MINUTES CITY BOARD OF EDUCATION CITY OF MUSCLE SHOALS, ALABAMA

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's

annual meeting in the office of the City Superintendent of Education of the City of Muscle Shoals,

Alabama, on May 17, 2021, at approximately 6:20 p.m. The meeting followed a work session held

at 5:30 p.m. The secretary called the roll with the following results:

Present:

Jamie Stoddard

Marilyn Davis

Celia Rudolph

Farrell Southern

Absent:

Clayton Wood

Also, present were Chad Holden, Superintendent and ex-officio Secretary to the Board and

custodian of its minutes and records, Denise Woods, Assistant Superintendent, and Sherry Langley,

Chief School Financial Officer. Administrators present included Sheneta Smith, Jason Simmons,

Scott Goodwin, Kevin Davis, and Jonathan Bailey. Also, present were supervisors Dennis Conner,

Richard Templeton, and Kevin Stephenson. Muscle Shoals Education representative,

Alicia Whitehead, and Alabama Education Association representative, Tracy Moore, were also in

attendance.

President Stoddard declared a quorum present and the meeting duly and legally constituted

and open for the transaction of business.

A motion to approve the May 17, 2021, agenda was made by Dr. Rudolph and seconded by

Dr. Davis. No discussion followed and the motion was subsequently approved with four yes votes.

President Stoddard asked Dr. Holden if any correspondence had been received that he

would like to share with the Board. Superintendent Holden stated he did not have any

correspondence to share.

Dr. Stoddard proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action

items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda

and voted on separately.

# A. Dr. Holden recommended approval of the following Consent Agenda items:

- 1. Minutes April 15, 2021 (Regular Meeting)
- 2. Minutes April 26, 2021 (Special Meeting)
- 3. Minutes May 3, 2021 (Special Meeting)
- 4. Bills & Accounts for April
- 5. April Financial Report (April bank statements have been reconciled)
- 6. Budget Amendment #1
- 7. Establishment of Board Meeting Schedule (For June 2021 through May 2022)
- 8. Continuation of A+ College Ready School Partnership
- 9. Boys Basketball Overnight Camp (Fundraiser)
- 10. Competition Trip-MSHS Chorus/Show Choir-New York, March 22-27, 2022

A motion to approve the superintendent's recommendation was made by Dr. Davis and seconded by Dr. Rudolph. No discussion followed and the superintendent's recommendation was approved by four yes votes.

Note: The Board meeting schedule is shown at the end of these minutes.

# B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the superintendent's recommendation was approved by four yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

# II. Superintendent's Report/Announcements

- Superintendent Holden thanked everyone who participated in the city cleanup on May 1, particularly the McBride Student Council. He stated there were a number of students who helped cleanup around school campuses.
- Congratulations were given to high school assistant band director, Jessica Hood, on being accepted into the American School Band Directors Association. Members of the ASBDA must be nominated and sponsored by a peer who is a current member of the ASBDA. Potential members must demonstrate a high level of experience, excellent moral character, and quality of musicianship.

# • Recognitions

- Annalee Regan 7th grader at MSMS, finished 8th overall at the AHSAA State championship golf tournament
- For the 28th year in a row, the high school wind ensemble and symphonic bands received overall superior ratings at the Music Performance Assessment.
- o The band program had over 40 students participate in solo and ensemble this year, and all 40 students received superior ratings.
- o Drama/Show Choir Hunchback of Notre Dame performances were outstanding.
- Track and Field Achievements Aliyah Williams, 2nd place discus, and Haley Tucker, 2nd place 400 meter, in the 6A State Track Meet. The girls' program finished 10th overall in the state.
- o Softball Achievements: finished the season with a 31-6 record and a nice run in the 6A playoffs.

• Upcoming Dates of Interest

## Tuesday, May 18, 6:30 p.m.

Muscle Shoals Career Academy (CTE Students)

@ MSHS Auditorium

# Thursday, May 20, 8:30 a.m.

Muscle Shoals Middle School (8th Grade)

@ Grace Life Church

#### Friday, May 21, 8:30 a.m.

Muscle Shoals High School (12th Grade)

@ Grace Life Church

## Wednesday, May 26, 2:00 p.m.

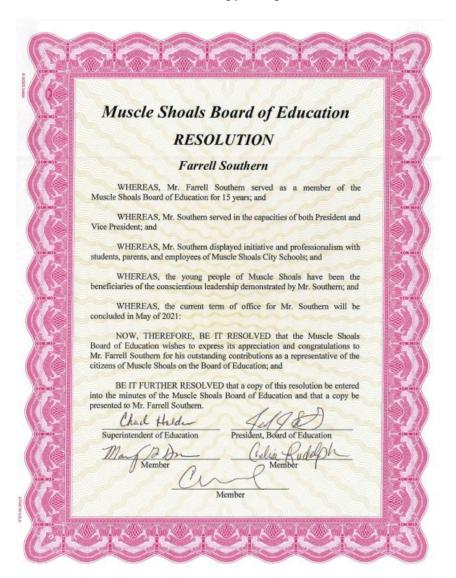
Retirement Tea @ MSCA Multipurpose Room (2020-2021 retiree resolutions shown at the end of these minutes)

# Thursday, May 27, 7:30 p.m.

Graduation, James F. Moore Stadium

# III. Recognition of Board Service - Farrell Southern

Superintendent Holden stated the next item on the agenda was for the recognition of Farrell Southern whose term of office as a member of the Board of Education was ending in May of 2021. Dr. Holden thanked Mr. Southern for his wisdom and the many contributions he made during his 15 years of service. After reading the resolution shown below, a framed copy was presented to Mr. Southern.



# IV. Election of Board Officers

The meeting was turned over to Board President, Jamie Stoddard, who conducted the election of Board officers for the 2021-2022 school year (beginning in June). Dr. Stoddard opened the floor for nominations for president and vice president. Dr. Davis nominated Clayton Wood for president and Celia Rudolph for vice president. Dr. Stoddard asked for any additional nominations. There being none, Dr. Stoddard asked for a motion to close the nominations, which was made by Mr. Southern and followed by a second from Dr. Davis. No discussion followed and the motion to close the nominations was approved by four yes votes. Dr. Stoddard asked for those in favor of Mr. Wood and Dr. Rudolph serving as president and vice president, respectfully, to indicate by saying yes which was indicated by Dr. Davis, Dr. Rudolph, Mr. Southern, and Dr. Stoddard. Dr. Stoddard announced that Mr. Wood had been elected to serve as president and Dr. Rudolph as vice president.

# V. Adjournment

President Stoddard asked for a motion to adjourn. A motion was made by Mr. Southern and seconded by Dr. Rudolph. The motion to adjourn was approved by four yes votes.

		Minutes approved:	
Attest:			
Chad Holden	SEAL		

# Board Meeting Schedule June 2021-May 2022

The meetings will be held on each fourth Monday (excluding noted conflicts below) at 6:00 p.m. or following a 5:30 p.m. work session, if a work session is needed. The regular meeting place shall continue to be the Board auditorium of the Muscle Shoals City Schools Central Office, physically located at 3200 Wilson Dam Road in Muscle Shoals. Due notice will be given in a manner prescribed by law if a change to meeting date, time, or location is made or if a special meeting is called.

2021

Monday, June 28

Monday, July 26

Monday, August 30

Monday, September 13 - - changed due to Budget Hearing #2 required

Monday, October 25

Monday, November 15 - - changed due to Thanksgiving break

Thursday, December 16 - - changed due to Christmas break

2022

Monday, January 24

Monday, February 28

Thursday, March 31 - - changed due to spring break

Monday, April 25

Monday, May 23

\*

05/17/2021

# Personnel Report

# I. Leave of Absence

1. Kathy Eldridge

Medical leave of absence for Fall 2021 semester, flexible with medical needs of ill family member; will be exhausting all accrued leave followed by Sick Leave Bank loan

2. Lyndsey Wiginton

FMLA leave from approximately August 02 through October 4, 2021, but flexible with medical needs

3. Cassie McConnell

FMLA leave from approximately August 02 through September 03, 2021, but flexible with medical needs

4. Sarah Lough

FMLA leave from approximately August 03 through October 29, 2021, but flexible with medical needs

5. Ashley Keenum

FMLA leave from approximately August 13 through October 12, 2021, but flexible with medical needs

6. Lindsey Kilpatrick

FMLA leave from approximately October 4 through January 24, 2022, but flexible with medical needs

# II. Retirement/Resignation

1. Melissa Bailey

Teacher (Foreign Language), Muscle Shoals High School. Effective Retiring effective July 1,2021

2. Arlisa Felton

Teacher (ELA), Muscle Shoals High School. Effective May 27, 2021

3. Courtney Keenum

Teacher (Music/chorus), McBride Elementary School and Muscle Shoals Middle School, Effective May 27, 2021

4. Ryan Sanderson (hired 05-03-2021)

Teacher (SpEd), Muscle Shoals High School. Effective immediately

5. Amy Smothers

Teacher (elementary) at Highland Park Elementary School. Effective May 27, 2021

6. Trenton Roden

Seasonal, part time groundskeeper. Effective immediately

## III. Transfer

1. Grace Anne Bonds

From Teacher (187-day assignment) at Muscle Shoals Middle School to Teacher (187-day assignment) at McBride Elementary School, effective August 2, 2021

2. Rebecca Cantrell

From Teacher (SpEd) (187-day assignment) at McBride Elementary to Teacher (SpEd) (187-day assignment) at Muscle Shoals Middle School, effective August 2, 2021

3. Taylor Darden

From Teacher (SpEd) (187-day assignment) at Muscle Shoals Middle School to Teacher (SpEd) at McBride Elementary School (187-day assignment), effective August 2, 2021

4. Mackenzie Reck

From Teacher (187-day assignment) at McBride Elementary School (187-day assignment) to Teacher at Highland Park Elementary School, effective August 2, 2021

#### IV. Reassignment

1. Cindy Bain

Systemwide Child Nutrition Program assistant at McBride Elementary/Muscle Shoals Middle School (180 day assignment) to Systemwide Child Nutrition Program assistant at Highland Park Elementary School (184 days), effective August 2, 2021

## V. Employment

1. John Kaleb Estes

Teacher (history) at Muscle Shoals High School. Mr. Estes earned his Bachelor's Degree at the University of Alabama and his Master's at the University of North Alabama and has two years of teaching experience. Regular 187 day assignment, effective August 2, 2021

2. Colton Byram Knox

Teacher (grade 6) at Muscle Shoals Middle School. Mr. Knox earned his Bachelor's Degree from the University of North Alabama in 2020 and filled a spring 2021leave for Colbert County Schools. Regular 187 day assignment, effective August 2, 2021

3. Jeanne Isbell

System-wide Nurse with location assignment TBD. Regular 187 day assignment, effective August 2, 2021, (worked previously for MSCS through Kelly Staffing)

4. Anthony Peebles

System-wide Custodian assigned to Muscle Shoals High School. Regular 260 day assignment, effective June 1, 2021

# VI. Other/Special Appointments or Supplemental Assignment

1. Adam Cox

Up to 140 additional hours at regular calculated hourly wage during summer 2021 to assist technology department with additional work load. To be paid from proceeds from general fund. (regular 9 month employee)

2. Hogan Isbell

Seasonal groundskeeper, part time/not to exceed 29 hours per week, \$15.00/hour, no benefits, retroactive to May 10, 2021

3. Morgan Entrekin

Temporary amendment of hourly rate of pay for summer IDEA speech services, \$60.00/hour to be paid from General/IDEA funds

4. Sydney King

Majorette Instructor for 2021 marching season, \$20.00/hour to be paid from band funds

5. Mary Frances Rye

Summer school instruction (math) at Muscle Shoals Middle School, up to 20 days as needed, Calculated hourly rate, ESSER-2 funds

6. Eliza Ritter

Summer school instruction (ELA) at Muscle Shoals Middle School, up to 20 days as needed, Calculated hourly rate, ESSER-2 funds

7. Melanie Shockley

Summer school instruction (Social Studies) at Muscle Shoals Middle School, up to 10 days as needed, Calculated hourly rate, ESSER-2 funds

8. Carley Malone

Summer school instruction (science) at Muscle Shoals Middle School, up to 10 days as needed, Calculated hourly rate, ESSER-2 funds

9. Courtney Akins

Summer school instruction (counselor) at Muscle Shoals Middle School, up to 10 days as needed, Calculated hourly rate, to be paid from ESSER-2 or general fund

10. Holly Brooks

Summer school instruction (science) at Muscle Shoals High School, as needed, Calculated hourly rate, ESSER-2 funds

#### 11. Dustin Davis

Summer learning (administrative duties) at Muscle Shoals High School, ten (10) extra days, (June 9, 10,14,15,16,17,21,22,23,30), Calculated daily, to be paid from ESSER-2 or general fund

12. Robyn Garrett

Summer learning (counseling duties) at Muscle Shoals High School, ten (10) extra days, Calculated daily rate, to be paid from ESSER-2 or general fund

13. Jimmy Gay

Driver education teacher - to teach driver education summer 2021, to be paid a maximum of \$2,000.00 (including benefits) based on student enrollment. To be paid from course fees collected from students

14. Danyelle Hillman

Summer school instruction/ACCESS Facilitator at Muscle Shoals High School, as needed, Calculated hourly rate, ESSER-2 funds

15. Kerry Johnson

Summer school instruction (math) at Muscle Shoals High School, as needed, Calculated hourly rate, ESSER-2 funds

16. Ann Wilson

To oversee the operation of the concession stand for 2021-2022 basketball games. To be paid from funds generated through basketball concessions not to exceed \$100.00 per night (home games only)

17. Lisa Myrick

Part-time, contract, teacher of Spanish at Muscle Shoals High School for 2021-2022 school year. \$30,000.00. (She is a retired, certified teacher and served in this capacity during the past three school years.)

18. Charlie Johnson

Cleaning services at James F. Moore stadium as needed during the 2021-2022 school year. \$400/event, no benefits. Split between football and band, band pays after TVI

19. Britney Schneider

Contract Principal Renewal

20. (3 coaches) Assistance with Boys Basketball Overnight Camp fundraiser event

September 24-25, 2021, to be paid from camp proceeds, not to exceed \$400.00

Neal Barker Shannon Benford Matt Jones

21. **(3 nurses) Summer Nursing Services** - as needed Summer 2021, to be paid at calculated hourly rate; funding source TBD.

Kelley Word Sydney Kennedy Traci Willis

22. **(10 teachers) Summer Reading Camp Teaching Positions**, as needed between June 12 and July 23, 2021, to be paid at daily rate for up to 20 half days. To be paid from Board ARI Summer Reading Camp Funding and ESSER-2 unless noted otherwise.

Cheryl Lockhart (Camp Director)

Shonda Baggette

Jill Conner

Dana Wallace

Lindsey Wallace

Catherine Coker

Erica Johnson

Julie Achord

Maria Kennedy (Title IV)

Laiken Mann (HLP ALSDE Grant)

23. LETRS Training Stipend (31 teachers)

\$200.00 to be paid from FY21 Title II funds for training completed summer 2020.

Julie AchordShonda BaggetteStarkey-Morgan ButlerKaydee ChandlerCatherine Bryan CokerJill Conner

Mary Fowler Kristin Grider Melanie Hester
Connie Jones Kelly Lane Emily Lawler

Cheryl Lockhart Meredith McClanahan Juli Letsinger Cassie McConnell Kelsey Murphy Shannon Nettles Laura Ownby Kayla Passarella Ashley Peck Catrina Smith Megan Smith **Amy Smothers** Selena South Wendi Thornton Tobie Vincent Dana Wallace Allison Weaver Susanna Whiteside

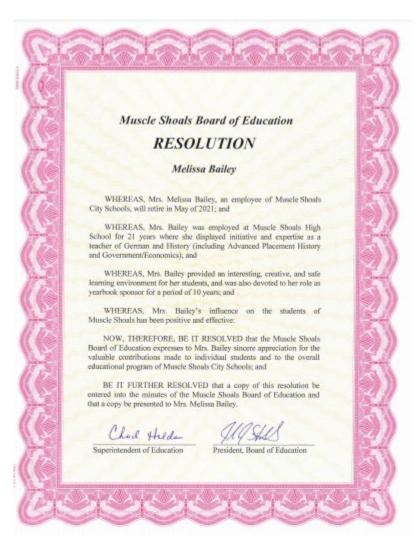
Lyndsey Wiginton

24. Community Education Program Summer Camp Staff: The following individuals will be employed for the part-time, temporary positions as noted; hourly payrates noted, approximately 31 days with assignment dates TBD May-July 2021

☐ Enrichment Counselor(s) – Julie Achord (\$25.00), I	acı Lake	(\$25.00)
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☐ Summer College Aides – (\$9.00) – Anna Denton, Sam Jacobs, Brianna McCarley, Anna Grace Wilson

# Information only - Not a Board Action Item



# Fannie Garner

WHEREAS, Mrs. Fannie Garner, an employee of Muscle Shoals City Schools, will retire effective June 1, 2021; and

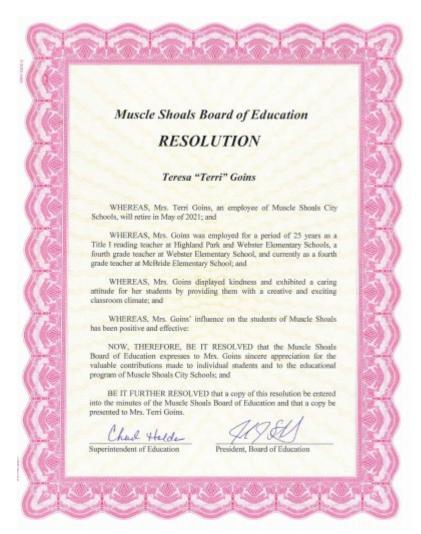
WHEREAS, Mrs. Garner served as an employee in the Child Nutrition Program at McBride Elementary/Muscle Shoals Middle School for a period of 15 years; and

WHEREAS, the contributions and dedication of Mrs. Gamer to the successful daily operation of child nutrition activities effectively enhanced the education of students:

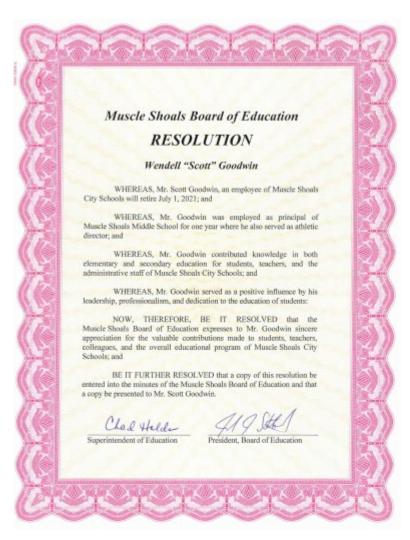
NOW, THEREFORE, BE IT RESOLVED that the Muscle Shoals NOW, THEREPORE, BE IT RESOLVED and the Board of Education expresses to Mrs. Gamer sincere appreciation for her work in facilitating the educational program of Muscle Shoals City Schools; and

BE IT FURTHER RESOLVED that a copy of this resolution be entered into the minutes of the Muscle Shoals Board of Education and that a copy be presented to Mrs. Fannie Garner.

Charl Holder And Stall President, Board of Education



# Muscle Shoals Board of Education RESOLUTION Sandra Green WHEREAS, Mrs. Sandra Green, an employee of Muscle Shoals City Schools, will retire effective June 1, 2021; and WHEREAS, Mrs. Green served as an employee in the Child Nutrition Program at McBride Elementary/Muscle Shoals Middle School and Muscle Shoals High School for a period of 26 years; and WHEREAS, Mrs. Green's positive influence and devotion to daily child nutrition activities effectively enhanced the education of students: NOW, THEREFORE, BE IT RESOLVED that the Muscle Shoals Board of Education expresses to Mrs. Green sincere appreciation for her work in facilitating the educational program of Muscle Shoals City Schools; and BE IT FURTHER RESOLVED that a copy of this resolution be entered into the minutes of the Muscle Shoals Board of Education and that a copy be presented to Mrs. Sandra Green. Likel Helder Superintendent of Education President, Board of Education



Caryn Hairell

WHEREAS, Ms. Caryn Hairell, an employee of Muscle Shoals City Schools, retired December 1, 2020; and

WHEREAS, Ms. Hairell was employed by the Muscle Shoals City School System for a total of 11 ½ years serving 6 years as an English, Spanish, and History teacher for middle and high school students, and then for another period of 5 ½ years where she served as an Assistant Principal at Muscle Shoals High School and most recently as Director of the Muscle Shoals Career Academy; and

WHEREAS, Ms. Hairell contributed expertise in the area of secondary education for students, teachers, and as a member of the administrative staff of Muscle Shoals City Schools; and

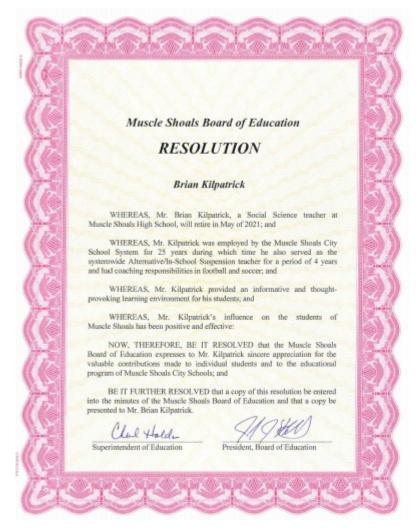
WHEREAS, Ms. Hairell served as a positive influence by her leadership, work ethic, professionalism, and dedication to the education of

NOW, THEREPORE, BE IT RESOLVED that the Muscle Shoals Board of Education expresses to Ms. Hairell sincere appreciation for the valuable contributions made to students, teachers, colleagues, and the overall educational program of Muscle Shoals City Schools; and

BE IT FURTHER RESOLVED that a copy of this resolution be entered into the minutes of the Muscle Shoals Board of Education and that a copy be presented to Ms. Caryn Hairell.

Superintendent of Education

Charl Held - HI HA rintendent of Education President, Board of Education



Lori Malone

WHEREAS, Mrs. Lori Malone, an early childhood teacher at Howell Graves Preschool, will retire in May of 2021; and

WHEREAS, Mrs. Malone was employed by the Muscle Shoals City School System for 18 years beginning her career in Muscle Shoals as a Title I teacher; and

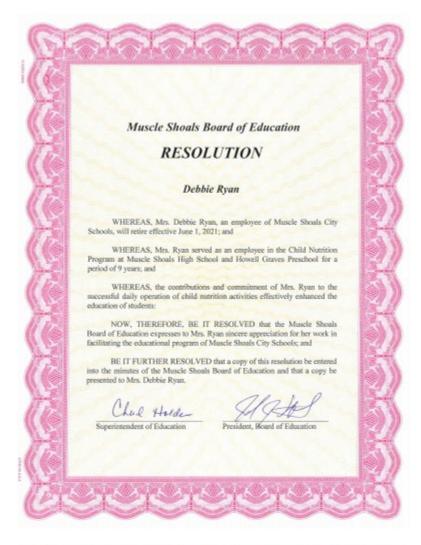
WHEREAS, Mrs. Malone exhibited patience and a special love for young students by developing a creative, inspiring, and organized learning environment; and

WHEREAS, Mrs. Malone's influence on the students of Muscle Shoals has been positive and effective:

NOW, THEREFORE, BE IT RESOLVED that the Muscle Shoals Board of Education expresses to Mrs. Malone sincere appreciation for the valuable contributions made to individual students and to the educational program of Muscle Shoals City Schools; and

BE IT FURTHER RESOLVED that a copy of this resolution be entered into the minutes of the Muscle Shoals Board of Education and that a copy be presented to Mrs. Lori Malone.

Chies Holds Fresident, Board of Education



# Muscle Shoals Board of Education

## RESOLUTION

# Robbie Thomas

WHEREAS, Mrs. Robbie Thomas, an employee of Muscle Shoals City Schools, will retire effective August 1, 2021; and

WHEREAS, Mrs. Thomas served as an employee in the Child Nutrition Program at Highland Park Elementary School for a period of 20 years; and

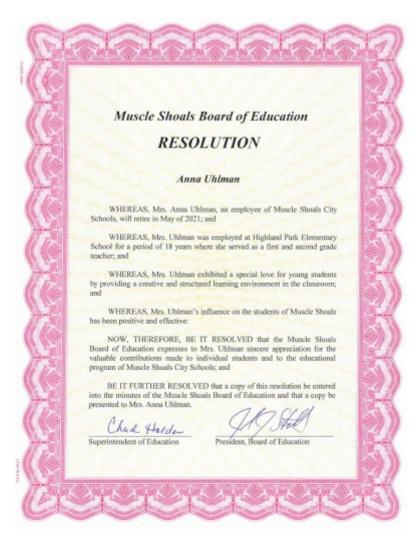
WHEREAS, the kindness and positive influence Mrs. Thomas displayed to young students through the child nutrition program effectively enhanced the educational program of Muscle Shoals City Schools:

NOW, THEREFORE, BE IT RESOLVED that the Muscle Shoals Board of Education expresses to Mrs. Thomas sincere appreciation for her work in facilitating the educational program of Muscle Shoals City Schools; and

BE IT FURTHER RESOLVED that a copy of this resolution be entered into the minutes of the Muscle Shoals Board of Education and that a copy be presented to Mrs. Robbie Thomas.

Superintendent of Education

Chu el Holde J.J. Salls
erintendent of Education President, Board of Education



# Kathy Wagnon

WHEREAS, Mrs. Kathy Wagnon, an employee of Muscle Shoals City Schools, retired January 1, 2021; and

WHEREAS, Mrs. Wagnon was employed by the Muscle Shoals City School System for 37 years where she served as a secretary at Webster Elementary School, Avalon Middle School, and most recently as secretary at Muscle Shoals High School; and

WHEREAS, Mrs. Wagnon was dedicated to her position demonstrating expertise and professionalism while displaying genuine kindness and concern for students, parents, co-workers, and other system staff members:

NOW, THEREFORE, BE IT RESOLVED that the Muscle Shoals Board of Education expresses to Mrs. Wagnon sincere appreciation for the valuable contributions made to the overall educational program of Muscle Shoals City Schools; and

BE IT FURTHER RESOLVED that a copy of this resolution be entered into the minutes of the Muscle Shoals Board of Education and that a copy be presented to Mrs. Kathy Wagnon.

Superintendent of Education

Cheel Halde President, Board of Education