

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on October 25, 2021, at approximately 6:20 p.m. The meeting followed a work session held at 5:30 p.m. The secretary called the roll with the following results:

Present: Clayton Wood
Celia Rudolph
Sonya Allman
Marilyn Davis (*virtual; non-voting*)
Jamie Stoddard

Absent:

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Denise Woods, Assistant Superintendent, and Sherry Langley, Chief School Financial Officer. Administrators present included Sheneta Smith, Britney Schneider, Dianna Ritter, Kevin Davis, and Jeff Madden. Also present were Supervisor Richard Templeton and Muscle Shoals Education Association representatives, Chris and Christina Porter.

President Wood declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the October 25, 2021, agenda was made by Dr. Rudolph and seconded by Mrs. Allman. No discussion followed and the motion was subsequently approved with four yes votes.

Superintendent Holden stated he did not have any correspondence to share.

Superintendent Holden recognized Tommy and Stacey Cummings for their devotion to Muscle Shoals City Schools. The Cummings were presented with a resolution commending them for being instrumental in securing and providing support, labor, and resources for the renovation of special education classrooms at Muscle Shoals High School and Muscle Shoals Middle School. The resolution is shown at the end of these minutes.

Superintendent Holden stated the next item on the agenda was a video presentation highlighting achievements from Muscle Shoals High School.

President Wood proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – September 13, 2021 (Regular Meeting)*
2. *Minutes – September 30, 2021 (Special Meeting)*
3. *Appointment of 2021-2022 Textbook Committee (Teachers/Parents)*
4. *Appointment of Wimberly Springer to Sick Leave Bank Committee*
5. *Gifted Class Multiple Day/Overnight Field Trip (March 14-16, 2022, O'Steen)*
6. *Bid Award – Pettus Plumbing and Piping, Inc. (labor for installation of AHU units at MSHS)*
7. *Bus Purchase*
8. *Purchase Agreement – Shoals Outdoor Sports (two Polaris Rangers)*
9. *Bleacher Replacement at MSHS*
10. *Declaration of Surplus Items*

A motion to approve the superintendent's recommendation was made by Mrs. Allman and seconded by Dr. Stoddard. No discussion followed and the superintendent's recommendation was approved by four yes votes.

B. Personnel Report

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Dr. Stoddard and seconded by Dr. Rudolph. No discussion followed and the superintendent's recommendation was approved by four yes votes.

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

C. Delegate Selection for AASB Annual Convention (December 1-3)

President Wood stated a delegate and alternate delegate needed to be selected for the upcoming AASB Annual Convention in December. Mr. Wood called for nominations. Dr. Rudolph nominated Marilyn Davis to serve as delegate and Sonya Allman to serve as alternate delegate. There being no other nominations, Mr. Wood asked for a motion that nominations be closed. A motion to close nominations was given by Dr. Stoddard and seconded by Dr. Rudolph. No discussion followed and the motion was approved by four yes votes. Mr. Wood

asked that Marilyn Davis and Sonya Allman be selected to serve as AASB delegate and alternate delegate, respectively. A motion was made by Dr. Stoddard and seconded by Dr. Rudolph. No discussion followed and the president's recommendation was approved by four yes votes as follows:

Clayton Wood	Yes
Celia Rudolph	Yes
Sonya Allman	Yes
Jamie Stoddard	Yes

II. Superintendent's Report/Academic Update/Announcements

- It is homecoming week in Muscle Shoals. The pep rally is set for Wednesday night and the parade is scheduled for Thursday (weather permitting). The game is also Thursday night. The Trojans will play Sparkman at James F. Moore Stadium.
- National Merit Commendations:
Hailey Tomlinson-Semi-Finalist; Anthony Rutherford-Commended Student
- Cross Country Achievements: Jesse Owens Classic on October 2, Harper Branscome placed; in Decatur on October 9, the following athletes placed: Jonathan Irons, Liam McGuire, Charly Ann Wilbanks with the JV Girls finishing 5th, also placing Harper Branscome and Mary Anna Trimble; at the Randolph Invitational on October 14, the following JV runners placed, Brady Bendall, Jonathan Irons, Davis Wood, Liam McGuire, and Charly Ann Wilbanks with JV boys finishing 3rd and JV girls finishing 6th. The XC team will compete in sectionals this week.
- Band Achievements: Northwest Alabama Marching Class (Russellville), all superior ratings, Grand Champion, Challenge Cup Award. The 29th Annual Tennessee Valley Invitational held at James F. Moore Stadium was a success on October 16 with 22 bands from all across the south competing. This past weekend, the band competed at the Hoover Invitational and placed first in their class in all but one category. The state championships are this weekend in Pelham. Performance time is 6:45 p.m.
- 2021 Muscle Shoals Middle School Service Projects
Each homeroom took on a different need in our community:
 - 8th grade - The Healing Place for Grieving Children, Common Ground of the Shoals, Pets Are Worth Saving (P.A.W.S.), Isaiah's Call, Hygiene Bags for Students at another school district, Florence Nursing Home, and Rehab, Letters to Soldiers
 - 7th grade - Waverly Junior High Flood Victims, Room in the Inn, Colbert Caring Center, Colbert Animal Shelter, Brentwood Retirement Community, Goodie Bags for CASA, Florence K9 Police Unit, Hats and Gloves to the Meal Barrel, Common Ground of the Shoals
 - 6th grade - Muscle Shoals Police Department, Muscle Shoals Fire Department, Hospital First Responder and Staff, North Alabama Cancer Center, Sunrise Center for the Homeless, NW Alabama Cancer Center, Crossroads Community Outreach
- Health and Safety: COVID numbers continue to look favorable. On Friday, the total number of known positives across the district was six. The masking requirement ended on October 18. Masks are preferred and parents/students can make their own decision about whether wearing a mask is right for them. Vaccines will be encouraged for those who are eligible, if their doctor recommends it. Nurse Word is currently organizing school booster shot clinics. Clinics will be offered on school campuses to all employees in cooperation with Village Drugs.
- Mental Health First Aide: The entire administrative team is now trained in mental health first aide. Thank you to Laci Lake for becoming a trainer and providing that professional development to school leaders. Hopefully, our staff can branch out and provide the same training to other willing faculty and staff.

In addition, there will be a mental health parent night on November 2 at 6:00 p.m. at the MSHS Auditorium.

- MSCS received another favorable rating in the annual Niche school rankings. Muscle Shoals City Schools is ranked #10 in the Top 25 districts in Alabama. Every school in the district received an “A” in the rankings.
- October 11-15 “School Lunch Week” – The CNP staff was commended for continuing to meet the call of duty in the face of tough circumstances. The supply chain disruptions have caused school lunchrooms across the U.S. to scramble at times in order to make sure students have food to eat. Some districts have had to ask students to eat breakfast at home. So far, Muscle Shoals has not had to make any calls like that to parents. Hats off to Blake Stone and the entire CNP staff for the work they do every day.
- October 18-22 “School Bus Safety Week” - This is always a great time for us to publicly recognize and thank our bus drivers. They do an outstanding job each day. Supervisor Bruce Daily, Nathan Berryman, Stephen Lawler, Ken and Elaine Powers, and several subs who help along the way. In addition, there is also a list of parent drivers who help with extracurricular trips. On behalf of the Board and employees, we are thankful to the local bus drivers for a job well done.
- October 18-22 “College Application Week” - this is an annual week of emphasis led by our high school counselors to encourage students to apply to college. It is the first formal step they take after they have ideas of where they may want to attend (taking that first step is sometimes hard for students). MSCS counselors lead a campaign to make it fun and exciting and it goes a long way in encouraging students not to procrastinate but to go ahead and turn in those applications and begin working toward securing scholarships and financial aid. Thanks to Mrs. Garrett and Mrs. Nelson for leading that initiative.
- October is also Principal Recognition Month. Schools had “Boss’s Day” celebrations a few weeks ago in conjunction with this recognition. All of our principals were recognized on social media. On behalf of the Board, I thank the principals for the jobs they do every day.
- While recognizing individual achievements, our Board members should also be recognized. Throughout the year, Board members participate in training offered through the Alabama Association of School Boards. The Muscle Shoals City Board members have a strong tradition of being committed to growing in their service.

Master Honor Roll in a Previous Year	Mr. Farrell Southern
Levels 1 & 2 (Certificate)	Dr. Marilyn Davis
Master Board Member, 1st Year (Plaque)	Dr. Celia Rudolph
Master Board Member, 3rd Year (Date Plate)	Mr. Clayton Wood

Academic Report from Dr. Holden and Dr. Woods:

Dr. Holden and Dr. Woods stated they were pleased with the results of the ACAP testing results but can certainly see this data as the starting point for many instructional conversations and decisions going forward.

- ACAP is a different type of standardized test than what students have taken in the past and will require a different approach in many ways, and those conversations have already started.
- The MSCS district is ranked in the top 16% in science, top 10% in English language arts, and top 7% in mathematics in the state accountability reporting for 2020-2021.

III. Adjournment

Mr. Wood asked if there was any other business to be addressed or any comments from the Board. There being no remarks, Mr. Wood declared the meeting adjourned at approximately 7:04 p.m.

Minutes approved:

Attest:

Chad Holden

SEAL

Personnel Report

I. Resignation

1. **Kiara Goodloe**
Community Education Program Site Lead. Effective October 25, 2021
2. **Amanda Mathis**
Teacher at Muscle Shoals High School. Effective TBD
3. **Jamie Boston**
System-wide Child Nutrition Program Assistant. Effective October 29, 2021
4. **Traci Saavedra**
System-wide Child Nutrition Program Assistant. Effective October 29, 2021
5. **Laci Lake**
System-wide Mental Health Services Coordinator. Effective November 30, 2021
6. **Ashley Carpenter**
Teacher at McBride Elementary. Effective December 17, 2021

II. Reassignment/Transfer

1. **Whitney Gilley**
From 180 day System-wide Child Nutrition Program Assistant assigned to McBride Elementary and Muscle Shoals Middle School, to 180 day System-wide Child Nutrition Program Assistant assigned to Muscle Shoals High School, effective November 1, 2021

III. Employment

1. **Caroline Holland**
Teacher (Social Sciences/History) at Muscle Shoals High School. Ms. Holland is currently working toward a Master's degree at the University of North Alabama. Regular 187 day assignment, effective October 29, 2021
2. **Ambra Alewine**
System-wide CNP Assistant assigned to McBride Elementary and Muscle Shoals Middle School. Regular 180 day assignment, effective November 1, 2021 (pending background clearance)
3. **Amy Hellums**
System-wide CNP Assistant assigned to Muscle Shoal High School. Regular 180 day assignment, effective November 1, 2021
4. **Misty Reid**
System-wide Mental Health Services Coordinator. Mrs. Reid holds an Associate's Degree in nursing, a Bachelor's Degree in Elementary Education, and a Master's in School Counseling. She has worked previously as a clinical therapist and most recently as the Mental Health Services Coordinator for Tuscumbia City Schools. Effective December 1, 2021
5. **James Joseph Miller**
Teacher (Building Sciences) at Muscle Shoals Career Academy. Mr. Miller earned a Bachelor's Degree from Athens State. He holds multiple teaching certificates and has an extensive background in building construction. He is currently teaching in Franklin County. Regular 187 day assignment, effective TBD

III. Other/Special Appointments or Supplemental Assignment

1. **Tina Mitchum**
\$400.00 stipend for competing NUMBERS training, to be paid from ESSER II Math allotment
- Robyn Garrett (site coordinator) \$178.00**
\$178.00 Stipend for Saturday ACT testing staff, October 16, to be paid from budgeted "testing" line item
2. **Holly Brooks (room supervisor) \$138.00**
\$138.00 stipend for Saturday ACT testing staff, October 16, to be paid from budgeted "testing" line item
6. **Caroline Holland**
\$75.00 stipend for orientation/training
3. **Tonya Newton**
\$800.00 stipend for completion of OGAP Fractional Reasoning Training
4. **Rebecca Sullivan**
\$200.00 AMSTI Science training supplement
5. **Makenzie Reck**
\$200.00 AMSTI Science training supplement

6. **Carlie Phillips** **(Will correct next meeting – should have been Phelps)*
Community Education Program Site Lead; location assignment TBD, part-time/temporary not to exceed 19 hours weekly between October 26, 2021 and December 17, 2021; \$20.00/hour to be paid from 6921
7. **Hunter Harper**
Community Education Program College Worker/Student Aide; Part-time/temporary not to exceed 19 hours weekly between October 26, 2021, and May 25, 2022; \$9.00/hour to be paid from 6921 and/or 5330
8. **3 Employees to handle gate-worker duties for MSHS basketball teams 2021-2022 season**
\$15.00/game
 - Melanie Hester
 - Danyelle Hillman
 - Karen Thigpen
9. **Ray Phifer**
Public Address Announcer for MSHS basketball teams 2021-2022 season, \$10.00/game
10. **Zack Mize**
Clock keeper for high school basketball teams for 2021-2022 season, \$20.00/game
11. **William Hawkins**
Clock keeper for high school basketball teams for 2021-2022 season, \$20.00/game
12. **Noah Banister**
Addition to Bus Driver Substitute List

Information Only - Not a board action item:

Kiara Goodloe will be hired through Kelly Services as an instructional aide at MSHS to replace Karen Thigpen.

MUSCLE SHOALS BOARD OF EDUCATION

COMMENDATION

Tommy and Stacey Cummings

WHEREAS, the Muscle Shoals Board of Education and school administrators are continually grateful and dependent upon the engagement of parents and community stakeholders in serving the students and staff of Muscle Shoals City Schools; and

WHEREAS, the Muscle Shoals Board of Education believes in the recognition of parents and community stakeholders, their actions, and outstanding efforts in service to the school system and local community; and

WHEREAS, Tommy and Stacey Cummings, the parents of 9th grader Jackson Cummings and 5th grader Reagan Cummings, have an inherent passion for meeting the needs of children with different abilities and providing them expanded learning opportunities; and

WHEREAS, Tommy and Stacey Cummings, were instrumental in securing and providing support, labor, and resources for the renovation of special education classrooms at both Muscle Shoals High School and Muscle Shoals Middle School;

NOW THEREFORE BE IT RESOLVED that the Muscle Shoals Board of Education recognizes and commends Tommy and Stacey Cummings for their kindness, generosity, and unwavering support for Muscle Shoals City Schools and the needs of all students; and

BE IT FURTHER RESOLVED that a copy of this commendation be entered into the minutes of the Muscle Shoals Board of Education on October 25, 2021, and that a copy be presented to Mr. and Mrs. Cummings.

Clayton Wood, Board President

Chad Holden

Chad Holden, Superintendent