

# BROWN PTO

## **Executive Board Meeting Minutes - Feb. 23, 2022**

Zoom Attendance: Bee Gordon, Candace Barnes, Liz Tucker-Plasky,  
Katrina Engelhardt, Eileen Borowiec, Ryan McMillan  
Not in attendance: Frank Henderson

### **I. Review and approval of Jan. 12, 2022 Notes**

Approved - Bee Gordon  
Second - Candace Barnes

### **II. Old Business/ Follow-up**

### **III. Principal's Update**

- a. Shields are down in the cafeteria
- b. Mask optional goes into effect Monday Feb 28, 2022
- c. Discussions are happening in classrooms about respecting mask/shield choices
- d. Grade 5 field trip to Camp Hazen is scheduled for June 10
- e. Grade 4 field trips to Circle Beach is in May
- f. Field day is scheduled for June 13 rain date is Jun 14, 2022
- g. SBAC dates are being planned.
- h. Team placement planning beginning in March
- i. Referendum passed

### **IV. Treasurer's Update**

- a. Current balance \$5,316
- b. Voting bake sale profits, Spirit Wear profits - referendum voting profits were \$610 without a manned booth
- c. Potential spending items - T-shirts for field day?
- d. Most successful past fundraisers:
  - i) Winter workshops
  - ii) Spiritwear
  - iii) Book Fair

### **V. Spiritwear**

- a. Have all student and teacher items been distributed? - no still waiting on some pieces
- b. Additional sales window in spring? Same items? Including incoming 4th graders? - Not considered until last pieces of spiritwear come in.

### **VI. Fundraising Ideas**

Spring Family Photos - Liz

- Cindy Ringer Photographer
- Costs PTO nothing, just marketing

- Looking at Apr 9. 9:00am-1:00pm - needs approval from Frank
- School would be needed to set up backdrops on a Saturday
- Roll out in the next few weeks
- PTO gets 10% of the profits.

Moxie family night - Candace, any updates?

- Will reach out again for a parents night out
- Thinking end of April for dates

Movie night at Madison Arts Cinema - Liz

- Pricing: 360 for a weekday, 420 for a weekend, 500 for an evening
- 1 movie is chosen (Survey monkey for kids to vote on movie)
- Do we want to split a 4th grade showing and a 5th grade showing?
- Looking at March 17 (early dismissal day)

Mini golf - any updates?

- \$350 for a full day, no attendant (6-8 hours) they set up and take down
- We create tickets and pricing

Additional fundraising ideas?

- Raffle donations from local businesses during parents night out
- Book fair -
  - (a) good fundraiser and it can be done less intensely to accommodate the librarian.
  - (b) Liz will email
  - (c) Victoria Quin wants to chair

## **VII. Yearbook**

Yearbook update (deadline April 14) - Candace

- Invoice went to Ryan and the deposit is in
- Teachers are putting pictures in google drive

## **VIII. PRC (next meeting: 2/25, 9:30am)**

- Update; who can attend next meeting? This Friday - Liz
- What committee did we choose? When do we need to act on this? There have been no meetings

## **IX. School Store**

- Next store open Friday, March 4, 2 sessions; Eileen purchased additional supplies
  - Supplies will be dropped off to Bee
  - Separate supplies for 2 windows no not bought out in 1st window.
- Need to advertise for next one via email (Frank) and FB (Candace)
- Bee to post volunteer SignUp Genius ASAP

- Bee will look at prices and make sure it is profitable

#### **X. Other Business**

- Social Media talk with Polson - new date set for March 22; Frank, do we have a time? Count as a joint general meeting - Changed to Apr 11, 2022
- Book Fair - is this a definite no? If so, Bee will contact Victoria Quinn to let her know. Revisiting see VI. Fundraising Ideas e. ii.
- Are we all set with meeting dates, agendas and meeting notes to Wendy to post online? - Katrina
- WIX account for non profit? - Liz, update?
- February 23 general PTO meeting a no go; should we plan and advertise for one in March? Possible talking points? Should we add another to the calendar in May, as well?
- Ryerson and Jeffrey PTOs want to collaborate with Brown PTO for an Ice Cream Social at Brown Playground for the rising 3rd graders. Megan Hogarth and Sarah DeBenedictis - Jeffrey. Erica McMillan and Jen Gordon - Ryerson. Bee will ask Frank about this and loop in.
- 2022/2023 Candidates: Need to put out a request. 1 seat New President to replace Bee Gordon

#### **XI. Adjourn**

**Joint General Meeting/ Social Media Speaker: Monday Apr 11, 2022**  
**Brown PTO Executive Meeting: Wednesday Mar 23, 2022 5:00**