

Latta 2021-2022 New Student Enrollment Information (6th - 12th Grade)

Please **READ ALL** of the Instructions below **BEFORE** beginning your student's Enrollment.

Online Enrollment is provided through Wen-GAGE, our Student Information System. A **guardian username and password is required**. If you do not have a guardian login and password from last school year, please email the registrar@latta.k12.ok.us. An email will be returned to you that provides a username and password. **This same username and password will allow you to check your students grades in the Parent Portal.**

The following documents **are required** to complete a Latta Public Schools new student enrollment. Failure to complete or upload **ALL** the required documents leaves your student's enrollment ***incomplete and your student's enrollment will be delayed until these documents are received.*** **ALL documents require a parent/guardian signature along with student signature as indicated on the form.**

Please contact the Registrar at registrar@latta.k12.ok.us if you are having trouble uploading your documents.

- State Certified Birth Certificate
- Immunization Record -- New students and all existing students are required to upload any new immunization records. 7th grade students are required to have Tdap Booster shot and the immunization uploaded.
- Legal Documents (Divorce decree, Custody, Guardianship, Name change, etc.)
- Proof of Residence--at least 2
 - Utility bill--gas, water, electric with current address and within the last 30 days
 - Lease/rental agreement with current address
 - Homeowners insurance document with current address
- Parents/Guardians photo id
- CDIB card (if applicable)

Other Information needed for Enrollment:

- Site -- MS SITE 510 HS SITE 705
- Grade Levels-- MS -- Grades 6th -- 8th HS -- Grades 9th -- 12th ● Relationships -- **must include at least two relationships** with contact information.