final exams under the following guidelines:

- Any senior whose class average is at least 80 (B) when the two quarters' grades are averaged **and** has five (5) or fewer combined excused or unexcused absences, check-ins, tardies, and/or check-outs may be exempt from the semester examination.
- Any junior whose class average is at least 90 (A) when the two quarters' grades are averaged **and** has five (5) or fewer combined excused or unexcused absences, check-ins, tardies, and/or check-outs may be exempt from the semester examination.
- SOPHOMORES and FRESHMEN are **not eligible** for exemption from final exams, except for AP classes in which they are taking an AP exam.
- Students taking Advanced Placement exams with five (5) or fewer combined excused or unexcused absences, check-ins, tardies, and/or checkouts and an average of 75 or higher in the class may be exempt from final course equivalent exams.

Attendance records will be kept beginning on the first day of school, according to the official school calendar. Students who miss a class while participating in a school-authorized activity on or off campus will not be considered absent when eligibility for purposes of exemption is being determined. College scholarship interviews will not count against exemptions. Official documentation from a college official is required. Seniors may be excused for college visits. This process is under the purview of the Office of Student Support. (Please see the Student Conduct Manual for these procedures)

FEES

The Board of Education has authorized the collection of fees for certain courses. Students will be notified of the fee amount by the instructors of these courses.

FIELD TRIPS

Field trips will be arranged by classroom teachers with the approval of the principal. Students are expected to follow all classroom, school, and district rules of conduct when participating in school-sponsored field trips.

GRADE REPORTING

The scholastic advancement of the student is indicated by the following symbols:

A	Exceptional Progress	(90-100)
B	Commendable Progress	(80-89)

C	Fair Progress	(70-79)
D	Minimum Progress	(60-69)
F	Failure	(0-59)
I	Incomplete	(All work not completed)

GRADUATION -

Each graduating senior will be issued a limited number of tickets which will allow admission to the graduation ceremony. If tickets are utilized, they will be distributed per MPS policy.

GUIDANCE DEPARTMENT

LAMP has a Guidance Counselor on site to assist with education, emotional and social needs. Please visit the Guidance office to schedule an appointment.

GUN-FREE SCHOOLS

Alabama Code 16-1-24.3 “requires the expulsion of students, for a period of one year, who are determined to have brought to school or have in their possession a firearm in a school building, on school grounds, on school buses, or at other school-sponsored functions.” These students “will not be allowed to attend regular school classes in any public school in the state during the expulsion period.” The Act also requires that “the school principal will notify the appropriate law enforcement authority” and “the school principal will notify the parents of students who violate the firearm-free school environment provided for this act.”

HARASSMENT/BULLYING (Please refer to the MPS Student Conduct Manual)

LUNCHROOM PROCEDURES

All students enrolled in Montgomery Public Schools will receive breakfast and lunch at no cost. Students will use their student numbers at checkout for each meal. They will be charged for any additional items, like extra milk or entrée.

Costs of other meals is as follows:

	<u>Breakfast</u>	<u>Lunch</u>
Student Visitor	\$2.00	\$3.75
Adult Visitor	\$2.25	\$4.50
Extra Meal	\$2.00	\$4.25

MAKE-UP WORK (Please refer to the *MPS Student Conduct Manual*)

A student shall have the opportunity to make-up exams/tests or work occurring during an excused absence.

- Students returning to school following an absence must present a written note from a parent or doctor with an acceptable reason and the date(s) of the absence within 3 days. Absences are approved according to MPS policy.
- Students returning to school after an excused absence have 3 days or the number of days equal to the number of days of consecutive absences, whichever is greater, following return to class to make up work.
- The teacher shall provide for the student any assignments missed during the absence.
- It is the responsibility of the parent, guardian, legal custodian or student to arrange with each teacher to make up work.
- **All Prior Approvals of Absence will be directed to Dr Williamson , Chief of Student Services.**
- **PARENTS ARE ONLY ALLOWED TO SUBMIT (8) PARENTAL EXCUSES, EACH DAY COUNTS AS (1) PARENTAL EXCUSE. AFTER THE 8TH PARENTAL EXCUSE, A PROFESSIONAL EXCUSE WILL BE REQUIRED TO EXCUSE THE ABSENCE .**

MEDICATION

For policies regarding medication, see *Montgomery Public Schools Student Conduct Manual*.

MESSAGES TO STUDENTS

In an effort to eliminate interruptions to classroom instruction, students will be notified between classes to pick up messages, lunches, items, etc in the office.

OFF-CAMPUS RELATED ACTIVITIES

- The *Montgomery Public Schools Student Conduct Manual* applies any time a student is on school property, riding a school-owned or operated vehicle, at school-sponsored events, and at any time the student is under school jurisdiction.
- Since LAMP High School has an agreement with local colleges/universities concerning the use of their libraries as research facilities, consequences for misconduct will fall under the guidelines of the *Montgomery Public Schools Student Conduct Manual*.

OUTSIDE FOOD OR DRINK

- **The Principal has the authority to prohibit outside food/drink, and outside items that may be hazardous to others (i.e. aerosol sprays and perfumes).**
- **ALL OUTSIDE FOOD DELIVERIES/ORDERS ARE SUBJECT TO CONFISCATION.**
- **STUDENTS WHO VIOLATE THIS PROCEDURE ARE SUBJECT TO DISCIPLINARY ACTIONS ACCORDING TO THE MPS STUDENT CONDUCT MANUAL.**

- **ALL ITEMS/CONTAINERS ARE SUBJECT TO SEARCHES/CONFISCATIONS.**
- **Students cannot sell/distribute any snacks, drinks, food or any item to other students under any circumstances. Any items confiscated will be disposed of by school administration.**

PARENT/GUARDIAN CONFERENCES WITH TEACHER AND/OR PRINCIPAL

- Conferences may be held with the school principal during the school day as scheduled. An appointment is recommended.
- Teacher conferences may be held before or after school hours or during a teacher's planning period.
- Parents/Guardians should notify the teacher if they are unable to attend a scheduled conference.
- Mutual courtesy and respect should be shown throughout the conference.
- A parent-teacher conference may be attended only by the parents/guardians of the student, the student, and the teacher. If the parent/guardian desires to have others attend, he/she should notify the principal prior to the conference, giving the name(s) of the additional person(s) who will be in attendance.

PARENTS VISITING IN CLASSROOMS (Please refer to the *MPS Student Conduct Manual*)

PARKING

- Only the automobiles of teachers and staff members are permitted in the south lot closest to the rear of the building.
- Students with permits may park in the parking lots adjacent to McGehee Rd.
- The row of spaces in front of the school is reserved for visitors and front office staff.
- **The first section of the student lot is for senior parking only.**
- Auto identification tags will be sold to all students parking on campus. Tags are \$20.00 and must be affixed to the INSIDE -LOWER-LEFT CORNER OF THE WINDSHIELD (Driver's Side). Students parking on campus without registering a vehicle and purchasing a hang tag will be subject to disciplinary action and/or towing of the vehicle at the owner's expense.
- AFTER PARKING, THE STUDENT IS NOT TO RETURN TO THE VEHICLE UNTIL DISMISSAL OR GIVEN PERMISSION FROM THE OFFICE.
- Driving is a privilege. The speed limit in student parking is 10 mph. Students caught speeding/driving recklessly are subject to losing the privilege to drive/park on campus.

Students not involved in a school-sponsored activity must leave campus by 3:00 p.m.

PHOTOGRAPHS

In order to protect the safety of all students, Parents/Guardians or Visitors should refrain from including other students in pictures that are taken at any school sponsored events (on or off campus). Furthermore, Parents/Guardians or Visitors are prohibited from posting pictures of any other student on any non-MPS media platform.

PRINCIPAL'S AUTHORITY

The principal is granted authority to modify the consequences for violating a rule indicated in the Student Conduct Manual by exercising good judgement in consideration of extenuating factors presented by school system employees, the students or student's parent or representative. Such factors may include, but are not limited to, the age of the student, the seriousness of the offense, the prior discipline record of the student, the degree of disruption to the educational process, and any other relevant factors. Repetitive instances of misconduct constitute a violation of Board Policy: Persistent/Willful Disobedience and will be handled according to consequences under the Student Conduct Manual. Consequences are applicable to all grade levels unless otherwise specified. **The principal has the authority to develop an individual school cell phone procedure. The principal also has the authority to prohibit outside food/drink, and any other items that may be hazardous to others (i.e. aerosol sprays and perfumes). In an effort to quickly gain information about certain incidents involving or witnessed by students, MPS has the right to question and/or interview students outside of the presence of students' parents and/or guardians. To the extent required by law or Board policy, parents will be notified of such interviews as soon as practicable.**

RELEASE OF STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA) defines the following student information as "directory" information: name, address, telephone number, photograph, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, "from and to" dates of enrollment, degrees and honors, and the most recent educational institution attended by the student. Montgomery Public Schools will release this information when requested unless notified (**in writing**) by the parent/legal guardian of the eligible students by October 1st that such information is not to be released.

SCHOOL HOURS

- The school day begins at 7:10 a.m. each morning and dismisses at 2:30 p.m. each afternoon.
- **ALL NON-DRIVING STUDENTS NOT INVOLVED IN A SCHOOL-SPONSORED ACTIVITY MUST BE PICKED UP BY 3:00 p.m.**
- **Those students not gone from Campus by 3:00pm can face disciplinary actions, unless the student is involved in a LAMP sponsored activity.**
- **For repeated instances of loitering on school property are subject to DHR/MPD contact.**

SEARCHES OR INSPECTION OF SCHOOL PROPERTY (Please refer to the *MPS Student Conduct Manual*)

****Confiscated items will be stored in the office marked with the student's name. Parents must come to the office to collect confiscated items. School officials accept no responsibility for safeguarding confiscated items for loss or damage.**

STUDENT DISCIPLINE (Please refer to the MPS Student Conduct Manual)

Students with more than one Class B offense are subject to dismissal from LAMP at the end of the school year. The MPS Student Conduct Manual governs all disciplinary action.

TARDIES

Students are expected to be on time to each class. Accumulation of three (3) tardies will result in detention. Accumulation of 6 and subsequent tardies will result in additional days of detention/ISS/OSS.

TELEPHONES

The office telephones are not to be used by students except in the case of an emergency. Students must request permission from office personnel.

TESTING

Testing is an important part of our school year. The test coordinator will coordinate all testing and issue timely instructions concerning the procedures to be followed. Listen to and read these instructions CAREFULLY, and then follow them as EXACTLY as you possibly can. Our goal is to administer standardized tests as efficiently and effectively as possible. The cheerful cooperation of the entire staff and student body will help this goal become a reality.

TEXTBOOKS

Students may receive district owned textbooks. Students are expected to take care of textbooks. MPS utilizes digital textbooks where applicable.

TOBACCO

No tobacco products are allowed on school property or at school functions. Any use or possession of tobacco products by students or teachers on school property is prohibited by county board policy.

VISITORS (Guidelines for School Visitors is a Board Policy. Please refer to the *MPS Student Conduct Manual*.)

1. Parents/guardians are asked to plan a scheduled visit and arrive at the beginning of classes. The purpose of the visit is to observe. Therefore, parents/guardians should not interact with their child, other students, and/or attempt to have a conference with the teacher. The school may have a designated area in the classroom for visitors.
2. The principal and school administration will reserve the right to limit the number of visitors to a classroom. More than one visitor or a parent with other children could distract students and hinder the learning process. The principal must approve the visit and set the maximum time period for the visit.
3. Students on suspension from any school are not allowed on any MPS campus or to attend any MPS functions, and will be considered trespassing.
4. Students from other schools will be allowed on campus only with the permission of school administration.
5. Parent/guardian conferences with the teacher and/or principal must be scheduled in advance and concluded in a timely manner.

- a. Mutual courtesy and respect should be shown during the conference. Visits may be prohibited at certain times such as: the first and last week of school, immediately before or after vacations and other breaks, and while standardized testing or other assessments are being conducted.
- b. Conferences can only be held with a parent/guardian. Parents/guardians may invite the participation of an attorney or other advocate; Please note that an attorney representing the school system may attend as well. The principal must be notified in advance if they are requesting that additional persons attend. The principal will have the final decision whether or not additional persons may attend conferences. If special accommodations are needed for a conference, call the school to make arrangements prior to the visit.
6. Disruptive Visitors - Montgomery Public Schools expects mutual respect, civility and orderly conduct from all individuals on school property or at school sponsored activities, no matter his or her status or the purpose of his or her presence. Any person who becomes physically or verbally disruptive on school property may be subject to criminal prosecution as well as termination of visiting privileges. Disruptive conduct includes, but is not limited to, using a raised voice, using profanity, uttering verbal or written threats or employing threatening gestures or otherwise engaging in an action deemed inappropriate by the building administrator. In the event a person visiting school property is deemed to be disruptive, the person will be instructed to leave school property and law enforcement may be called for assistance, if necessary. The superintendent may issue a no-trespass notice against any person who is deemed to have created a disruption while on school property or at a school-sponsored event. The no-trespass notice shall be in force until such time as the superintendent deems appropriate to lift that order.
7. All visitors' cell phone calls should be completed prior to entering the building. All electronic devices should be turned off. Visitors should follow all school rules regarding telecommunication devices for students.
8. To maintain a safe and healthy school environment, MPS is requesting that all visitors adhere to a standard of dress that is appropriate and non-offensive. Clothing that has profanity, sexual content or any negative message displayed, reveals body parts, sleepwear, and/or underclothing will not be allowed. This guideline will apply on all MPS properties and at MPS sponsored events.
9. In order to protect the safety of all students, Parents/Guardians or Visitors should refrain from including other students in pictures that are taken at any school sponsored events(on or off campus). Furthermore, Parents/Guardians or Visitors are prohibited from posting pictures of any other student on any non-MPS media platform.

LOVELESS ACADEMIC MAGNET PROGRAM

ALMA MATER

Shining brightly through the ages a light that burns on high.
Hail to thee, our Alma Mater Loveless Magnet High.

The LAMP of knowledge ever burning
Bright for all to see.

Pride and honor, strength and wisdom
This our motto be.

Hail oh hail our Alma Mater, We, the light will shine.
Bear the torch, oh Alma Mater, Forward throughout time.

Teri D. Thompson
Words, October 10, 1999

LAMP FACULTY & STAFF

Aaij, Gina - AP Language and Yearbook

Baker, Jeff - AP U.S. History and AP Capstone Research

Bennett, Cameron - AP World History and AP Human Geography

Berry, Jordan - AP AB Calc, H Alg II and AP Stats

Blackmon, Leigh Ann - AP Government & Economics, ACCESS

Bullock, Tinia - Custodian

Burdette, Roger - Research, Speech, & Debate, H English 9

Castillo, Emily - AP Biology

Chisholm, Jarel - H Geometry and H Algebra II

Colvin, Johnnie - Cafeteria Manager

Conway, John - H English 10 and ACCESS

Craig, Luke - H Geometry, H Alg II and ACCESS

Cunning, Semeta - Custodian

Daniel, Paul - AP BC Calculus, AP Computer Science Principles, AP Computer Science A and Tech Coordinator

Dudley, Rachel - Visual Arts and ACCESS

Farquhar, Robert - AP European History

Graben, Kathy - H Chemistry

Harris, Bruce - Head Custodian

Henderson, Rosalyn - Nurse

Hutchinson, Ryeneshia - AP Chemistry

Jabes, Emely - Spanish 2, 3, and AP

Johnson, Phalanda - AP Biology
Kelly, Dawn - AP Chemistry, AP Physics
McGaughey, Robb - PE and Athletics
McNeilly, Jacki - AP World History and AP Psychology
Merritt, Dallas - H English 9
Monson, Matthew - Principal
Moore, Anna - Secretary
Muncher, Kelli - Guidance Counselor
Norris, Anthony - H Pre-Calculus
Pittman, Teresa- Latin 1, 2, 3, & AP and ACCESS
Profio, Joseph - AP AB Calculus and Robotics
Robinson, Johnny - Guidance Aide
Rogers, Craig - Asst Principal
Rostick, Debra – Custodian
Rowell, Staci - Administrative Secretary, Registrar and Tech Coordinator
Russell, Betsy - AP Government & Economics and AP US History
Shomber, Todd - AP Environmental Science and H Biology
Smiley, Nathaniel - Security Officer
Smith, WJ - Security Officer
TBD- German 2,3, & AP
Tew, Joana - Librarian
Thornton, Michael - H English 10, AP Seminar and ACCESS
White, Kwantrice - AP Literature
Wearden, Kaitlyn - H Biology and Anatomy & Physiology
Wilson, Kate - French 1,2,3, & AP
Yates, Lauren - Bookkeeper

TESTING DATES (subject to change by State Department of Education)

TEST DATE	GRADE	ASSESSMENT
Oct 11, 2022	10th grade students	Pre-ACT
October 12, 2022	9 th , 10 th , 11 th grade students	PSAT

October 12, 2022	12 th grade students	ACT WorkKeys
March 16, 2023	11 th grade students	ACT w/Writing

STAFF DEVELOPMENT (students will not attend)

August 2-8, 2023	Jan 3, 2023	May 26, 2023
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Notification Receipt of LAMP Handbook

I have received a copy of the Loveless Academic Magnet Program High School Parent-Student Handbook/Calendar for the 2022-23 school year and agree to follow the rules.

_____	_____	_____
Student's Name (print)	Student's Signature	Date
_____	_____	_____
Parent's Name (print)	Parent's Signature	Date

PLEASE PRINT, SIGN, AND RETURN THIS PAGE TO THE STUDENT'S 1st PERIOD TEACHER.

LAMP DISCIPLINE PLAN

Each student at LAMP High School is responsible for his/her own behavior. Inappropriate behavior will result in consequences deemed suitable to the severity and frequency of misconduct.

Each parent/guardian received a copy of the 2022-2023 MPS Student Conduct Manual. The rules, rights, and responsibilities of students, parents, and teachers are contained in its pages. Please refer to it as often as necessary.

Each teacher has his/her own set of classroom rules and consequences. The rules are necessary for an orderly classroom environment. Consequences for breaking the rules are clear, fair, and aimed toward maintaining a positive learning environment. Consequences for classroom rules violations may include but are not limited to the following:

1. Verbal warning
2. One-on-one conference
3. Counseling
4. After- School Detention
5. Parent contact
6. Parent conference
7. Office Referral

The student will be referred to the office when the teacher's classroom discipline plan has been exhausted, has been proven ineffective, or the offense is severe. An office referral may be given for any offense listed in the Montgomery Public Schools Student Conduct Manual. Receiving an office referral may result in the following consequences:

1. Counseling
2. Call to parent for immediate conference
3. After School detention
4. Out-of-school suspension for one to three days in accordance with MPS Student Conduct Manual guidelines.

Confiscated items will be stored in the office marked with the child's name. Parents must come to the office to collect confiscated items. School officials accept no responsibility for safeguarding confiscated items for loss or damage.

Restitution will be required if applicable.

Student behavior that interferes with the rights of teachers to teach and students to learn is unacceptable.

Committee Members: Matthew Monson- Principal, STaci Rowell, Administrative Secretary, Kelli Muncher- Counselor, Gina Aaij- English Department Head, Jeff Baker, History Department Head, Paul Daniel- Math Department Head, Kathy Graben- Science Department Head, Rachel Dudley- Elective Department Head.

NOTICE OF RECEIPT

2022-2023

I, _____, a student enrolled at LAMP, hereby acknowledge by my signature that I have received and read the LAMP Discipline Plan, I understand that these rules and regulations apply to all students and parents at LAMP and that all students must adhere to these rules and regulations in order to continue attending LAMP.

Signed _____
(Signature of Student)

Date _____

I have received and read the LAMP Discipline Plan and will encourage my child to follow these rules and regulations.

Signed _____

(Signature of Parent/Guardian)

Date _____

PLEASE PRINT, SIGN, AND RETURN THIS PAGE TO THE STUDENT'S 1st PERIOD TEACHER.