DISPLAY EXCELLENCE

INSPIRE GROWTH

CREATE CHANGE





We are so excited to have you as a part of our Calera Middle School family! While you are with us, we believe you will be a part of something excellent that will inspire you to grow which will create change in the world around you.

John Maxwell once said, "We cannot become what we need by remaining what we are." The purpose of this planner is to help you examine your goals and reflect on your experiences each month in order to create the successful person you need to be.

Finally, we want you to know that we are all cheering for you. Your teachers, your coaches, your parents, and your administrators are your biggest fans. We believe you are capable of doing more than you ever thought possible. We hope your time here is filled with acceptance, love, and compassion. We are not just a school; we are your family!

Sincerely,

Mrs. Nabors

Contact Information

Calera Middle School Front Office – 205-682-6140 Desaree Jackson, Principal- djackson@shelbyed.org Jennifer Nabors, Assistant Principal- jnabors@shelbyed.org Lindsey Barnett, Counselor- lbarnett@shelbyed.org Wendy Williford, Counselor - wwilliford@shelbyed.org Jamie Screws, Registrar- jscrews@shelbyed.org Kelley Pace, Bookkeeper- kpace@shelbyed.org Jasmine Barnett, Nurse- jbarnett@shelbyed.org

BLUE TEAM

GOLD TEAM

1st Period	7:50 - 8:50	1st Pe	eriod	7:55 - 8:54	
2nd Period	8:54 -9:54	2nd P	eriod	8:58 -9:58	
3rd Period	9:58 -11:40	3rd Po	eriod	10:02 -11:44	
Lawson Williams Cain	10:10 -10:40 10:00 -10:25 10:05 -10:30 10:08 - 10:33 10:11 -10:36 10:14 -10:39	Lunc		10:08 -10:33 10:11 - 10:36	
Giangrosso Marsh Adkins Molan Tincher Lunch C			Z. Cain Posey Odom Karabasz ch C Oravet Stevens	10:38 -11:03 10:41 -11:06 10:44 -11:09 11:10 -11:40 11:05 -11:30 11:05 -11:30	
Dennis	11:11 -11:36 11:14 -11:39			11:11 -11:36 11:14 -11:39	
4th Period	11:44 -12:44	4th Po	eriod	11:48 -12:48	
5th Period	12:48 -1:48	5th Pe	eriod	12:52 -1:52	
6th Period	1:52 -2:55	6th Pe	eriod	1:56 -2:55	
Lunchroom Days - Monday & Friday Eat in Classroom or Outside -Wednesday			Lunchroom Days - Tuesday & Thursday Eat in Classroom or Outside -Wednesday		

LUNCHROOM TABLE

ASSIGNMENTS

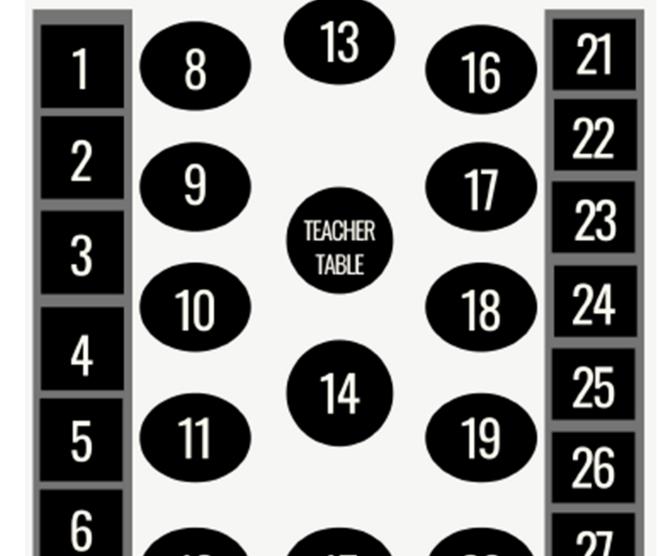
Blue Team

Gold Team

(Lunchroom Monday & Friday) (Lunchroom Tuesday & Thursday)

TEACHER	TABLE#	TEACHER	TABLE#
A. Lee	1 -8	Harrison	1 - 8
Lawson	9 -12	Garcia	9 -12
Williams	13 -16	Ingram	13 -16
Cain	17-20	Rasco	17-20
Russell	21-28	Wyatt	21-28
Giangrosso Marsh Adkins Molan Karabasz	1 - 8 9 - 12 13 - 16 17-20 21-28	Z.Cain Posey Odom Tincher	1 - 8 9 -12 13 -16 17-20
Kight Bond Dennis Watkins	Free Seating Until Further Notice	Stevens Windham Jeffries Oravet	Free Seating Until Further Notice

DOOR STAGE DOOR



7

12

15

20

27 28

TRAY RETURN

FOOD LINE EXIT

FOOD LINE ENTRANCE



STUDENT EXPECTATIONS

CALERA MIDDLE SCHOOL STUDENTS ARE...

RESPECTFUL

to themselves, peers, staff, and all visitors in the building.

RESPONSIBLE

and expected to be leaders among their peers. They promote a safe and orderly environment at all times.

READY TO LEARN

and come to school and class prepared.

	S SELF-CONTROL	ON-TASK	ACHIEVEMENT	RE PECT
INDIVIDUAL Responsibility	Follow instructions Stay on taske Keep hands and feete to yourselfe Use inside voicee Control your emotionse	Stay focused on your task Listen for instructions Ask questions when needed	Complete assignments on time Ask for help whene confusede Study for testse Do your own worke	Help others ine neede Speak in a kind voice Clean up aftere yourself Believe in yourselfe
HALLWAY RESPONSIBILITY	Follow directions Walk Keep hands and feet to yourself Use inside voice Control youre emotionse	Go straight toe your designatede areae Get everythinge you will need for class Visit whilee walking to classe	Arrive to class before the tardy belle Have everything youe need for classe Use time wiselye between classes Walk to classe without causinge problemse	Use kind wordse Allow people toe get to theire lockers Follow directionse without arguing Help others Report bullyinge or possible fightse
CAFETERIA RESPONSIBILITY	Follow instructionse Stand quietly while ine the lunch linee Keep hands and feete to yourselfe Use inside voicee Control your emotionse	Eat with mouthe closede Stay in assigned areae Keep food on youre platee Clean up area ande pick up anything thate falls on the floore Take tray to thee designated areae without minglinge with other classese	Commerce Comme	C follow directions: Invite someoned sitting alone to site with your groupe Be kind to everyoned at your tablee Help otherse Report bullying ore possible fightse Leave your area clean for the nexte groupe



STUDENT EXPECTATIONS

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	S self-control	ON-TASK	A CHIEV EMENT	RESPECT
GYM/ASSEMBY Responsibility	Follow instructionst Keep hands and feett to yourselft Use inside voicet Control your emotionst Walk to designatedt areat	Stay in one spott unless asked tot movet Listen to persont speakingt Participate int activityt Wait for your area to be dismissedt	Listen and participate t Stay quiet while someone t is speaking on the mic t Enjoy the activity without t dramat Report inappropriatet activity Walk infout of the gymt when instructed to do sot	Follow directionst without arguingt Use kind wordst Treat everyone liket a friend Leave your area cleaner than yout found itt
BATHROOM Responsibility	Follow directions Keep hands and feett to yourselft Use inside voicet Control yourt emotions t	Use the restroom without disturbing others Go to thet restroom to use itt not to fight ort take selfiest Ring the toilett every timet	Use the restroomt without fighting ort using your cell phonet Use the restroomt only in the toilett Wash hands and dryt themt Use the restroomt without breakingt doors or wasting toliet papert	Give people privacyt Use kind wordst Leave the restroomt with doors andt toilet paper in theirt proper placest Leave the restroomt with clean floorst and sinkst
LIBRARY Responsibility	Follow instructionst Find a book you willt actually read instead off visiting with friendst Keep hands and feet tot yourselft Use inside voicet Control your emotionst	 Walk while looking for a book to read Stay on task whent completing assignmentst Go straight to classt once you aret finished in thet library.t 	Turn in books on time Choose a book that interests you Use your timet wisely Completet assignmentst	Push chairs back under tables when finished Pick up trash Be polite whent checking out books Take care of bookst and library equipmentt Follow directionst without arguingt

CALERA MIDDLE

STUDENT EXPECTATIONS

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RESPOENSIBLE

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READY TO LEARN

and come to school and class prepared.

	S SELF-CONTROL	ON-TASK	ACHIEVEMENT	RESPECT
BUS Responsibility	Followe instructions Keep hands ande feet to yourselfe Use inside voicee Control youre emotions e	Load the buse quickly withoute hitting or yellinge at otherse Sit in assigned seat Keep hands insidee the buse Face forwarde Sit on your bottome not your kneese Stay quiet at railread crossingse	Visit with friends without yelling ore using inappropriate language Ride the buse without hitting or fighting withe others Follow directionse	Follow directionse without arguing Use kinds words Use appropriatee language Help otherse Pick up trashe Report bullyinge or possible fightse
SCHOOL GROUNDS RESPONSIBILITY	•e Walk to designatede arease •e Take care ofe equipment/arease	Knock dirt offe shees beforee entering thee buildinge Take caree equipment/area Put trash in thee garbage cane	◆e Keep buildinge cleane ◆e Make suree equipment/areas are cleaner thane you found theme	 Report anyonee tearing up or destroying property
SUBSTITUTE CLASS VISITOR RESPONSIBILITY	Follow instructionse Stay on taske Keep hands and feete to yourselfe Use inside voicee Control your emotionse	Work one assignmentse without distractings others Follow directionse without arguinge	Finish work without behavior issues Stay quiet whene asked to stope talkinge Attempt assignment even when you do not understand it	C Use kind wordse De Follow directionse without arguinge De Keep a positive attitude De Help otherse Watch your bodye language towarde otherse

BEHAVIOR PLAN

STUDENT FLOW CHART

Calera Middle School

Behavior Response System for Students

LIST OF UNSUCCESSFUL BEHAVIORS

MINOR BEHAVIOR LIST

Defiance (Low Levels)

- · Not following directions
- · Refusal to work or comply

Disrespect

- Insults
- Name calling
- . Taking other's things

Disruption

- Distracting/Disturbing others
- · Out of seat
- · Off task
- Talking out/8/urting aut/interrupting
- . Tardy (5 mins or more)

Inappropriate Language

 This covers those times when students are having conversations and have a word "slip."

Physcial Contact / Aggression

- . Not keeping hands or feet to self
- Picking on others
- Running
- · Throwing Objects

Property Misuse

- · Not deaning up
- Misuse materials

Other

- · Not prepared for class
- · Cheating / Plagiarism

CELL PHONE & DRESS CODE Follows a different progression of disdpline

Cell Phone

- Staff member will take up cell phone and send it so the office.
 Your phone will be delivered to your 6th period class during the last 15 minutes of school. PHONES MAY NOT BE PICKED.
- You will sign the phone slip indicating that you received your phone back from the office.

Dress Code

- . You will be asked if you have another change of cloth es
 - Yes you will be allowed to charge. Your dress code violation will be entered.
 - No-you will call home for a change of dother and waitin 5D until someone bringsyour dother to school. Your dress code violation will be entired.

MAJOR BEHAVIOR LIST

- · Defiance (high level)
- Harassment/Bullying
- Racial Sturs
- . Swearing at student/staff member
- Vandalism
- · Mocking the staff member
- Truancy/Leaving class without permission
- Skipping
- Fighting
- Intertional touching/striking

MAJOR INCIDENTS (Admin Managed)

Possibility #1

- Staff member will write a major referral.
- You will follow your schedule until an administrator is available to see you.
- Administators will interview you and possible witnesses and assign consequences using SCBOP's progressive discipline plan.

Possibility #2

- Staffmember will immediately escort you to the office.
- Staff member will write a major referral.
- Administrators will interview you and possible witnesses and assign consequences using SCBOE's progressive discipline plan.

Possibility #3

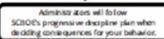
- Staff member will buzz the office using the room intercom button.
- Administrators will remove you from the area and escort you to the office or cool down space.
- Staff member will write a major referral.
- Administrators will interview you and possible witnesses and assign consequences using SCBOE's progressive discipline plan.

Don't Florest

- We are all human. We all need completes.
- Focus on dianging the behavior as soon as your an.
- Use cool down strate gles.
- Repeated min or behavior will equal a major behavior and result in losing privileges.

REPEATED MINOR INFRACTIONS

3 Minors = Major



MINOR

INCIDENTS

(Staff Managed)

Signal for Change

YES -

0 wn the Behavior

Staff member will give you a

blue card with the words

"SIGNAL TO CHANGE"

DIR YOU CHINGE YOUR REMAYINE?

we questions for you to or What areyou string?

Why are you doing it? vill then have a quick conversion worst much question with you

BID YOU CHANCE YOUR RELLY DE?

Behavior

Soff member will give you a

"Seharior Thirk Sheet,"

thu will go to a quiet area to complete the cheet and waitfor him/her to discuss the sheet with you.

Staffmentier will contact parencipuardian

DIE YOU CHARGE YOUR BEHAVIOR?

YES

Refer Behavior

Staff member will enter your

behavior as a minor incident.

You will be referred to speak with

an administrator or to a counselor.

YΣ

Acknowledge the

NO

Be On Time

Tardy is.... Arriving to school after 7:50 a.m. or arriving to class after the bell rings.

Late to 1st Period

- Must check in at front office before going to 1st period
- After three tardies to 1st period

Late to Class

- Classroom teacher will mark tardies
- After three tardies to class

Tardy Report

1st Time Name appears on Tardy Report -

- Warning
- Email Parent

2nd Time Name Appears on Tardy Report -

- ASD (After School Detention)
- Phone Call to Parent

3rd Time Name Appears on Tardy Report -

- ISD (In School Detention)
- Parent Conference/ Early Warning Pre-Referral

4th Time Name Appears on Tardy Report -

Two Days ISD

Tardy Report will be generated every Wednesday

Tardies will start over every 9 week period

DRESS CODE

The following clothing items are NOT allowed at Calera Middle School...

- jeans with holes above the knee unless the hole is covered
- hats
- shirts/blouses that show the belly area
- low cut or open back shirts/blouses
- clothing that is excessively tight or revealing
- see-through garments
- bonnets, house shoes, and durags
- tank tops/spaghetti straps that show undergarments

- shirts with obscene language or any language that creates negative feelings among others
- leggings with t-shirts (ask the question, "Would you wear that shirt to Publix without leggings underneath it?"
- hoodies with hood pulled over the head
- shorts, dresses, and skirts that are above the fingertips

Dress Code Violation Steps...

- ask the student for his/her first and last name
- do not send the student to ISO
- email ISO teacher (cdeering@shelbyed.org) the name of the student
- the ISO teacher will call the student to her room and check for the dress code violation
- the ISO teacher will enter violation into PBIS

CELLPHONE POLICY

Students are allowed to have cellphones in their possession, but cellphones should only be in use in during academic instruction under the supervision of a faculty/staff member.

Calera Middle School Cellphone Plan

- students will adhere to the following color plan
- teachers will have a designated area to display colors
- teachers will confiscate phones and send them to the office as soon as possible
 - any student arguing or refusing to comply with the teacher's request to turn over his/her phone should automatically receive a major referral.
- office aides will return cellphones to students by 2:45 (do not allow students to come to the office to pick up cellphones)
- Calera Middle School will not write referrals for watches.
- No cellphones today cellphones should be put away and not visible.
- Maybe cellphones today -cellphones should be put away and not visible until given permission to use.
- Cellphones today you are welcome to use your cellphones for instruction. Wait for directions.

2022-2023 District Calendar

Instructional Planning/ Professional Development Semester Begins School Holiday Last Day Grading Period



JULY 2022

MO TU WE TH FR 27 28

4 - Independence Day (Schools and Offices Closed)

JANUARY 2023

TU WE TH FR MO

2 - New Year's Holiday/Virtual Work Day for All Staff (No Students)3 - Instructional Planning/Professional Development

Professional Development (No Students) 16 - Martin Luther King, Jr. Holiday

AUGUST 2022

SU MO TU WE FR SA TH

8 - Local Professional Development 9 - Institute Day 10 - Teacher Workday 11 - Ist Semester Begins

(Last Names A-J) 12 - 1st Semester Begins (Last Names K-Z)

FEBRUARY 2023

MO FR SA

20 - Instructional Planning/ Professional Development (No Students)

SEPTEMBER 2022

SU MO TU WE ΤH FR

5 - Labor Day (Schools and Offices Closed)

MARCH 2023

SU MO TU WF TH FR SA

9 - End of 3rd Nine Weeks
(45 days)
10 - Instructional Planning/
Teacher Workday
(No Students)
27-31 - Spring Break

OCTOBER 2022

SU MO TU WE TH FR SA

7 - End of 1st Nine Weeks
(39 Days)
10 - Instructional Planning/ Professional Development
(No Students)
14 - Grades Sent Home

APRIL 2023

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21 - Instructional Planning/ Professional Development (No Students)

NOVEMBER 2022

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11 - Veterans Day (Schools and Offices Closed) 21-25 - Thanksgiving Holidays (Schools and Offices Closed)

MAY 2023

MO TU WE FR SA TH

22-25 - HS Graduations 25 - End of 4th Nine Weeks (48 Days)

25 - Early Dismissal 1:00 p.m.

26 - Teacher Work Day 29 - Memorial Day Holiday (Schools and Offices Closed)

93 Days Second Semester

DECEMBER 2022

SU MO TU WE TH SA

16 - End of 2nd Nine Weeks (43 Days) 16 - Early Dismissal 1:00 p.m

16 - Early Dismissal 1:00 p.m.19-30 - Christmas Holidays (Schools and Offices Closed)

83 Days First Semester

JUNE 2023

SA MO TU WE TH FR

19 - Juneteenth Holiday

176 - Student Days

187 - Teacher Days