

MOUNTAIN BROOK HIGH SCHOOL

Applicant Name: _____

2021-2022 Ambassador Club Application Packet

The Ambassador Club is a co-ed service club whose members serve as community representatives and orient new students and their families to Mountain Brook High School. This club also renders other services to the school and community as needed.

Deadlines

Application and Deadlines: All applicants must fill out the information below (along with the required signatures on the next page). If you are a prospective new ambassador, you will also fill out the portion of the form pertaining to new members. If you are a returning ambassador, you must also fill out the form for returning members in this application packet. Make sure you return your form and any requested signatures, resume, responses, teacher recommendations, etc. to Mrs. Allen (room 307) no later than Monday, April 19th, by 3:20. LATE APPLICATIONS WILL NOT BE ACCEPTED.

Notice of Acceptance: Membership selection will be posted on the Ambassador website and on Mrs. Allen’s door in room 307 on Wed, April 28th, 2021. This can be found on the Mountain Brook High School webpage --- Clubs/Activities---Ambassador Club.

Expected Participation

AS THIS IS A SERVICE CLUB, your attendance is expected at all mandatory events. Your attendance is also expected at all non-mandatory events, if possible. You will be expected to attend at least 2 non-mandatory events in addition to all mandatory events during your year of service. If you do not attend the required number of non-mandatory and mandatory events, it is possible you will be dismissed from the club. (Initial in the space below that you understand and accept each of these events.)

- 1. Attend the MANDATORY meeting for 2021-2022 school year. This will take place virtually at the end of April and will be determined closer to time.
2. Participate in the 2021-2022 Student Registration in August from 7:15 am – 4:30 (will be in shifts of about 3 hours total) (August/Date TBD)
3. Attend the Sophomore Orientation in August (MANDATORY) from 9:45 – 12:00 pm (Date TBD)
4. Attend Student Registration Make-Up Day (Date TBD)
5. Assist with Open House Activities (MANDATORY) (Date TBD/evening)
6. Assist with Sophomore “I Know” meeting (mid April, 2021 - date TBD)
7. Assist with Student Showcase (mid April, 2021 – date TBD)
8. Assist with the College Fair (date TBD)
9. Assist with 9th Grade Parent Meeting Activities (date TBD)
10. Assist with graduation ceremonies, (MANDATORY for incoming new juniors only – end of May, 2022)
11. Assist with Honors Night (new juniors only – mid May, 2022)
12. Assist with Awards Day (junior and seniors – mid May, 2022)
13. Conduct tours for outside parties as requested (class reunions, new student/family tours, etc.) Some of the new student tours will take place during your free period.
14. Come to all events in appropriate dress at the assigned time
15. Pay \$15 membership dues plus the cost of formal and informal club attire
16. Check and respond to the Group Me notifications; be a mentor to all students

***Dues and Expenses:**

Basic Dues:

If you are selected, the \$15 dues will be paid online. (Do not attach any dues to the application.) In addition to the \$15 dues, you will be responsible for the following costs:

Boys attire - Informal shirt - approximately \$25 (purchased through school)
 Name tag - approximately \$10 (purchased through school)
 Yellow/Green Tie - uniformly chosen at first meeting but purchased on your own
 Blue blazer - to be purchased on your own
 Tan/cream slacks - to be purchased on your own

Girls attire - Informal shirt - approximately \$25 (purchased through school)
 Name tag - approximately \$10 (purchased through school)
 Black Dress suit - uniformly chosen at first meeting but purchased on own
 Black closed shoe dress pumps -purchased on own

If you were an Ambassador last year, we hope to use the same shirt and name tags to avoid duplication of those expenses.

I understand all the expectations and responsibilities of being a member of the Ambassador Club.

_____ (Student Signature)

_____ (Parent Signature)

_____ (Date)

First-Time Ambassador Form
(Only to be filled out by prospective, first-time Ambassadors)

Applicant (Student) Name: _____ Current First Period Teacher: _____

Parents' names: _____

Student Cell Phone: _____

Current Grade Level: _____

Student SCHOOL email address: _____

To be considered for the Mountain Brook Ambassador Club, EVERY APPLICANT must complete and turn into the sponsor the following items:

1. Student Resume (attach to application packet)
2. Short Essay – This must be **TYPED** and answer *two* of the following questions: (attach to application packet)
 - Why do you wish to participate in the Ambassador Club?
 - How can you contribute to the club's goals and expectations?
 - How could you make a new student feel welcome at the beginning of school and throughout the year? Include specific ways you would do this in your answer.
 - Explain what you believe is the most important quality a Mountain Brook Ambassador must possess?
 - What good comments do others make about you?
3. One **current** teacher recommendation. (Mrs. Allen CANNOT be used for a teacher recommendation.) You must contact your teacher, explain you are trying out to be a Mountain Brook Ambassador, and ask if he/she will respond to a google form or email on your behalf that will be sent to them the following week.

I will use the following teachers for my recommendations:

Name of teacher:

Teacher's email:

Subject they teach:

#1 _____

All applicants' attendance and discipline files will be reviewed and evaluated after submission of application. *If you are applying for the club for a second year, your participation during the past year will be evaluated.

***Initial _____ I understand that the Ambassador club is a service organization, and as such is sometimes asked to assist in activities outside of school hours (including but not limited to those listed above), and I am willing to participate in those activities.

***Initial _____ I understand that if selected to be a MBHS Ambassador, I will be representing Mountain Brook High School. In that capacity, it is my duty to project the image of Mountain Brook High School in a positive way. Any disciplinary action brought against me due to actions on my part could cause my immediate dismissal from the Ambassador club.

***Initial _____ I understand that submitting an application is no guarantee of acceptance to the Ambassador club, and that club membership is based on:

1. Student availability for activities
2. Completeness of application
3. Essay submitted with application
4. Student Resume submitted with application
5. Current teacher recommendations submitted via Google forms
6. Attendance/participation at events (for past members).

I understand the purpose of the Ambassador Club. I promise to uphold the duty expectations of the Ambassador Club at Mountain Brook High School.

***Signature: _____ Date: _____

The Mountain Brook School system does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in any of its programs.

The following person has been designated to handle inquiries regarding nondiscrimination policies:

Dr. Susan Cole —Personnel Director (Title IX)

(coles@mtnbrook.k12.al.us)

Returning Ambassador Form

*To be filled out only by returning ambassadors

Returning Ambassador (Student) Name: _____

Current First Period Teacher: _____

Current Grade Level: _____

Parents' names: _____

Student Cell Phone: _____

Student **SCHOOL** email address: _____

Why Do You Want to Participate again in Ambassadors During the 2021-2022 School Year?

Please list below any mandatory and non-mandatory Ambassador events you participated in during the previous school year. (You may refer to the list of expectations for reference.)

- Mandatory: _____

- Optional: _____

All applicants' attendance and discipline files will be reviewed and evaluated after submission of application. *If you are applying for the club for a second year, your participation during the past year will be evaluated.

***Initial _____ I understand that the Ambassador club is a service organization, and as such is sometimes asked to assist in activities outside of school hours (including but not limited to those listed above), and I am willing to participate in those activities.

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***Initial _____ I understand that submitting an application is no guarantee of acceptance to the Ambassador club, and that club membership is based on:

1. Completeness of application

- 2. Attendance/participation at events (for past members).
- 3. Meeting requirements

I understand the purpose of the Ambassador Club. I promise to uphold the duty expectations of the Ambassador Club at Mountain Brook High School.

***Signature: _____ Date: _____

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