

**HANFORD JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEE
Meeting of February 28, 2023
Hanford Joint Union High School District Office
823 W. Lacey Boulevard, Hanford, California
5:30PM Closed Session • 6:00PM Open Session**

MINUTES

I. CALL TO ORDER

Board Clerk Chavarin opened the meeting at 5:30 PM with Trustees present: Chavarin, Gillum, Martella, Massey. Trustee Robinson was absent.

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

No comments from the public on closed session items.

II. ADJOURN TO CLOSED SESSION

The meeting was adjourned to closed session at 5:30 PM by Board Clerk Chavarin. Trustees present: Chavarin, Gillum, Martella, Massey. Trustee Robinson was absent

Discussion took place regarding:

- ≈ Public Employee Discipline/Dismissal/Release (Certificated) (GC 54947)
- ≈ Public Employee Appointment (Certificated) (GC 54957)
- ≈ Consideration of Student Expulsions (EC 35146; 48912; 48918)

III. RECONVENE TO OPEN MEETING, FLAG SALUTE AND WELCOME – 6:00PM

Board Clerk Chavarin reconvened the open meeting at 6:00 PM. Trustees present: Chavarin, Gillum, Martella, Massey. Trustee Robinson was absent.

Administrators/staff present: Rosa, Creech, Peters, Whaley, Ede, Fagundes, Culver, Evans, Parson, Bell, Keran, Braswell, Stidman and Salazar.

Board Clerk Chavarin led the flag salute.

IV. REPORTS / BUSINESS

A. REPORT OF CLOSED SESSION

Board Clerk Chavarin reported that no action was taken during closed session.

B. RECOGNITIONS

Hanford High School Wrestling Division 2 Central Section Wrestling Champions
HHS Wrestling coaches and team were not present at the meeting. Recognition was tabled.

C. COMMENTS FROM THE STAFF

No comments from the staff.

D. COMMENTS FROM THE PUBLIC

No comments from the public.

E. CORRESPONDENCE

No correspondence

F. STUDENT BOARD REPORTS

1. Hanford West High School Board Representative Juliana Sarmiento presented the student report.
2. Sierra Pacific High School Board Representative Garret Martin presented the student report.
3. Earl F. Johnson Continuation High School Board Representative Julia Romero presented the student report.

G. CONSENT AGENDA

1. Student Expulsions: 22-31; 22-44; 22-45; 22-46; 22-47
2. Warrants - Payment of Warrant Requests: 2/08/23; 2/15/23; 2/17/23; 2/24/23
3. Minutes of Regular Board Meeting: 2/14/2023

Motion was made by Trustee Martella seconded by Trustee Massey to approve the Consent Agenda items as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

H. SUPERINTENDENT'S REPORT

1. Field Trips

Superintendent Rosa presented the student field trips, description and fiscal impact as approved by the Superintendent.

1. HHS Art Club - Los Angeles, CA
2. SPHS Business Finance Academy - Davis, CA
3. HHS Salad Bowl - San Francisco, CA

This item was presented for information only.

2. Board Policy Updates

The California School Board Association Recommended Board Policy Updates returned for approval as presented.

BP 0430	AR 0430	BP 0450
AR 0450	BP 0460	AR 0460
BP 3250	AR 3250	AR 3260
AR 3290	BP 3460	AR 3460
BP 3515	AR 3515	AR 3516.2
BP 3540	BP 5131.7	AR 5131.7
AR 5141.3	AR 6164.4	BB 9220
BB 9223	BB9323	

Motion was made by Trustee Martella and seconded by Trustee Massey to approve the Board Policy Updates as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
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No: None
Abstain: None
Absent: Robinson

I. FINANCIAL REPORT

1. Financial Report

Director of Business Fagundes presented the Financial report for the period of July 1, 2022 through January 31, 2023. This report contains all funds of the district and shows the budget as well as the actuals for the year.

The budgeted estimated ending balance for the General Fund is \$21,250,383.30.

This item was presented for information only.

2. Resolution 23-05: 2022/2023 Budget Revisions

Director Fagundes presented Resolution 23-05 Budget Revisions 2022/2023 for information.

These revisions are for the period of November 18, 2022 through February 21, 2023. Once these revisions have been approved, the Kings County Office of Education will roll the Working Budget to the Revised Budget.

Budget revisions will be presented to the Board again at the end of the fiscal year.

Fiscal Impact: Various updates have been entered for the second interim report.

This item will be brought back at the next regularly scheduled meeting for board consideration.

3. Second Interim Report

Director Fagundes presented the Second Interim Financial Report for the 2022/2023 fiscal year. This reports the actuals for the period of July 1, 2022, through January 31, 2023. Mrs. Fagundes reported that the district has a positive certification and noted that the board will see a heavy ending fund balance due to the Learning Loss Block Grant and a few other federal programs. That revenue is scheduled to come in this year but that those funds can be spent through the 2027/2028 fiscal year. The funds will be budgeted over the next four years.

Fiscal Impact: Various updates have been entered for the second interim report.

This item will be brought back at the next regularly scheduled meeting for board consideration.

4. Neighbor Bowl Remodel Project

Assistant Superintendent Creech presented the Neighbor Bowl Remodel Project. The district has advertised for bids on the Neighbor Bowl Remodel Project. Two pre-bid job walks were held in February and the business office has been receiving prequalification packets for both General and Sub-Contractors. The district will hold the bid opening for the Neighbor Bowl Remodel Project on March 13, 2023, at 2pm. Results will be presented to the board on March 14, 2023 at the regularly scheduled board meeting.

Fiscal Impact: This project will be funded through School Facilities Program Savings from HH Modernization and HW Modernization, as well as from Bond and Building Reserve Funds.

Bid results will be brought back to the Board for action at the next meeting.

5. Hanford High School Cafeteria HVAC Project

Assistant Superintendent Creech presented the bid results of the Hanford High School Cafeteria HVAC project for approval. The district originally advertised for the Hanford High School Cafeteria HVAC & Window Systems Replacement Project in May of 2022. Bids were due June 6, 2022; however, no bids were submitted. The district then decided to split the HVAC and window replacement into two separate projects and advertised as such. Bids for the HVAC project were due June of 2022. One bid was received however the proposed cost was extraordinarily high.

The district held the new bid opening on February 14, 2023 and received four bids. The bid results were as follows:

<u>Bidding Company</u>	<u>Base Bid</u>	<u>Add Alternate #1</u>
New England Sheet Metal	\$1,168,000	\$94,000
American Inc	\$1,048,179	\$86,000
Marko Construction Group	\$1,058,178	\$88,000
SSBV Construction & Development	\$1,106,785	\$89,785

Fiscal Impact: The district originally budgeted \$750,000 for Hanford High School Cafeteria HVAC improvement construction from the ESSER III grant. The lowest bid came in at \$1,048,179 with an add alternate of \$86,000 for roofing of the Main Hall. The district will need to utilize remaining ESSER II funding in addition to the ESSER III funds planned based on the approved cost for construction.

Administration recommends approval of the lowest bid to American, Inc for a total of \$1,134,179. Mrs. Creech noted that the bid is approximately \$200,000 lower than the bid we received last year.

Motion was made by Trustee Martella and seconded by Trustee Massey to approve awarding the Hanford High School Cafeteria HVAC Project to American, Inc.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

6. Hanford High School Cafeteria Window System Replacement Project

Assistant Superintendent Creech presented the bid results for the Hanford High School Cafeteria Window System Replacement Project. After the HVAC and Window System projects were separated in 2022, bids for the Window System Replacement project were due June 22, 2022. One bid was received however the proposed cost was extraordinarily high.

The district held the new bid opening on February 16, 2023 and received three bids. The

bid results were as follows:

<u>Bidding Company</u>	<u>Base Bid</u>	<u>Add Alternate #1A</u>	<u>Add Alternate #1B</u>
David A. Bush Inc	\$680,000	\$95,000	\$101,000
SSBV Construction & Development	\$686,785	\$94,750	\$115,985
Marco Construction Group	\$722,000	\$93,000	\$112,900

Fiscal Impact: The district originally budgeted \$250,000 for Hanford High School Cafeteria Window System Replacement from the ESSER III grant. The lowest base bid came in at \$680,000. In addition, there were two optional add alternates. The district does not recommend doing the add alternates at this time because they could be done in various smaller projects for less money. The district will need to revise the ESSER III plan based on the approved cost for construction. These funds must be spent by September 2024.

Administration recommends approval of the lowest base bid to David A. Bush, Inc. for a total of \$680,000. Mrs. Creech noted that the bid was over \$300,000 less than when we bid it last year.

Motion was made by Trustee Gillum and seconded by Trustee Massey to approve awarding the Hanford High School Window System Replacement Project to David A. Bush Inc.

Ayes: Chavarin, Gillum, Martella, Massey
 No: None
 Abstain: None
 Absent: Robinson

J. EDUCATIONAL SERVICES / SPECIAL PROGRAMS

1. New Textbook Adoption

New Textbook Adoption, American Government Institutions and Policies returned for approval as submitted.

Motion was made by Trustee Gillum and seconded by Trustee Massey to approve the New Textbook Adoption of *American Government Institutions and Policies* as presented.

Ayes: Chavarin, Gillum, Martella, Massey
 No: None
 Abstain: None
 Absent: Robinson

K. ADMINISTRATIVE SERVICES / HUMAN RESOURCES

1. MOU between HJUHS and CSEA – Reclassification of the Maintenance I position held by Baltazar Cortez

The MOU between HJUHS and CSEA – Reclassification of the Maintenance I position held by Baltazar Cortez returned for approval as presented.

Motion was made by Trustee Martella and seconded by Trustee Gillum to approve the MOU between HJUHS and CSEA – Reclassification of the Maintenance I position held by

Baltazar Cortez as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

2. Certification of 2022-2023 Temporary Athletic Coaches

The Certification of 2022-2023 Temporary Athletic Coaches returned for approval as presented.

Motion was made by Trustee Gillum and seconded by Trustee Martella to approve the Certification of 2022-2023 Temporary Athletic Coaches as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

3. 2023-2023 Declaration of Need for Fully Qualified Educators

The 2023-2023 Declaration of Need for Fully Qualified Educators returned for approval as presented.

4. 2023-2024 Annual Statement of Need 30-Day Substitute Teaching Permits

The 2023-2024 Annual Statement of Need 30-Day Substitute Teaching Permits returned for approval as presented.

Motion was made by Trustee Gillum and seconded by Trustee Martella to approve items K.3 and K.4 as a book as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

5. HJUHS Annual Safety Plan Revision

The HJUHS Annual Safety Plan Redivision returned for approval as presented.

Motion was made by Trustee Martella and seconded by Trustee Gillum to approve the HJUHS Annual Safety Plan Revision as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

6. Proposed Job Description for Intervention Coordinator Position

The Proposed Job Description for Intervention Coordinator Position returned for approval

as presented.

7. Revised 2022-2023 Certificated Administration Salary Schedule

The Revised 2022-2023 Certificated Administration Salary Schedule returned for approval as presented.

Motion was made by Trustee Gillum and seconded by Trustee Massey to approve items K.6 and K.7 as a book as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

8. Personnel Assignments

Mr. Whaley presented the following Personnel Assignments for information and action:

Classified Employment:

Maya Collins, Instructional Aide, EFJ, effective 03/05/2023
Yesenia Magana, Instructional Aide - Bilingual, SPHS, effective 03/01/2023
Larry Preston, Campus Safety III, SPHS, effective 08/17/2023
Ashley Ramirez, Instructional Technician, HHS, effective 03/01/2023

Classified Extra-Curricular Employment:

Chloe Olivas, 2022/2023 Tutor, HHS, effective 03/01/2023
Daniel Pendegrass, 2022/2023 Percussion Caption Head- Battery, effective 01/12/2023

Summer School 2023 Classified Employment:

Marcelina Ocampo, Food Service

Certificated Resignations:

Vicky Juarez, CAN Instructor, HWHS, effective 02/20/2023

Certificated Employment:

Trinidad Leon, 2023/2024 Counselor, EFJ
Megan Stidman, 2023/2024 Art Teacher, SPHS

Motion was made by Trustee Martella and seconded by Trustee Gillum to approve the Personnel Assignments as presented.

Ayes:	Chavarin, Gillum, Martella, Massey
No:	None
Abstain:	None
Absent:	Robinson

L. MAINTENANCE, OPERATIONS AND TRANSPORTATION REPORT

Director Stidman presented the MOT report:

Short updates to previously discussed items.

- EFJ fence is almost complete.
- HW new walk way, rain has delayed fence.

- New buses that were supposed to be here in March have been delayed to end of April
- New filtered water fountains for the gyms install is happening. Started at HWHS, and a smaller version was installed at the district office.
- Weather has delayed field renovation work. That work is ready to proceed as soon as the ground is dry enough for work.

V. BOARD CALENDAR

Superintendent Rosa presented the board calendar noting the regular meeting dates and upcoming student events through March 31 , 2023.

VI. BOARD INFORMATION/DISCUSSIONS

A. BOARD COMMITTEE REPORTS AND UPDATES

Trustee Chavarin shared that KCSBA had their first meeting last night. They are going to do the Taco Take-Out dinner again to raise funds for their scholarship. The dinner will be take-out only on April 13, 2023. Tickets are \$14.00 and Trustee Chavarin has them if anyone is interested.

Dr. Rosa asked if she had a flyer that we could share out. Trustee Chavarin said she did and that she would provide it after the meeting.

VII. ADJOURNMENT

Board Clerk Chavarin adjourned the meeting at 6:18 PM.

As presented by:



Dr. Victor Rosa, Superintendent
Secretary of the Board



~~Melonie Robinson, President of the Board~~
Abstained



Lisa Chavarin, Clerk of the Board



Paul Gillum, Trustee
In abstention of the President