

**STUDENT SUPPORT SERVICES BUILDING COMMITTEE**

**Regular Meeting**

**December 17, 2021**

**10:00 am – 11:00 am**

**44 Hatchetts Hill Road – Room 107 and Virtual  
Old Lyme, Connecticut**

**Meeting called to order at 10:04 am**

**In Attendance: Jack Cross, Kate Ericson, Robert Mitchell, Rita Volkmann, and Craig Esposito**

**Presenters and Guests: Justin Hopkins (Tecton Architects), Mark Jeffko and Mark Sedenski (O&G Construction), Mike Belden, and Yvonne Tobey**

**1.0 Approval of Minutes**

- 1.1** Motion made to approve November 5, 2021 Building Committee Minutes. Made by Kate Ericson and second by Bob Mitchell with corrected amendments. **Motion passed unanimously.**

**2.0 Reports**

- 2.1** Justin Hopkins of Tecton Architects provided a summary of actions since our last meeting including clearance from Ledge Light Health District, New London building and fire officials, and official New London P&Z and PCR approvals from the state. Based on the P&Z approval allowance for second shift work for the interior from 8:00 am to 11:00 pm. Monday through Saturday was granted. Bid packages have been developed and advertised.
- 2.2** Mark Jeffko and Mark Sedenski of O&G Construction advised have received approval from the state so now able to put the bid packages ready to go out which now has been done. Bids for demolition and abatement were advertised with a due date of December 14th in order to complete scope reviews and be able to make a recommendation to the Building Committee. The remaining bids are tentatively scheduled to be due December 30<sup>th</sup>, pending feedback and questions from bidders.

Two companies AAIS and Bestech submitted bids respectively in the amount of \$389,900.00 and \$324,000.00. O&G completed scope reviews with both companies and were satisfied that the low bidder, Bestech, was able to demonstrate that they had covered all aspects of the project. O&G is formally recommending Bestech with a bid of \$324,000.00 which is significantly under the estimated budget amount. Bestech, is ready to mobilize Thursday, December 23<sup>rd</sup>.

Motion made to accept recommendation from Bestech made by Bob Mitchell and second by Rita Volkmann. **Motion passed unanimously.**

- 3.0 New Business**      No New Business

## **4.0 Financial Update**

### **4.1 Invoices/Contracts**

- 4.1.1** Tecton Invoice for \$111,789.53 for August 1 through September 30. Motion made to accept invoice for Tecton in the amount of \$111,789.53 made by Kate Ericson and seconded by Bob Mitchell. **Motion passed unanimously.**
- 4.1.2** O&G Invoice for \$6,100.00 for Pre-construction Services through November 30. Motion made to accept invoice for O&G in the amount of \$6,100.00 made by Bob Mitchell and seconded by Craig Esposito. **Motion passed unanimously.**

### **4.2 Budget Report**

Mike Belden proposed considering having the agency hold the loan for Ocean Avenue rather than going through the bank. The consideration is that LEARN has a sufficient fund balance to take such a step. All thought it would be a good idea. Mike will work up a formal proposal for our next meeting.

## **5.0 Upcoming Building Meetings**

- 5.1** Next Meeting scheduled for January 28, 2022

## **6.0 Adjournment:**

Motion made to adjournment meeting made by Bob Mitchell and second by Kate Ericson  
Meeting adjourned at 10:35 am