

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on November 15, 2021, at approximately 6:15 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Clayton Wood
Celia Rudolph
Sonya Allman
Marilyn Davis
Jamie Stoddard

Absent: None

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, and Denise Woods, Assistant Superintendent. Administrators present included Wes Pounders, Jason Simmons, Dianna Ritter, Kevin Davis, and Jeff Madden. Also present were Supervisors Dennis Conner, Terry Pearson, Todd Meckes, and Richard Templeton.

President Wood declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the November 15, 2021, agenda was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the motion was subsequently approved with five yes votes.

President Wood asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he did not have any correspondence to share.

Superintendent Holden stated the next item on the agenda was a video presentation from Muscle Shoals Middle School.

Following the video, President Wood proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – October 25, 2021 (Regular Meeting)*
2. *Bills & Accounts for September*
3. *September Financial Report (September bank statements have been reconciled)*
4. *Bills & Accounts for October*
5. *October Financial Report (October bank statements have been reconciled)*
6. *Declaration of Surplus Items(s)*
7. *Vehicle Purchase*

A motion to approve the superintendent's recommendation was made by Dr. Davis and seconded by Mrs. Allman. No discussion followed and the superintendent's recommendation was approved by five yes votes.

B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Dr. Stoddard. No discussion followed and the superintendent's recommendation was approved by five yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

II. Superintendent's Report/Academic Update/Announcements

- Joe Don Anderson has been named a semifinalist in the United States Senate Youth Program. He is one of 11 students in the state who will interview for a weeklong public service, leadership, and education experience with the United States Senate. Joe Don is the fourth student from MSHS to be selected for this honor. Last year, senior Lauren Vance was chosen as one of the two state winners.
- Joe Don Anderson, Emma Veal, and Graham West were nominated for the DAR Good Citizen Award. Graham West has been selected as the winner.
- Amber Grace Hulsey and Luke Peoples were selected as the MSHS Heisman winners.
- Mary Anna Trimble, Harper Branscome, and Conner McCrary recently qualified and ran at the state cross-country track meet.
- The band finished their marching competition season with superior ratings and best in class awards at the Hoover Invitational. They also placed 2nd in 6A at the state marching band competition.
- Congratulations to band student Heather Medlin for receiving the District 1 Music Educator Scholarship for future music educators. She will now compete for a statewide scholarship.
- District Walter Trumbauer Theater Festival: Kenzie Fowler (Musical Theater)-Superior and STATE and 2nd place in category; Olivia Buck and Nora Pace (Pantomime)-Superior and STATE and 1st place in category; Danielle Cain (Musical Theater)-Superior and STATE; Heather Medlin (Musical Theater)-Superior and STATE and 1st place in category; Danielle Cain and Abigail Johnson (Musical Theater)-Superior and STATE and 2nd place in category; Callie Bowling and Lola Crowden (Musical Theater)-Superior and STATE; Miranda Van Rensselaer (Stage Management) Superior and STATE and 1st place in category; Sage Little (Musical Theater)-Superior and STATE; Abby Newton (Musical Theater)-Superior and STATE and 1st place in category; Abby Newton (Acting)-Superior and STATE and 1st place in category; Sara Pierce and Kamryn Grissom (Pantomime)-Superior and STATE and 2nd place in category; Kamryn Grissom (Musical Theater)-Superior and STATE; Abigail Johnson (Musical Theater)-Superior and STATE; Kaylee Word, Macy Stoddard, Sara Pierce, Sophie Shewbart (Acting)-4th Place Group Acting;

Superintendent's Report/Academic Update/Announcements (continued)

Conner Simmons (Musical Theater)-Superior and STATE and 1st place in his category

- The high school show choir presentation this weekend has been a tremendous hit. The final performance is tonight at 7:00 p.m.
- The fall art show at Muscle Shoals Middle School was held November 9. I appreciate the hard work that teacher Anna Grinnell and her talented 6th-8th students did on the awesome displays of art.
- A middle school home basketball game is being played tonight. The first home varsity basketball games are Friday, November 26.
- We are once again working with Parkview Baptist Church to offer meals to students and families that are at-risk for food insecurity during the weeklong break at Thanksgiving. Our counselors have worked hard compiling a list of names and we will have those meals ready for pickup at the Central Office later this week.
- The annual retiree luncheon will be held Friday, November 19, at 12:00 at Grace Life Church. The luncheon was not held last year due to the COVID pandemic, but we are making adjustments this year, following health protocols, and the luncheon will resume. The Board is invited to attend.
- This is American Education Week, a time to celebrate all things related to public education and how vital an educated public is to the future of our country. This week, schools will be recognizing all support personnel and particularly substitute teachers. The last 20 months have been difficult for substitute teachers as well. It has certainly been difficult to find substitute teachers, and we want the ones who are serving in our schools to know how much they are appreciated.
- Last week, the Alabama State Board of Education set the cut score for retaining third graders under the Alabama Literacy Act. Dr. Woods and I briefed you all on this at our last meeting. Governor Ivey and the other opponents delaying the retention piece now seem to support a 1-year delay in the retention for the very reasons we brought up last year.
- I want to thank CSFO Langley for her financial leadership of our system. The General Fund projected months of operating balance was 2.00 months. With the required one month operating balance of \$ 2,242,967.86; the Board ended fiscal year 2021 with a 2.54 months operating balance compared to 2.37 for fiscal year 2020. Despite the challenges of the last two years, our system has maintained strong financial stability.
- The next regular Board meeting will be held Thursday, December 16, 2021.

III. Adjournment

Mr. Wood asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Mr. Wood declared the meeting adjourned at approximately 6:31 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

Personnel Report

I. Leave

1. Tracy Montgomery

Teacher (ELA) - MSHS. Effective November 11-10-2021 until 11-29-2021. She is currently in the process of submitting application paperwork for FMLA coverage.

II. Resignation/Retirement

1. Cynthia Fisackerly

Teacher (ART) -MES/HPES/WES. Effective November 2, 2021 (not returning from leave)

2. Jill Archer

Teacher (MSMS – 6th grade) - Effective November 12, 2021

3. Phillip Vandiver

Custodian – assigned to Muscle Shoals High School. Retiring effective January 1, 2022

4. David Waters

Teacher (MSHS – Band Director) – Retirement effective May 1, 2022

III. Employment

1. Carrie Rickman

Teacher (6th grade) at Muscle Shoals Middle School. She earned her bachelor's Degree from the University on North Alabama and has approximately 19 years of experience in public education. She is currently employed with Sheffield City Schools. Effective date TBD with release from current contract

IV. Reassignment/Transfer

1. Rickey Gholston

From 260 day System-wide Custodian assigned to Muscle Shoals Middle School, to 260 day System-wide Custodian assigned to Muscle Shoals High School, effective January 3, 2022

V. Other/Special Appointments or Supplemental Assignment

1. Correction of Clerical error from 10-25-2021 meeting.

Carlie PHELPS was incorrectly listed as Carlie Phillips

2. Alexa Johnson

Part-time, temporary, system-wide EL Aide, as needed \$25.00/hour, November 2, 2021-October 1, 2022, to be paid from Title IV.ESSER funds

3. 2021-2022 Basketball Radio Broadcast Duties (paid from advertising revenue)

- Tim Underwood - Advertising c\Coordinator and Play-by-Play announcing; \$100/game (not to exceed \$4,000.00)
- Tony Word – Color Commentator/Stats; \$40/game (not to exceed \$1,200.00)

4. Non-staff Coaching Assignment – to assist regular coaching staff

- **Sandra Kirk** - MSMS tennis (\$500.00; to be paid from middle school athletics at the conclusion of the season)
- **Jackson Hall** - MSHS tennis (\$1,000.00; to be paid from high school athletics at the conclusion of the season)
- **Carlie Smith** - MSHS tennis (\$250.00; to be paid from high school athletics at the conclusion of the season)

5. Rebecca Henson

To oversee the operation of the concession stand for 2021-2022 basketball games. To be paid from funds generated through basketball concessions not to exceed \$100.00 per night (home games only)

Information Only - Not a board action item:

- Samantha Frederick – will substitute in Elementary Art (HPES, WES, MES) for the remainder of the fall term.