

*DISPLAY  
EXCELLENCE*

*INSPIRE  
GROWTH*

*CREATE  
CHANGE*

MIDDLE CALERA SCHOOL



# WELCOME

We are so excited to have you as a part of our Calera Middle School family! While you are with us, we believe you will be a part of something excellent that will inspire you to grow which will create change in the world around you.

John Maxwell once said, "We cannot become what we need by remaining what we are." The purpose of this planner is to help you examine your goals and reflect on your experiences each month in order to create the successful person you need to be.

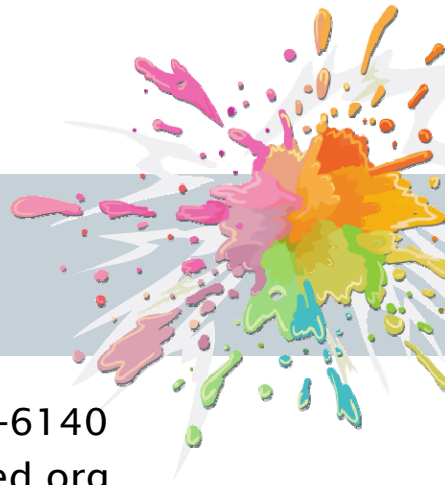
Finally, we want you to know that we are all cheering for you. Your teachers, your coaches, your parents, and your administrators are your biggest fans. We believe you are capable of doing more than you ever thought possible. We hope your time here is filled with acceptance, love, and compassion. We are not just a school; we are your family!

Sincerely,

*Ms. Jackson*

*Mrs. Nabors*

## Contact Information



Calera Middle School Front Office – 205-682-6140  
Desaree Jackson, Principal- [djackson@shelbyed.org](mailto:djackson@shelbyed.org)  
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# BLUE TEAM

1st Period ..... 7:50 - 8:50  
2nd Period ..... 8:54 - 9:54  
3rd Period ..... 9:58 - 11:40

Lunch A ..... 10:10 - 10:40

A. Lee	10:00 - 10:25
Lawson	10:05 - 10:30
Williams	10:08 - 10:33
Cain	10:11 - 10:36
Russell	10:14 - 10:39

Lunch B ..... 10:40 - 11:10

Giangrosso	10:30 - 10:55
Marsh	10:35 - 11:00
Adkins	10:38 - 11:03
Molan	10:41 - 11:06
Tincher	10:44 - 11:09

Lunch C ..... 11:10 - 11:40

Kight	11:05 - 11:30
Bond	11:08 - 11:33
Dennis	11:11 - 11:36
Watkins	11:14 - 11:39

4th Period ..... 11:44 - 12:44

5th Period ..... 12:48 - 1:48

6th Period ..... 1:52 - 2:55

Lunchroom Days - Monday & Friday  
Eat in Classroom or Outside - Wednesday

# GOLD TEAM

1st Period ..... 7:55 - 8:54  
2nd Period ..... 8:58 - 9:58  
3rd Period ..... 10:02 - 11:44

Lunch A ..... 10:10 - 10:40

Harrison	10:00 - 10:25
Garcia	10:05 - 10:30
Ingram	10:08 - 10:33
Rasco	10:11 - 10:36
Wyatt	10:14 - 10:39

Lunch B ..... 10:40 - 11:10

Z. Cain	10:35 - 11:00
Posey	10:38 - 11:03
Odom	10:41 - 11:06
Karabasz	10:44 - 11:09

Lunch C ..... 11:10 - 11:40

Oravet	11:05 - 11:30
Stevens	11:05 - 11:30
Windham	11:11 - 11:36
Jeffries	11:14 - 11:39

4th Period ..... 11:48 - 12:48

5th Period ..... 12:52 - 1:52

6th Period ..... 1:56 - 2:55

Lunchroom Days - Tuesday & Thursday  
Eat in Classroom or Outside - Wednesday

# LUNCHROOM TABLE

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## ASSIGNMENTS

### Blue Team

(Lunchroom Monday & Friday)

TEACHER	TABLE#
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A. Lee	1 -8
Lawson	9 -12
Williams	13 -16
Cain	17-20
Russell	21-28

Giangrosso	1 -8
Marsh	9 -12
Adkins	13 -16
Molan	17-20
Karabasz	21-28

Kight	Free
Bond	Seating
Dennis	Until
Watkins	Further
	Notice

### Gold Team

(Lunchroom Tuesday & Thursday)

TEACHER	TABLE#
---------	--------

Harrison	1 - 8
Garcia	9 -12
Ingram	13 -16
Rasco	17-20
Wyatt	21-28

Z.Cain	1 - 8
Posey	9 -12
Odom	13 -16
Tincher	17-20

Stevens	Free
Windham	Seating
Jeffries	Until
Oravet	Further
	Notice

DOOR

STAGE

DOOR

1

8

13

16

21

2

9

17

22

3

TEACHER  
TABLE

23

4

10

18

24

5

11

14

19

25

6

12

15

20

26

7

27

28

TRAY RETURN

FOOD LINE EXIT

FOOD LINE ENTRANCE

# CALERA MIDDLE

## STUDENT EXPECTATIONS

### CALERA MIDDLE SCHOOL STUDENTS ARE...

#### RESPECTFUL

to themselves, peers, staff,  
and all visitors in the building.

#### RESPONSIBLE

and expected to be leaders among  
their peers. They promote a safe and  
orderly environment at all times.

#### READY TO LEARN

and come to school  
and class prepared.

	<b>S</b> SELF-CONTROL	<b>O</b> ON-TASK	<b>A</b> ACHIEVEMENT	<b>R</b> REPECT
<b>INDIVIDUAL RESPONSIBILITY</b>	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Stay on task</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Stay focused on your task</li> <li>Listen for instructions</li> <li>Ask questions when needed</li> </ul>	<ul style="list-style-type: none"> <li>Complete assignments on time</li> <li>Ask for help when confused</li> <li>Study for tests</li> <li>Do your own work</li> </ul>	<ul style="list-style-type: none"> <li>Help others in need</li> <li>Speak in a kind voice</li> <li>Clean up after yourself</li> <li>Believe in yourself</li> </ul>
<b>HALLWAY RESPONSIBILITY</b>	<ul style="list-style-type: none"> <li>Follow directions</li> <li>Walk</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Go straight to your designated area</li> <li>Get everything you will need for class</li> <li>Visit while walking to class</li> </ul>	<ul style="list-style-type: none"> <li>Arrive to class before the tardy bell</li> <li>Have everything you need for class</li> <li>Use time wisely between classes</li> <li>Walk to class without causing problems</li> </ul>	<ul style="list-style-type: none"> <li>Use kind words</li> <li>Allow people to get to their lockers</li> <li>Follow directions without arguing</li> <li>Help others</li> <li>Report bullying or possible fights</li> </ul>
<b>CAFETERIA RESPONSIBILITY</b>	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Stand quietly while in the lunch line</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Eat with mouths closed</li> <li>Stay in assigned area</li> <li>Keep food on your plate</li> <li>Clean up area and pick up anything that falls on the floor</li> <li>Take tray to the designated area without mingling with other classes</li> </ul>	<ul style="list-style-type: none"> <li>Know your lunch account number</li> <li>Go through the lunch line quickly and quietly</li> <li>Go directly to your designated spot to eat</li> <li>Enjoy lunch with friends without disrupting people around you</li> <li>Keep your conversation at your table</li> <li>Leave your area cleaner than you found it</li> </ul>	<ul style="list-style-type: none"> <li>Follow directions</li> <li>Invite someone sitting alone to sit with your group</li> <li>Be kind to everyone at your table</li> <li>Help others</li> <li>Report bullying or possible fights</li> <li>Leave your area clean for the next group</li> </ul>



# CALERA MIDDLE

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### RESPECTFUL

to themselves, peers, staff,  
and all visitors in the building.

### RESPONSIBLE

and expected to be leaders among  
their peers. They promote a safe and  
orderly environment at all times.

### READY TO LEARN

and come to school  
and class prepared.

	S SELF-CONTROL	O ON-TASK	A ACHIEVEMENT	R RESPECT
GYM/ASSEMBLY RESPONSIBILITY	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> <li>Walk to designated area</li> </ul>	<ul style="list-style-type: none"> <li>Stay in one spot unless asked to move</li> <li>Listen to person speaking</li> <li>Participate in activity</li> <li>Wait for your area to be dismissed</li> </ul>	<ul style="list-style-type: none"> <li>Listen and participate</li> <li>Stay quiet while someone is speaking on the mic</li> <li>Enjoy the activity without drama</li> <li>Report inappropriate activity</li> <li>Walk in/out of the gym when instructed to do so</li> </ul>	<ul style="list-style-type: none"> <li>Follow directions without arguing</li> <li>Use kind words</li> <li>Treat everyone like a friend</li> <li>Leave your area cleaner than you found it</li> </ul>
BATHROOM RESPONSIBILITY	<ul style="list-style-type: none"> <li>Follow directions</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Use the restroom without disturbing others</li> <li>Go to the restroom to use it not to fight or take selfies</li> <li>Ring the toilet every time</li> </ul>	<ul style="list-style-type: none"> <li>Use the restroom without fighting or using your cell phone</li> <li>Use the restroom only in the toilet</li> <li>Wash hands and dry them</li> <li>Use the restroom without breaking doors or wasting toilet paper</li> </ul>	<ul style="list-style-type: none"> <li>Give people privacy</li> <li>Use kind words</li> <li>Leave the restroom with doors and toilet paper in their proper place</li> <li>Leave the restroom with clean floors and sinks</li> </ul>
LIBRARY RESPONSIBILITY	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Find a book you will actually read instead of visiting with friends</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Walk while looking for a book to read</li> <li>Stay on task when completing assignment</li> <li>Go straight to class once you are finished in the library</li> </ul>	<ul style="list-style-type: none"> <li>Turn in books on time</li> <li>Choose a book that interests you</li> <li>Use your time wisely</li> <li>Complete assignments</li> </ul>	<ul style="list-style-type: none"> <li>Push chairs back under tables when finished</li> <li>Pick up trash</li> <li>Be polite when checking out books</li> <li>Take care of books and library equipment</li> <li>Follow directions without arguing</li> </ul>

# CALERA MIDDLE

## STUDENT EXPECTATIONS

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	<b>S</b> SELF-CONTROL	<b>O</b> ON-TASK	<b>A</b> ACHIEVEMENT	<b>R</b> RESPECT
<b>BUS RESPONSIBILITY</b>	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Load the bus quickly without hitting or yelling at others</li> <li>Sit in assigned seat</li> <li>Keep hands inside the bus</li> <li>Face forward</li> <li>Sit on your bottom not your knees</li> <li>Stay quiet at railroad crossings</li> </ul>	<ul style="list-style-type: none"> <li>Visit with friends without yelling or using inappropriate language</li> <li>Ride the bus without hitting or fighting with others</li> <li>Follow directions</li> </ul>	<ul style="list-style-type: none"> <li>Follow directions without arguing</li> <li>Use kind words</li> <li>Use appropriate language</li> <li>Help others</li> <li>Pick up trash</li> <li>Report bullying or possible fights</li> </ul>
<b>SCHOOL GROUNDS RESPONSIBILITY</b>	<ul style="list-style-type: none"> <li>Walk to designated areas</li> <li>Take care of equipment/areas</li> </ul>	<ul style="list-style-type: none"> <li>Knock dirt off shoes before entering the building</li> <li>Take care of equipment/area</li> <li>Put trash in the garbage can</li> </ul>	<ul style="list-style-type: none"> <li>Keep buildings clean</li> <li>Make sure equipment/areas are cleaner than you found them</li> </ul>	<ul style="list-style-type: none"> <li>Report anyone tearing up or destroying property</li> </ul>
<b>SUBSTITUTE CLASS VISITOR RESPONSIBILITY</b>	<ul style="list-style-type: none"> <li>Follow instructions</li> <li>Stay on task</li> <li>Keep hands and feet to yourself</li> <li>Use inside voice</li> <li>Control your emotions</li> </ul>	<ul style="list-style-type: none"> <li>Work on assignments without distracting others</li> <li>Follow directions without arguing</li> </ul>	<ul style="list-style-type: none"> <li>Finish work without behavior issues</li> <li>Stay quiet when asked to stop talking</li> <li>Attempt assignment even when you do not understand it</li> </ul>	<ul style="list-style-type: none"> <li>Use kind words</li> <li>Follow directions without arguing</li> <li>Keep a positive attitude</li> <li>Help others</li> <li>Watch your body language towards others</li> </ul>

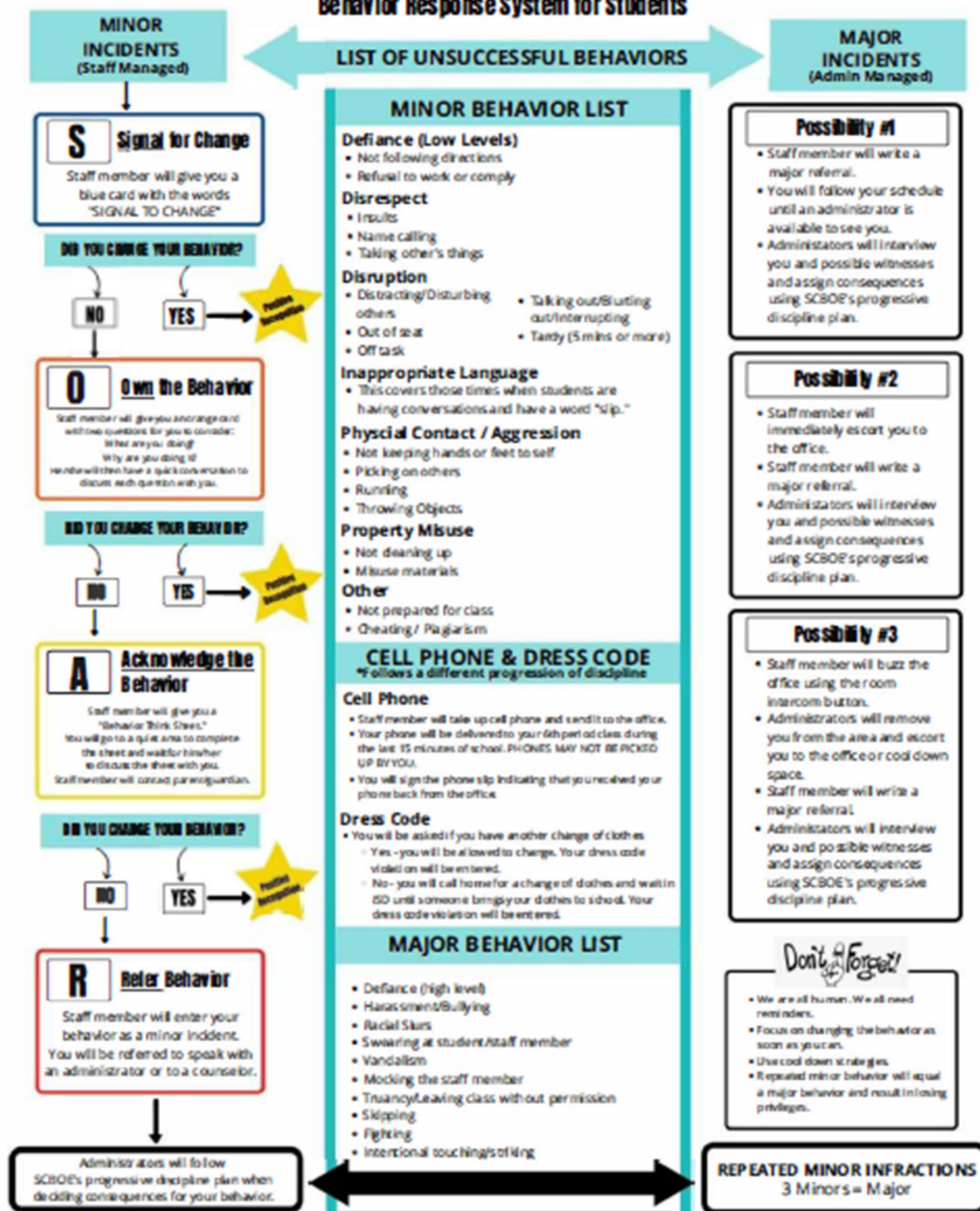


# BEHAVIOR PLAN

## STUDENT FLOW CHART

### Calera Middle School

#### Behavior Response System for Students



# Be On Time

Tardy is.... Arriving to school after 7:50 a.m. or arriving to class after the bell rings.

## Late to 1<sup>st</sup> Period

- Must check in at front office before going to 1<sup>st</sup> period
- After three tardies to 1st period

## Late to Class

- Classroom teacher will mark tardies
- After three tardies to class

# Tardy Report

1<sup>st</sup> Time Name appears on Tardy Report -

- Warning
- Email Parent

2<sup>nd</sup> Time Name Appears on Tardy Report -

- ASD (After School Detention)
- Phone Call to Parent

3<sup>rd</sup> Time Name Appears on Tardy Report -

- ISD (In School Detention)
- Parent Conference/ Early Warning Pre-Referral

4<sup>th</sup> Time Name Appears on Tardy Report -

- Two Days ISD

Tardy Report will be generated every Wednesday

Tardies will start over every 9 week period

# DRESS CODE

**The following clothing items are NOT allowed at Calera Middle School...**

- jeans with holes above the knee unless the hole is covered
- hats
- shirts/blouses that show the belly area
- low cut or open back shirts/blouses
- clothing that is excessively tight or revealing
- see-through garments
- bonnets, house shoes, and durags
- tank tops/spaghetti straps that show undergarments
- shirts with obscene language or any language that creates negative feelings among others
- leggings with t-shirts (ask the question, "Would you wear that shirt to Publix without leggings underneath it?")
- hoodies with hood pulled over the head
- shorts, dresses, and skirts that are above the fingertips

## **Dress Code Violation Steps...**

- ask the student for his/her first and last name
- do not send the student to ISO
- email ISO teacher ([cdeering@shelbyed.org](mailto:cdeering@shelbyed.org)) the name of the student
- the ISO teacher will call the student to her room and check for the dress code violation
- the ISO teacher will enter violation into PBIS

# CELLPHONE POLICY

Students are allowed to have cellphones in their possession, but cellphones should only be in use in during academic instruction under the supervision of a faculty/staff member.

## Calera Middle School Cellphone Plan

- students will adhere to the following color plan
- teachers will have a designated area to display colors
- teachers will confiscate phones and send them to the office as soon as possible
  - any student arguing or refusing to comply with the teacher's request to turn over his/her phone should automatically receive a major referral.
- office aides will return cellphones to students by 2:45 (do not allow students to come to the office to pick up cellphones)
- Calera Middle School will not write referrals for watches.



- No cellphones today - cellphones should be put away and not visible.



- Maybe cellphones today -cellphones should be put away and not visible until given permission to use.



- Cellphones today - you are welcome to use your cellphones for instruction. Wait for directions.

# 2022-2023 District Calendar



Instructional Planning/  
Professional Development

Semester  
Begins

School  
Holiday

Last Day  
Grading Period

## JULY 2022

SU	MO	TU	WE	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 - Independence Day  
(Schools and Offices Closed)

## JANUARY 2023

SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 - New Year's Holiday/  
Virtual Work Day for All Staff  
(No Students)  
3 - Instructional Planning/  
Professional Development  
(No Students)  
16 - Martin Luther King, Jr.  
Holiday

## AUGUST 2022

SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8 - Local Professional  
Development  
9 - Institute Day  
10 - Teacher Workday  
11 - 1st Semester Begins  
(Last Names A-J)  
12 - 1st Semester Begins  
(Last Names K-Z)

## FEBRUARY 2023

SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

20 - Instructional Planning/  
Professional Development  
(No Students)

## SEPTEMBER 2022

SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

5 - Labor Day  
(Schools and Offices Closed)

## MARCH 2023

SU	MO	TU	WE	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

9 - End of 3rd Nine Weeks  
(45 days)  
10 - Instructional Planning/  
Teacher Workday  
(No Students)  
27-31 - Spring Break

## OCTOBER 2022

SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

7 - End of 1st Nine Weeks  
(39 Days)  
10 - Instructional Planning/  
Professional Development  
(No Students)  
14 - Grades Sent Home

## APRIL 2023

SU	MO	TU	WE	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

21 - Instructional Planning/  
Professional Development  
(No Students)

## NOVEMBER 2022

SU	MO	TU	WE	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11 - Veterans Day  
(Schools and Offices Closed)  
21-25 - Thanksgiving Holidays  
(Schools and Offices Closed)

## MAY 2023

SU	MO	TU	WE	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

22-25 - HS Graduations  
25 - End of 4th Nine Weeks  
(48 Days)  
25 - Early Dismissal 1:00 p.m.  
26 - Teacher Work Day  
29 - Memorial Day Holiday  
(Schools and Offices Closed)

93 Days Second Semester

## DECEMBER 2022

SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 - End of 2nd Nine Weeks  
(43 Days)  
16 - Early Dismissal 1:00 p.m.  
19-30 - Christmas Holidays  
(Schools and Offices Closed)

83 Days First Semester

## JUNE 2023

SU	MO	TU	WE	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

19 - Juneteenth Holiday

176 - Student Days  
187 - Teacher Days