

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on December 16, 2021, at approximately 6:27 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Clayton Wood
Celia Rudolph
Sonya Allman
Jamie Stoddard

Absent: Marilyn Davis

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Denise Woods, Assistant Superintendent. Administrators present included Sheneta Smith, Britney Schneider, Kevin Davis, and Jeff Madden. Also present were Supervisors Todd Meckes and Richard Templeton.

President Wood declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the December 16, 2021, agenda was made by Dr. Rudolph and seconded by Mrs. Allman. No discussion followed and the motion was subsequently approved with four yes votes.

President Wood asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he had received a nice letter from retiree, Martha Hollis, thanking the Board for hosting the retiree luncheon in November.

President Wood proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. Minutes – November 25, 2021 (Regular Meeting)
2. Bills & Accounts for November
3. November Financial Report (November bank statements have been reconciled)
4. Copier Lease and Service Proposal (district-wide)
5. Fieldtrip Destination Change (Show Choir, Spring 2022)

A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Dr. Stoddard. No discussion followed and the superintendent's recommendation was approved by four yes votes.

B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Dr. Stoddard and seconded by Dr. Rudolph. No discussion followed and the superintendent's recommendation was approved by four yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

II. Superintendent's Report/Academic Update/Announcements

- Congratulations to Camille Coker, the 2021-2022 McBride Spelling Bee winner.
- Three McBride 5th grade students placed in the Times Daily essay contest:
 - 1st place, Isabel Johnson, won \$75 and was featured in the Christmas Parade
 - 2nd place—Dakota Bailey, won \$50
 - 3rd place—Isabella Grissom, won \$25
- MSHS student Graham West was selected as Colbert County's overall winner in the DAR Good Citizenship Essay Contest.
- Joe Don Anderson who had been selected as a finalist in the U.S. Senate Youth Program finished 4th in the state.
- Congratulations to Olivia Buck and Nora Pace for finishing 1st in the State Trumbauer Theater Festival for their duet; Conner Simmons finished 3rd in the state.
- Tate Pierce and Joe Don Anderson have been nominated by Muscle Shoals High School for the annual Bryant-Jordan Achievement and Scholar Athlete Awards (respectively). They will compete against other athletes in our athletic region.
- The choral and drama departments were again commended on outstanding fall productions: the 10th Anniversary Show and High School Musical. These student performers continue to take it to the next level of excellence.
- Catherine O'Steen, gifted teacher, was commended for writing and being awarded a \$30,000 grant through the State Department of Education.
- Chief Technology Officer, Todd Meckes, received notice today that MSCS was awarded the \$25,000 cybersecurity grant through the ALSDE.
- Thank you to Dr. Schneider and the staff at McBride for leading an effort to raise money for the family of one of our 3rd graders who is battling leukemia. The students and staff across the district raised over \$4,000.

Tomorrow is the final school day before Christmas Break. Schools will be dismissed early following a staggered dismissal schedule. Muscle Shoals City Schools will be closed from Monday, December 20, until Tuesday, January 4, when employees will go back on contract. Students will return to class on Thursday, January 6, 2022.

We wish everyone a Merry Christmas and a Happy New Year!

III. Adjournment

Mr. Wood asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Mr. Wood declared the meeting adjourned at approximately 6:35 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

11/15/21

Personnel Report

I. Resignation

1. Rachel Lawrimore

Teacher, Muscle Shoals Pre-K, Effective date TBD

II. Employment

1. Janie Darby

Teacher (Pre-K) Muscle Shoals Pre-K. She earned her Education Specialist Degree from the University of North Alabama and worked previously for Colbert and Lauderdale County Schools. Effective date January 5, 2022

2. Samantha Lyn Frederick

Teacher (Elementary Art) split assignment between McBride Elementary, Highland Park and Webster Elementary Schools. She earned her Bachelor's and Master's Degrees from the University on North Alabama and taught previously in this position through Kelly Services. Effective January 5, 2022

3. Anna Kay Shirley

Teacher at McBride Elementary. She earned her Bachelor's and Master's Degrees from the University on North Alabama and worked previously at Covenant Christian, Florence City, Tuscumbia City and for Muscle Shoals City through Kelly Services. Effective January 5, 2022

III. Reassignment/Transfer

1. Rickie Cole

From 260 day System-wide custodian assigned to Muscle Shoals High School, to 260 day System-wide custodian assigned to Muscle Shoals Middle School, effective January 3, 2022

IV. Other/Special Appointments or Supplemental Assignment

1. Community Education/Extended Day Program

- **Kimberly Murphy** - Site Lead; location assignment TBD, part-time/temporary not to exceed 19 hours weekly between January 6, 2022 and May 26, 2022; \$20.00/hour to be paid from 6921 and/or 5330
- **Ashley Williams**
Student aide; part-time/temporary not to exceed 19 hours weekly between January 6, 2022 and May 26, 2022; \$9.00/hour to be paid from 6921 and/or 5330

2. Additional band staffing (specialty instructors) for spring semester; to be paid hourly wage as noted from band funds:

- **Jacqueline Goodwin** - \$20.00/hour
- **Scott Markham** - \$20.00/hour
- **Christopher Morris** - \$20.00/hour
- **Duane Allen** - \$30.00/hour
- **Griffin Hood** - \$30.00/hour
- **Christopher Sherman** - \$30.00/hour
- **Vanessa Vega** - \$30.00/hour

3. Athletic Coaching Supplement adjustments (for spring 2022 season)

- **Meghan Johnson** – assigned to \$750.00 MSMS softball supplement
- **Carley Malone** – previously assigned to the \$750.00 softball supplement, adjust to the \$2,000.00 MSHS softball supplement
- **Morgan Bishop** - \$500.00 for MSHS assistant tennis coach
- **Carlie Smith** - \$250.00 for MSHS JV assistant tennis coach

4. Kevin Stephenson

As needed part-time/hourly technology consulting services. To be paid a calculated hourly rate not to exceed \$15, 000.00 plus benefits. To be paid from ARP/ESSER funds

Information Only - Not for board action

Leave

1. Pam Roden

Paraprofessional aide assigned to MES. Effective November 29, 2021 through approximately January 24, 2022, but flexible with the medical needs of those in her care. Additional intermittent dates may be needed during recovery and follow up treatment. She has submitted the appropriate application paperwork for FMLA coverage

2. Tracy Montgomery

Teacher (ELA) - MSHS. Continuation of leave through January 04, 2022. She has submitted application paperwork for FMLA coverage. (Original request was November 11-10-2021 until 11-29-2021.)

3. Jerry Roush

System-wide custodian – requests leave through January 9 for an injury not sustained at MSCS

Kelly Staffing

1. Kendra Corder – Paraprofessional Aide at Howell Graves Preschool (increasing from 3 days weekly to 5 days weekly-replacing Tina Berryhill the additional 2 days)
2. Margaret Freeman – Filling ELA leave at MSHS through December