



TOLLAND BOARD OF EDUCATION  
Hicks Municipal Center  
Council Chambers  
Tolland, CT 06084

### VISION STATEMENT

*To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.*

### BOE GOALS

- Ensure the completion and implementation of the Portrait of a Graduate Report.
- Foster a culture and climate that supports high levels of learning and engagement, promotes mental and physical wellbeing, and leads to individual student success.
- Assess our district needs and advocate for resources to meet them, while pursuing non-traditional sources of revenue, ensuring a quality education for all students.
- Nurture and support an inclusive community where every person, regardless of their identity, is acknowledged and respected. This will ensure that Tolland students have the necessary resources to thrive at school, in the community, and in our diverse world.

REGULAR MEETING

7:30 PM

### AGENDA

December 9, 2020

<https://us02web.zoom.us/j/86358441213?pwd=dUJpbmVDV3BoZW1MT1ZlZ1F1K21XZz09>

Meeting ID: 863 5844 1213

Passcode: 5FgfFH

Dial by your location

+1 929 436 2866 US (New York)

Meeting ID: 863 5844 1213

Passcode: 582724

Find your local number: <https://us02web.zoom.us/j/86358441213?pwd=dUJpbmVDV3BoZW1MT1ZlZ1F1K21XZz09>

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

B. APPROVAL OF THE AGENDA

C. APPROVAL OF MINUTES

- November 18, 2020

D. PUBLIC PARTICIPATION (2-minute limit)

*The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.*

E. CORRESPONDENCE

F. POINTS OF INFORMATION

G. STUDENT REPRESENTATIVES' REPORT – Alexandra Costa and Simar Grewal

H. SUPERINTENDENT'S REPORT

- H.1 Coronavirus Status Report
- H.2 Monthly Financial Report
- H.3 Performance Profile Report
- H.4 Honeywell Agreement
- H.5 Budget Overview

I. COMMITTEE & LIAISON REPORTS

J. CHAIRPERSON'S REPORT

K. BOARD ACTION

- K.1 Policy and Regulation 5140 - Student Use of the District's Computer Systems and Internet Safety
- K.2 Birch Grove Primary School Project Approvals

L. PUBLIC PARTICIPATION (2-minute limit)

*Comments must be limited to items on this agenda.*

M. POINTS OF INFORMATION

- Town Council-Meeting Minutes – November 24, 2020

N. FUTURE

O. NEW BUSINESS

P. ADJOURNMENT

TOLLAND BOARD OF EDUCATION  
ZOOM Meeting

REGULAR MEETING – November 18, 2020

Members Present: Ashley Lundgren, Chair; Christina Plourd, Vice Chair; Tony Holt, Secretary; Renie Besaw, Christine Griffin, Madhu Renduchintala, Jacob Marie, Dana Philbin, Sophia Shaikh

Members Absent: none

Administrators Present: Dr. Walter Willett, Superintendent of Schools, Barbara Daly-Byrnes, ELA Supervisor

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ms. Lundgren called the meeting to order at 7:35 p.m. The Pledge of Allegiance was recited.

B. APPROVAL OF THE AGENDA

Ms. Philbin motioned to move H.4 to H.1 with respect to the new members.

She explained that she would like to have any necessary action done with the new members before going into Board business.

Ms. Lundgren responded that she does not believe there is any necessary action that needs to be done with the new Board members. She asked Dr. Willett about this. Ms. Philbin explained that this is why she e-mailed Ms. Lundgren about what H.4 would entail. Either way it is still H.4 and she believes it should be moved to H.1 and they should handle any Board action regarding the members before Board business is done. Dr. Willett explained that H.4 is a recognition of the new Board members so the public can have an official introduction. If possible, he requested that Ms. Daly-Byrnes remain in the H.1 position. Ms. Lundgren recommended moving H.4 to H.2 and requested a motion.

Mr. Renduchintala motioned to move H.4 to H.2.

Mr. Marie seconded the motion.

Discussion: none

A roll call vote was taken.

Motion passed unanimously.

Ms. Philbin rescinded her motion.

C. APPROVAL OF MINUTES

- October 28, 2020
- November 10, 2020

Ms. Plourd motioned to approve the minutes of the October 28, 2020 and November 10, 2020 meetings.

Mr. Marie seconded the motion.

Changes: none

A roll call vote was taken.

Motion passed unanimously.

D. PUBLIC PARTICIPATION

Rebecca Risley commented that she welcomes the 2 new additions to the Board. She is hopeful that their voices and ideas for moving Tolland schools forward will be well-received and considered in all matters including the important budget planning work that is ahead. She has been a taxpayer for 17 years and had a student for 7 of them. She is concerned about how the approach to budgeting is developing over time. She respectfully requests that the Board asks and allows the Superintendent to develop and present a level services and needs-based budget. While there many areas where she sees improvements could be made, she explained that she will not belabor these points. She leaves this to the expertise of Dr. Willett and his staff to determine what areas should be shored up to ensure student success; however, they cannot continue to start from zero. They cannot expect that cuts will be made and found. Ms. Risley explained that starting from that preconceived place is a disservice to the youth, teachers, and town. They need to ask what Tolland students need to succeed in the future and what tools and support the community can provide to compete with other schools and make the town a place where people want to raise their families. Further, they should look to how they can support staff to ensure long tenures and job satisfaction. She added that they need to put the improvements into place now and plan for sustained growth. The Board needs to refocus on its charter to support and advocate for the requirements for students and staff and provide an outstanding educational experience. Ms. Risley added that the Town Council could explore creative ways to help residents rather than shifting the burden of constant cuts to the Board. For years amazing groups like TEPTO, TEF, and boosters have stepped up to bolster funding shortfalls. She asked if something similar could be done on the town side by civic groups like Tolland Cares and others to provide resources to residents who find that their taxes have become unmanageable. She added that it is not sustainable for schools to shoulder the burden and expect to retain the forward-thinking educational quality that Tolland was known for 15 years ago.

Liz Costa, 54 Josiah Lane, commented that she is grateful to both Ms. Shaikh and Mr. Renduchintala for stepping up to be part of the BOE. She thanked the staff, teachers, administration, and nurses as well as Dr. Willett and advocates for an assistant superintendent. She has seen many late-night e-mails and other communications. Second, she would like to know where the Board is with the para contract. Ms. Costa added that she will continue to advocate for paying the full amount of what they should have been paid the last 3 years to prevent them from leaving or for other roles. A lot of money has been invested in training for them to leave and go to other schools. Lastly, she asked that Dr. Willett put forth a needs-based budget to continue with the progressive school system that is in Tolland. She asked that he present a budget that will allow him to implement the ideas that are necessary to help students progress and keep up with the rest of the community.

Jen Gallichant, 150 Timber Trail, commented that she submitted a letter to the Board last week asking that every member support Dr. Willett presenting a needs-based budget. She hopes all members listen to what schools truly need to provide an excellent education for students. She added that she specifically addressed the need for smaller class sizes and 1:1 technology. Further, if the true needs of students were being accounted for correctly, the parents, students and staff would not be dealing with many of the fears and frustrations during a health crisis. This time has shown the shortcomings within TPS and they need to begin the work of correcting them. Ms. Gallichant thanked Dr. Willett, Ms. Plourd, and Ms. Griffin for their responses to her last e-mail. She added that this is the third e-mail she has sent in the last couple of months and all have been largely ignored by the majority, Chairperson Lundgren, and Mr. Holt. She



explained that she is frustrated that there is no authentic dialogue between the community and the Board. People speak at Public Participation with no response and have written letters and received little response. Ms. Gallichant added that many others in the community and on this call have had the same experience. Many of them are teachers, volunteers, coaches, and parents but none of their opinions or insight appear to be valued or respected by many of the Board members. She added that the Board members were elected to represent everyone, and she hopes to hear from all of them soon. Ms. Gallichant welcomed Mr. Renduchintala and Ms. Shaikh and she looks forward to hearing their thoughts and opinions especially as the budget process begins.

Michelle Harrold, 94 Sugar Hill Road, welcomed Mr. Renduchintala and Ms. Shaikh. She is excited to have them participate. Ms. Harrold commented that she was not going to speak tonight. She sent a letter to the Board and received a response which was more than she expected because like Ms. Gallichant she is often ignored or does not receive a response. Ms. Harrold explained that she wrote about the Board communicating with the minority and including them in the leadership meetings. She added that already it appears that this is not happening. Ms. Philbin asked if the Board could move the business of the new Board members up. She did not know what was going to be discussed even though she e-mailed the Board, and this is the communication problem that Ms. Harrold wrote about. She hopes the members read the e-mail. Ms. Harrold commented that she advocates for an assistant superintendent or a COVID coordinator. Having gone through the process of having 2 kids in quarantine and talking to Dr. Willett at 10:00 PM because her child could not attend school the next day was a lot. Dr. Willett needs support from an additional staff member who he could delegate his workload to. Ms. Harrold noted that she wrote more in her e-mail.

Shay Belair, 185 Kozley Road, welcomed the new Board members. She commented that she is aware that it is the beginning of a new budget season with the first budget workshop scheduled on November 30<sup>th</sup>. She is the parent of 2 children in TPS, and a member of the town and school system. She asked the Board to consider the needs of the kids-based budget and how past budget decisions have impacted the schools. She asked that the Board consider a budget that addresses what is needed for student success rather than a bottom line given by the town. They are in the midst of a tumultuous time and students' needs are vastly different than what they were even 6 months ago. She noted that this needs to be taken into consideration when they discuss the budget this year. Ms. Belair hopes to hear in the coming months how they address these concerns in the short term as well as the long term. If all stakeholders – administrators, Dr. Willett, community members, Board members – are involved with advocating for what is best for students' needs and engage in meaningful dialogue during the next budget season, they can come to a consensus on a budget that is responsible and meets the needs of students. This is an unusual school year and it will have an impact for years to come.

Bethany Lescoe, 26 Deer Meadow, thanked Dr. Willett for his dedication to students and tirelessly going above and beyond in his communication and ever-changing daily tasks. Ms. Lescoe commented that she sent an e-mail indicating her concerns about upcoming budget discussions. She hopes the Board is listening to the community and will proceed with open discussions regarding the questions that are being presented. She added that she has deep concerns as it has already fallen on deaf ears just as they have seen the request to have a BOE bipartisan agenda. Ms. Lescoe welcomed the new Board members and hopes they will be accepted as part of a team and be able to help the Board move forward to attain goals in the

best interest of Tolland children. She optimistically looks forward to the Board's ability to overcome past issues and strengthen the Tolland Public Schools.

Sam Adlerstein, 164 Pine Hill Road, welcomed Mr. Renduchintala and Ms. Shaikh to the Board. He hopes the experience is rewarding and he is confident that they will contribute in a way that benefits all the students of Tolland. He is grateful for their service. Mr. Adlerstein commented that he heard a suggestion this evening about having a COVID coordinator. He believes this is a great idea and would like the Board to consider this. What Dr. Willett is managing at this time feels untenable. Even if it does not result in a position, a discussion about what Dr. Willett is doing related to COVID and how it is being managed is important so that all of the bases are covered and that the Board is not expecting too much from 1 person. Mr. Adlerstein commented that he echoes what others have said that the budget begin with a good understanding of the prioritized, clear, and detailed needs of the district compared to other stakes in the ground that are commonly used. He believes if this can be done before the first budget workshop it would benefit all and could be used as a way to navigate the budget workshops in a participative kind of way.

Bret Wells, 350 Old Post Road, welcome the new Board members thanked everyone for their tireless efforts and time. He commented that he sent a communication to the Board. He thanked Mr. Renduchintala and Mr. Marie for their responses. It is refreshing to know that elected officials are paying attention and listening to their constituents regardless of the direction of opinion. He reiterated his communication and read the following: "Good Morning Tolland Board of Education members [and] Dr. Willett. I am writing you today not only in regards to the upcoming Board of Ed budget process but about Tolland's education system in general. First off, I'd like to thank each of you for your devotion, your compassion, and tireless efforts representing not just my children but every child within the Tolland community. We are currently among unprecedented times dealing with a national pandemic. Our elected officials, administrators, teachers, parents, and children alike are all stressed, overworked, and spread very thin during the uncertainty of today's social and political climate. Please know your efforts certainly do not go unnoticed especially within my household. Although this is my first communication to the Board of Ed in nearly eight years, my last advocating for all-day kindergarten in Tolland, I've been here for a few years, I have some concerns within the direction the Tolland Public School system is heading. One of the glaring things that stands out to me personally is the budget history in the direction it's heading in. Since 2013 Tolland Board of Ed has averaged an annual increase of only 1.63% when the national GDP growth since 1947 has averaged 3.16% and honestly that 1.63% average over that seven years is only bolstered by a 2.93% average from 2014 to 2016. The average increase in the past three budgets is 0.54%. As a taxpayer in town with three children, one not [inaudible]"

*Ms. Lundgren noted that she would need to stop Mr. Wells and explained that she tries to be fair with everyone with the 2-minute time limit.*

Jayden Regisford, 68 Old Stafford Road, commented that he is excited for the 2 new Board members Ms. Shaikh and Mr. Renduchintala. He knows and hopes that they will put as much dedication, hard work, and commitment as Karen Moran and Kate Howard-Bender did. Mr. Regisford commented that he hopes that the Board budget is not ultimately drafted by the Town Council and the Town Manager. It is not their job. It is the Board's job. The Board must do its job and provide a quality education and give kids what they deserve and need. He asked that the Board not start from zero. Mr. Regisford commented that going back to the basics is what led them to where they are now – less funding for the schools and the resignation of 2 fantastic, brilliant, and caring Board members. He hopes the lesson has been learned. Mr.

Regisford asked when the leaders would be back in person. He is curious to know when the Board meetings will be back in person considering that students are being given the option of in-person learning. If his ball players can be in-person and his sister can be in-person then why isn't the Board?

Deirdre Goldsmith, 21 Marlboro Glade, commented that she is grateful for Ms. Shaikh and Mr. Renduchintala for stepping up and joining the Board. She commented that she wanted to reiterate what others have said and asked the Board to consider the real impact of the pandemic on the children during both the 2019/2020 and the 2020/2021 school years when it approaches this year's budget. Due to the devastating impact of the Coronavirus, academic rigor and mental health needed to take a backseat to ensure the safety of all. Consequentially many students are now anxious and depressed and based on data they are not meeting targeted academic levels across the board. In response to this situation, Ms. Goldsmith hopes the Board considers it paramount to request that the Superintendent prepare a needs-based budget. She thanked the Board members for their investment of time and attention to the students which is the reason they stepped up to serve in the first place.

#### E. CORRESPONDENCE

- E-mail expressing disappointment in BOE attendance at the November 9<sup>th</sup> Town Council meeting with the appointment of the new Board members
- E-mail asking for 2 items to be discussed as part of the budget process: the need for additional teachers to reduce classroom sizes and a robust plan for technology
- E-mail discussing an approach to the upcoming budget season in light of Board goals #3 and #4
- E-mail asking for a minority voice at the leadership table; consideration of an Assistant Superintendent via COVID funds; a level budget with additional needs
- E-mail asking that the budget process start with a focus on the support of schools
- E-mail requesting that a needs-based budget be presented based upon the requests and needs of the staff
- E-mail requesting that the budget process starts from a standpoint that asks "What do Tolland's young people need to succeed in the future?"
- E-mail articulating perceived issues brought to light due to COVID
- E-mail articulating the need for a need-based budget
- E-mail requesting a needs-based budget that will allow the school system to rebuild in this time of education change
- E-mail concerned with Dr. Willett fielding all of the COVID calls; request that the Board seek out the needs of the staff for the budget discussions
- E-mail requesting that the Board look to the needs of students and staff before looking where cuts can be made
- E-mail asking the Board to be mindful of the needs of students as it looks to support or make cuts to the budget
- E-mail asking the Board to start with a needs-based budget as the starting point for discussions
- E-mail asking that the Board ask Dr. Willett to identify a budget where class size can be reduced, staff can be added, and technology can be increased

- E-mail asking the Board to consider providing appropriate 1:1 technology for all students, reducing class sizes, and maintaining staff without making reductions to staff or course offering.

Mr. Holt noted that the correspondence listed is as of 5:00 PM this evening.

#### F. POINTS OF INFORMATION

- Ms. Lundgren read the following:

I would like to take an opportunity to address the mischaracterizations that were made against us in our last meeting. I make these comments in my individual capacity and they do not reflect the feelings of the Board as a whole. I will not list every accusation nor go into depth with each topic but I would like the record to show the following:

##### Distance Learning

No one can be prepared for a global pandemic. We have only been in office for a year this month and essentially only for 4 months before the pandemic hit. To place blame on this leadership and this board for not having enough devices, is completely and utterly unfounded as the prior boards would shoulder that accusation more fairly. We created a COVID Fund to use during this time to cover unexpected and unknown expenses and set money aside for technology purchases in the ERF. This board has focused on how to get through this pandemic and focused on how to meet the education needs of all students.

##### Agenda Formation

Agenda formation is fairly formulaic. Since we are in the middle of a pandemic and building a new school, many items that take priority are timelines for state regulations, Birch Grove, Town Council etc. Timelines are the first consideration for any type of Agenda being formed. We work with Dr. Willett to ensure we are not in violation of these timelines. There is a huge list of items that we have not been able to cover due to the pandemic. As one example, the ELA presentation was requested back in February and has been pushed back multiple times and we are finally having the presentation tonight. This is not because we do not want the presentation, this is only due to meeting the required deadlines.

##### Communications

The allegations of the Board Chair not responding to emails and communications are not valid. The Board Chair and Vice Chair have been responsive. It may be the replies were not what was hoped for, but responses were made. As a matter of fact, I have spent numerous hours having one to one coffee dates with members of our team, both democrats and republicans, discussing how to work as a team. I've made it clear in my chair reports that working together does need to happen. Unless board members are willing to do that, I as Chair, have the responsibility to continue to move the meeting along to get the important work done to benefit our students.

##### Curriculum Committee

The purpose of the curriculum committee is to determine if the current curriculum is working and benefiting our students as they progress in TPS and beyond. The committee is prepared to discuss curriculum with the 3 supervisors, address their needs and things they find lacking. The Committee is working with Dr. Willett to ensure our curriculum is up to current standards and teachers have the resources they need.

##### Budget

The current board has worked with Dr Willett to determine the needs of our students. We recognized there isn't unlimited funding or a magic wand to get everything that everyone wants. We need to review our budget and prioritize. From the beginning, we stated reading and math were important skills that could not be brushed aside. After instructional rounds, it was even more clear how

important literacy programs were in our elementary schools. We made sure this was added back into the budget. Some may disagree about what's more important to provide to our students, but this board isn't afraid to ask the questions to determine that and work with our superintendent to get there.

#### Partisanship

There are claims of Partisanship among board members. I have always been fair giving everyone a chance to speak first before other members speak for the second time. I ensure items do not go to board action if a member is awaiting their second turn by not entertaining the motion. Being a courteous member means being cognizant of not monopolizing meeting time and letting all members have a say. Voting records will show that the Republican party has not always voted together and there have been many differences of opinions. Education should be the ultimate nonpartisan issue and I remain committed to working with everyone on this Board, irrespective of their political affiliation.

In closing, time is being provided to this board from each member, let's be productive with it. Moving ahead as a Team with an optimistic outlook will create positives changes.

- Ms. Philbin thanked everyone who sent e-mails. She apologized to Mr. Wells that he did not have the opportunity to finish his statement because she thought his e-mail was thorough, informative, and something they should review and discuss. She noted that there were many e-mails and she thanked those who spoke during Public Participation. They are going into budget season and it is top of mind. Being in a pandemic is a different world. In regard to the para negotiations, they cannot speak about this but are in the midst of the meetings. As far as bipartisanship with the agendas, Ms. Philbin explained that this week she sent Ms. Lundgren an e-mail requesting clarity on the agenda and she did not receive a response. She added that it was not the first time, or the second time and it was only her on the e-mail. She hopes after they heard Ms. Lundgren's retort to the meeting from last week and her pre-formulated and written note to all that they can go forward and be a genuine board and team. Ms. Philbin commented that she asked a simple 2 sentence question to ask what H.4 consisted of so she could be prepared for the meeting and the courtesy of an e-mail would have been kind. She looks forward to the Board working as a team and not lecturing, lashing out, or telling each other what can and cannot be done. She looks forward to a respectful team environment and to Mr. Renduchintala and Ms. Shaikh bringing feedback, ideas, and thoughts to the Board to support the Tolland Public School system.
- Mr. Holt commented that he wanted to take a moment to officially welcome Mr. Renduchintala and Ms. Shaikh. He is looking forward to working with them and having some wonderful conversations. Mr. Holt noted that in reviewing the e-mails there was a comment that this is the time for the parents and members of Tolland Public Schools to speak up and have their voices heard. This excites him. He has read the e-mails not only for correspondence but to get an understanding. He hopes people continue to write in and while he has only responded to some of them, he will work his way through and respond to all of them in time.
- Mr. Renduchintala thanked everyone for the warm welcome. He hopes they will work together as a team. He also thanked Mr. Holt and Ms. Plourd for including him in the Policy Committee meetings. It has been vastly educational and he looks forward to working with them on that Committee. He added that he just got his e-mail setup and has responded to the e-mails he has received. He will try to respond to all of them as best as he can.

- Mr. Marie commented on the budget e-mails and his perspective. He is a recent graduate of Tolland High School and most of the Board members have students in the school system. He does not believe there is any intent to damage the school system or be a tool of the Town Council. The Board's baseline is always the Superintendent's proposed budget which the Board will receive in January. Mr. Marie hopes that it is a need-based budget and explained that Dr. Willett knows better than anyone what the true needs are. They are already starting to have a lot of these conversations. For example, earlier today the Curriculum Committee discussed the COVID needs and these conversations will continue. Although finding efficiencies is an important part of the budget process, it is important not to mistake that for wanting to damage the school system. It makes whatever budget the Board comes up with more effective because the members can go in front of the Town Council and defend every dime and know the purpose. This gives it a much better chance of being passed. Thus, it is an important part of the process. They want to put forth a budget that supports the needs of the students.
- Ms. Plourd addressed items from Public Participation and Correspondence. Regarding the needs-based budget, she is going to ask Dr. Willett to provide the Board with a needs-based budget. She believes he will go into depth on it in the Curriculum Committee and other committees so the Board members can have the background knowledge so they can talk about the budget and advocate for it. Ms. Plourd explained that she is in listening mode and appreciates all the e-mails. She will get to them and has responded to a few. Regarding why the Board is not meeting in-person, Ms. Plourd explained that they tried to go back in-person but it is rather complicated given state laws. Personally, she stays home so her kids can stay in school. The virus is not going away and she wants to reduce exposure as community spread increases. Regarding the last meeting, she is excited to move forward with the new members. It is only when one learns from their past but does not dwell on it that one can continue to be a voice for change. All of the members, as well as Dr. Willett, are leaders and it is their job to build consensus on the Board and in the community. Ms. Plourd added that she is ready to move forward and senses positive energy. She believes they will see some bipartisan decisions coming out of committees and be presented to the Board.
- Ms. Besaw noted that she has responded to some of the letter writers. Similar to others she apologized that she has not gotten back to everyone. They have received quite a few communications and she has not had an opportunity to respond and apologized for any delay. Ms. Besaw welcomed Mr. Renduchintala and Ms. Shaikh. She looks forward to working with them. Regarding the budget, she echoed Mr. Marie and believes Dr. Willett will present a needs-based budget. This is what the Board always wants and the members are here to support the students and provide them with the best education that the Tolland Public Schools can.
- Ms. Shaikh thanked everyone for the warm welcome and the community for the e-mails. She apologized for not returning them. A lot goes into Board meetings and she has been reading and preparing for the meeting and did not get to the e-mails but appreciates them and encourages the public to send them. Ms. Shaikh sees them as a benchmark/guide as to what the community wants the Board to do. She is in support of a needs-based budget and welcomes Dr. Willett's suggestions, proposals, and education on what the schools need.

G. STUDENT REPRESENTATIVES' REPORT – Alexandra Costa & Simar Grewal

- Food Drive – THS, taking place this week, it has been extended

- NHS – on November 11<sup>th</sup> they raked leaves in the community
- Simar noted that she is excited to work with the new Board members.
- Spirit Week – THS, while they did not have homecoming or the pep rally it was a good way to get everyone involved
- Alexandra thanked the staff and teachers in the schools.
- Alexandra commented that although it is not the entire story body, many staff and students have mentioned that they are anxious about being in school right now because they feel unsafe in the building.

Ms. Lundgren inquired about Mental Health Week. They responded that the raffles were a success, and they are thinking about having a speaker come in. They will try to carry this throughout the year and Student Council was going to focus on this regardless of the pandemic.

## H. SUPERINTENDENT'S REPORT

### H.1 ELA Presentation – Barbara Daly-Byrnes ELA Supervisor

Dr. Willett introduced Ms. Daly-Byrnes, the ELA Supervisor. He noted that she has done more for the district than any of the other ELA people he has known in his career.

Ms. Daly-Byrnes, ELA Supervisor, reviewed the following presentation.

Board of Education Meeting Curriculum Updates

- What's happening in English Language Arts?
- English/Language Arts
  - Universal screenings – K-8 Dynamic Indicators of Early ReadinG Skills (Dibels), progress monitoring
    - Teachers using the data to inform instruction
  - SPIRE program K-8
  - Updated, responsive texts for grades 9-12
- RAZ Kids
  - Digitally delivered leveled books and quizzes
  - Billions of leveled readers
  - An award-winning resource that provides a library of differentiated books at 29 levels of difficulty students use to practice reading in school, at home, or on the go
- SPIRE
  - Specialized Program Individualizing ReadinG Excellence
  - Intensive reading intervention
  - Research based
  - Explicit and systematic
  - Structured literacy approach
  - Consistent 10 step lesson
  - Multisensory learning
  - Mastery of concepts
- Journeys 2017
  - Learning to read is an excursion into the unknown
  - Journeys is a comprehensive English language arts program

- It provides an instructional system for reading both literature and informational texts
- Acquiring foundational skills, and for developing mastery of speaking, listening, and writing
- Understanding by Design (UbD)
  - Type of curricular planning
  - Focuses curriculum and teaching on student understanding and transfer of learning
  - Curriculum is planned backward from long term desired results
  - Regular review of units and curriculum
  - Continual improvement
- English Language Arts at Birch Grove Primary School
- Foundations
- Fountas and Pinnell Guided Reading Program
- Heggety Phonemic Awareness Curriculum
- Flyleaf Decodable Texts
- Geodes Decodables
- English Language Arts at TIS
- Spellography
- Wit and Wisdom
  - Wit and Wisdom is a K-8 rich, knowledge building ELA program. Wit and Wisdom helps meet the standards at a rigorous level while celebrating the joy of reading and writing.
- MegaWords
- English Language Arts at Tolland Middle School
- Scholastic Book Clubs, Comprehension Clubs for grades K-8
- English Language Arts at Tolland High School
- Tolland High School – many new responsive, multicultural texts
- Looking ahead in ELA
  - Continued efforts to be culturally responsive
  - Continued work on curriculum alignment
  - Universal understanding by design
  - Portrait of a graduate work

Dr. Willett noted that Ms. Daly-Byrnes and Ms. Hess have done an amazing job in helping create appropriate supports at each tier and level which is vital for the developmental needs of students. It makes a quantifiable and tangible difference in student welfare. Ms. Daly-Byrnes presented national statistics that 85% of adjudicated students have a reading disability. Further, 64% of students who are still struggling to read in the later grades in middle school and high school drop out. She is passionate about this topic and feels it is a civil right and a moral imperative to teach kids to be able to read at an appropriate level.

Ms. Lundgren thanked Ms. Daly-Byrnes for the presentation and asked Dr. Willett to make the presentation available on the Dashboard.



Ms. Lundgren asked if Literacy How is a part of the other programs or a separate item. Ms. Daly-Byrnes explained that it is not a program. It provides coaching for teachers and students. Ms. Daly-Byrnes provided examples.

Ms. Plourd asked about Literacy How and confirmed that Christine Cohen is both the general and special ed coach. She asked how this is working during the pandemic. Ms. Daly-Byrnes explained that Ms. Cohen (Birch Grove, TIS, THS) and Ms. Tara Pagliaro (TMS) work with Literacy How. Up until recently Ms. Cohen was working in district and would spend a day at each school. Ms. Pagliaro is at TMS on Thursdays and meets with teachers throughout the day.

Mr. Marie asked about the goals for the future and what she sees as the top priority for ELA in the coming year. Ms. Daly-Byrnes responded that it is to work with TMS. She would like to move Wit and Wisdom into the 7<sup>th</sup> and 8<sup>th</sup> grades. Mr. Marie asked if the ELA department has guidelines about the appropriate use of film and movies in class. In his experience they were used in varying degrees and sometimes it was helpful while at other times it was not. He asked if there is a plan for how to use media most effectively outside of a film studies class. Ms. Daly-Byrnes responded that there is a process in place for what films students are permitted to view. Mr. Marie asked if there is rationale about when it is better to view a movie versus reading the book. Ms. Daly-Byrnes responded that she would have to research this.

Ms. Griffin commented that this is important for the confidence and success of young readers. She explained that during last year's budget workshops she spoke with the THS Principal about adding research writing either as a class or a section and asked where this was at. Ms. Daly-Byrnes responded that at the 10th grade level they have a research paper. It is still on the horizon.

Ms. Philbin confirmed that there is not just one tool – they work together and in conjunction with each other. Ms. Daly-Byrnes explained that reading is a gestalt made up of different threads that all need to work together. Without one strand the weave is no longer as tight. This is where they see that 85% of adjudicated youth have a reading disability. It is because the strands are not tight. Her job is to bring everything together so all of the pieces interweave to create a strong cohesive group.

Dr. Willett explained that having the right programs, practices, and people is crucial to supporting the success of students. Each developmental level has different needs that if left unfulfilled will have life-long adverse ramifications for students. The heart and soul of schooling is serving student needs at each developmental level.

Mr. Renduchintala confirmed that all of the pieces build upon themselves and thanked Ms. Daly-Byrnes for coming, putting this together, and for her dedication.

## H.2 Welcoming new BOE members

Dr. Willett commented that he is happy to have Ms. Shaikh and Mr. Renduchintala join the Board.

Ms. Lundgren commented that Mr. Renduchintala has already jumped into the Policy Committee with Mr. Holt. Mr. Renduchintala commented that it has been very interesting and he is glad Mr. Holt invited him. It is an interesting learning experience to see how everything works and the level of detail that it takes to run a school system and has been eye-opening. Mr. Renduchintala introduced himself and thanked everyone for the warm welcome.

Ms. Shaikh thanked everyone who reached out to welcome her. She is looking forward to working with the Board.

Ms. Lundgren noted that the new members will need to select committees to be on and they can think about it for it a bit. Official appointments do not need to be made in a meeting. She asked Dr. Willett if the subcommittee meetings will be at the same time as this year. Dr. Willett explained that they just need to follow what is published. Mr. Renduchintala noted that he has some ideas about what he would like to do and will reach out to the Chair in private. Ms. Lundgren noted that the only committee that is full is FFC. Ms. Shaikh noted that she will reach out to the Chair as well. Ms. Plourd noted that they can select more than one committee.

Ms. Plourd commented that she has joined the Communication Committee and invited members to join her.

Ms. Philbin commented that Mr. Renduchintala and Ms. Shaikh will be fantastic and valuable assets on whichever committee or committees they select. She asked about the vacancies of the chair positions on the Curriculum Committee and the Communications Committee. Ms. Lundgren appointed interim chairs. She asked if once the new members select committees if the Board will discuss who the permanent chairs will be and the permanent committee members. Ms. Lundgren responded that they will see where the new members would like to go. Ms. Philbin asked when the new members make their selection if permanent chairs will be assigned. Ms. Lundgren explained that she can appoint people to different committees every week – they can move around. It depends on what the feel and flow is. Nothing has to be written in stone. People can shuffle and move around. Ms. Philbin asked if the interim chairs are now the permanent chairs. Ms. Lundgren explained that she had to assign chairs so the committees could still meet. They will need to see what committees members want to be on. She cannot answer the question without knowing where members are moving. Ms. Philbin explained that she wants to ensure that permanent chairs are appointed. Ms. Lundgren responded that she does not know why it is an issue. They need to find out what committees members would like to be on. Some members may want to switch committees. Ms. Philbin commented that they had 2 minority caucus members as chairs of committees and now every committee has a permanent or interim chair that is a majority caucus member. The minority caucus has been desperately reaching out to the team to ensure that it has a seat at the table and is a part of the conversation. Having bipartisan committee chairs is paramount. Ms. Philbin explained that Ms. Lundgren sent an e-mail dated November 3<sup>rd</sup> stating that there are interim chairs. She wants to ensure that when the newest members are assigned that this can be discussed. She believes it is the right thing to do by the Board, the constituents, and as a team. Ms. Philbin added that she is not trying to be troublesome but wants to understand. Ms.

Lundgren explained that after speaking with Dr. Willett she did not have to call them interim chairs because they could be changed weekly.

### H.3 Monthly Financial Report

Dr. Willett reviewed attachment H.2.

The October 2020 financial report shows an available balance of \$1,907,775 or 4.77% of the BOE's current budget.

Dr. Willett highlighted line items including the following: salaries, substitutes, overtime expenses, stipends, health insurance, severance, employee benefits, retirement, unemployment expenses, course reimbursement, benefits, consultants, workers comp, legal, audit, tech services, repair, maintenance, transportation, energy services, textbooks, instructional supplies, and instructional equipment.

Ms. Plourd asked if the COVID-related expenses are included on this sheet or if they are itemized differently for reimbursement. Dr. Willett explained that they are in the \$150K-\$170K range. He noted that \$283K is part of the 40% that was transferred to the town for the Coronavirus Relief Fund. While the district is still under that amount it is creeping up. They have designated the expenditures which are not fully reflected on this spreadsheet. Ms. Plourd confirmed that the data can be aggregated.

Mr. Holt confirmed that each line item includes items that are discussed in more detail in FFC. Dr. Willett explained that many items can roll into a single line.

Mr. Marie asked about the Tuition Education Agency line if Dr. Willett believes this will stabilize. Dr. Willett responded that he expects this will go over budget in the next few months and as the district continues to figure out how it is going to manage some of the situations it may come back into a balance. As they are looking to provide specialized services for the students in the district that need them, they need to adapt to the conditions they are given, and this is a difficult year. He added the iep's have to be fulfilled regardless of the methodology.

### H.4 FY2020 Tuition Rates

Dr. Willett reviewed attachment H.3.

As per Board Policy 3070, approved on June 8, 2005, the district administration must set tuition rates and present them to the Board. These tuition rates are not tuition rates for a specialized program.

Dr. Willett will review if the Board will need to take action beyond review at the next meeting. This is a first read.

Mr. Renduchintala asked how Dr. Willett comes up with the rates and the data utilized. Dr. Willett explained that they look at the trend and provide a figure based on the actual expenditure trend which includes a percentage increase to absorb fluctuations. These are set forward as a number that would not hurt the district and would provide an ample amount of compensation if the district received a child that needed to be educated but was not necessarily part of the system. He explained that there are times

when students may be placed here by the state. A reimbursement level requested would be commensurate with actual expenditure experience. They are allowed to build in a percent increase because there are fluctuations from child to child.

Mr. Marie asked about how many students take advantage of this program and pay into Tolland schools. Dr. Willett responded that there is cost avoidance by having appropriate programs in district. They usually have a handful of students who transfer in and some students enter the programs like the transition academy from within district. In other cases, 2 or 3 students are placed in the district, and placements can be temporary.

#### H.4 Mental Health TC Committee (no attachment)

Ms. Lundgren noted that Ms. Nuccio and Mr. Reagan are in attendance to answer any questions.

Ms. Nuccio explained that they have sent out the first communication to residents asking for people who are interested and expect to hear back through the month of November. Interviews will start in December and the task force will start in January. A chair will be assigned and the meeting schedule will be created. The Board can have up to 3 members on the task force. Ms. Nuccio explained that the task force will interview the LPC to learn what services are available, what is being seen in town, etc.

Mr. Holt expressed interest in participating on the task force. He sees an incredible amount of value in it. Mr. Renduchintala, Mr. Marie, and Ms. Shaikh expressed interest as well. Ms. Shaikh asked if about the plan in respect to the Board and the schools with this committee. Ms. Nuccio responded that right now it is not a committee but a task force. Its mission is to understand what is currently being offered in the town and in the schools and what is being seen in the community. The second piece is to hold community talks or workshops to get a feel for what the community would like to see. Lastly, the task force will evaluate whether the resources are available in the town. The end goal is to present to the Town Council what was found and any recommendations. Mr. Reagan clarified that the task force does not have any power to do any kind of implementation. It is for evaluation and recommendation.

Ms. Lundgren asked if after this process if the Town Council would create a committee to address this. Mr. Reagan responded that it is possible depending on the recommendations of the task force. Ms. Nuccio explained that the task force may come back with ways to strengthen or augment the current LPC or have other recommendations. She noted that they expect the task force will need a minimum of 6 months to review information.

Ms. Lundgren directed Mr. Marie and Mr. Holt to decide which of them would like to be on the task force.

*Ms. Plourd motioned to extend the meeting past 10:00 PM.*

*Ms. Philbin seconded the motion.*

*Discussion: none*

*A roll call vote was taken.*

*Motion passed unanimously.*

#### H.5 Update Policy 5140

Dr. Willett reviewed attachment H.4

Board Policy 5140 covers the student utilization of computer systems and the internet. This is an update to make it more current by listing current equipment and using the language recommended in the Shipman and Goodwin model policy. Dr. Willett reviewed the recommended edits. This is a first read.

Mr. Holt explained that this policy was prioritized because with the current situation they wanted to be able to put things into place to protect and to utilize the systems correctly. While the policy has high level and simplistic changes the intent was to allow the district to be able to do what is needed.

#### I. COMMITTEE & LIAISON REPORTS

Policy Committee – Mr. Holt noted that the Committee has met twice and provided an update. Discussed items included: Policy 5140, Policy 9160, Policy 9170, Policy 9100, and Policy 3010.

Birch Grove Building Committee – Ms. Philbin noted that the Committee met last night and provided an update. Discussed items included: construction update, items tabled due to the unsuitable soil situations such as the wardrobes, FF&E and Technology. Ms. Philbin added that they are talking about setting up a time for the Board to do a walk-through.

Curriculum Committee – Mr. Marie noted that the Committee met today. Items discussed included pandemic considerations and having other curriculum supervisors present at Board meetings.

Negotiations – Ms. Besaw noted that they are in negotiations with the paras and this is ongoing.

Communications – Ms. Plourd noted that they did not meet but she attended a webinar on boards' roles in communication with districts. She respectfully asked Ms. Lundgren to allow her to stay on as the chair. She would like to stay on in this position and possibly have a co-chair if this would be allowed.

FFC – no meeting

#### J. CHAIRPERSON'S REPORT

Ms. Lundgren commented that the holidays are around the corner and this also indicates that this will be her last official meeting that she will run until after her maternity leave. She will be taking time to bond with the newest addition to her family. Ms. Lundgren added that she is leaving the Board in good hands with the Interim Chair of Christina Plourd. Ms. Lundgren noted that she will continue to review Board materials. Budget season is coming up and she will reach out Ms. Palumbo for the materials.

Ms. Lundgren wished everyone a good holiday season and that they stay healthy and happy.

Ms. Philbin congratulated Ms. Lundgren and wished her safe and happy holidays.

Mr. Renduchintala congratulated Ms. Lundgren. This is exciting news and he wished her happy holidays and that all goes well.

K. BOARD ACTION

K.1 2021 BOE Meeting Dates

Mr. Marie motioned to approve the Board of Education 2021 Meeting dates.

Ms. Plourd seconded the motion.

Discussion: none

A roll call vote was taken.

Motion passed unanimously.

L. PUBLIC PARTICIPATION

Liz Costa, 54 Josiah Lane, thanked Ms. Daly-Byrnes. As a parent of students that have gone 2-12 and K-10 Ms. Costa believes the English Department is top notch and she has seen improvement especially over the last 2 years since the arrival of Ms. Daly-Byrnes. As a senior parent but a junior parent last spring, she appreciates that teachers present reading now and over the summer that presented ideas that are appropriate for the world today with intent for better cultural emotional learning and discussion amongst peers. The readings have elicited discussions pertinent to both the readings and current events. Second, Ms. Costa suggested that the Board allow an opportunity to ask students a pertinent question. One of 2 student reps tonight said that many students were anxious and did not feel safe in school. Ms. Costa commented that she would hope that this would elicit questions from the Board and at the very least the Board would have shown concern. She is disappointed that there was no show of concern or questions. She asked Ms. Lundgren if she would consider reappointing the committee chairs to recognize the minority party representation once the two new members decide and perhaps other members switch. Ms. Costa asked that as a starting point that perhaps Board members refrain from long prepared statements, use bullets, and listen. Lastly, she hopes that Ms. Lundgren would appreciate, as Ms. Plourd did, the start of a bright future versus rehashing the last meeting. Ms. Costa added that while Ms. Lundgren addressed some of the previous Board members' comments, many of the items she brought up were also brought up by the public. She added that she has commended Ms. Lundgren when she has improved Board meetings but today, she could have started anew. Ms. Costa congratulated Ms. Lundgren and her family.

Michelle Harrold, 194 Sugar Hill Road, commented that she is disappointed that there was no discussion about how the Board could share leadership and include minority representation especially in the leadership meetings where there seems to be a lack of communication. This has resulted in a lack of cohesion of the group and divisiveness. There was no discussion about how to make this better. She added that she takes issue with Ms. Lundgren's misrepresentation of insufficient technology that was in her statement. Former boards supported 1:1 technology but were unable to afford it. They got it in 2019 for 6th graders only and were told that it was a grand plan even though it was only one grade. In the spring of this year, with unspent funds from the pandemic, the Board had an opportunity as presented by Dr. Willett to fund 1:1 technology for K-12 and did not do so. Ms. Harrold takes issue with Ms. Lundgren trying to push blame on others and not take accountability for her actions. Ms. Harrold hopes they can do better and move on. She does not think that what happened over the past couple of weeks has made a difference to the Board but hopes the members come together and discuss it.

Jayden Regisford, 68 Old Stafford Road, congratulated Ms. Lundgren. He commented that Alexandra said something at the beginning of the meeting and Ms. Lundgren went to a completely different topic – although Alexandra’s comment was an important topic it was ignored. He is a former student and does not know how students feel but he commented that this seems like a problem. Second, Mr. Marie regarding necessity for bipartisanship on the Board, Mr. Regisford believes everyone can make this statement but not everyone may mean it. People agree that they want to see more bipartisanship, but the problem, and he asked that everyone watching hear him, is that Mr. Marie’s side, and Mr. Regisford said he hates to put it that way as they are neighbors, refuses to acknowledge not only the minority on the Board but also the majority in town. They can go back to the debate of educational cost sharing funds and how they would be spent. Whether it was the consistent defensive nature of leadership or the attacks of one board member on another on social media, it has been clear which of the neighbors sitting on the Board have proven their partisanship rather than bipartisanship. Mr. Regisford commented that he does not say this to be rude, mean, or whatever adjective one would like to use on social media. He says it because it is time things change and people listen not only so the Superintendent can do his job without any extra duress but also so the students can benefit from the members’ terms in office, not the members.

Simar commented that she and Alexandra discussed this before and Simar noted that she has some questions regarding COVID. She explained that this period goes until December 2<sup>nd</sup> and a lot of her friends are traveling so there is obviously going to be a spike. She asked if after the break school will be in-person.

Ms. Lundgren responded that Dr. Willett will need to address this.

M. POINTS OF INFORMATION

- Town Council – Meeting Minutes – October 27, 2020
  - Dr. Willett commented that he understands Simar’s concern. He explained that he is appealing to parents, guardians, and families to work with the district as a team. Going completely remote presents a problem. The more perilous place for people right now is in the community spaces than within the school. The community has far more spread. The district is at less than 1% for positive COVID identifications; and comparatively one of the safest places for students is within the schools. He explained that if people were put back into the community after the break where families do not have many options, they will likely share resources where there is less management, oversight, control, and screening which creates more spread. While it does not intuitively feel that way, trends and information indicate this. Dr. Willett added that he is relying on the partnership with families. Families will travel to states that are red in the travel advisory which is most of the U.S. at this point. Dr. Willett is relying on the ethics and morality of the school and community and asks families that if they traveling and will be with other groups of people that they submit the COVID form and stay home for 2 weeks. He has faith in the community. The people of Tolland have the ethical and moral fortitude to do what is right and complete the forms or be tested. When people are not in school there are many downsides for families and students. Dr. Willett noted that he was thankful for the meeting he had previously with Simar and Alexandra, and they discussed the situation. He thanked Simar for her active participation and thoughts.
  - Ms. Plourd noted that she wanted to address Ms. Costa’s comment about the student reps. Ms. Plourd had it on her agenda to discuss their concerns at the COVID meeting

on Friday and thought there would be a COVID update on each of the Board's agendas because it is an important piece. Regarding the anxiety, it is a difficult position to be in. Ms. Plourd echoed Dr. Willett's comment about the in-person and remote options. She read a data point that when in the hybrid model, 56% of the students who were sick were in the hybrid model with the others being in-person and remote. She agrees with Dr. Willett's decision to keep the students in school and will discuss this with the stakeholders at the COVID meeting. While it may not alleviate concerns, they are listening and working hard to keep students safe.

- Mr. Holt commented that during the last budget season they had forms for questions available online. He asked if they would do this again and if they could be made available earlier so questions can start to be submitted. Dr. Willett responded that he believes it is available on the website now and will direct people to the form at the November 30<sup>th</sup> meeting. He will note it in the bulletin as well.
- Ms. Griffin addressed comments regarding the Board as a whole. She felt tonight's meeting was very productive and hopes that Mr. Renduchintala and Ms. Shaikh felt the same. Ms. Griffin is unsure why the public is saying that there is a big division. She did not feel it and apologized if she came across as anything other than wanting to work together. She does not feel animosity on the Board, particularly with the new members. She is looking forward to working together and hopes they can show the public they can work together politely, respectfully, and share thoughts.
- Mr. Marie addressed the comments made by Mr. Regisford. Mr. Marie explained that his position has always been that disagreement is OK and it is healthy to have some disagreement. It is a sign of a healthy democracy to have different ideas that are competing. The key to good governance is attacking the idea but not the person that holds the idea. Mr. Marie commented that he does not claim that he has stuck to this, and does not believe anyone has, but it is something he has tried to do during his time on the Board. Second, he congratulated Ms. Lundgren. He hopes the first few weeks with the new baby are enjoyable and she gets a nice break. Mr. Marie also congratulated Mr. Renduchintala and Ms. Shaikh. It was nice having them at the meeting and he hopes they will work together well. Lastly, in response to Simar and Alexandra, he apologized for not commenting on this. It is a difficult issue without easy answers. It is one reason he is excited about the mental health task force. Hopefully, it will provide some long-term answers to this problem.
- Mr. Renduchintala commented that he is looking forward to a reset and working together in a bipartisan fashion. He hopes they can accomplish this and show the public that they can work together. Second, he addressed Dr. Willett. He asked if it would be possible, when he is making the decision on in-person or hybrid etc., if it would be worth it to send a questionnaire to parents and see what the response of the community is. Also, regarding the COVID updates and quarantine numbers, it would be helpful to have the cumulative numbers that are currently in quarantine as opposed to only the new numbers. Dr. Willett responded that he is looking for ways to present the information in the best possible and most informative manner. The blog has a lot of information on Connecticut school indicators and the area. He can and is looking for ways to provide data that helps the process. For example, the COVID positive rate for students and staff is less than 1%. Specifically, it is approximately .6%. He added that this includes students and staff who have not entered the buildings but are positive and he is looking for ways to report these meaningful statistics. Information is posted on the blog that includes some of it. Over the span of months, less than 1% have been COVID



positive and many are from incidents outside of the schools. The number of people quarantining is not an indicator of how dangerous things are. It is an indication of how proactive they are being. Human's propensity toward the availability heuristic tends to result in people looking at things like quarantines and see one incident after another and become somewhat fearful, but the numbers really represent that they are being proactive and aggressive in making sure people isolate. This is what keeps students safe in the schools. If there is a shift the district will make changes but after 3 months of school they still have a rate of less than 1% COVID positive and in this group are people who have never been in the buildings. Mr. Renduchintala commented that a survey of parents would be valuable to inform Dr. Willett's decisions.

- Ms. Shaikh commented that she echoes Mr. Marie's comments on the mental health task force. It is exciting that the town is putting this together and she hopes through outreach it taps into the school system because children's anxiety, or any mental health issues, effect learning. She hopes the task force takes a holistic approach with families with whatever is implemented.

N. FUTURE

Dr. Willett will set up:

- Update on CRE efforts, Equity Efforts
- School rounds/tours (briefings/tours/debriefings)
- Mental Health Services Initiatives (presentation and discussion)
- School Bus Stop Safety (presentation)
- Portrait of a Graduation / Visioning (presentation and discussion of initiatives)
- Pathways and Lighthouse Programs
- Understanding by Design (presentation and discussion)
- Regionalization (presentation and discussion)

O. NEW BUSINESS - none

P. ADJOURNMENT

Mr. Marie motioned to adjourn the meeting 10:38 p.m.

Mr. Renduchintala seconded the motion.

A roll call vote was taken. Motion passed unanimously.

Respectfully submitted,

Lisa Pascuzzi  
Clerk

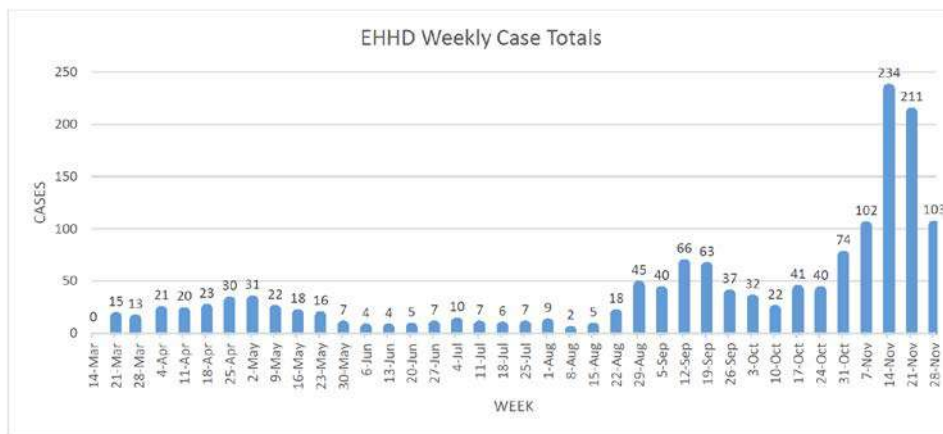
**SUPERINTENDENT’S AGENDA ITEM BACKGROUND**

ITEM: Coronavirus Status Report  
 ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent  
 FOR BOE MEETING: December 9, 2020  
 ITEM SUMMARY:

**12/1/2020 TPS infection level:**

Covid-positive identifications for the Tolland Public Schools through December 1, 2020: **<1% (0.8)**

EHHD 12-3-2020 Data (Community)



DATE: 12/3/2020 TIME: 8:00 PM COMPLETED BY: A. Bloom

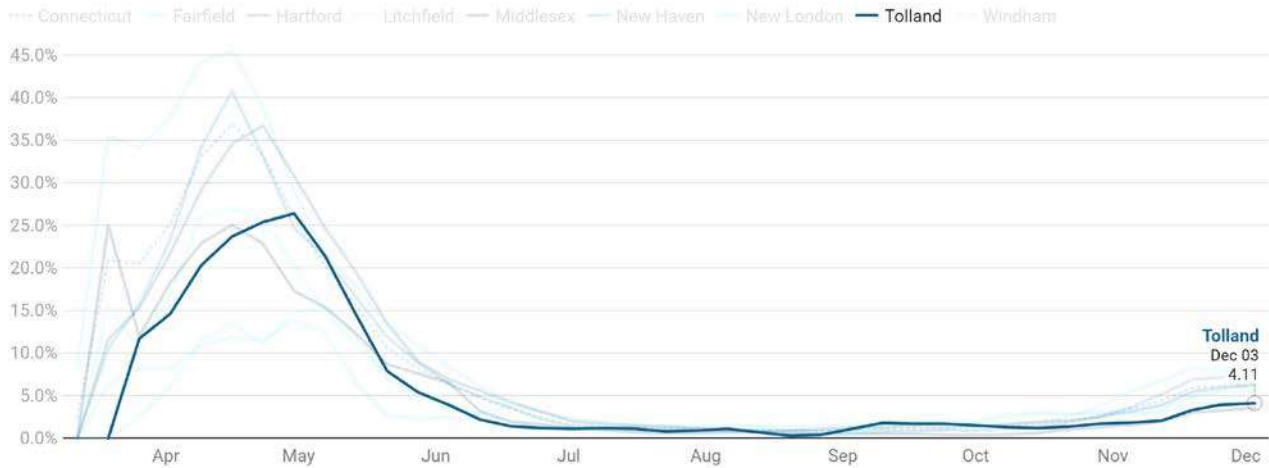
**TOWN LEVEL DATA**

TOWN	Number of Cumulative Cases	Change from last week	Two week change	Cumulative Hospitalizations	2 week hospitalization change	Deaths
Andover	43	8	14	2	1	0
Ashford	50	8	12	5	0	1
Bolton	61	4	6	6	0	3
Chaplin	34	6	11	1	0	0
Columbia	67	11	19	6	0	1
Coventry	201	14	49	10	0	2
Mansfield	611	19	111	8	0	3
(non-student)		(10)	(26)	(8)	(0)	(3)
Scotland++	2	0	0	0	0	0
Tolland	226	26	71	15	4	6
Willington	78	7	20	2	0	1
<b>EHHD Total</b>	<b>1,373</b>	<b>103</b>	<b>313</b>	<b>55</b>	<b>5</b>	<b>17</b>
<b>CT Totals</b>	<b>126,177</b>	<b>18,897</b>	<b>31,191</b>	<b>1,191*</b>	<b>414</b>	<b>5,111</b>

Data Source: CTEDSS and CT DPH; reporting period for two week town level case counts is 11/15/2020 through 11/28/2020  
 \*This is the current (net) number of hospitalizations. It is not a cumulative count.  
 \*\* Likely to be lower than actual resident positive cases due to residents using Baltic and Hampton as mailing address.  
 NOTE: All counts by town are cumulative and include confirmed cases and antigen-positive cases; also, counts can change from previous weeks due to the state reassigning a case to a different town once further information is gathered on the case, or lab reporting delays.

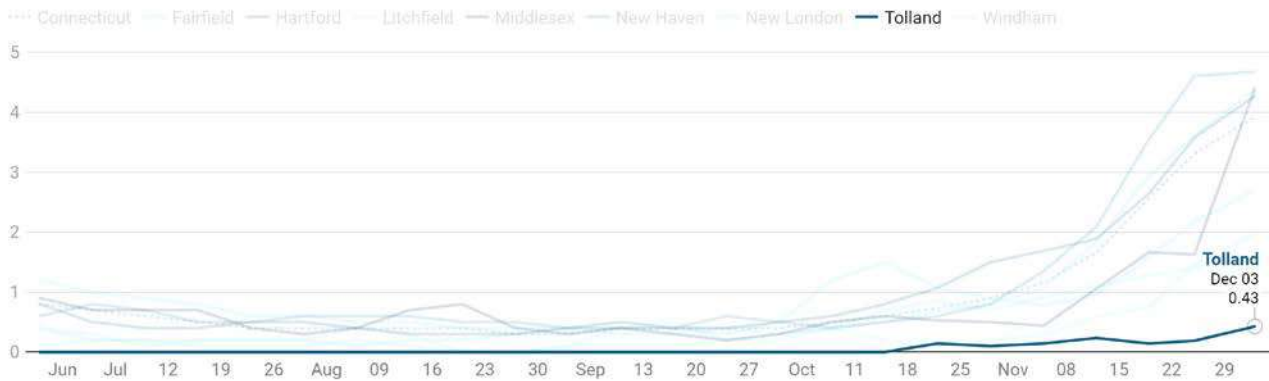
## Connecticut School Indicators 11/15 through 11/28

### Percent Test Positivity (14-Day Average)



Source: CT Department of Public Health • Created with Datawrapper

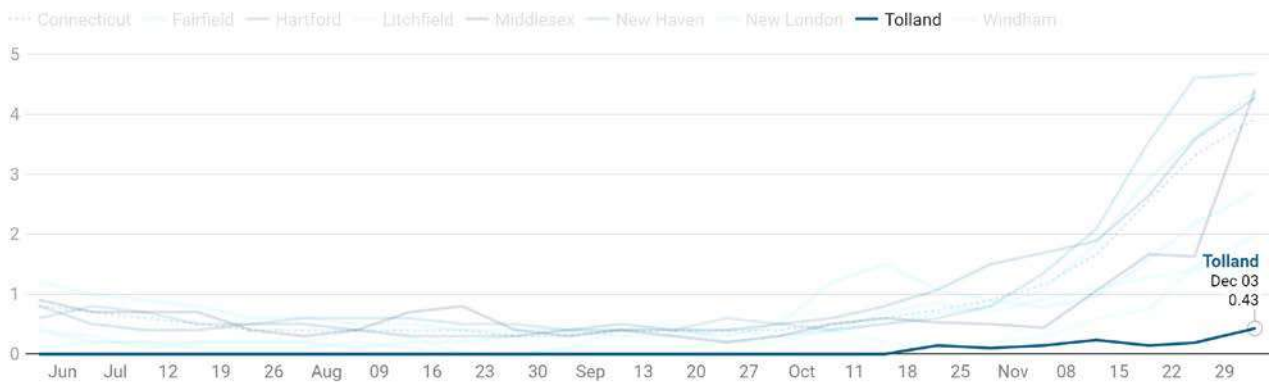
### New COVID-19 Hospitalizations per 100k per Day (14-Day Average)



Hospitalization data are from the Connecticut Hospital Association. Hospitalization data are based on hospital location, not county of patient residence.

Source: CT Department of Public Health • Created with Datawrapper

## New COVID-19 Hospitalizations per 100k per Day (14-Day Average)



Hospitalization data are from the Connecticut Hospital Association. Hospitalization data are based on hospital location, not county of patient residence.  
Source: CT Department of Public Health • Created with Datawrapper

### Sample of Literature

- The social distancing recommendation from the World Health Organization is about 3.3 feet.
- The United Nations University International Institute of Global Health observed that school reopening has not increased the level of transmission in communities.
- A recent article in the Atlantic illustrated that in the 74,000 tests provided to students in New York City schools, there were 108 positives
- 60 minutes illustrated some of the perils and costs of online learning:  
<https://www.cbsnews.com/news/public-school-enrollment-coronavirus-pandemic-60-minutes-2020-11-22/>
- The Children's hospital of Philadelphia and other sources through 11/5/2020 indicated few documented cases of in-school transmissions (although data is limited). Where data are available about mitigation strategies used – transmissions have been associated with a lack of masking.
  - Leclerc et al., 6/5/20, (last updated 5/25/20), [What Settings Have Been Linked to SARS-CoV-2 Transmission Clusters](#)
- Systematic review of published studies of COVID clusters, with regularly updated list [here](#).

In another student of 5/26/20, only 8 of 210 clusters were reported to involve school transmission.

- Fontanet et al., (exposure Feb-Mar 2020), preprint, [SARS-CoV-2 Infection in Primary Schools in Northern France: A Retrospective Cohort Study in an Area of High Transmission](#)
  - This study is a seroprevalence study (look-back using antibody testing in late April) of primarily school pupils,

teachers, and family in an area that had had undetected transmission in February and March in northern France. Follow-up to high school study in the same area (Fontanet, above).

- The authors calculated an infection attack rate (IAR), defined as:

- Primary school students 45/510 (8.8%)
- Teachers 3/42 (7.1%)
- Non-teaching staff 1/28 (3.6%)
- Parents 76/641 (11.9%)
- Relatives 14/119 (11.8%)

- Most predictive symptoms for children were fatigue and diarrhea. 41% of children had no symptoms, compared to 9% of adults.

- Prior to school closure, 3 students with COVID attended three separate schools; there were no secondary cases among students, teachers, or non-teaching staff.

- There was no clear evidence of in-school spread, in contrast to a high school outbreak in the same area (See Fontanet, above). Parents of seropositive children were much more likely to be seropositive than parents of seronegative children.

- “To our knowledge, the number of secondary transmissions in school settings is limited, with very few or no secondary cases in investigations in Australia, Iceland, and France, with the exception of one important cluster in a high school north of Paris in February.” (See NCIRS, Heavey, Danis above; this paper submitted before Israeli data published)

- Yoon et al., 8/4/20, preprint, [Stepwise School Opening Online and Off-line and An Impact](#)

- [on the Epidemiology of COVID-19 in the Pediatric Population](#)

- A primarily descriptive study seeking to correlate pediatric cases with the gradual re-opening of schools (with significant in-school safety measures) in South Korea.

- South Korea, in this manner, was able to reopen schools without a notable increase in the total number of cases in children, nor in the percentage of total community cases that were in children.

- Although 45 children in 40 separate schools were diagnosed with COVID after school opening, only one secondary case occurred in a classroom (from an 11yo student in the 5th grade to a classroom contact; the same 11yo student also transmitted to a second student with whom she attended a gym). There were no secondary cases among K students, other elementary students, or 13-18yo (there, middle and high school).

- Five students from 4 different high schools were infected at an acting academy, where they practiced acting and singing without masks. None of these students transmitted to other students in their high schools, where masking and distancing were used.

○ Although methodologically limited (contact tracing and testing was not complete for all students), this study contains a lot of useful information regarding measures taken in a country that was able to successfully reopen schools.

**FINANCIAL SUMMARY:**

**COVID related expenses at this time at about \$171,000.**

**Food Services may request assistance by year's end (possibly as high as \$150,000).**

**BOARD ATTORNEY REVIEW: N / A**

**BOE ACTION DESIRED:** Review of information

**SUPPORTING MATERIALS ATTACHED:**

None

**TO:** Board of Education

H.2

**FROM:** Mark S. McLaughlin, Tolland Public Schools Business Director

**RE:** Monthly Financial Report for November 2020

**Date:** December 1, 2020

**CC:** Walter Willett, Ph.D. Superintendent of Schools

Please find attached the monthly financial report for the FY 2020-2021 fiscal year. The month of November 2020 is the 5th month of the 2020-2021 fiscal year. The monthly financials for this school year may look a little different do to the COVID pandemic but the goal remains to provide for student needs and success. The attached report is only a temporary financial snapshot identifying five months of activity. As with any financial report generated during the school year, not all purchase orders have been created, not all materials purchased and not all staff hired. This monthly financial attachment is provided in an object format to clearly show the adopted budget and the YTD expenditures. This summary report provides the essential groups of accounts so the BOE can better understand the functional areas of the budget. The object line items follow the reporting format required by the State Dept. of Education. The line items show the approved budget, 5 months of expenses, encumbrances and available balances as generated through the financial software.

Since this report identifies many line items such as salaries, health insurance, FICA/Medicaid & Social Security, retirements, legal and audit services, utilities, tuition, transportation, textbooks, professional services etc. have not all been encumbered or spent. This is normal for this time of year. The budget balance of \$1,417,285 will be converted into encumbrances or expenditures over the next several of months.

The attached November 2020 financial report shows an available balance of \$1,417,285 or 3.54% of the BOE's current budget. As previously stated, this amount will reduce over the next several months. It is extremely important to understand that this available balance is somewhat normal occurrence considering the worldwide COVID19 pandemic. Currently the timing of budget spending, needs of the students and expense patterns are cyclical in nature. Items like, health Insurances will only be booked after teachers return to school, substitute expenses start in September, special education student tuitions will continue to increase, utility transfer to the town is complete, transportation routes are still being booked or adjusted, and instructional supplies will be spent as needed for the balance of the year. Some line items cannot be encumbered and will always have available balances such as substitutes, overtime, course reimbursement, consultants, unemployment compensation, workers compensation, and severance.

Considering the worldwide pandemic, the current school budget is impacted both positively and negatively. There could be additional financial shake out on the current and long-term budget resulting from the impact of the virus. Since the virus continues, all preventative measures will also remain in place. The continued impact from the virus will change how we track, spend, monitor, and educate our students. The situation remains fluid and changes are based on health guidelines, government closure or reopening directions and the safety of the community. The Superintendent will be the focal point to distribute information when it becomes available.

In a typical year, the budget is built 18-20 months from implementation, based on the best know data and assumptions from the town, state of Ct, grants, interest rates, market conditions, contacts, negotiations, Department of Ed. Mandates, and professional services etc.

The Budget for FY20-21 was Town Council approved for \$40,017,290. The BOE is anticipating spending the allocated budget by year-end in accordance with CGS 10-222. As in the past, any budget balances, may be returned to the town or the BOE will request to transfer the balance to the Educational Reserve Fund after final approval. It is anticipated that the district will receive the first excess cost payment in February 2021 from the state. The second payment is due in May 2021.

The FY21-22 budget cycle is underway. The “initial budget development” for the FY21-22 budget takes place during November and December. According to the Budget calendar, the Superintendent will be presenting his budget during the January BOE meeting.



# Tolland Public Schools

## MM OBJ A Expenditure Report Summary (by OBJ - ???)

From Date: 7/1/2020 To Date: 11/30/2020

Fiscal Year: 2020-2021  Subtotal by Collapse Mask  Include pre encumbrance  Print accounts with zero balance  Filter Encumbrance Detail by Date Range

Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
0100.0000.110.00.000.1	Salaries	\$22,522,117.53	\$6,860,629.11	\$6,860,629.11	\$15,661,488.42	\$15,353,486.86	\$308,001.56 1.37%
0100.0000.120.00.000.1	Substitutes	\$367,228.00	\$70,838.16	\$70,838.16	\$296,389.84	\$17,374.00	\$279,015.84 75.98%
0100.0000.130.00.000.1	Overtime	\$218,870.00	\$102,826.48	\$102,826.48	\$116,043.52	\$4,212.36	\$111,831.16 51.09%
0100.0000.150.00.000.1	Stipends	\$389,639.90	\$67,220.05	\$67,220.05	\$322,619.85	\$409,049.17	(\$86,429.32) -22.17%
0100.0000.180.00.000.1	Pension/Severance	\$205,561.00	\$53,322.44	\$53,322.44	\$152,238.56	\$50,098.40	\$102,140.16 49.69%
0100.0000.200.00.000.1	Employee Benefits	\$535,750.00	\$272,100.04	\$272,100.04	\$263,649.96	\$225,714.76	\$37,935.20 7.08%
0100.0000.210.00.000.1	Health/Life/Disab Ins	\$5,252,093.00	\$2,312,364.24	\$2,312,364.24	\$2,939,728.76	\$2,962,290.77	(\$22,565.93) -0.43%
0100.0000.220.00.000.1	FICA/MED/Soc Sec	\$727,048.40	\$201,024.70	\$201,024.70	\$526,023.70	\$392,457.15	\$133,565.93 18.37%
0100.0000.240.00.000.1	Retirement (ICMA)	\$262,917.61	\$82,227.15	\$82,227.15	\$180,690.46	\$143,532.01	\$37,158.45 14.13%
0100.0000.250.00.000.1	Course Reimbursement-Degree Ch	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00 100.00%
0100.0000.260.00.000.1	Unemployment Compensation	\$50,981.00	\$15,228.12	\$15,228.12	\$35,752.88	\$85,227.00	(\$49,474.12) -97.04%
0100.0000.270.00.000.1	Workers' Compensation	\$265,612.00	\$128,467.35	\$128,467.35	\$137,144.85	\$128,470.77	\$8,673.88 3.27%
0100.0000.300.00.000.1	Purch Prof & Tech Svcs	\$55,842.00	\$26,557.55	\$26,557.55	\$29,284.45	\$0.00	\$29,284.45 52.44%
0100.0000.310.00.000.1	Benefits Consultant Services	\$65,280.00	\$17,428.30	\$17,428.30	\$47,851.70	\$26,390.00	\$21,461.70 32.89%
0100.0000.320.00.000.1	Prof Educ Svcs	\$241,004.00	\$53,806.50	\$53,806.50	\$187,197.50	\$274,407.25	(\$87,209.75) -36.19%
0100.0000.330.00.000.1	Professional Tech Svcs	\$34,482.00	\$6,114.18	\$6,114.18	\$28,367.82	\$15,490.00	\$12,877.82 37.36%
0100.0000.340.00.000.1	Legal/Audit/Consult Svcs	\$203,145.00	\$68,771.01	\$68,771.01	\$114,373.99	\$74,157.62	\$40,216.37 34.62%
0100.0000.350.00.000.1	Tech Services	\$470,460.50	\$313,138.72	\$313,138.72	\$157,321.78	\$42,429.80	\$114,891.98 24.42%
0100.0000.410.00.000.1	Sewer/Water	\$33,931.00	\$33,931.00	\$33,931.00	\$0.00	\$0.00	\$0.00 0.00%
0100.0000.420.00.000.1	Cleaning/Rubbish Services	\$135,458.00	\$32,024.30	\$32,024.30	\$103,433.70	\$54,240.04	\$49,193.66 36.32%
0100.0000.430.00.000.1	Repair and Maint Svcs (Facil)	\$246,783.00	\$38,971.40	\$38,971.40	\$207,811.60	\$17,615.44	\$190,196.16 77.05%
0100.0000.440.00.000.1	Rentals	\$173,565.00	\$55,811.37	\$55,811.37	\$117,753.63	\$74,615.44	\$43,138.19 24.65%
0100.0000.510.00.000.1	Student Transp Svcs	\$2,808,995.00	\$319,203.44	\$319,203.44	\$2,489,791.56	\$2,608,569.49	(\$118,777.93) -4.23%
0100.0000.520.00.000.1	Property/Liability Insurance	\$204,069.00	\$110,634.95	\$110,634.95	\$93,434.05	\$90,011.24	\$3,422.81 1.68%
0100.0000.530.00.000.1	Telephone/Postage	\$66,670.00	\$17,779.42	\$17,779.42	\$49,090.58	\$36,350.39	\$12,740.19 19.05%
0100.0000.540.00.000.1	Advertising	\$18,000.00	\$11,041.00	\$11,041.00	\$6,959.00	\$14,352.00	(\$7,393.00) -41.07%
0100.0000.550.00.000.1	Printing and Binding	\$19,327.00	\$7,359.06	\$7,359.06	\$11,967.94	\$316.10	\$11,651.84 60.29%
0100.0000.560.00.000.1	Tuition Educ Agency	\$1,844,555.00	\$778,601.19	\$778,601.19	\$1,065,953.81	\$1,036,996.56	\$28,957.25 1.57%
0100.0000.580.00.000.1	Travel and Conference	\$26,159.00	\$2,568.31	\$2,568.31	\$23,590.69	\$3,414.86	\$20,175.83 77.13%
0100.0000.590.00.000.1	Public Officers & State Troope	\$91,994.00	\$3,413.14	\$3,413.14	\$88,580.86	\$2,500.00	\$86,080.86 93.57%
0100.0000.600.00.000.1	General Supplies	\$140,753.00	\$29,630.76	\$29,630.76	\$111,122.24	\$20,370.02	\$90,752.22 64.48%
0100.0000.610.00.000.1	Instr Supplies/Mat'ls	\$317,986.37	\$98,578.95	\$98,578.95	\$219,407.42	\$74,520.40	\$144,887.02 45.56%
0100.0000.620.00.000.1	Energy	\$1,611,759.00	\$1,434,523.68	\$1,434,523.68	\$177,235.32	\$172,105.28	\$5,130.04 0.32%
0100.0000.640.00.000.1	Textbooks	\$121,123.99	\$51,723.18	\$51,723.18	\$69,400.81	\$11,344.00	\$58,056.81 47.93%
0100.0000.650.00.000.1	Films and Videos Supl	\$1,050.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$1,050.00 100.00%
0100.0000.660.00.000.1	Computer Software	\$44,690.00	\$47,025.05	\$47,025.05	(\$2,335.05)	\$5,672.00	(\$8,007.05) -17.92%
0100.0000.690.00.000.1	Misc Supplies	\$49,059.00	\$6,348.35	\$6,348.35	\$42,710.65	\$10,861.58	\$31,849.07 64.92%
0100.0000.730.00.000.1	Equip Instruct - New	\$89,734.00	\$42,307.99	\$42,307.99	\$47,426.01	\$310,670.89	(\$263,244.88) -293.36%
0100.0000.760.00.000.1	Equip - Spec Ed - Instr - New	\$850.00	\$0.00	\$0.00	\$850.00	\$0.00	\$850.00 100.00%
0100.0000.810.00.000.1	Dues and Fees	\$52,346.95	\$36,640.21	\$36,640.21	\$15,706.74	\$20,448.75	(\$4,742.01) -9.08%
<b>Grand Total:</b>		\$40,017,290.25	\$13,830,180.85	\$13,830,180.85	\$26,187,109.40	\$24,769,823.67	\$1,417,285.73 3.54%

End of Report

**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** Performance Profile Report

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** December 9, 2020

**ITEM SUMMARY:**

**Note: report has character limit requirements from the State of Connecticut and is provided as submitted to the state.**

**SCHOOL DISTRICT IMPROVEMENT PLANS AND PARENTAL OUTREACH ACTIVITIES**

BGP staff engage in PD for Mastery Based Learning. Data teams establish goals on literacy and numeracy instruction. The Student Assistance Team works to identify and support students with targeted interventions for reading/math. Special education and reading intervention teams receive Structured Literacy coaching. Faculty work with the Science Supervisor on NGSS aligned units. Culturally Responsive lessons are taught with multicultural literature throughout the curriculum. PBIS programs maintain a positive environment. Parents are active members on the school safety and Tools for Schools team. Parenting classes are taught at the FRC.

TIS staff utilizes MBL supported by PD. The TIS SAT model provides staff with a Multi-Tier System of Support that addresses student needs. The MTSS provides intervention for reading, math, social skills, emotional regulation and behavioral needs to all students. Targeted Interventions are administered by SE teachers, support staff, reading and math specialists. School-wide expectations: Have respect, Act responsibly, We Are A Community and Keep Yourself Safe, are themes. The SEL curriculum includes teacher taught lessons, Second Step Program, community building circles, and school advisory sessions. Families receive weekly notifications and program opportunities like coffee with the principal and virtual office hours with staff members. The TIS team incorporates active collaboration, builds capacity of staff, students and stakeholders, and advocates for equity.

TMS uses teaming, and engages in PD to support MBL. Teams review data and meet with parents. PBIS programs, partnerships with social services, community workshops, SOAR reports and everyday practices establish a positive environment. Parents sign up for daily updates of academic progress and attendance. Quarterly Behavioral Reports keep parents informed of student progress on core values of Safety, Ownership, Active Learning and Respect. TMS offers monthly programs with the Principal programs. The Intervention team of administrators, teachers, counselors and the psychologist meet weekly to discuss strategies and student needs. The special education and reading staff use the SPIRE program to support reading students.

THS focuses on literacy, problem-solving, critical thinking and effective communication across all disciplines. MBL practices are implemented in content areas throughout the year and PD is aligned to district goals. 21st century skills are taught and assessed through common core aligned

curriculum, promoting student-teacher relationships and a sense of belonging. The Student Intervention Team consisting of administration, counselors, the school psychologist and nurse meets to discuss strategies. For climate and culture, a survey is given to students, parents and faculty. The data provides an opportunity for members of the school community to develop goals to improve climate and culture. THS develops leadership and mentoring skills in its students through a Peer Mentoring program supporting incoming freshmen and promoting a positive climate. A recognition program exists for staff and students to identify and recognize students who exhibit our core values of Perseverance, Respect, Integrity, Dependability, and Engagement. THS offers Parent-teacher conferences 2x a year. The Parent Advisory Council meets monthly with administration.

### **EFFORTS TO REDUCE RACIAL, ETHNIC AND ECONOMIC ISOLATION**

The TPS train staff on Culturally Responsive Education (CRE), and has both district and building CRE committees meeting on a regular basis to discuss policies, procedures, and practices relative to culturally responsive education. In addition, they plan activities and assemblies for students that strengthen each school community and school culture. The district also seeks to provide equity through Mastery Learning practices. The district participates in the Open Choice program.

Schools engage programs and collaborative activities with community organizations. Positive Behavioral Intervention and Support programs and an Advisory program include incentives and activities to reinforce core values, personal responsibility, and culturally responsive behaviors. The PBIS program includes lessons that cover topics such as social media, the problem of mass incarceration, and exposure to the Equal Justice Initiative. Advisory, Student Council, and service group programs in the school and community promote social responsibility (e.g. programs to promote awareness of homeless populations, poverty, and how to help). In addition, topics of responsible behavior and social justice are included in TPS programming for ELA, Social Studies, and other classes. A Skills for Adolescents class for all 8th graders focus on anti-bullying, racism, bias, and media awareness.

Social Justice and Gender Equality themes are used in educational programs. The TPS has a thriving Gay-Straight Alliance and Kindness Campaign. Curricula on Japanese-American history, Russian Culture, Art Link, and African-American authors and Native American experiences are part of the school system offerings. The course Native American Studies emphasizes the experience of the original inhabitants of North America and the diversity of tribes. Activities include speakers, field trips to museums, sweat lodges, and native reservations. Fine Arts covers marginalized and multicultural art and musical expression. The music curriculum emphasizes a culturally diverse study of music from Africa, Mexico, South America, and Spain. Multicultural themed books are used in classrooms. In addition, women in STEAM and Math and Stat Awareness theme weeks were executed.

### **EQUITABLE ALLOCATION OF RESOURCES AMONG DISTRICT SCHOOLS**

Schools are organized into cost-centers with Principals taking the role of “cost-center” managers. Schools receive allocations and reductions of resources based on enrollment and program

considerations. The district underwent an energy review, and all schools adhere to the same set of energy standards. These energy standards and systems have provided additional opportunities for equity in policy and distribution of monetary and energy resources. Three schools in the district have three grades (K-2, 3-5, 6-8) with the high school housing four grades. The high school receives resources in accordance with its larger school population and physical plant needs, but each school receives allocations commensurate with enrollment and the needs of the physical plant.

Custodial and maintenance resources are matched to the enrollment and physical plant needs of each school. The district will continuously review these resource allocations to provide the most equitable distribution of human resources.

**SUPERINTENDENT’S AGENDA ITEM BACKGROUND**

**ITEM:** Honeywell Agreement  
**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent  
**FOR BOE MEETING:** December 9, 2020  
**ITEM SUMMARY:**

**Justification to Terminate Contract with Honeywell**

- A. The hesitancy of Honeywell to use any of their own capital to invest in physical infrastructure to better optimize the equipment for greater or targeted savings
  - B. The inflexibility of contract stipulations for building use, occupancy periods, targeted set points for room temperatures, etc.
  - C. The opportunity cost of Town of Tolland and Tolland Board of Education for participating in the M&V (Measurement and Verification) process
  - D. Expected future energy forecasts regarding costs, temperature and the 2.75% built-in annual escalator
  - E. An analysis of the (4) prior periods of savings payments made to the Town of Tolland vs. the costs to partake in the M&V process
- 

- A. The energy project (geothermal systems install) concluded in 2015. At that time M&V or “measurement and verification” studies were scheduled to be conducted each fiscal year starting in 2015-2016 to evaluate the energy savings to make sure it was matching up with what was promised. The TPS proposed enhancements to offset shortfalls, such as interior lighting upgrades, Co2 controls and damper controls for geothermal schools (TIS/TMS), modifications to programming and pump start-ups. Capital investments to do so have generally fallen to the district, therefore it is recommended that such projects and management be executed by the district without paying Honeywell any additional overhead expenses. An example of would be the current interior lighting upgrades to LED at THS, TMS, and TIS utilizing UISF funds with a return for this project in about 2.3 years and the receipt of about \$400,000 in grant funds to do so through Eversource, such a project does not require the partnership with Honeywell.
- B. Requirements have been limiting and in some cases un-necessary. Set points have not been flexible enough to respond to circumstances that required it. A recent example would be what is necessary under the pandemic for airflow, set points were not attainable if health standards were to be maintained. Outside of the pandemic, the BOE has set up a methodology that runs systems for a *shorter* period than what was proposed by Honeywell for occupancy and can, without the limitations imposed and through our own facilities planning, be equally or more effective. The district has been extremely proactive in its energy management and even being more conservative than the proposed limits, has achieved up to 88% of the savings.

- C. The Town and the BOE are required to conduct tasks related to the measurement and verification process, such as:
- Conduct physical inspections on all Town and School properties for equipment performance inspections and compliance inspections
  - Provide copies of bills for all utilities to Honeywell for analysis
  - Take monthly oil tank readings for Honeywell staff to validate deliveries and usage
  - Provide list and specifications of any capital projects conducted on the portfolio that would affect the energy efficiency of a building
  - Adjust energy control settings, schedules, set-points in the energy management systems as required by Honeywell
  - Evaluate and analyze the proposed results to the M&V study
  - Work with the third party energy evaluator to assess the results proposed by Honeywell
  - Identify potential projects to offset shortfall to Honeywell
  - collaborate with Honeywell for contract renewals and payment processing

Honeywell and third party evaluators charge us for conducting the measurement and verification process. This cost is part of the yearly energy budget and is about \$40,000 per year, regardless of the results of the study. The time spent on this by the BOE and the Town is significant and cannot be recouped.

- D. The Town consumes about 5% of the energy consumption, while the BOE consumes about 95%. The success of any energy plan is driven by the school system, and in this situation specifically the geothermal installations at TIS and TMS. The weather and temperature factors play a role, for example, in any estimation if there is a much colder winter, more will be paid than the estimated average or projection. Warmer winters will result in less future savings in this situation as when things are outside the average projection the return from the energy agreement would be more, and the milder winters are resulting in less return as part of the agreement. Energy pricing in general has been experienced to be experiencing fluctuations. The cost of propane, water, sewer and electrical supply have been flat for the most part since 2015 when we concluded the project. The cost of oil has actually decreased and only recently have we seen some significant increases to the demand or distribution side of electricity (Eversource only). Our contract contains a 2.75% energy cost inflation rate with Honeywell, which is detrimental as the cost per KW has not increased with the inflation rate, which reduces some of the cost avoidance benefits of the project. Our own Town-wide energy projects such as the solar farm, roof replacements, new doors and windows, have been conducted on our portfolios only further reduces the exposure Honeywell has to meeting our expected savings as they reduce or supplement consumption. These were completed after the original agreement.

- E. The Town of Tolland has received the following shortfall checks for the M&V analysis years listed below:

FY2015-16-\$72,933  
FY2016-17-\$65,226  
FY2017-18-\$52,357  
FY2018-19-\$27,264  
Total: \$217,780

Note: The contract with Honeywell is a one-year renewable contract that we decide to re-commit to each year, but we cannot pick and choose years as they need to be continuous with no yearly gaps. We also cannot go beyond 20 years from the original energy project completion year of 2015.

The shortfalls for which we are reimbursed are getting smaller and smaller. This is related to the many factors already discussed. We expect this negative trend and a diminishing return on the guaranteed savings to continue moving forward. Forecasting out a potential FY2019-20 measurement and verification study we would expect a similar result to the prior year in which we netted a loss of about (\$13,000) when you consider the cost of the study itself and the size of the payment made to the Town of Tolland. The cost of such studies is about \$40,000. The payments collected to date, \$217,780 - subtracting out the \$160,000 to conduct the studies yields \$57,780 over 4 years averaging out to \$14,445 per year. We believe a settlement would be favorable under these conditions.

**BOARD ATTORNEY REVIEW:** N/A

**BOE ACTION DESIRED:**

First read, recommendation from the Superintendent to pursue settlement agreement.

**SUPPORTING MATERIALS ATTACHED:**

None

**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** Budget Overview

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** December 9, 2020

**ITEM SUMMARY:**

**Superintendent Q&A – 7:00 pm**

**ZOOM:**

**<https://us02web.zoom.us/j/87375511973?pwd=eTZGUEZzNDlaYkl6N3lxdnA3UlpZz09>**

- **December 7, 2020** – Superintendent general overview of the budget process, budget calendar, potential range of the budget for the year, initiatives and challenges in FY22, feedback and question and answer session, and preview of the January 4, 2020 workshop (including registration links)
- **January 4, 2021** – Presentation and breakout budget sessions: the public can register for the Q & A and select up to three “budget break out rooms” to go to for three rotations of about ten to fifteen minutes each. Breakout budget sessions facilitators are school and program administrators (e.g. High School, Middle School, Intermediate School, Birch Grove Primary School, Special Education, Facilities, Educational Technology, Curriculum).
- **January 11, 2021** – rain/snow date for January 4, 2020 workshop. If January 4<sup>th</sup> workshop goes as scheduled the January 11 presentation will be a continuing review of district initiatives and programs, including costs and efficiencies, and public feedback, and question and answer session.

**January 13, 2021**

Superintendent presents the Superintendent’s Proposed Budget to the Board of Education

**January 14, 2021**

Board of Education special meeting on the budget (TBD – If necessary)

**January 19, 2021**

Board of Education special meeting on the budget (TBD – If necessary)

**January 27, 2021**

Board of Education special meeting (budget will be an item)

**February 3, 2021** *[not in calendar – currently a “community (not budget) workshop]*

Board of Education special meeting on the budget (TBD – If necessary)



**February 10, 2021**

Superintendent presents Final FY 21-22 Budget to the BOE for vote (distributes budget books)

**February 12, 2021**

Superintendent submits BOE Budget to the Town Manager

**February 22, 2021**

Town Manager convenes a joint meeting between Council & Board of Education (by April 11 per Charter requirement) –Town Library Room – 7:00 p.m.

**3/17/2021**

Public Hearing on FY21-22 Budget 7:00pm

**April 19, 2021**

Annual BOE Budget Presentation to the public -7:00 PM

**May 4, 2021**

Budget Referendum - Vote

**FINANCIAL SUMMARY:**

N/A

**BOARD ATTORNEY REVIEW:**

N/A

**BOE ACTION DESIRED:**

None

**SUPPORTING MATERIALS ATTACHED:**

OFFICIAL BUDGET CALENDAR FY 2021-2022

**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

**ITEM:** 5140 Student Use of the District's Computer Systems and Internet Safety

**ITEM SUBMITTED BY:** Walter Willett, Ph.D., Superintendent

**FOR BOE MEETING:** December 9, 2020

**ITEM SUMMARY:**

Board Policy 5140 covers the student utilization of computer systems, with further articulations as part of the associated regulation. Both are included for Board of Education and review and update. Old language is signified by *red* text and ~~strikeouts~~ with *blue* or *italicized* text as new / updated language. These have been reviewed by the Superintendent and Director of Information and Educational Technology, as well as the Policy Committee.

**FINANCIAL SUMMARY:** N/A

**BOARD ATTORNEY REVIEW:** N/A

**BOE ACTION DESIRED:**

When ready, move to action.

Proposed Motion: *Motion to approve the amendments to Policy 5140, and recognize the associated regulation changes.*

Second. Discussion. Vote

**SUPPORTING MATERIALS ATTACHED:**

Policy 5140 Student Use of the District's Computer Systems and Internet Safety (pending draft)  
Regulation 5140 Student Use of the District's Computer Systems and Internet Safety

**TOLLAND PUBLIC SCHOOLS**  
**Tolland, Connecticut**

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ADMINISTRATIVE REGULATION

REGARDING: Student Use of the  
District's Computer Systems and  
Internet Safety

Number: 5140  
Administrative

Approved: 2/28/01

Revised: 6/8/05

Revised: 4/7/09

Revised: 2/24/10

Revised: **PENDING**

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**ADMINISTRATIVE REGULATIONS REGARDING STUDENT USE OF  
THE DISTRICT'S COMPUTER SYSTEMS AND INTERNET SAFETY**

1. Introduction

We are pleased to offer students access to the district's computers and computer networks, including access to electronic mail (e-mail) and the Internet, as well as electronic devices, (all of which will be referred to collectively as "computer systems".) Access to the school's computer systems will enable students to explore libraries, databases, and bulletin boards while exchanging messages with others. Such access is provided solely for education-related purposes. Use of the district's computer systems will be allowed only for students who act in a considerate and responsible manner in using such systems.

The Board of Education and the Administration believe in the educational value of such computer systems and recognize their potential to support our curriculum by expanding resources available for staff and student use. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation and communication.

These computer systems are expensive to purchase, install and maintain. As the property of the district these computer systems must be carefully handled and their integrity preserved for the benefit of all. Therefore, *access to the computer systems is a privilege, and not a right*. Students will be required to adhere to a set of policies and procedures, as set forth in detail below. Violations may lead to withdrawal of the access privilege and/or disciplinary measures in accordance with the Board's student discipline policy.

## 2. Definitions

**Obscene** – means any material or performance if, a) taken as a whole, it predominantly appeals to the prurient interest, b) it depicts or describes in a patently offensive way a prohibited sex act and c) taken as a whole, does not have serious literary, artistic, political or scientific value. For the purposes of this section, "prohibited sex act" means erotic fondling, nude performance, sexual excitement, sado-masochistic abuse, masturbation or sexual intercourse.

**Child pornography** –means any visual depiction, including any photograph, film, video, picture, cartoon, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where -

- (a) the production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;
- (b) such visual depiction is, or appears to be, of a minor engaging in sexually explicit conduct;
- (c) such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.

**Harmful to minors** – any picture, image, graphic image file, or other visual depiction that:

- (a) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- (b) depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
- (c) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

## 3. Monitoring

Students are responsible for good behavior on school computer systems just as they are in a classroom or a school hallway. Communications on the computer systems are often public in nature and general school rules for behavior and communications apply. It is expected that users will comply with district standards and will act in a responsible and legal manner, at all times in accordance with district standards, as well as with state and federal laws.

It is important that students and parents understand that the district, *as the owner of the computer systems, reserves the right to monitor and review* the use of these computer systems. The district intends to monitor and review in a limited fashion, but will do so as needed to ensure that the systems are being used for district-related educational purposes.

As part of the monitoring and reviewing process, the district will retain the capacity to bypass any individual password of a student or other user. *The system's security aspects, such as personal passwords and the message delete function for e-mail, can be bypassed for these purposes.* The district's ability to monitor and review is not restricted or neutralized by these devices. The monitoring and reviewing process also includes, but is not limited to; oversight of Internet site access, the right to review emails sent and received, the right to track students' access to blogs, electronic bulletin boards and chat rooms, and the right to review a student's document downloading and printing.

Therefore, all users must be aware that *they should not have any expectation of personal privacy in the use of these computer systems.*

#### 4. Student Conduct

Students are permitted to use the district's computer systems for legitimate educational purposes. Personal use of district computer systems is expressly prohibited. Conduct which constitutes inappropriate use includes, but is not limited to the following:

- ◆ Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- ◆ Gaining or seeking to gain unauthorized access to computer systems;
- ◆ Damaging computers, computer files, computer systems or computer networks;
- ◆ Downloading or modifying computer software of the district in violation of the district's licensure agreement(s) and/or without authorization from a teacher or administrator;
- ◆ Using another person's password under any circumstances;
- ◆ Trespassing in or tampering with any other person's folders, work or files;
- ◆ Sending any message that breaches the district's confidentiality requirements, or the confidentiality of students;
- ◆ Sending any copyrighted material over the system;
- ◆ Using computer systems for any personal purpose, or in a manner that interferes with the district's educational programs;

- ◆ Accessing or attempting to access any material that is obscene, contains child pornography, or is harmful to minors, as defined above;
- ◆ Transmitting or receiving e-mail communications or accessing information on the Internet for non-educational purposes;
- ◆ Cyberbullying;
- ◆ Accessing or attempting to access social networking sites (e.g. Facebook, Twitter, MySpace, etc.) without a legitimate educational purpose.

In addition, as noted above, if a particular behavior or activity is generally prohibited by law, by Board policy or by school rules or regulations, use of these computer systems for the purpose of carrying out such behavior or activity is also prohibited.

*Misuse of the computer systems, or violations of these policies and regulations, may result in loss of access to such computer systems as well as other disciplinary action, including suspension and/or expulsion, depending on the specific conduct.*

Anyone who is aware of problems with, or misuse of these computer systems, or has a question regarding the proper use of these computer systems, should report this to his or her teacher or principal immediately. Most importantly, the Board and the Administration urge *any* student who receives *any* harassing, threatening, intimidating or other improper message through the computer system to report this immediately. It is the Board's policy that no student should be required to tolerate such treatment, regardless of the identity of the sender of the message. *Please report these events!*

## 5. Internet Safety

The Administration will take measures: to assure the safety and security of students when using e-mail, chat rooms, and other forms of direct electronic communications; to prohibit unauthorized access, including “hacking” and other unlawful activities by minors online; to prohibit unauthorized disclosure, use, and dissemination of personally identifiable information regarding students; to educate minor students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response; and to restrict students’ access to online materials harmful to minors, including obscene materials and child pornography.

## 6. Student Use Agreement

Before being allowed to use the district’s computer systems, students and/or their parents/guardians must sign a computer system use agreement, stating that they

have read and understood the district's policies and regulations regarding the use of its computer systems.

Legal References:

Conn. Gen. Stat. § 10-221

Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250 *et. seq.* (computer-related offenses)

Conn. Gen. Stat. § 53a-193 (definition of obscene)

18 U.S.C. § 2256 (definition of child pornography)

Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 18 U.S.C. §§ 2510 through 2520

Children's Internet Protection Act, Pub. Law 106-554, codified at 47 U.S.C. § 254(h)

No Child Left Behind Act of 2001, Pub. L. 107-110, codified at 20 U.S.C. § 6777

Protecting Children in the 21st Century Act, Pub. Law 110-385, codified at 47 U.S.C. § 254(h)(5)(B)(iii)

Miller v. California, 413 U.S. 15 (1973) (definition of obscene)

ADOPTED: \_\_\_\_\_

REVISED: \_\_\_\_\_

Introduction

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- ~~(A) — The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct;~~
- ~~(B) — Such visual depiction is, or appears to be, of a minor engaging in sexually explicit conduct;~~
- ~~(C) — Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.~~

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### Monitoring

~~Students are responsible for good behavior on school computer systems just as they are in a classroom or a school hallway. Communications on the computer systems are often public in nature and general school rules for behavior and communications apply. It is expected that users will comply with district~~



~~standards and will act in a responsible and legal manner, at all times in accordance with district standards, as well as with state and federal laws.~~

~~It is important that students and parents understand that the district, as the owner of the computer systems, reserves the right to monitor and review the use of these computer systems. The district intends to monitor and review in a limited fashion, but will do so as needed to ensure that the systems are being used for District-related educational purposes.~~

~~As part of the monitoring and reviewing process, the district will retain the capacity to bypass any individual password of a student or other user. The system's security aspects, such as personal passwords and the message delete function for e-mail, can be bypassed for these purposes. The district's ability to monitor and review is not restricted or neutralized by these devices. The monitoring and reviewing process also includes oversight of Internet site access and of document downloading and printing.~~

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- ~~◆ Damaging computers, computer files, computer systems or computer networks;~~
- ~~◆ Downloading or modifying computer software of the district in violation of the district's licensure agreement(s) and/or without authorization from a teacher or administrator.~~
- ~~◆ Using another person's password under any circumstances;~~
- ~~◆ Trespassing in or tampering with any other person's folders, work or files;~~
- ~~◆ Sending any message that breaches the district's confidentiality requirements, or the confidentiality of students;~~

- ~~◆ Sending any copyrighted material over the system;~~
- ~~◆ Using computer systems for any personal purpose, or in a manner that interferes with the district's educational programs;~~
- ~~◆ Accessing or attempting to access any material that is obscene, contains child pornography, or is harmful to minors, as defined above;~~
- ~~◆ Transmitting or receiving e-mail communications or accessing information on the internet for non-educational purposes.~~
- ~~◆ Cyberbullying, defined as use of computer systems including email, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to commit acts of bullying.~~

~~In addition, as noted above, if a particular behavior or activity is generally prohibited by law, by Board policy or by school rules or regulations, use of these computer systems for the purpose of carrying out such behavior or activity is also prohibited.~~

~~*Misuse of the computer systems, or violations of these policies and regulations, may result in loss of access to such computer systems as well as other disciplinary action, including suspension and/or expulsion, depending on the specific conduct.*~~

~~Anyone who is aware of problems with, or misuse of these computer systems, or has a question regarding the proper use of these computer systems, should report this to his or her teacher or principal immediately. Most importantly, the Board and the Administration urge any student who receives any harassing, threatening, intimidating or other improper message through the computer system to report this immediately. It is the Board's policy that no student should be required to tolerate such treatment, regardless of the identity of the sender of the message. *Please report these events!*~~

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~~The teacher will be responsible for notification to both parents and school administration in the case of student exposure to inappropriate digital material and/or content.~~

~~Legal References:~~

~~Children's Internet Protection Act, Pub. Law 106-554, Codified At 47 U.S.C. § 254 (H)~~

~~Electronic Communication Privacy Act, 18 U.S.C. §§ 2510 Through 2520  
No Child Left Behind Act Of 2001, Pub. L. 107-110, Codified At 20 U.S.C § 6777~~

~~Protecting Children In The 21<sup>st</sup> Century Act. Pub. Law 110-385, Codified At 47 U.S.C. § 254(h)(5)(b)(iii)~~

~~18 U.S.C. §2256 (Definition Of Child Pornography)~~

~~Miller V. California, 413 U.S. 15 (1973) (Definition of Obscene)~~

~~Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250 (Computer-Related Offenses)~~

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**TOLLAND PUBLIC SCHOOLS**  
**Tolland, Connecticut**

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BOARD POLICY

REGARDING: Student Use of the District's Computer  
Systems and Internet Safety

Number: 5140  
Students

Approved: 2/28/01  
Revised: 6/08/05  
Revised: PENDING

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~~Computers, computer networks, Internet access, and e-mail are effective and important technological resources in today's educational environment. The Board of Education has installed computers, a computer network, including Internet access and an e-mail system (referred to collectively as "the computer systems"), in order to enhance both the educational opportunities for our students and the business operations of the district.~~

~~These computer systems are business and educational tools. As such, they are made available to students in the district for education related uses. The Administration shall develop regulations setting forth procedures to be used by the Administration in an effort to ensure that such computer systems are used by students solely for education related purposes. The board will educate minor students about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. Additionally, the Board will implement a technology protection measure to block or filter internet access to visual depictions that contain obscene material, contain child pornography, or are harmful to minors and ensure that such filtering technology is operative during computer use by minor students.~~

~~As the owner of the computer systems, the Board reserves the right to monitor the use of the district's computers and computer systems.~~

Legal References:

- ~~Children's Internet Protection Act, Pub. L. 106-554, Codified at 47 U.S.C. & 254(H)~~
- ~~Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250~~
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*Computers, computer networks, electronic devices, Internet access, and e-mail are effective and important technological resources. The Board of Education provides computers, a computer network, including Internet access and an e-mail system, as well as other electronic devices that access the network such as wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing etc. (including, but not limited to, laptops, Chromebooks, Kindles, radios, iPads or other tablet computers), referred to collectively as "the computer systems", in order to enhance both the educational opportunities for our students and the business operations of the district.*

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*As the owner of the computer systems, the Board reserves the right to monitor the use of and restrict access to the district's computers and computer systems*

~~*As the owner of the computer systems, the Board reserves the right to monitor the use of the district's computers and computer systems.*~~

#### *Legal References:*

*Conn. Gen. Stat. § 10-221*

*Conn. Gen. Stat. §§ 53a-182b; 53a-183; 53a-250*

*Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 18 U.S.C. §§ 2510 through 2520*

*Children's Internet Protection Act, Pub. L. 106-554, codified at 47 U.S.C. § 254(h)*

**SUPERINTENDENT'S AGENDA ITEM BACKGROUND**

ITEM: Birch Grove Primary School Project Approvals

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

FOR BOE MEETING: December 9, 2020

**ITEM SUMMARY:**

**K2. A. Change Orders**

D'Amato (BGP Project Contractor) has compiled their first official change order submission to the State of Connecticut. The BGP School Building Committee has already reviewed and approved these change orders, and they have been signed by the Town Manager. As such, these are presented to the Board of Education for notation in the meeting minutes, and to authorize signatures.

General sequence:

1. BGP Building Committee approves
2. Change orders presented to the Board of Education for review and approval – authorizing the Superintendent to sign.
3. The minutes are submitted to the contractor and subsequently to the State of Connecticut.
4. The State of Connecticut reviews the change orders and documentation and sends a letter confirming *reimbursement*.

The Superintendent completes SCG-042 form(s).

**DOCUMENTS:**

- See change orders 1 – 11 and index of change orders (attached)

K2.A. Proposed motion: ***Motion to accept and approve change orders 1 through 11 presented in the board of education meeting of December 9, 2020 and authorize the Superintendent to sign all related documentation and approvals.***

**K2.B. Certification of Unsuitable Soils project**

**DOCUMENTS:**

- See AIA G702 of Unsuitable Soils (attached) certificate for payment
- CV grant commitment

K2.B Proposed motion: *Motion to certify the completion (substantially complete) of project number 142-0085 for code violation for unsuitable soil at Birch Grove Primary School*







# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Installation of two (2) missing bollards.

The original Contract Sum was	\$	41,515,065.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,515,065.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	2,760.00
The new Contract Sum including this Change Order will be	\$	41,515,065.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #2

Please note that the amount of \$2,760.00 would be deducted from the Design Contingency account and does not result in a change in the contract amount as of the above date. Please consult the Change Order Log for an up-to-date account balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture

DocuSigned by:  
**ARCHITECT** *(Firm name)*

5248AE45E...

**SIGNATURE**

Brian Stone

**PRINTED NAME AND TITLE**

10/21/2020

**DATE**

D'Amato Construction Co., Inc.

DocuSigned by:  
**CONTRACTOR** *(Firm name)*

87361892481C42D...

**SIGNATURE**

Anthony D'Amato

**PRINTED NAME AND TITLE**

10/21/2020

**DATE**

Town of Tolland

DocuSigned by:  
**OWNER** *(Firm name)*

52408EE3FB984BE...

**SIGNATURE**

Michael Rosen

**PRINTED NAME AND TITLE**

10/21/2020

**DATE**



**D'AMATO**  
CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

**JCJ ARCHITECTURE**

**CHANGE ORDER APPROVAL LETTER**

Project: Birch Grove Primary School N142-0083

Approval Letter # CO#2 Missing Bollards

COAL #2

Date: 8/28/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): \_\_\_\_\_

Scope of work:

Missing Bollards:

(2) bollards are being proposed at the North East side of Building Area B to protect the building corner from being struck by snow plow or other equipment/vehicles. Upon review of contract documents, it was discovered that same exact condition exists on North West side of Building Area A. D'Amato brought this up to Civil Engineer and it was recommended that (2) additional bollards at North West side of Building Area A. (See attached Macchi RFI 58 Response\_ Bollards)

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Please see Proposal attached for pricing breakdown.

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All necessary backup documentation shall be submitted with this letter.

Cost of the work: \$ 2,760.00

Additional working days: 0







**D'AMATO**  
CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

**JCJ ARCHITECTURE**

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

Contractor	Architect	Owners Representative	Town Manager
 Signature	 Signature	 Signature	DocuSigned by:  Signature <small>52A08EF3FB984BE...</small>
<u>10/21/2020</u> Date	<u>10/21/2020</u> Date	<u>10/21/2020</u> Date	<u>10/21/2020</u> Date

To: **JCJ**ARCHITECTURE  
120 Huyshope Avenue  
Suite 400  
Hartford, CT 06106

Request For Information (RFI) No: 58

Date: 7/7/20

Project: **BIRCH GROVE  
ELEMENTARY SCHOOL  
247 RHODES ROAD  
TOLLAND, CONNECTICUT  
STATE PROJECT No. 142-0081 CV**

Initiated By: Eugene Karcha

Response requested by (Date): ASAP

Design Consultants Affected: MACCHI

Description of Clarification or Information Requested (Attach Data as Required):

- 1) C-5.6 calls out for 4" schedule 40 steel pipe bollard painted, and specifications call out for 6" galvanized steel bollard with a plastic sleeve. Which one is to be installed?
- 2) On C-3.0 there are 2 bollards on NE side of the building protecting the corner. NW side of the building seem to have same possibility of building damage, but no bollards shown. Should there be 2 bollards at NW side of building corner?
- 3) Detail 8 on page C-5.6 shows concrete bollard apron. Is that correct? Or should bollard apron be same finish as the surface it abuts?

Proposed Solution:

Signed: Eugene Karcha Initiator Date: 7/7/20

AE Response:

- 1) Provide the 6" galvanized steel bollards with plastic sleeve.
- 2) Provide the two (2) additional bollards for the referenced location.
- 3) The 1/2" concrete apron is correct. All surrounding materials abutting the concrete apron should be flush.

Signed: Herb May, P.E.  
JCJ/Design Consultant

Date: 7/21/2020

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 8/28/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We *Propose* hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$2,760.00**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

### ADDITIONAL WORK

- Mobilization Demobilization = N/C

#### Missing Bollards:

- Labor 12 Hours @ \$96.00/Hr = \$1,152.00
- Materials:
  - Concrete 1CY @ \$138.00/CY = \$138.00
  - 6" Sched. 40 Galv. Pipe (15Ft) @ \$56.00/Ft = \$840.00
  - Plastic Sleeves (2)Pc @ \$135.00/Pc = \$270.00Total Materials: \$1,248.00

Subtotal: \$2,400.00

OH&P @ 15%: \$360.00

Total: \$2,760.00

EXCLUSIONS: Off Hours Work

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Changes Related to Phase 3 Bulletins 2, 3 & Phase 2/3 Bulletin 1. New overhead conduit runs due to normal and emergency power relocation, change in gear and panels, RTU 1, 2, 3, & 4 relays for emergency generator shutdown for ABS, Added 3-phase vertical partition in Room 1D04 from Panel P2 w/ (2) wall switches, (2) additional UPS system shown on drawing T-201, change sin lighting circuits in computer room and media center from EP1 to P2, added FCU in office 1E12 fed from EP2, increase in size of conduit sleeves for security from 3/4" to 1 1/4" and added PE emergency relays and circuits from LSP1 for lighting in computer room and media center.

The original Contract Sum was	\$	41,515,065.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,515,065.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	51,274.93
The new Contract Sum including this Change Order will be	\$	41,515,065.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #3

Please note that the amount of \$51,274.93 would be deducted from the Design Contingency account and does not result in a change in the contract amount as of the above date. Please consult the Change Order Log for an up-to-date account balance.

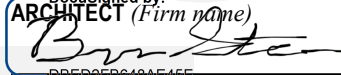
**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture

Proposed by: \_\_\_\_\_

**ARCHITECT** *(Firm name)*



SIGNATURE

Brian Stone

PRINTED NAME AND TITLE

10/22/2020

DATE

D'Amato Construction Co., Inc.

Proposed by: \_\_\_\_\_

**CONTRACTOR** *(Firm name)*



SIGNATURE

Anthony D'Amato

PRINTED NAME AND TITLE

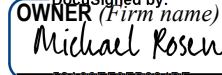
10/22/2020

DATE

Town of Tolland

Proposed by: \_\_\_\_\_

**OWNER** *(Firm name)*



SIGNATURE

Michael Rosen

PRINTED NAME AND TITLE

10/27/2020

DATE



**CHANGE ORDER APPROVAL LETTER – Over \$10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 3

Date: 10/1/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Masotti Electric LLC

Scope of work:

CHANGES RELATED TO PHASE III BULLETINS 2,3 & PHASE II/III BULLETIN 1:

D'Amato Construction and Masotti Electric propose this change order to provide labor and material to cover changes that occurred in contract documents Phase III Bulletins 2,3 and Phase II/III Bulletin 1, which were issued after GMP was reached. Please note that items related to emergency power/generator were requested by the Owner. The cost associated with this change order would come out of CM Contingency Funds.

Below is a brief list of items covered under this CO:

- New overhead conduit runs due to normal and emergency power relocation
- Change in Gear & Panels
- RTU 1,2,3,4 relays for emergency generator shutdown for ABS
- Added 3-Phase vertical partition in Room 1D04 from Panel P2 w/(2) wall switches
- (2) Additional UPS system shown on drawing T-201 ((1) MDF, (1) P/A Cab)
- Changes in lighting circuits in Computer Room and Media Center from EP1 (emergency) to P2 (normal)
- Added FCU in Office 1E12 fed from EP2
- Increased in size of conduit sleeves for security from 3/4" to 1-1/4"
- Added "PE" emergency relays and circuits from LSP1 for lighting in Computer Room & Media Center

Please see "PROPOSAL CO#3 - Masotti Electric Phase III Bulletins 2,3 & Phase II, III Bulletin 1", "Masotti Electric - Phase III Bulletins 2,3 & Phase II, III Bulletin 1" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 51,274.93

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above



# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.

---

<p><b>Contractor</b></p>  <p>Signature</p> <p>10/2/20</p> <p>Date</p>	<p><b>Architect</b></p>  <p>Signature</p> <p>10/2/2020</p> <p>Date</p>	<p><b>Owners Representative</b></p>  <p>Signature</p> <p>10/21/2020</p> <p>Date</p>
--	---	--

**Town Manager**

DocuSigned by:



52A08EF3FB984BE...

Signature

10/27/2020

Date

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 10/1/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We Propose hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$51,274.93**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 3 –  
MASOTTI ELECTRIC PHASE III BULLETINS 2,3 & PHASE II, III BULLETIN 1

D'Amato Construction and Masotti Electric propose this change order to provide labor and material to cover changes that occurred in contract documents Phase III Bulletins 2,3 and Phase II/III Bulletin 1, which were issued after GMP was reached. Please note that items related to emergency power/generator were requested by the Owner. The cost associated with this change order would come out of CM Contingency Funds.

Refer to Masotti Electric – Phase III Bulletins 2,3 & Phase II, III Bulletin 1 for detailed breakdown of proposed work and associated cost.

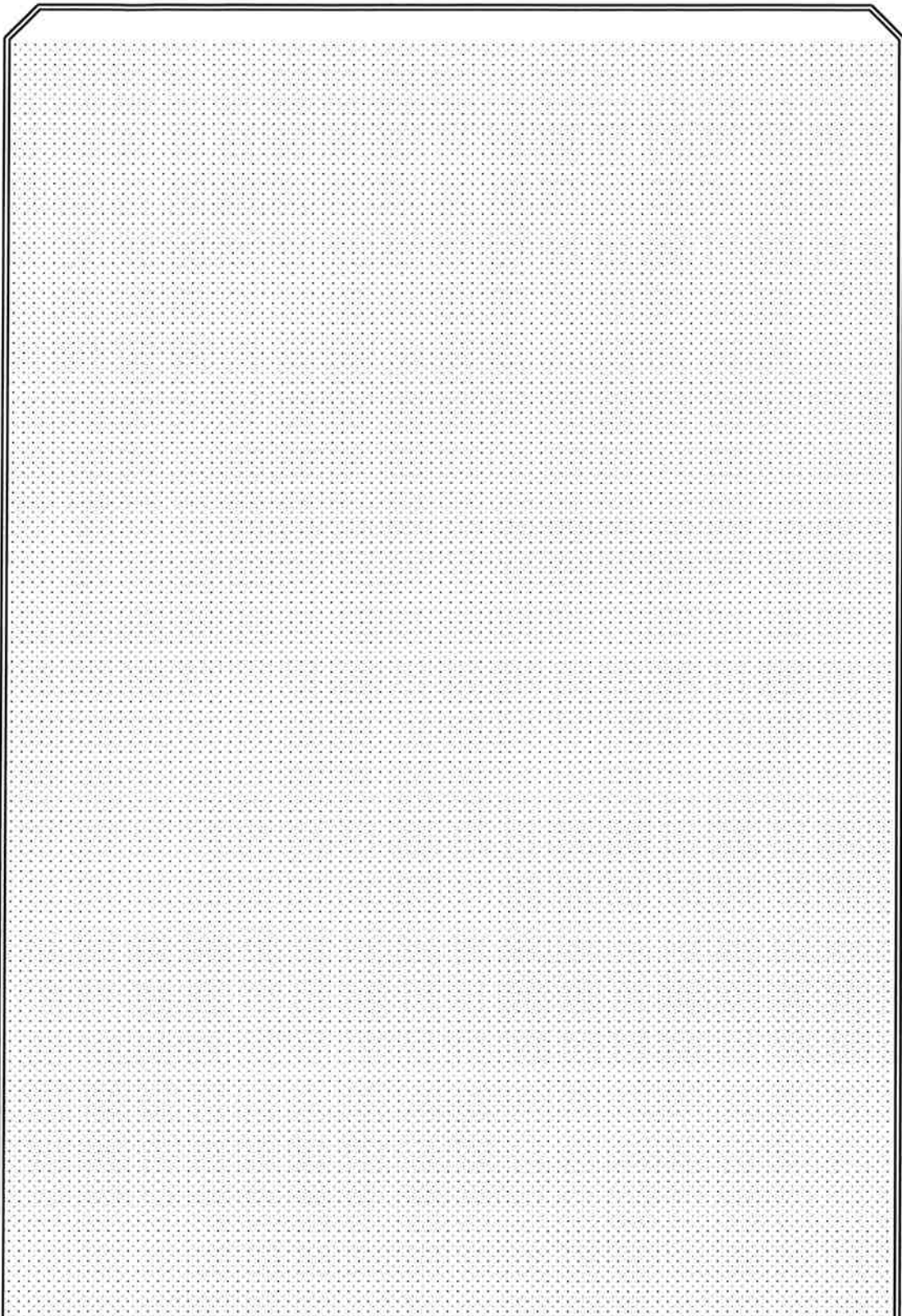
Subtotal: \$48,833.27

OH&P @ 5%: \$2,441.66

Total: \$51,274.93

**EXCLUSIONS:**

- Off Hours Work
- ABS Work (Covered in D'Amato CO#6 & CO#7)
- Taxes



Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

# Masotti Electric LLC

CT Lic# 103882

120 Industrial Drive, Southington, CT 06489  
Ph.-(860)-276-0097/ Fax-(860) 276-0179

Mr. Anthony D'Amato  
D'Amato Construction  
400 Middle Street  
Bristol, CT 06010

Rev. Date October 1, 2020

Re: Birch Grove School  
Bulletin #2,#3,#4

Dear Tony,

Masotti Electric is please to offer you this change-order proposal to provide labor and material necessary to perform the following work associated with the electrical changes made in Bulletins #2, #3 and #4 of the Birch Grove School project located in Tolland, CT:

## **PHASE-3 BULLETIN #2 and #3**

**Relocating circuits from normal power to emergency and emergency to normal power. Some items below were related to the emergency power / generator power changes that were owner requested.**

**\*\*During one of the early design meetings, we were asked how to save the owner additional cost and one of the ideas that came up was to slab as much conduit underground as possible which also keeps the ceiling cleaner with less overhead conduit. Our GMP pricing was based on slabbing as much as we could.**

- EP3 circuits in media and computer rooms to P2 panel (slabbed-Now need to be fed overhead)
- Misc. FCU's originally fed from MP1 Moved to EP1 (slabbed-Now need to be fed overhead)
- Some FCU originally fed from MP1 now fed from EP2
- Media room floor box originally fed from EP2 now moved to P2 panel (already slabbed)
- 3-phase KEF-1 moved from EP1 to MP1
- 3-phase CU-6 moved from EP1 to MP1

**We are also unable to combine normal power and emergency circuits in the same raceway.**

Material .....	\$ 970.14
Labor 41hrs. x \$110.00 = ....	\$4,510.00
Foreman Labor 4x \$115.00..	\$ 460.00
Markup.....	<u>\$ 891.03</u>
Total .....	\$6,831.17

**Change in Gear/Panels**

- Changed EP1 from MLO to 800-amp main breaker
- Added spare breakers and space to misc. panels
- Changed 225-amp LSP1 panel from MLO to a Main Breaker
- Added EP1 panel section

Material .....\$6,547.07  
Labor 14hrs. x \$110.00 = .... \$1,540.00  
Foreman Labor 1x \$115.00.. \$ 115.00  
Markup..... \$1,230.31  
Total .....\$9,432.38

**RTU-1,2,3 and 4 relays for emergency generator shutdown for ABS (wiring by ABS)**

Material .....\$ 500.00  
Labor 24hrs. x \$110.00 = .... \$2,640.00  
Foreman Labor 2x \$115.00.. \$ 230.00  
Markup..... \$ 505.50  
Total .....\$3,875.50

**Added 3-phase vertical partition in music 1d04 from panel P2 with (2) wall switches.**

Material .....\$ 830.31  
Labor 24hrs. x \$110.00 = ....\$2,640.00  
Foreman Labor 2x \$115.00.. \$ 230.00  
Markup..... \$ 555.05  
Total .....\$4,255.36

**(2) Additional UPS system (1-MDF,1-P/A Cab) shown on Drawing T-201**

Material .....\$ 3,684.00  
Labor 3hrs. x \$110.00 = .... \$ 330.00  
Markup..... \$ 602.10  
Total .....\$ 4,616.10

**Changed lighting circuits in Computer room and media center from EP1 (emergency) to P2 (normal)**

Material .....\$ 273.45  
Labor 10hrs. x \$110.00 = .... \$1,100.00  
Foreman Labor 1x \$115.00.. \$ 115.00  
Markup..... \$ 223.27  
Total .....\$1,711.72

**Added FCU in Office 1e12 fed from EP2**

Material .....\$ 204.43  
Labor 6hrs. x \$110.00 = ..... \$ 660.00  
Markup..... \$ 129.67  
Total .....\$ 994.10

**Changed the (7) B2 fixtures in Corridor 1e33 to B3  
Value is \$850 however this will be corrected at no cost change to the owner**

**Increased in size of conduit sleeves for security from 3/4" to 1-1/4"**

Material .....	\$ 3,195.38
Labor 60hrs. x \$110.00 = ....	\$ 6,600.00
Foreman Labor 6x \$115.00..	\$ 690.00
Markup.....	<u>\$ 1,572.81</u>
Total .....	\$12,058.19

**PHASE-2/3 BULLETIN #1**

**Added "PE" emergency relays and circuits from LSP1 for lighting in Computer/Media Center**

Material .....	\$1,748.91
Labor 22hrs. x \$110.00 = ....	\$2,420.00
Foreman Labor 2x \$115.00..	\$ 230.00
Markup.....	<u>\$ 659.84</u>
Total .....	\$5,058.75

**Inclusions:**

- Prevailing wages

**Exclusions:**

- Sales Tax
- ABS work

**Total Cost of above \$48,833.27**

Feel free to contact me if you have any questions @ 860-276-0097

Respectfully Submitted,



Jim Doucette Jr.

Estimator/Project Manager

Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

CO: CO-0002: BULLETIN#2, #3 and #4

*CIRCUITS OPEN HARD*



**Takeoff**

Vendor: TARGET Labor Level: CONEST 18 Sep 2020 10:28:05

**Phase: BRANCH**

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
TITLE	100.00	EA	M	3/4	3/4 EMT EMPTY BAR-JOIST	0.0000	0.00	0.0000	0.00
10047	100.00	FT	M	3/4	EMT	0.5236	52.36	0.0350	3.50
30282	10.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	8.12	0.0200	0.20
30352	9.00	EA	M	3/4	EMT STEEL-SS CONNECTOR	0.5864	4.69	0.0450	0.36
630111	12.00	EA	M	3/4	COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD	1.2548	15.06	0.0320	0.38
TITLE	100.00	EA	M	3/4	3/4 EMT EMPTY BAR-JOIST	0.0000	0.00	0.0000	0.00
10047	100.00	FT	M	3/4	EMT	0.5236	52.36	0.0350	3.50
30282	10.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	8.12	0.0200	0.20
30352	8.00	EA	M	3/4	EMT STEEL-SS CONNECTOR	0.5864	4.69	0.0450	0.36
630111	12.00	EA	M	3/4	COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD	1.2548	15.06	0.0320	0.38
TITLE	300.00	EA	M	3/4	3/4 EMT EMPTY BAR-JOIST	0.0000	0.00	0.0000	0.00
10047	300.00	FT	M	3/4	EMT	0.5236	157.07	0.0260	7.81
30282	30.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	24.37	0.0186	0.56
30352	40.00	EA	M	3/4	EMT STEEL-SS CONNECTOR	0.5864	23.46	0.0450	1.80
630111	36.00	EA	M	3/4	COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD	1.2548	45.17	0.0320	1.15
TITLE	300.00	EA	M	3/4	3/4 EMT EMPTY BAR-JOIST	0.0000	0.00	0.0000	0.00
10047	300.00	FT	M	3/4	EMT	0.5236	157.07	0.0260	7.81
30282	30.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	24.37	0.0186	0.56
30352	40.00	EA	M	3/4	EMT STEEL-SS CONNECTOR	0.5864	23.46	0.0450	1.80
630111	36.00	EA	M	3/4	COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD	1.2548	45.17	0.0320	1.15
TITLE	250.00	EA	M		1" EMT EMPTY STEEL I-BEAM	0.0000	0.00	0.0000	0.00
10048	250.00	FT	M		EMT	0.8979	224.49	0.0310	7.75
30283	25.00	EA	M		EMT STEEL-SS COUPLING	1.2113	30.28	0.0240	0.60
30353	4.00	EA	M		EMT STEEL-SS CONNECTOR	1.1386	4.55	0.0455	0.18
630303	30.00	EA	M		EMT BOT-MOUNT BOLT-IN CLAMP 5/8-BEAM	1.6745	50.24	0.0350	1.05
<b>Phase Totals:</b>						<b>970.14</b>	<b>41.11</b>		

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:



Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

*Change in Scope*



CO: CO-0002: BULLETIN#2, #3 and #4

**Takeoff**

Vendor: TARGET Labor Level: CONEST 16 Sep 2020 13:13:01

**Phase: SITE LIGHTING**

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
1	1.00	EA	M		<b>ADDED EP1 PANEL</b>				
					CHANGES MADE TO GEAR	5,300.0000	5,300.00	2.0000	2.00
170326	1.00	EA	M	225A 42P	PNLBD REC W/O BRKS	0.0000	0.00	8.0000	8.00
					CHASE NIPPLE L-NUT PLASTIC-BUSH	0.0000	0.00	0.0000	0.00
60010	2.00	EA	M	4	GRC BUSHED CHASE NIPPLE	65.0376	130.08	0.2000	0.40
30216	2.00	EA	M	4	LOCKNUT	5.3723	10.74	0.1750	0.35
30203	2.00	EA	M	4	PLASTIC BUSHING	6.8712	13.74	0.0700	0.14
70051	88.00	FT	M	600	THHM/THWN CU (STR)	12.4149	1,092.51	0.0360	3.17
<b>Phase Totals:</b>						<b>6,547.07</b>			<b>14.06</b>
<b>Job Totals:</b>						<b>6,547.07</b>			<b>14.06</b>

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:





**Proposal**

To: Masotti Electric  
Attn: Jim Doucette

From: Brian Skeels  
90 Murphy Road  
Hartford, CT.06114  
Cell No.: 860-424-7383  
[brian.skeels@needco.com](mailto:brian.skeels@needco.com)

**Job Name: Birch Grove Primary School**

Quote Name: Birch Grove Primary School  
Quote #: skeeix00c\_02052005\_00\_00\_M00  
Bid Date: 02/06/2020 Revised BUY through Conformed Set 6/29/20

**ADD to PO: LOT PRICE: \$5,300**

Pricing through CONFORMED SET dated 6/17/20 and Engineer R&R Comments.

No Generator, ATS equipment included

Pricing based on series rating where possible per our interpretation of the spec. Please confirm before acceptance of order. (No exceptions for this were taken through the previous submittal)

**BILL OF MATERIAL SUMMARY:**

Line #:	Qty	Description
20000	1	<b>MSB--SB2 SWITCHBOARD - 4 SECTIONS</b> SB2, Material group 3: VD5, Incoming Location: Bottom, Incoming Position: Right, Service Entrance: Yes, System: 208Y/120 3Ø4W WYE AC, 100,000 A, Bus Bracing: 100,000 A, Bus Material: 65°C Copper, Bus Rating: Non-Tapered, Incoming Bus Amperage: 3,000 A, Enclosure Rating: 1 - Indoor (Standard). SECT.1-DISTRIBUTION Section Type: Distribution Panel. 1 - 100KA Bus Bracing 1 - Standard Frame 1 - 1,200 Copper Section Bus 1 - 3,000 Amp Bottom Thru Bus 1 - Extra Section Depth 1 - Copper Ground Bus 5 - 225 A/3P HQR2H Branch Breaker 1 - Catalog #: HQR23B225H 1 - 225 A/3P HQR2H 1 - MCCB Breaker 1 - 40 A/3P NGB Branch Breaker 1 - 40 A/3P NGB 1 - Thermal Magnetic VL Breaker 1 - Catalog #: NGB3B040B

**Proposal**

- 1 - (1)#6-#1/0Cu/ (1)#4-#2/0Al
- SECT.2-DISTRIBUTION
- Section Type: Distribution Panel.
- 1 - 100KA Bus Bracing
- 1 - Standard Frame
- 1 - 3,000 Copper Section Bus
- 1 - 3,000 Amp Bottom Thru Bus
- 1 - Extra Section Depth
- 1 - Copper Ground Bus
- 1 - 3,000 Amp Interconnection Components
- 1 - AUXILIARY COMPARTMENT
- 1 - 1,200 A/3P SHND6 Branch Breaker
  - 1 - Catalog #: SHND6A120LSI
  - 1 - 1,200 A/3P SHND6
  - 1 - Standard DAS (Dynamic Arc-Flash Sentry)
  - 1 - 1,200 Sensors
  - 1 - Solid State Sentron Breaker
  - 1 - 1,200 Trip Setting
  - 1 - Sensitrip LSI Trip Functions
  - 1 - (4) 250 to 500 kcmil Al/Cu
- 1 - 800 A/3P HMX Branch Breaker
  - 1 - 800 A/3P HMX
  - 1 - Thermal Magnetic VL Breaker
  - 1 - Model 525 Trip Unit
  - 1 - Catalog #: HMX3B800
  - 1 - (3)1/0-500kcmil Al/Cu
- 1 - 600 A/3P HLD6 Branch Breaker
  - 1 - 600 A/3P HLD6
  - 1 - Trip Unit Catalog #: LD63T600
  - 1 - Frame Only Catalog #: HLD63F600
  - 1 - Thermal Magnetic Sentron Breaker
  - 1 - (2) #4/0 500 kcmil Al
- 2 - 150 A/3P HQR2H Branch Breaker
  - 1 - Catalog #: HQR23B150H
  - 1 - 150 A/3P HQR2H
  - 1 - MCCB Breaker
- 1 - 250 A/3P HFD6 Branch Breaker Space
- 1 - 250 A/3P HFD6 Branch Breaker Space
- 1 - 250 A/3P HFD6 Branch Breaker Space
- SECT.3-MAIN
- Section Type: Main Service.
- 1 - Heavy Duty Frame
- 1 - 100KA Bus Bracing
- 1 - 3,000 Copper Section Bus
- 1 - 3,000 Amp Top Thru Bus
- 1 - 3,000 Amp Bottom Thru Bus
- 1 - 65°C Copper Neutral
- 1 - Section Barrier

**Proposal**

- 1 - Copper Ground Bus
- 1 - Wire Marker Labels
- 1 - 3,000 Amp Interconnection Components
- 1 - CONNECTICUT LHT PWR UTILITY METERING COMPARTMENT
  - 1 - 3000A Cold Sequence Utility Meter Provision (CU)
- 1 - 3,000 A/3 Main WL Breaker
  - 1 - 3000 A/3P WL Breaker 3,000 A Rating Plug
  - 1 - Catalog #: L2F330WVXXXEXN
  - 1 - Fixed Mounted
  - 1 - L Class - Frame Size 2
  - 1 - ETU776 Trip Unit LSI
  - 1 - 24VDC WL LCD Power Supply
  - 1 - Standard DAS (Dynamic Arc-Flash Sentry)
- SECT.4-AUXILIARY  
Section Type: Incoming Bussed Pull.
  - 1 - 100KA Bus Bracing
  - 1 - Heavy Duty Frame
  - 1 - Master Nameplate
  - 1 - 65°C Copper Neutral - Narrow Pull Section
  - 1 - 3,000 Amp Top Thru Bus
  - 1 - Section Barrier
  - 1 - 3000A Mechanical Lugs, Narrow Pull Section
  - 1 - Copper Ground Bus
  - 1 - (1)#6-300MCM Ground Lug
  - 1 - INCOMING LUGS: (9) 600 KCMIL AL/CU MECH
  - 1 - Wire Marker Labels
  - 1 - 3,000 Amp Interconnection Components
- 1 - AUXILIARY COMPARTMENT
  - 1 - SPD Surge Counter
  - 1 - Surge Protective Device - 250kA Service SPD
  - 1 - US2:TPS3C0625X02

10            1            **UTILITY MSKT--TALON 13J RGLS SOLCVR CT SKT PW-NORTH**  
Catalog No.: 9837-0903

21000        1            **P3--PANELBOARD P1**

- 1 - SECTION  
P1C66ML250CBST, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @  
22,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 250A, Bus Material:  
Copper, Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 66 - 20A /1P-BL
  - 1 - Catalog #: B120
- 1 - INTERIOR W/ 250A MAIN LUG
  - 1 - (1)#6-350Kcmil
  - 1 - Subfeed/Feedthru Provision
  - 1 - 20" Wide NEMA 1 Indoor Enclosure

**Proposal**

- 1 - Master NP Secured -Adhesive
- 1 - Special Front Door in Door
- 1 - Card Holder-Std Plastic Sleeve
- 1 - Cu Only Gnd Connector
- 1 - Feed Thru Lug
- 1 - Certification - UL

Enclosure, Catalog Number B56  
Front, Catalog Number S56D

- 1 - SECTION 2  
P1C66ML250CTST, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @  
22,000 AIC, Top Feed, Surface Mount, Bus Rating: 250A, Bus Material:  
Copper, Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 1 - INTERIOR W/ 250A MAIN LUG
  - 1 - (1)#6-350Kmil
  - 1 - Subfeed/Feedthru Provision
  - 1 - 20" Wide NEMA 1 Indoor Enclosure
  - 1 - Master NP Secured -Adhesive
  - 1 - Special Front Door in Door
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL
- 6 - BL/BQD PROVISION
- 60 - 20A /1P-BL
  - 1 - Catalog #: B120

22000 1

**EP1--PANELBOARD P4**

- 1 - SECTION  
P4C90M1800EBS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 42,000  
AIC, Bottom Feed, Surface Mount, Bus Rating: 800A, Bus Material: Copper,  
Plating: Silver, NEMA 1 INDOOR.
- 1 - 70A /3P-HBL
  - 1 - Catalog #: B370HH
- 1 - 15A /2P-HBL
  - 1 - Catalog #: B215HH
- 9 - 20A /1P-HBL
  - 1 - Catalog #: B120HH
- 8 - 20A /2P-HBL
  - 1 - Catalog #: B220HH
- 4 - BL/BQD PROVISION
- 1 - 30A /2P-HBL
  - 1 - Catalog #: B230HH
- 3 - GB PROVISION
- 1 - 125A /3P-NGB
  - 1 - Catalog #: NGB3B125B
- 2 - 150A /3P-HQR2
  - 1 - Catalog #: HQR23B150
- 1 - QR PROVISION
- 1 - 175A /3P-HQR2

**Proposal**

- 1 - Catalog #: HQR23B175
- 1 - INTERIOR W/ 800A /3P-NMX MAIN BREAKER
  - 1 - (3)1/0-500Kcmil
  - 1 - Non-Interchangeable Trip
  - 1 - Master NP Secured -Adhesive
  - 1 - Feed Thru Lug
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL
  - 1 - Special Front Door in Door
  - 1 - Catalog #: NMX3B800
- Enclosure, Catalog Number PB90
- 1 - SECTION 2
  - P4C90ML800ETS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 42,000 AIC, Top Feed, Surface Mount, Bus Rating: 800A, Bus Material: Copper, Plating: Silver, NEMA 1 INDOOR.
- 1 - INTERIOR W/ 800A MAIN LUG
  - 1 - (3)3/0-500Kcmil
  - 1 - Master NP Secured -Adhesive
  - 1 - Feed Thru Lug
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL
  - 1 - Special Front Door in Door
- 66 - 20A /1P-HBL
  - 1 - Catalog #: B120HH
- 1 - SECTION 3
  - P4C90ML800EBS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 42,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 800A, Bus Material: Copper, Plating: Silver, NEMA 1 INDOOR.
- 1 - 15A /3P-HBL
  - 1 - Catalog #: B315HH
- 7 - 20A /3P-HBL
  - 1 - Catalog #: B320HH
- 1 - 30A /3P-HBL
  - 1 - Catalog #: B330HH
- 3 - 50A /3P-HBL
  - 1 - Catalog #: B350HH
- 9 - 20A /2P-HBL
  - 1 - Catalog #: B220HH
- 35 - 20A /1P-HBL
  - 1 - Catalog #: B120HH
- 1 - 30A /2P-HBL
  - 1 - Catalog #: B230HH
- 4 - BL/BQD PROVISION
- 1 - 30A /1P-HBL
  - 1 - Catalog #: B130HH
- 1 - INTERIOR W/ 800A MAIN LUG
  - 1 - (3)3/0-500Kcmil

**Proposal**

- 1 - Card Holder-Std Plastic Sleeve
- 1 - Cu Only Gnd Connector
- 1 - Master NP Secured -Adhesive
- 1 - Certification - UL
- 1 - Special Front Door in Door

23000

1

**P1--PANELBOARD P1**

- 1 - SECTION  
 P1C42ML250CBST, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 65,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 250A, Bus Material: Copper, Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 8 - 20A /2P-BL
  - 1 - Catalog #: B220
- 26 - 20A /1P-BL
  - 1 - Catalog #: B120
- 1 - INTERIOR W/ 250A MAIN LUG
  - 1 - (1)#6-350Kcmil
  - 1 - Subfeed/Feedthru Provision
  - 1 - 20" Wide NEMA 1 Indoor Enclosure
  - 1 - Master NP Secured -Adhesive
  - 1 - Special Front Door in Door
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Feed Thru Lug
  - 1 - Certification - UL
 Enclosure, Catalog Number B44  
 Front, Catalog Number S44D
- 1 - SECTION 2  
 P1C42ML250CTST, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 65,000 AIC, Top Feed, Surface Mount, Bus Rating: 250A, Bus Material: Copper, Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 1 - INTERIOR W/ 250A MAIN LUG
  - 1 - (1)#6-350Kcmil
  - 1 - Subfeed/Feedthru Provision
  - 1 - 20" Wide NEMA 1 Indoor Enclosure
  - 1 - Master NP Secured -Adhesive
  - 1 - Special Front Door in Door
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL
- 42 - 20A /1P-BL
  - 1 - Catalog #: B120

25000

1

**P2--PANELBOARD P2**

- 1 - SECTION  
 P2C90ML250FBS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 42,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 250A, Bus Material: Copper,

**Proposal**

Plating: Tin, NEMA 1 INDOOR, Series Rated.

- 1 - 15A /3P-BL
    - 1 - Catalog #: B315
  - 1 - 20A /3P-BL
    - 1 - Catalog #: B320
  - 1 - 20A /2P-BL
    - 1 - Catalog #: B220
  - 72 - 20A /1P-BL
    - 1 - Catalog #: B120
  - 6 - BL/BQD PROVISION
  - 4 - BL/BQD PROVISION
  - 1 - INTERIOR W/ 250A MAIN LUG
    - 1 - (1)#6-350Kcmil
    - 1 - 20" Wide NEMA 1 Indoor Enclosure
    - 1 - Master NP Secured -Adhesive
    - 1 - Special Front Door in Door
    - 1 - Card Holder-Std Plastic Sleeve
    - 1 - Cu Only Gnd Connector
    - 1 - Certification - UL
- Enclosure, Catalog Number B74  
Front, Catalog Number S74D

**26000**

**1**

**EP2--PANELBOARD P2**

- 1 - SECTION  
P2C90ML250FBS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 22,000  
AIC, Bottom Feed, Surface Mount, Bus Rating: 250A, Bus Material: Copper,  
Plating: Tin, NEMA 1 INDOOR, Series Rated.
  - 1 - 50A /3P-BL
    - 1 - Catalog #: B350
  - 4 - 20A /2P-BL
    - 1 - Catalog #: B220
  - 73 - 20A /1P-BL
    - 1 - Catalog #: B120
  - 6 - BL/BQD PROVISION
  - 1 - INTERIOR W/ 250A MAIN LUG
    - 1 - (1)#6-350Kcmil
    - 1 - 20" Wide NEMA 1 Indoor Enclosure
    - 1 - Master NP Secured -Adhesive
    - 1 - Special Front Door in Door
    - 1 - Card Holder-Std Plastic Sleeve
    - 1 - Cu Only Gnd Connector
    - 1 - Certification - UL
- Enclosure, Catalog Number B74  
Front, Catalog Number S74D

**27000**

**1**

**MP1--PANELBOARD P4**

- 1 - SECTION

7

**Proposal**

- P4C90ML120EBS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 42,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 1200A, Bus Material: Copper, Plating: Silver, NEMA 1 INDOOR, Series Rated.
- 2 - 45A /3P-HBL
    - 1 - Catalog #: B345HH
  - 8 - 50A /3P-HBL
    - 1 - Catalog #: B350HH
  - 2 - 70A /3P-HBL
    - 1 - Catalog #: B370HH
  - 2 - BL/BQD PROVISION
  - 2 - 20A /2P-HBL
    - 1 - Catalog #: B220HH
  - 1 - INTERIOR W/ 1200A MAIN LUG
    - 1 - (4)3/0-500Kcmil
    - 1 - Master NP Secured -Adhesive
    - 1 - Feed Thru Lug
    - 1 - Card Holder-Std Plastic Sleeve
    - 1 - Cu Only Gnd Connector
    - 1 - Certification - UL
    - 1 - Special Front Door in Door Enclosure, Catalog Number PB90
  - 1 - SECTION 2  
 P4C90ML120ETS, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 42,000 AIC, Top Feed, Surface Mount, Bus Rating: 1200A, Bus Material: Copper, Plating: Silver, NEMA 1 INDOOR, Series Rated.
    - 1 - INTERIOR W/ 1200A MAIN LUG
      - 1 - (4)3/0-500Kcmil
      - 1 - Card Holder-Std Plastic Sleeve
      - 1 - Cu Only Gnd Connector
      - 1 - Master NP Secured -Adhesive
      - 1 - Certification - UL
      - 1 - Special Front Door in Door
    - 1 - 15A /3P-HBL
      - 1 - Catalog #: B315HH
    - 2 - 20A /3P-HBL
      - 1 - Catalog #: B320HH
    - 2 - 35A /3P-HBL
      - 1 - Catalog #: B335HH
    - 33 - 20A /1P-HBL
      - 1 - Catalog #: B120HH
    - 2 - 125A /3P-NGB
      - 1 - Catalog #: NGB3B125B
    - 4 - 3P-NGB - SPACE

28000

1

**LSP1--PANELBOARD P1**

- 1 - SECTION  
 P1C54Q5225CBST, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 65,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 250A, Bus Material:



**Proposal**

Copper, Plating: Tin, NEMA 1 INDOOR.

- 1 - 20A /2P-HBL
  - 1 - Catalog #: B220HH
- 52 - 20A /1P-HBL
  - 1 - Catalog #: B120HH
- 1 - INTERIOR W/ 225A /3P-HQR2 MAIN BREAKER
  - 1 - (1)#3-300Kcmil Cu/Al
  - 1 - Subfeed/Feedthru Provision
  - 1 - 20" Wide NEMA 1 Indoor Enclosure
  - 1 - Master NP Secured -Adhesive
  - 1 - Special Front Door in Door
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL
  - 1 - Catalog #: HQR23B225

Enclosure, Catalog Number B50  
Front, Catalog Number S50D

**33000**

**1**

**EP3--PANELBOARD P1**

- 1 - SECTION  
P1C42ML250CBST, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @  
22,000 AIC, Bottom Feed, Surface Mount, Bus Rating: 250A, Bus Material:  
Copper, Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 7 - 30A /2P-BL
  - 1 - Catalog #: B230
- 22 - 20A /1P-BL
  - 1 - Catalog #: B120
- 6 - 30A /1P-BL
  - 1 - Catalog #: B130
- 1 - INTERIOR W/ 250A MAIN LUG
  - 1 - (1)#6-350Kcmil
  - 1 - Subfeed/Feedthru Provision
  - 1 - 20" Wide NEMA 1 Indoor Enclosure
  - 1 - Master NP Secured -Adhesive
  - 1 - Special Front Door in Door
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL

Enclosure, Catalog Number B44  
Front, Catalog Number S44D

**29000**

**1**

**KP1--PANELBOARD P2**

- 1 - SECTION  
P2C42ML600FTF, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 65,000  
AIC, Top Feed, Flush Mount, Bus Rating: 600A, Bus Material: Copper,  
Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 1 - INTERIOR W/ 600A MAIN LUG

**Proposal**

- 1 - (2)3/0-500Kcmil
- 1 - 20" Wide NEMA 1 Indoor Enclosure
- 1 - Master NP Secured -Adhesive
- 1 - Special Front Door in Door
- 1 - Feed Thru Lug
- 1 - Card Holder-Std Plastic Sleeve
- 1 - Cu Only Gnd Connector
- 1 - Certification - UL
- 4 - 40A /3P-HBL
  - 1 - Shunt Trip with Control Voltage = 120 VAC
  - 1 - Catalog #: B340HH
- 1 - 30A /2P-HBL
  - 1 - Catalog #: B230HH
- 16 - 20A /1P-HBL
  - 1 - Catalog #: B120HH
- 1 - 60A /3P-HBL
  - 1 - Shunt Trip with Control Voltage = 120 VAC
  - 1 - Catalog #: B360HH
- 1 - 70A /3P-HBL
  - 1 - Shunt Trip with Control Voltage = 120 VAC
  - 1 - Catalog #: B370HH
  - Enclosure, Catalog Number B62
  - Front, Catalog Number F62D
- 1 - SECTION 2  
P2C42ML600FBF, System Voltage: 208Y/120 3Ø 4W Wye AC, IR @ 65,000  
AIC, Bottom Feed, Flush Mount, Bus Rating: 600A, Bus Material: Copper,  
Plating: Tin, NEMA 1 INDOOR, Series Rated.
- 1 - 70A /3P-HBL
  - 1 - Shunt Trip with Control Voltage = 120 VAC
  - 1 - Catalog #: B370HH
- 2 - 20A /2P-HBL
  - 1 - Catalog #: B220HH
- 23 - 20A /1P-HBL
  - 1 - Catalog #: B120HH
- 1 - 20A /3P-HBL
  - 1 - Catalog #: B320HH
- 2 - BL/BQD PROVISION
- 1 - INTERIOR W/ 600A MAIN LUG
  - 1 - (2)3/0-500Kcmil
  - 1 - 20" Wide NEMA 1 Indoor Enclosure
  - 1 - Master NP Secured -Adhesive
  - 1 - Special Front Door in Door
  - 1 - Card Holder-Std Plastic Sleeve
  - 1 - Cu Only Gnd Connector
  - 1 - Certification - UL

**Proposal**

Heavy Duty (600 V max), Fusible, Number of Poles:3, Voltage AC Max:240V, Voltage DC Max:250, Max Ampere Rating:30A, Type 1, Fuse Class- Standard  
Mounting:CLASS H, K, Fuse Class - Move Load Base:NONE, Fuse Class- Need  
Mounting Kit:CLASS R.

- 1 - HF321N
- 1 - HDSS GRD LUG KIT 600V 30-200A
- 1 - HDSS FUS 3P4W 240V 30A N1

- 32000            1            FPSE--HF325NA**  
Heavy Duty (600 V max), Fusible, Number of Poles:3, Voltage AC Max:240V, Voltage DC Max:250, Max Ampere Rating:400A, Type 1, Fuse Class- Standard  
Mounting:CLASS H, K, Fuse Class - Move Load Base:CLASS J, Fuse Class- Need  
Mounting Kit:CLASS R, T.
- 1 - HF325NA
  - 1 - HDSS FUS 3P4W 240V 400A N1 SERIES A
  - 1 - HDSS GRD LUG KIT 600V 400-600A SERIES A

- 15                1            Standard Product--TALON 320A 7J RGLS 1POS LVRBPS MS OH/UG**  
Catalog No.: US2:49607-02NU

- 16                2            Standard Product--TALON POWMOD LUG KIT (4) H60162 LUGS**  
Catalog No.: US2:LK31600

**Non-Siemens Products:**

- 13                3            30A 250V FUSE-FRN-R-30**
- 14                3            400A Fuse-FRN-R-400**
- 17                1            Power Study-AFS-3**

**Comments and Clarifications:**

- 1) Price is limited to this BOM only.**
- 2) No other equipment included in this proposal.**
- 3) No studies, testing, or training included in this proposal unless noted.**
- 4) This proposal is valid for 30 days.**

Job ID: JOB-1332  
Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

RTU Shut down



CO: CO-0002: BULLETIN#2, #3 and #4

**Takeoff**

Vendor: TARGET Labor Level: CONEST 16 Sep 2020 13:21:39

Phase: HEAT TRACE

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
4	4.00	EA	M		RTU RELAYS	125.0000	500.00	6.0000	24.00
<b>Phase Totals:</b>							<b>500.00</b>		<b>24.00</b>
<b>Job Totals:</b>							<b>500.00</b>		<b>24.00</b>

Masotti Electric LLC

120 Industrial Drive  
Southington, CT 06489

Phone: 860-276-0097  
Web:

Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

CO: CO-0002: BULLETIN#2, #3 and #4

Vendor: TARGET

Labor Level: CONEST

16 Sep 2020 13:56:39

Takeoff

*3 Ø Music Vertical Partition*



Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
10	1.00	EA	M		MOTORIZED VERTICAL PARTITION IN MUSIC	0.0000	0.00	0.0000	0.00
10047	250.00	FT	M	3/4	3/4 EMT W/#10 SUSP TH-ROD STL-BEAM	0.0000	0.00	0.0000	0.00
30282	25.00	EA	M	3/4	EMT	0.5236	130.89	0.0308	7.70
30352	8.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	20.31	0.0220	0.55
70034	1,375.00	FT	M	10	EMT STEEL-SS CONNECTOR	0.5864	4.69	0.0450	0.36
70119	275.00	FT	M	10.	THHN/THWN CU (STR)	0.2014	276.90	0.0035	4.81
640095	38.00	EA	M	1/4"	GREEN THHN CU (GRD 60A)	0.2014	55.38	0.0035	0.96
160579	150.00	EA	M	1/4-20	HAMMER-ON CLIP -1/4->3/8 NUTS REQUIRED	1.1118	42.25	0.0300	1.14
160932	90.00	FT	M	1/4-20	PLTD HEX NUTS	0.0222	3.33	0.0200	3.00
630000	38.00	EA	M	1/2	THRD-ROD	0.6739	60.65	0.0500	4.50
220008	1.00	EA	M	30/3	CONDUIT HGR SNAP-CLOSE 9/32 HOLE-MTD HD	0.3476	13.21	0.0300	1.14
140272	2.00	EA	M	3/4	F/GD/240V N-1 SAFETY-SW	56.4000	56.40	1.1000	1.10
140504	2.00	EA	M	1-TOGGLE	20A 1P-TOGGLE-SW COM	0.0000	0.00	0.0000	0.00
150008	2.00	EA	M	1-1/2"D	1P TOGGLE COMMERCIAL -GRADE	3.0861	6.17	0.1800	0.36
150060	2.00	EA	M	5/8"	1G STAINLESS STEEL PLATE	1.5966	3.19	0.0500	0.10
160847	10.00	EA	M	#10 x 1"	4"SQ CMB- KO FM- BRKT	2.3521	4.70	0.1200	0.24
100096	2.00	EA	M	#12	1G 4"SQ PLASTER-RING	0.6379	1.28	0.0500	0.10
100110	1.00	EA	M	18-12	TEK SCREW	0.0207	0.21	0.0170	0.17
100109	2.00	EA	M	18-12	PIGTAIL W/GRD SCREW	0.4601	0.92	0.0200	0.04
10047	100.00	FT	M	3/4	PSH-IN 4-WIRE CONN	0.1028	0.10	0.0300	0.03
30352	4.00	EA	M	3/4	PSH-IN 3-WIRE CONN	0.0981	0.20	0.0250	0.05
30282	8.00	EA	M	3/4	EMT	0.5236	52.36	0.0260	2.60
70033	440.00	FT	M	12	EMT STEEL SS CONNECTOR	0.5864	2.35	0.0450	0.18
70118	110.00	FT	M	12.	EMT STEEL-SS COUPLING	0.8122	6.50	0.0186	0.15
630111	12.00	EA	M	3/4	THHN/THWN CU (STR)	0.1303	57.34	0.0030	1.32
					GREEN THHN CU (GRD 20A)	0.1303	14.34	0.0030	0.33
					COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD	1.2548	15.06	0.0320	0.38

Masotti Electric LLC  
 120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:

Phase: FIXTURES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
630052	4.00	EA	M	1/2 3/4 or AC/MC	EMT SCREW-ON SUPPORT (USE W/1-1/2D BOX)	0.4001	1.60	0.0320	0.13
<b>Phase Totals:</b>						<b>830.31</b>	<b>830.31</b>		<b>31.45</b>
<b>Job Totals:</b>						<b>830.31</b>			<b>31.45</b>

*Handwritten signature and initials in a red circle.*



**Job ID:** JOB-1332  
**Project:** BIRCH GROVE PHASE-3 REVISED 6.11.20

**CO:** CO-0002: BULLETIN#2, #3 and #4

*Handwritten:* UPS Units



**Takeoff**

**Vendor:** TARGET **Labor Level:** CONEST **16 Sep 2020 14:52:25**

**Phase:** TEMPORARY WIRING

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
11	1.00	EA	M		UPS UNITS	3,684.0000	3,684.00	3.0000	3.00
<b>Phase Totals:</b>						<b>3,684.00</b>	<b>3,684.00</b>		<b>3.00</b>
<b>Job Totals:</b>						<b>3,684.00</b>			<b>3.00</b>

Masoth Electric LLC 120 Industrial Drive Southington, CT 06489 Phone: 860-276-0097 Web:



your technology integrator  
it CAN be done!

Birch Grove Primary  
247 Rhodes Road  
Tolland, Ct., 06084

September 16, 2020

Re: UPS, PDU

Dear Mr. Doucette:

Listed below is the scope of work and pricing for the data additional UPS, PDU that is required at the Birch Grove Primary School. **This is for the PA Cabinet.** I have listed below JKS SOW:

- JKS will furnish and install 1- UPS SMT 2200RM2U
- JKS will furnish and install 1- PDU 9RMBLK

**Exclusions:**


- This bid does not include any active components or electronics except access points.
- This bid does not include 18" ladder rack in MDF and IDF's.
- This bid does not include demolition of any kind.
- This bid does not include connections to utilities, BMS, Fire or Security.
- This bid does not include any conduit, stubs, boxes, wire mold or power poles.
- This bid does not include any fire retardant plywood or paint.
- This bid does not include any fire rated sleeves.
- This bid does not include grounding bars.
- This bid does not include any special accommodations other than normal business practices.
- All boxes pipe and pull string by others.

**Sub Total \$1,842.00 does not include bonds, permits and taxes**

Respectfully,


Mark Baker


 1265 John Fitch Blvd #4-5  
South Windsor, CT 06074

 [www.jks-systems.com](http://www.jks-systems.com)

CT T-1 Lic #00202843 CT E-1 Lic #00192697

 860-436-4664

 860-436-9135

 [info@jks-systems.com](mailto:info@jks-systems.com)





your technology integrator  
it CAN be done!

Birch Grove Primary  
247 Rhodes Road  
Tolland, Ct., 06084

September 15, 2020

Re: UPS, PDU

Dear Mr. Doucette:

Listed below is the scope of work and pricing for the data additional UPS, PDU that is required at the Birch Grove Primary School. Based on addendum #2 prints dated 6/16/2020. I have listed below JKS SOW:

- JKS will furnish and install 1- UPS SMT 2200RM2U
- JKS will furnish and install 1- PDU 9RMBLK

**Exclusions:**

- This bid does not include any active components or electronics except access points.
- This bid does not include 18" ladder rack in MDF and IDF's.
- This bid does not include demolition of any kind.
- This bid does not include connections to utilities, BMS, Fire or Security.
- This bid does not include any conduit, stubs, boxes, wire mold or power poles.
- This bid does not include any fire retardant plywood or paint.
- This bid does not include any fire rated sleeves.
- This bid does not include grounding bars.
- This bid does not include any special accommodations other than normal business practices.
- All boxes pipe and pull string by others.

**Sub Total\$1,842.00 does not include bonds, permits and taxes**

Respectfully,

Mark Baker

Job ID: 108-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

*Medical Computer Room 15 Circuits*



CO: CO-0002: BULLETIN#2, #3 and #4

**Takeoff**

Vendor: GB WALLING

Labor Level: CONEST

16 Sep 2020 12:36:32

**Phase: DISTRIBUTION EQUIPMENT**

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0.00				<b>MEDIA/COMPUTER RM LTG CIRCUITS</b>				
					<b>FROM EPI TO P2</b>				
TITLE	200.00	EA	M		3/4 EMT EMPTY STEEL I-BEAM	0.0000	0.00	0.0000	0.00
10087	200.00	FT	M	3/4	EMT	0.6629	132.58	0.0280	5.60
30282	20.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.1964	3.93	0.0200	0.40
30352	8.00	EA	M	3/4	EMT STEEL-SS CONNECTOR	0.1697	1.36	0.0450	0.36
630302	24.00	EA	M	3/4	EMT BOT-MOUNT BOLT-IN CLAMP 5/8-BEAM	2.5575	63.78	0.0320	0.77
70033	615.00	FT	M	12	THHN/THWN CU STRN	0.1085	66.81	0.0030	1.85
8	1.00	EA	M		TERMINATION AT PANEL	5.0000	5.00	1.0000	1.00
<b>Phase Totals:</b>						<b>273.45</b>	<b>273.45</b>	<b>9.97</b>	<b>9.97</b>
<b>Job Totals:</b>						<b>273.45</b>	<b>273.45</b>	<b>9.97</b>	<b>9.97</b>

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:

Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

FCU in 1e12"



CO: CO-0002: BULLETIN#2, #3 and #4

**Takeoff**

Vendor: TARGET

Labor Level: CONEST

16 Sep 2020 13:25:56

**Phase: HAZARDOUS LOCATIONS**

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
5	1.00	EA	M		WIRE FCU IN 1E12	5.0000	5.00	2.7500	2.75
TITLE	30.00	EA	M		3/4 EMT W/#12 SUSP TH-ROD STL-BEAM	0.0000	0.00	0.0000	0.00
10047	30.00	FT	M	3/4	EMT	0.5236	15.71	0.0308	0.92
30282	3.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	2.44	0.0220	0.07
30352	4.00	EA	M	3/4	EMT STEEL SS CONNECTOR	0.5864	2.35	0.0450	0.18
70033	99.00	FT	M	12	THHN/THWN CU (STR)	0.1303	12.90	0.0030	0.30
70118	33.00	FT	M	12.	GREEN THHN CU (GRD 20A)	0.1303	4.30	0.0030	0.10
640095	5.00	EA	M	1/4"FLANGE	HAMMER-ON CLIP -1/4->3/8 NUTS REQUIRED	1.1118	5.56	0.0300	0.15
160579	18.00	EA	M	1/4-20	PLTD HEX NUTS	0.0222	0.40	0.0200	0.36
160932	6.00	FT	M	1/4-20	THRD-ROD	0.6739	4.04	0.0500	0.30
630000	5.00	EA	M	1/2	CONDUIT HGR SNAP-CLOSE 9/32 HOLE-MTD HD	0.3476	1.74	0.0300	0.15
9	1.00	EA	M		STT SWITCH	150.0000	150.00	0.7500	0.75
<b>Phase Totals:</b>						<b>204.43</b>	<b>204.43</b>	<b>6.03</b>	<b>6.03</b>
<b>Job Totals:</b>						<b>204.43</b>	<b>204.43</b>	<b>6.03</b>	<b>6.03</b>

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:

Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

*3/4 to 1 1/4 Sleeves*



CO: CO-0002: BULLETIN#2, #3 and #4

**Takeoff**

Vendor: TARGET Labor Level: CONEST 16 Sep 2020 14:50:18

**Phase: HVAC & MOTORS**

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0.00				SECURITY SLEEVES FROM 3/4" TO 1-1/4"				
10047	-2,000.00	EA	M	3/4	3/4 EMT EMPTY CONCEALED MTL-STD	0.0000	0.00	0.0000	0.00
					EMT	0.5236	-1,047.12	0.0260	-52.08
30282	-200.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	-162.44	0.0186	-3.72
30352	-200.00	EA	M	3/4	EMT STEEL SS CONNECTOR	0.5864	-117.28	0.0450	-9.00
630065	-200.00	EA	M	3/4	COND PUSH-IN HGR TO SCREW-ON STUD-WALL	1.0742	-214.84	0.0320	-6.40
10049	2,000.00	FT	M	1 1/4	EMT	1.4028	2,805.52	0.0420	84.00
30354	200.00	EA	M	1 1/4	EMT STEEL SS CONNECTOR	2.7900	558.00	0.0650	13.00
20615	100.00	EA	M	1 1/4	EMT 90-ELBOW	4.7600	476.00	0.2800	28.00
30294	200.00	EA	M	1 1/4	EMT STEEL-COMP COUPLING	3.1000	620.00	0.0700	14.00
161131	200.00	EA	M	1 1/4	EMT 1-HOLE STEEL STRAP	1.3877	277.54	0.0420	8.40
3	1.00	EA	M		DATA CHANGES	1,842.0000	1,842.00	0.0000	0.00
<b>Phase Totals:</b>						<b>5,037.38</b>			<b>76.20</b>
<b>Job Totals:</b>						<b>5,037.38</b>			<b>76.20</b>

*60 pae*

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:



Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

*Em Relays w Media*



CO: CO-0002: BULLETIN#2, #3 and #4

**Takeoff**

Vendor: TARGET

Labor Level: CONEST

18 Sep 2020 10:11:40

Phase: LIGHTNING PROTECTION

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0.00				<b>MEDIA/COMPUTER RM EM RELAYS</b>				
					3/4 EMT W/#10 STEEL I-BEAM	0.0000	0.00	0.0000	0.00
10047	260.00	FT	M	3/4	EMT	0.5236	136.13	0.0280	7.28
30282	26.00	EA	M	3/4	EMT STEEL-SS COUPLING	0.8122	21.12	0.0200	0.52
30352	8.00	EA	M	3/4	EMT STEEL SS CONNECTOR	0.5864	4.69	0.0450	0.36
70034	1,144.00	FT	M	10	THHN/THWN CU (STR)	0.2014	230.38	0.0035	4.00
70119	286.00	FT	M	10.	GREEN THHN CU (GRD 60A)	0.2014	57.60	0.0035	1.00
630302	32.00	EA	M	3/4	EMT BOT-MOUNT BOLT-IN CLAMP 5/8-BEAM	1.5312	49.00	0.0320	1.02
6	5.00	EA	M		EM RELAYS	250.0000	1,250.00	1.5000	7.50
<b>Phase Totals:</b>						<b>1,748.91</b>			<b>21.69</b>
<b>Job Totals:</b>						<b>1,748.91</b>			<b>21.69</b>

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:



25 RESEARCH PARKWAY  
 WALLINGFORD CT 06492-1927  
 Phone: 2032844516  
 Fax: 203284

To: MASOTTI ELECTRIC LLC  
 120 INDUSTRIAL DRIVE  
 SOUTHLINGTON CT 06489-1182  
 Attn: Jim Doucette  
 Phone: 860-276-0097  
 Fax: 860-276-0179  
 Email: michael.colon1@graybar.com

Date: 09/22/2020  
 Proj Name: BIRCH GROVE PRIMARY  
 GB Project Qte#: 0236279820  
 Release Nbr:  
 Purchase Order Nbr:  
 Additional Ref#  
 Valid From: 09/22/2020  
 Valid To: 10/22/2020  
 Contact: MICHAEL COLON  
 Email: michael.colon1@graybar.com

**Proposal**

We Appreciate Your Request and Take Pleasure in Responding As Follows

Item	Item/Type	Quantity	Supplier	Catalog Nbr	Description	Price	Unit	Ext.Price
100		1 EA	COOPER LTG GROUP	LOT COOPER LIGHTING GROUP		\$370.00	1	\$370.00
101		5 EA	COOPER LTG GROUP	FLT-DAC-DALI-DC2				

Total in USD (Tax not included): \$370.00

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com) 24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.

To: MASOTTI ELECTRIC LLC  
120 INDUSTRIAL DRIVE  
SOUTHINGTON CT 06489-1182  
Attn: Jim Doucette

Date: 09/22/2020  
Proj Name: BIRCH GROVE PRIMARY  
GB Project Qte#: 0236279820

## Proposal

We Appreciate Your Request and Take Pleasure in Responding As Follows

### GRAYBAR ELECTRIC COMPANY, INC. TERMS AND CONDITIONS OF SALE

1. **ACCEPTANCE OF ORDER, TERMINATION** - Acceptance of any order is subject to credit approval and acceptance of order by Graybar Electric Company, Inc. ("Graybar") and, when applicable, Graybar's suppliers. If credit of the buyer of the goods or services ("Buyer") becomes unsatisfactory to Graybar, Graybar reserves the right to terminate upon notice to Buyer and without liability to Graybar.
2. **PRICES AND SHIPMENTS** - Unless otherwise quoted, prices for goods shall be those in effect at time of shipment, which shall be made F.O.B. shipping point, prepaid and bill. Unless otherwise indicated in the applicable quotation or statement of work, prices for services shall be those in effect at the time of completion. The contract price for goods and/or services shall be increased by the amount of any applicable tariff, excise, fee, assessment, levy, charge or duty of any kind whatsoever, imposed, assessed or collected by any governmental body, whether or not reflected in the costs charged to Graybar, and Graybar may increase its cost for goods and/or services appropriately to take into account such increases in Graybar's costs.
3. **RETURN OF GOODS** - Credit may be allowed for goods returned with prior approval. A deduction may be made from credits issued to cover cost of handling. Returns will not be accepted for services or any material which has been modified at the request of or by Buyer. In addition, no custom orders may be returned.
4. **TAXES** - Prices shown do not include sales or other taxes imposed on the sale of goods or services. Taxes now or hereafter imposed upon sales, shipments or services will be added to the purchase price. Buyer agrees to reimburse Graybar for any such tax or provide Graybar with acceptable tax exemption certificate.
5. **DELAY IN DELIVERY** - Graybar is not to be accountable for delays in delivery of goods or services occasioned by acts of God, failure of its suppliers to ship or deliver on time, or other circumstances beyond Graybar's reasonable control, including, but not limited to, sourcing, shipment or delivery issues caused by, related to or resulting from COVID-19 or other similar national or global health situations. Factory shipment or delivery dates are best estimates, and in no case shall Graybar be liable for any consequential or special damages arising from any delay in provision of services, shipment or delivery.
6. **LIMITED WARRANTIES** - Graybar warrants that all goods sold are free of any security interest and will make available to Buyer all transferable warranties (including without limitation warranties with respect to intellectual property infringement) made to Graybar by the manufacturer of the goods. Buyer acknowledges that the performance of any service which alters the manufacturer provided goods as indicated in the statement of work may void the manufacturer's warranty. Graybar shall use the same care and skill a similarly situated provider of like services would exercise following commonly accepted industry practices in the performance of its duties under this agreement. **GRAYBAR MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES, AND SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PURPOSE, UNLESS OTHERWISE AGREED IN WRITING BY AN AUTHORIZED REPRESENTATIVE OF GRAYBAR.** PRODUCTS SOLD HEREUNDER ARE NOT INTENDED FOR USE IN OR IN CONNECTION WITH (1) ANY SAFETY APPLICATION OR THE CONTAINMENT AREA OF A NUCLEAR FACILITY, OR (2) IN A HEALTHCARE APPLICATION, WHERE THE GOODS HAVE POTENTIAL FOR DIRECT PATIENT CONTACT OR WHERE A SIX (6) FOOT CLEARANCE FROM A PATIENT CANNOT BE MAINTAINED AT ALL TIMES.
7. **LIMITATION OF LIABILITY** - Buyer's remedies under this agreement are subject to any limitations contained in manufacturer's terms and conditions to Graybar, a copy of which will be furnished upon written request. Furthermore, Graybar's liability shall be limited to either repair or replacement of the goods, re-performance of the services, or refund of the purchase price, all at Graybar's option, and IN NO CASE SHALL GRAYBAR BE LIABLE FOR INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES. In addition, claims for shortages, other than loss in transit, must be made in writing not more than five (5) days after receipt of shipment. Unless otherwise agreed in the applicable statement of work, acceptance of services will occur not more than five (5) days after completion of performance.
8. **WAIVER** - The failure of Graybar to insist upon the performance of any of the terms or conditions of this agreement or to exercise any right hereunder shall not be deemed to be a waiver of such terms, conditions, or rights in the future, nor shall it be deemed to be a waiver of any other term, condition, or right under this agreement.
9. **MODIFICATION OF TERMS AND CONDITIONS** - These terms and conditions, and any associated statement of work, supersede all other communications, negotiations, and prior oral or written statements regarding the subject matter of these terms and conditions. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon Graybar unless made in writing and signed on its behalf by a duly authorized representative of Graybar. No conditions, usage of trade, course of dealing or performance, understanding or agreement, purporting to modify, vary, explain, or supplement these terms and conditions shall be binding unless hereafter made in writing and signed by the party to be bound. Any proposed modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein.
10. **REELS** - When Graybar ships returnable reels, a reel deposit may be included in the invoice. The Buyer should contact the nearest Graybar service location to return reels.
11. **CERTIFICATION** - Graybar hereby certifies that these goods were produced in compliance with all applicable requirements of Sections 6, 7, and 12 of the Fair Labor Standards Act, as amended, and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. This agreement is subject to Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Veterans' Readjustment Assistance Act of 1974, as amended, E.O. 13496, 29 CFR Part 471, Appendix A to Subpart A, and the corresponding regulations, to the extent required by law. 41 CFR 60-1.4, 60-71.3, and 60-250.5 are incorporated herein by reference, to the extent legally required.
12. **FOREIGN CORRUPT PRACTICES ACT** - Buyer shall comply with applicable laws and regulations relating to anti-corruption, including, without limitation, (i) the United States Foreign Corrupt Practices Act (FCPA) (15 U.S.C. §§ 7801-1, et. seq.) irrespective of the place of performance, and (ii) laws and regulations implementing the Organization for Economic Cooperation and Development's Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, the U.N. Convention Against Corruption, and the Inter-American Convention Against Corruption in Buyer's country or any country where performance of this agreement or delivery of goods will occur.
13. **ASSIGNMENT** - Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Graybar, and any such assignment, without such consent, shall be void.
14. **GENERAL PROVISIONS** - All typographical or clerical errors made by Graybar in any quotation, acknowledgment or publication are subject to correction. This agreement shall be governed by the laws of the State of Missouri applicable to contracts to be formed and fully performed within the State of Missouri, without giving effect to the choice of conflicts of law provisions thereof. All suits arising from or concerning this agreement shall be filed in the Circuit Court of St. Louis County, Missouri, or the United States District Court for the Eastern District of Missouri, and no other place unless otherwise determined in Graybar's sole discretion. Buyer hereby irrevocably consents to the jurisdiction of such court or courts and agrees to appear in any such action upon written notice thereof.
15. **PAYMENT TERMS** - Payment terms shall be as stated on Graybar's invoice or as otherwise mutually agreed. As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date, Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.
16. **EXPORTING** - Buyer acknowledges that this order and the performance thereof are subject to compliance with any and all applicable United States laws, regulations, or orders. Buyer agrees to comply with all such laws, regulations, and orders, including, if applicable, all requirements of the International Traffic in Arms Regulations and/or the Export Administration Act, as may be amended. Buyer further agrees that if the export laws are applicable, it will not disclose or re-export any technical data received under this order to any countries for which the United States government requires an export license or other supporting documentation at the time of export or transfer, unless Buyer has obtained prior written authorization from the United States Office of Export Control or other authority responsible for such matters.
17. **CANCELLATION; CHANGES FOR SERVICES** - Buyer may cancel or make changes to a statement of work up to five (5) business days prior to commencement of the work. All changes and cancellations after such date are subject to Graybar's prior written approval in Graybar's sole and absolute discretion. Buyer shall pay to Graybar amounts necessary to cover cancellation, restocking fees and other charges applicable to the cancelled goods or services including those incurred or committed to by Graybar.

Signed: \_\_\_\_\_

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com) 24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.



# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 003  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Changes Related to door veneer and hollow metal frame 1D11. This is a credit.

The original Contract Sum was	\$	41,515,065.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,515,065.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	-797.10
The new Contract Sum including this Change Order will be	\$	41,515,065.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #5

Please note that the amount of (\$797.10) is a credit from a Contract Scope of Work and shall be moved to the Design Contingency for later use. Please refer to the Design Contingency Log for an up-to-date balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
Architect  
*Brian Stone*  
SIGNATURE  
Brian Stone

D'Amato Construction Co., Inc.  
Contractor  
*Anthony D'Amato*  
SIGNATURE  
Anthony D'Amato

Town of Tolland  
Owner  
*Michael Rosen*  
SIGNATURE  
Michael Rosen

PRINTED NAME AND TITLE  
10/22/2020

PRINTED NAME AND TITLE  
10/22/2020

PRINTED NAME AND TITLE  
10/27/2020

DATE

DATE

DATE





**CHANGE ORDER APPROVAL LETTER – CREDIT TO THE PROJECT**

Project: Birch Grove Primary School N142-0083

Approval Letter # 5

Date: 10/1/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Tull Brothers, Inc

Scope of work:

Wood Door Veneer:

Tull Brothers and their door supplier had brought up to D'Amato's attention that aesthetic appearance of specified wood door veneer might vary from door to door and proposed other options of different veneer cuts and matches for architect to select. JCI selected to go with Rift Cut White Oak Slip Match Center Balance veneer, that resulted in **CREDIT** back to the project.

Hollow Metal Frame 1D11:

Door schedule on contract drawings specified a 2" Face Head on HMF door 1D11. The frame was ordered and delivered per contract. The mason brought up to D'Amato that 2" Face Head doesn't land on CMU bond. To match the other openings in the same CMU wall and to land on bond, architect directed D'Amato to procure a new HMF with a 4" Face Head. Prior to installation of new frame this was reviewed with the architect.

Please see "PROPOSAL CO#5 – Tull Brothers Door Veneer & HMF", "Tull Brothers - CO#1 Cafeteria HMF", "Tull Brothers - CO#2 Door Veneer Cut Credit" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 797.10 CREDIT

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSGC within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p></p> <p>Signature</p> <p>10/2/20</p> <p>Date</p>	<p><b>Architect</b></p> <p></p> <p>Signature</p> <p>10/2/2020</p> <p>Date</p>	<p><b>Owners Representative</b></p> <p></p> <p>Signature</p> <p>10/21/2020</p> <p>Date</p>
---	--	---

**Town Manager**

DocuSigned by:



52A08EF3FB984BE...

Signature

10/27/2020

Date

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 10/1/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We **Propose** hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**CREDIT \$797.10**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

**Note: This Proposal may be withdrawn by us if not accepted within 30 days.**

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 5 – TULL BROTHERS DOOR VENEER & HMF

Tull Brothers and their door supplier had brought up to D'Amato's attention that aesthetic appearance of specified door veneer might vary from door to door and proposed other options of different veneer cuts and matches for architect to select. JCJ selected to go with Rift Cut White Oak Slip Match Center Balance veneer, that resulted in **CREDIT** back to the project.

- (121) One Hundred and Twenty-One Wood Door Leaves change from Q/S White Oak Slip Match Center Balance to Rift Cut White Oak Slip Match Center Balance veneer @ \$9.00/Door  
Credit = **\$1,089.00 CREDIT**

Door schedule on contract drawings specified a 2" Face Head on HMF door 1D11. The frame was ordered and delivered per contract. The mason brought up to D'Amato that 2" Face Head doesn't land on CMU bond. To match the other openings in the same CMU wall and to land on bond, architect directed D'Amato to procure a new HMF with a 4" Face Head. Prior to installation of new frame this was reviewed with the architect.

- (1) One Welded Hollow Metal Frame w/ 4" Face Head = \$278.00

Refer to Tull Brothers - CO#1 Cafeteria HMF and Tull Brothers - CO#2 Door Veneer Cut Credit for detailed breakdown and additional information.

Door Leaves CREDIT = \$1,089.00  
HMF 1D11 = \$278.00 + 5% OH&P = \$291.90

**Total Credit Back to the Project: \$797.10**

**EXCLUSIONS:**

- Off Hours Work
- Taxes

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**TULL BROTHERS, INC.**

66 New Britian Ave.  
P.O. Box 189  
Rocky Hill, CT. 06067  
Phone 860-563-9328  
Fax 860-563-1509

**CHANGE ORDER**

**Date: 9/4/2020**

**Page:1**

**TO: DAMATO CONSTRUCTION**  
  
**ATTENTION: EUGENE K. JERRY .**  
**FAX VIA EMAIL**

**JOB : BIRCH GROVE SCHOOL**  
  
**JOB #**  
**CHANGE ORDER # 1**

**We hereby agree to make the change(s) specified below.**

**WE PROPOSE TO MAKE THE FOLLOWING CHANGES TO OOUR EXISTING CONTRACT:  
REFERENCE PHONE INSTRUCTION: JERRY 9/2/20**

**REPLACE FRAME AT OPENING #1D11- REVISE TO INCLUDE 4" FACE HEAD**

**1 WELDED HOLLOW METAL FRAME SQ 934 6070 16 GA PAIR 4" FACE HEAD  
TAG # 1D11**

**NOTE: NO SALES TAXES ARE INCLUDED**

**LUMP SUM PRICE INCLUDES FREIGHT F.O.B. JOBSITE**

**PLEASE ADVISE IF WE ARE TO PROCEED WITH THIS CHANGE IN SCOPE**

**Note: This Change Order becomes part of and conformance with existing contract.**

**We agree hereby to make the change(s) specified above at this price: \$278 . 00**

**Date:9/4/2020**

**Previous Contract Amount:**

**Authorized Signature (Contractor)**

**Revised Contract Amount:**

**ACCEPTED- The above prices and specifications of  
this Change Order are satisfactory and are hereby  
accepted. All work to be performed under same  
terms and conditions as specified in original contract  
unless otherwise stipulated.**

**Date of acceptance** \_\_\_\_\_

**Signature** \_\_\_\_\_

**TULL BROTHERS, INC.**

66 New Britian Ave.

P.O. Box 189

Rocky Hill, CT. 06067

Phone 860-563-9328

Fax 860-563-1509

**CHANGE ORDER**

**Date: 9/4/2020**

**Page:1**

**TO: DAMATO CONSTRUCTION**  
  
**ATTENTION: EUGENE K. JERRY .**  
**FAX VIA EMAIL**

**JOB : BIRCH GROVE SCHOOL**  
  
**JOB #**  
**CHANGE ORDER # 2**

**We hereby agree to make the change(s) specified below.**

**WE PROPOSE TO MAKE THE FOLLOWING CHANGES TO OUR EXISTING CONTRACT:  
VOLUNTARY CHANGE PROPOSAL:  
CHANGE WOOD DOOR VENEER- NOTE FACTORY ADVISE REGARDING THE POTENTIAL  
OBJECTIONABLE CHARACTERISTICS OF QUARTER SLICED WHITE OAK VENEER**

**DEDUCT ALTERNATES:  
NOTE: 121 WOOD DOOR LEAVES**

**CHANGE FROM Q/S WHITE OAK SLIP MATCH CENTER BALANCE TO RIFT CUT WHITE  
OAK SLIP MATCH CENTER BALANCE DEDUCT 9.00 PER LEAF= (\$1,089.00)**

**CHANGE FROM Q/S WHITE OAK SLIP MATCH CENTER BALANCE TO PLAIN SLICED  
WHITE OAK SLIP MATCH CENTER BALANCE DEDUCT 9.00 PER LEAF= (\$1,089.00)**

**CHANGE FROM Q/S WHITE OAK SLIP MATCH CENTER BALANCE TO PLAIN SLICED  
WHITE OAK SLIP MATCH CENTER BALANCE DEDUCT 21.00 PER LEAF= (\$2,541.00)**

**NOTE: NO SALES TAXES ARE INCLUDED**

**PLEASE ADVISE AS TO HOW TO PROCEED**

**Note: This Change Order becomes part of and conformance with existing contract.**

**We agree hereby to make the change(s) specified above at this price: \$DEDUCT . 00**

**Date:9/4/2020**

**Previous Contract Amount:**

**Authorized Signature (Contractor)**

**Revised Contract Amount:**

**ACCEPTED- The above prices and specifications of  
this Change Order are satisfactory and are hereby  
accepted. All work to be performed under same  
terms and conditions as specified in original contract**

**Date of acceptance** \_\_\_\_\_

**Signature** \_\_\_\_\_

**unless otherwise stipulated.**





# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 004  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Changes Related to the RTU lockout. Program and graphics DDC to lockout (3) RTU cooling from running when generator is running, program and graphics DDC to lockout (4) DOA cooling from running when the generator is running, inspection verification checkout and commissioning. OWNER REQUESTED ITEM.

The original Contract Sum was	\$	41,515,065.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,515,065.00
The Contract Sum will be increased by this Change Order in the amount of	\$	3,303.38
The new Contract Sum including this Change Order will be	\$	41,518,368.38

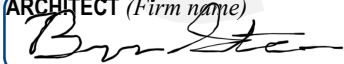
The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged


D'Amato C.O.A.L. #6


Please note that the amount of \$3,303.38 would be deducted from the Owners Contingency account and does result in a change in the contact amount as of the above date. Please consult the Owner's Contingency Log for an up-to-date account balance. Please note that D'Amato does not maintain on Owner's Contingency Log balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** *(Firm name)*  
  
SIGNATURE  
BRIAN STONE  
PRINTED NAME AND TITLE  
10/27/2020  
DATE

D'Amato Construction Co., Inc.  
DocuSigned by:  
**CONTRACTOR** *(Firm name)*  
  
SIGNATURE  
ANTHONY D'AMATO  
PRINTED NAME AND TITLE  
10/27/2020  
DATE

Town of Tolland  
DocuSigned by:  
**OWNER** *(Firm name)*  
  
SIGNATURE  
MICHAEL ROSEN  
PRINTED NAME AND TITLE  
10/27/2020  
DATE





**CHANGE ORDER APPROVAL LETTER – Under \$10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 6

Date: 9/10/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Modern Mechanical Systems, Inc

Scope of work:

RTU Lockout:

In one of the meetings between the Owner, Design Team and CM a discussion was held about which items are included in the generator package. At Owner's request, additional items were added and are listed below.

- Program and graphics DDC to lockout (3) RTU cooling from running when generator is running
- Program and graphics DDC to lockout (4) DOA cooling from running when generator is running
- Inspection and verification check-out
- Commissioning

Above scope of work and associated cost were provided based on Phase 3 Bulletins 2 & 3.

---

Please see "PROPOSAL CO#6 – Modern Mechanical RTU Lockout", "Modern Mechanical-RTU Lockout", "RTU Lockout email from ABS" attached for pricing breakdown and clarification.

---

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 3,303.38

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p> Signature</p> <p><u>9/16/20</u> Date</p>	<p><b>Architect</b></p> <p> Signature</p> <p><u>9/16/2020</u> Date</p>	<p><b>Owners Representative</b></p> <p> Signature</p> <p><u>10/21/2020</u> Date</p>
--	---	--

**Town Manager**

DocuSigned by:

  
Signature

52A08EF3FB984BE...

10/27/2020  
Date

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 • FAX (860) 585-6370 • [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 9/10/20
<b>STREET</b> 210Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We Propose hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$3,303.38**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 6 – MODERN MECHANICAL RTU LOCKOUT

At Owner's request provide materials & labor to complete following:

- Program and graphics DDC to lockout (3) RTU cooling from running when generator is running
- Program and graphics DDC to lockout (4) DOA cooling from running when generator is running
- Inspection and verification check-out
- Commissioning

Refer to Modern Mechanical – RTU Lockout proposal for detailed breakdown.

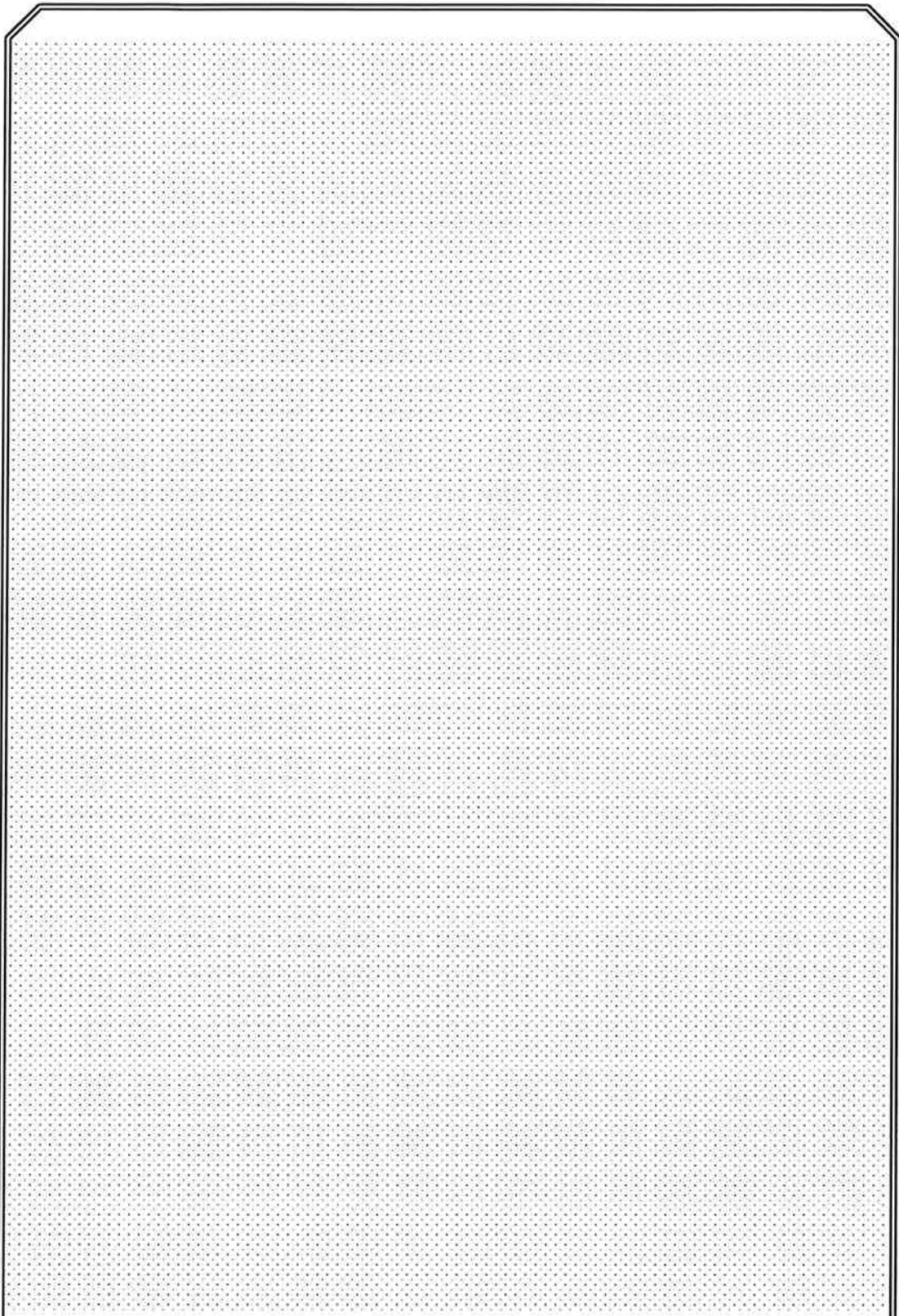
Subtotal: \$3,146.08

OH&P @ 5%: \$157.30

Total: \$3,303.38

**EXCLUSIONS:**

- Off Hours Work
- Motor Starters
- 3<sup>rd</sup> Party BACnet Card
- Taxes



Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**MODERN MECHANICAL SYSTEMS, INC**

519 Cooke St. P.O. Box 492

FARMINGTON, CONNECTICUT 06034

HTG.0308543-S1 • PLM.0277912-P1 • HTG.0401564-ST1

This was generated per Owner request

**Change Order Proposal 001**

Project: Birch Grove School	Date: 9/10/2020	RFI#: 1
Location: Tolland, CT.		
Attention: Eugene Karcha	Change: RTU's cooling lockout from Generator, Temp. Control	

Quantity	Unit	Proposed Material/Equipment	Unit Cost	Item Cost
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Use Continuation Worksheet for Additional Material(s)/Equipment (Page 2)				\$ -

**Total Material/ Equipment Cost** \$ -

Labor Classification	No. Of Workers	Total Hours	Labor Rate	Labor Cost
Project Manager	1	4	\$ 96.93	\$ 387.72
Foreman				\$ -
Fitter/Plumber				\$ -
Laborer				\$ -
Truck Expense				\$ -

**Total Labor Cost** \$ 387.72

**Subcontractor Cost (See Page 3)** \$ 2,348.00

**Additional construction schedule days:**

Overhead and Profit	Cost	%	Subtotal
Material	\$ -	15%	\$ -
Labor	\$ 387.72	15%	\$ 58.16
Subcontractor	\$ 2,348.00	15%	\$ 352.20

**Total OH & P** \$ 410.36

Tax	Cost	%	Subtotal
Material	\$ -	0%	\$ -
Labor	\$ 387.72	0%	\$ -
Subcontractor	\$ 2,348.00	0%	\$ -
Overhead and Profit	\$ 410.36	0%	\$ -

**Total Tax** \$ -

AA/EOE

**Total Proposed Change** \$ 3,146.08









**Main Office**  
 126 Kreiger Lane  
 Glastonbury, Connecticut 06033  
 TEL 860.657.9257 FAX

**Date** September 10, 2020  
**Prepared by:** Sal Fazzino (860) 682-2591  
**Project:** Birch Grove School, 247 Rhodes, Tolland, 06084  
**Re:** Cooling Generator Lock-out Change-Order Proposal  
**Temp Control Scope** Bulletin  
**MEP Engineers:** IES

Automated Building Systems, Inc. is pleased to present the following budget and scope for the above referenced project.

- RTU Cooling Lock-out scope of work consisting of:
  - Program and graphics DDC to lockout (3) RTU cooling from running when generator is running
  - Program and graphics DDC to lockout (4) DOA cooling from running when generator is running
  - Inspection and verification check-out
  - Commissioning
- Does not include motor starters
- Does not include 3<sup>rd</sup> party BACnet card
- Does not include taxes.

<b>BASE (Base)</b> .....	<b>\$ 2,348.00</b>
--------------------------	--------------------





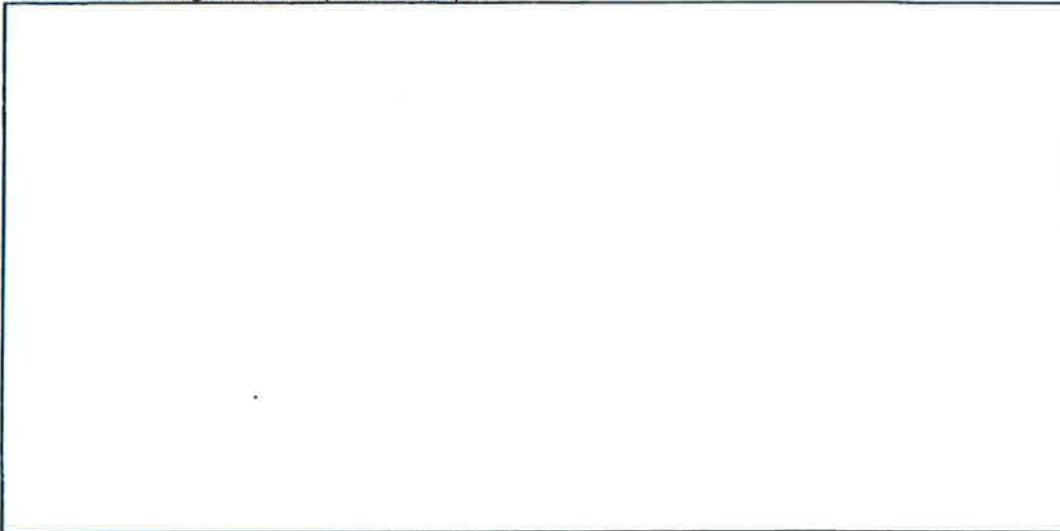
126 Kreiger Lane  
Glastonbury, CT 06033  
T: 860-657-9257 F: 860-657-3135  
CT Licenses: E1-125715, S1-389041  
MA Licenses: 20987A

**Attention:** Edward Hlasyszyn  
**RE:** Birch Grove  
**Proposal #**

**Date:** 8/10/20

Automated Building Systems is pleased to provide pricing for the changes in scope of work as requested onsite.

Refer to the Change Order Proposal for scope of work.



The lump sum add for this work is.:  
**\$ 2,248.00**

**Sales Tax is N/A**

Please call with any questions. Thank you for the opportunity to be of service to you on this matter.

**Best Wishes**

**Sal Fazzino  
Sales Engineer  
Automated Building Systems**

**ABS Pricing Summary**

Birch Grove

Scope of work as listed on the attached cover sheet, and as detailed on the attached drawings

<b>Labor</b>	<b>Hours</b>	<b>\$/Hr</b>	<b>Cost</b>
Design Engineering	2.0	\$ 130.00	\$ 260.00
ABS Alerton Software Engineer	8.0	\$ 132.00	\$ 1,056.00
ABS Field Technician	4.0	\$ 126.00	\$ 504.00
ABS Electrician	0.0	\$ 105.00	\$ -
On Site Coordinator	2.0	\$ 138.00	\$ 276.00
Commissioning	2.0	\$ 126.00	\$ 252.00
			\$ -
<b>Total Field Labor</b>			<b>\$ 2,348.00</b>

<b>Material</b>			
Alerton and Belimo Material	Net Price, from Page 2		\$ -
Outside Purchased Materials	Cost, from Page 2		\$ -
	Freight	8%	\$ -
	Taxes	0%	\$ -
	Markup, Outside Purch	15%	\$ -
<b>Total Material</b>			<b>\$ -</b>

<b>Subcontract</b>		<b>Units</b>	<b>Cost</b>
Subcontractor (Electric)	Est	0	\$ -
Subcontractor (Pneumatic)	Est	0	\$ -
Subcontractor	Est	0	\$ -
Subtotal			\$ -
	Labor burden	5%	\$ -
	Markup	10%	\$ -
<b>Total Subcontract</b>			<b>\$ -</b>
<b>Total</b>			<b>\$ 2,348.00</b>

Submitted by: Sal Fazzino

Accepted by: \_\_\_\_\_

Accepted Date: \_\_\_\_\_

**Alerton and Belimo Material**

Birch Grove

Description	Part #	Qty	List	Price	Total
<b>Material Multiplier:</b>		<b>0.52</b>			
			\$ -	\$0.00	\$ -
			\$ -	\$0.00	\$ -
			\$ -	\$0.00	\$ -
			\$ -	\$0.00	\$ -
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			\$ -	\$0.00	\$ -
			\$ -	\$0.00	\$ -
			\$ -	\$0.00	\$ -
<b>Total</b>				\$ -	\$ -

**Outside Material**

Description	Part #	Qty	Cost	Total
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
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			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
<b>Total</b>				\$ -



# AIA Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 005  
  
Date: 10/21/20

**OWNER:** (Name and address)  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** (Name and address)  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** (Name and address)  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Changes Related to FCU Room 1E12 Temperature Control. Alerton controller, transformer power supply, enclosure, installation VRF factory furnished controls, DDC control of RCP hot water control valve, pipe temperature sensor, space temperature sensor with LCD display and adjustability, space CO2 sensor, inspection verification checkout and commissioning.

The original Contract Sum was	\$	41,518,368.38
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$	6,685.69
The new Contract Sum including this Change Order will be	\$	41,518,368.38

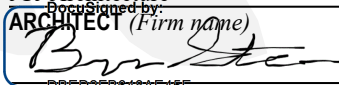
The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

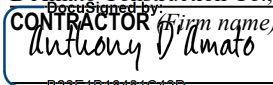
D'Amato C.O.A.L. #7

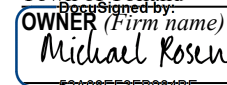
Please note that the amount of \$6,685.69 would be deducted from the Design Contingency account and does not result in a change in the contract amount as of the above date. Please consult the Change Order Log for an up-to-date account balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** (Firm name)  
  
SIGNATURE  
Brian Stone  
PRINTED NAME AND TITLE  
10/27/2020  
DATE

D'Amato Construction Co., Inc.  
DocuSigned by:  
**CONTRACTOR** (Firm name)  
  
SIGNATURE  
Anthony D'Amato  
PRINTED NAME AND TITLE  
10/27/2020  
DATE

Town of Tolland  
DocuSigned by:  
**OWNER** (Firm name)  
  
SIGNATURE  
Michael Rosen  
PRINTED NAME AND TITLE  
10/27/2020  
DATE



**CHANGE ORDER APPROVAL LETTER – Under \$10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 7

Date: 9/15/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Modern Mechanical Systems, Inc

Scope of work:

FCU Room 1e12 Temperature Control:

The following scope of work originated from contract drawings Phase III Bulletins 2 & 3, that came out after GMP. Modern Mechanical would supply labor and material to perform the work listed below.

- Alerton Controller
- Transformer Power Supply
- Enclosure
- Installation VRF Factory Furnished Controls
- DDC Control of RCP Hot Water Control Valve
- Pipe Temperature Sensor
- Space Temperature Sensor With LCD Display and Adjustability
- Space CO2 Sensor
- Inspection and Verification Check-Out
- Commissioning

Please see "PROPOSAL CO#7 – Modern Mechanical FCU Room 1e12", "Modern Mechanical-FCU Room 1e12" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 6,685.69 Additional working days: 0

Ineligible Costs: \$ 0 Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

Contractor	Architect	Owners Representative
		
Signature	Signature	Signature
		
Date	Date	Date

**Town Manager**

DocuSigned by:  
  
52A08EF9FB984BE...  
**Signature**

10/27/2020  
\_\_\_\_\_  
**Date**

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 • FAX (860) 585-6370 • [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 9/15/20
<b>STREET</b> 210Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We Propose hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$6,685.69**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 7 – MODERN MECHANICAL FCU 1e12

Per Phase III Bulletins 2 & 3 provide materials & labor to complete following:

- Alerton Controller
- Transformer Power Supply
- Enclosure
- Installation VRF Factory Furnished Controls
- DDC Control of RCP Hot Water Control Valve
- Pipe Temperature Sensor
- Space Temperature Sensor With LCD Display and Adjustability
- Space CO2 Sensor
- Inspection and Verification Check-Out
- Commissioning

Refer to Modern Mechanical FCU 1e12 proposal for detailed breakdown.



Subtotal: \$6,367.32

OH&P @ 5%: \$318.37

Total: \$6,685.69

**EXCLUSIONS:**

- Off Hours Work
- Motor Starters
- 3<sup>rd</sup> Party BACnet Card
- Taxes

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted, D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



**MODERN MECHANICAL SYSTEMS, INC**

519 Cooke St. P.O. Box 492

This was generated per Owner request

FARMINGTON, CONNECTICUT 06034

HT6.0309543-S1 • PLM.0277512-P1 • HT6.0401564-ST1

**Change Order Proposal 002**

Project: Birch Grove School	Date: 9/10/2020	RFI#: 2
Location: Tolland, CT.		
Attention: Eugene Karcha	Change: Add FCU Unit to Room 1e12	

Quantity	Unit	Proposed Material/Equipment	Unit Cost	Item Cost
1	1	FCU-A	\$ 986.00	\$ 986.00
1	1	Refrigerant Piping	\$ 135.00	\$ 135.00
1	1	Condensate Piping	\$ 85.00	\$ 85.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Use Continuation Worksheet for Additional Material(s)/Equipment (Page 2)				\$ -

**Total Material/ Equipment Cost** \$ 1,206.00

Labor Classification	No. Of Workers	Total Hours	Labor Rate	Labor Cost
Project Manager	1	4	\$ 96.93	\$ 387.72
Foreman				\$ -
Fitter/Plumber	1	8	\$ 92.76	\$ 742.08
Laborer				\$ -
Truck Expense				\$ -

**Total Labor Cost** \$ 1,129.80

**Subcontractor Cost (See Page 3)** \$ 3,201.00

Additional construction schedule days:

Overhead and Profit	Cost	%	Subtotal
Material	\$ 1,206.00	15%	\$ 180.90
Labor	\$ 1,129.80	15%	\$ 169.47
Subcontractor	\$ 3,201.00	15%	\$ 480.15

**Total OH & P** \$ 830.52

Tax	Cost	%	Subtotal
Material	\$ 1,206.00	0%	\$ -
Labor	\$ 1,129.80	0%	\$ -
Subcontractor	\$ 3,201.00	0%	\$ -
Overhead and Profit	\$ 830.52	0%	\$ -

**Total Tax** \$ -

AA/EOE

**Total Proposed Change** \$ 6,367.32







**Main Office**  
 126 Kreiger Lane  
 Glastonbury, Connecticut 06033  
 TEL 860.657.9257 FAX

**Date** August 4, 2020  
**Prepared by:** Sal Fazzino (860) 682-2591  
**Project:** Birch Grove School, 247 Rhodes, Tolland, 06084  
**Re:** 1e12 FCU Temperature Control Change-Order Proposal  
**Temp Control Scope** Bulletin  
**MEP Engineers:** IES

Automated Building Systems, Inc. is pleased to present the following proposal and scope for the above referenced project.

- 1e12 FCU Temperature Control scope of work consisting of:
  - Alerton controller
  - Transformer power supply
  - Enclosure
  - Installation of VRF factory furnished controls
  - DDC control of RCP hot water control valve. Valve included.
  - Pipe temperature sensor
  - Space temperature sensor with LCD display and adjustability
  - Space CO2 sensor
  - Inspection and verification check-out
  - Commissioning
- Does not include motor starters
- Does not include 3<sup>rd</sup> party BACnet card
- Does not include taxes.

<b>BASE (Base)</b> .....	<b>\$ 3,201.00</b>
--------------------------	--------------------

AUTHORIZED **ALERTON** DEALER



126 Kreiger Lane  
Glastonbury, CT 06033  
T: 860-657-9257 F: 860-657-3135  
CT Licenses: E1-125715, S1-389041  
MA Licenses: 20987A

**Attention:** Edward Hlasyszyn

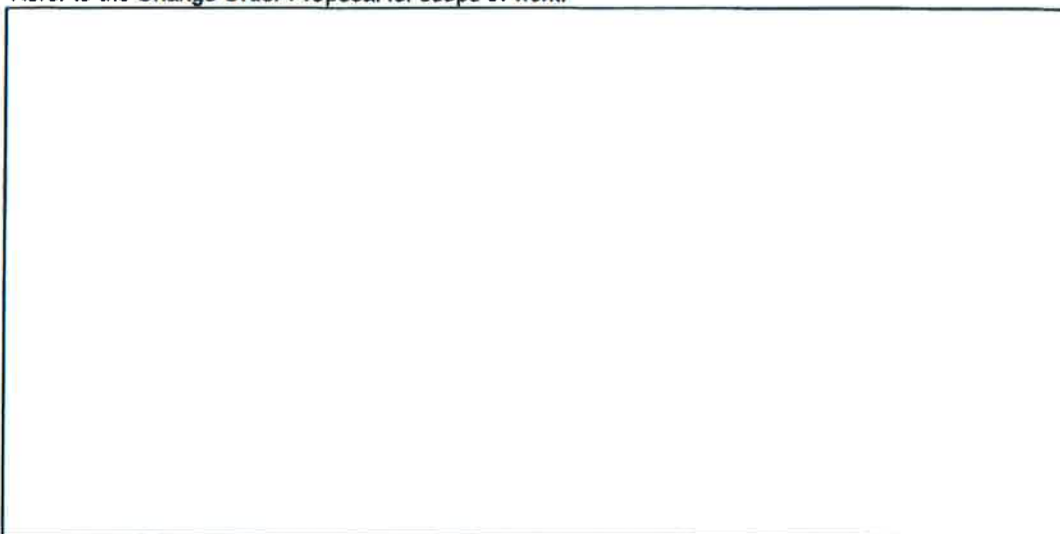
**Date:** August 4, 2020

**RE:** Birch Grove

**Proposal #**

Automated Building Systems is pleased to provide pricing for the changes in scope of work as requested onsite.

Refer to the Change Order Proposal for scope of work.



The lump sum add for this work is..

**\$ 3,201.00**

Sales Tax is N/A

Please call with any questions. Thank you for the opportunity to be of service to you on this matter.

Best Wishes

Sal Fazzino  
Sales Engineer  
Automated Building Systems

**ABS Pricing Summary**

Birch Grove

Scope of work as listed on the attached cover sheet, and as detailed on the attached drawings

<b>Labor</b>	<b>Hours</b>	<b>\$/Hr</b>	<b>Cost</b>
Design Engineering	1.0	\$ 130.00	\$ 130.00
ABS Alerton Software Engineer	1.0	\$ 132.00	\$ 132.00
ABS Field Technician	2.0	\$ 126.00	\$ 252.00
ABS Electrician	8.0	\$ 105.00	\$ 840.00
On Site Coordinator	1.0	\$ 138.00	\$ 138.00
Commissioning	1.0	\$ 126.00	\$ 126.00
			\$ -
<b>Total Field Labor</b>			<b>\$ 1,618.00</b>

<b>Material</b>			
Alerton and Belimo Material	Net Price, from Page 2		\$ 1,140.36
Outside Purchased Materials	Cost, from Page 2		\$ 285.70
Freight	8%		\$ 114.08
Taxes	0%		\$ -
Markup, Outside Purch	15%	\$ 285.70	\$ 42.86
<b>Total Material</b>			<b>\$ 1,583.00</b>

<b>Subcontract</b>		<b>Units</b>	<b>Cost</b>
Subcontractor (Electric)	Est	0	\$ -
Subcontractor (Pneumatic)	Est	0	\$ -
Subcontractor	Est	0	\$ -
Subtotal			\$ -
Labor burden	5%		\$ -
Markup	10%		\$ -
<b>Total Subcontract</b>			<b>\$ -</b>
<b>Total</b>			<b>\$ 3,201.00</b>

Submitted by: Sal Fazzino

Accepted by: \_\_\_\_\_

Accepted Date: \_\_\_\_\_







# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 006  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Changes related to acoustical panels, roof hatch and cabinet veneer tops. This is a credit.

The original Contract Sum was	\$	41,518,368.38
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$	-22,137.88
The new Contract Sum including this Change Order will be	\$	41,518,368.38

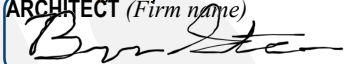
The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #8

Please note that the amount of (\$22,137.88) is a credit from a Contract Scope of Work and shall be moved shall be moved to the Design Contingency. Please refer to the Design Contingency Log for an up-to-date balance.


**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** *(Firm name)*  
  
D8ED25B648AE43E...  
**SIGNATURE**  
Brian Stone

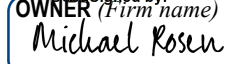
**PRINTED NAME AND TITLE**  
10/27/2020

**DATE**

D'Amato Construction Co., Inc.  
DocuSigned by:  
**CONTRACTOR** *(Firm name)*  
  
B73E1B32481C42D...  
**SIGNATURE**  
Anthony D'Amato

**PRINTED NAME AND TITLE**  
10/27/2020

**DATE**

Town of Tolland  
DocuSigned by:  
**OWNER** *(Firm name)*  
  
57A081E24FB984BE...  
**SIGNATURE**  
Michael Rosen

**PRINTED NAME AND TITLE**  
10/27/2020

**DATE**





**CHANGE ORDER APPROVAL LETTER – CREDIT TO THE PROJECT**

Project: Birch Grove Primary School N142-0083

Approval Letter # 8

Date: 9/21/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Conn Acoustics Inc, Silktown Roofing, Wall Systems Inc

Scope of work:

Acoustical Panels Credit:

D'Amato Construction working together with Conn Acoustics found a product with same qualities as specified but for a lesser cost. We are proposing to replace specified Kinetics KNP-F panels in Mechanical Room #1A00 with Owens Corning Select Sound Black Acoustic Board. This substitution was approved by JCJ Architecture and is shown for record in attached substitution request form.

- Total Credit Back to the Project = **\$12,998.88 CREDIT**

Roof Hatch Credit:

During review of all scopes of work and contracts, D'Amato Construction realized that (2) different subcontractors had both covered the install and supply of roof hatch and accessories. We requested credit from Silktown Roofing to provide materials credit for the hatch and accessories but left the install of these materials in their scope. Worldwide Welding and Fabrication supplied the roof hatch and accessories as originally intended.

- Total Credit Back to the Project = **\$5,339.00 CREDIT**

Cabinet Tops Veneer Credit:

In RFI#68 Wall Systems Inc is proposing to change upper cabinet tops on MDF from P-Lam to White Melamine, which was accepted by JCJ Architecture and resulted in credit back to the project.

- Total Credit Back to the Project = **\$3,800.00 CREDIT**

Please see "Conn Acoustics - CO#1 Acoustical Panels Credit", "Silktown - CO#1 Roof Hatch Credit", "WSI - CO#1 Cabinet Tops Veneer Credit", "Birch Grove Sound Absorbing Wall Ceiling Unit Substitution Request", "BG RFI #68" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 22,137.88 CREDIT

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

---

<p><b>Contractor</b></p> <p></p> <p>Signature</p> <p></p> <p>Date</p>	<p><b>Architect</b></p> <p></p> <p>Signature</p> <p></p> <p>Date</p>	<p><b>Owners Representative</b></p> <p></p> <p>Signature</p> <p></p> <p>Date</p>
--	---	---

**Town Manager**

DocuSigned by:



Signature



10/27/2020

Date

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 • FAX (860) 585-6370 • [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 9/21/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We ~~Propose~~ hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**CREDIT \$22,137.88**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 8 – ACOUSTICAL PANELS, ROOF HATCH, CABINET TOPS VENEER

D'Amato Construction working together with Conn Acoustics found a product with same qualities as specified but for a lesser cost. We are proposing to replace specified Kinetics KNP-F panels in Mechanical Room #1A00 with Owens Corning Select Sound Black Acoustic Board. This substitution was approved by JCJ Architecture and is shown for record in attached substitution request form.

- Total Credit Back to the Project = **\$12,998.88 CREDIT**

During review of all scopes of work and contracts, D'Amato Construction realized that (2) different subcontractors had both covered the install and supply of roof hatch and accessories. We requested credit from Silktown Roofing to provide materials credit for the hatch and accessories but left the install of these materials in their scope. Worldwide Welding and Fabrication supplied the roof hatch and accessories as originally intended.

- Total Credit Back to the Project = **\$5,339.00 CREDIT**

In RFI#68 Wall Systems Inc is proposing to change upper cabinet tops on MDF from P-Lam to White Melamine, which was accepted by JCJ Architecture and resulted in credit back to the project.

- Total Credit Back to the Project = **\$3,800.00 CREDIT**

Refer to Conn Acoustics - CO#1 Acoustical Panels Credit, Silktown - CO#1 Roof Hatch Credit, WSI - CO#1 Cabinet Tops Veneer Credit, Birch Grove Sound Absorbing Wall Ceiling Unit Substitution Request, BG RFI #68 for detailed breakdown and additional information.

**Total Credit Back to the Project: \$22,137.88**

**EXCLUSIONS:**

- Off Hours Work
- Taxes

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



# JCJ ARCHITECTURE

## SUBSTITUTION REQUEST

(After the Bidding/Negotiating Stage)

Project: Birch Grove Primary School - Phase 3 Substitution Request Number: 1  
 From: Conn Acoustics, Inc.  
 To: JCJ Architecture Date: 7/31/2020  
 A/E Project Number: \_\_\_\_\_  
 Re: \_\_\_\_\_ Contract For: Acoustical Ceilings - Bid Package 3.1

Specification Title: Sound Absorbing Wall & Ceiling Panels Description: Sound Absorbing Wall & Ceiling Panels  
 Section: 090433.11 & 090436.11 Page: \_\_\_\_\_ Article/Paragraph: Section 2.2 - Sub Part A

Proposed Substitution: Owens Corning - Select Sound Black Acoustic Board  
 Manufacturer: Owens Corning Address: One Owens Corning Parkway, Toledo, OH 43859 Phone: 1-800-438-7465  
 Trade Name: Select Sound Black Acoustic Board Model No.: \_\_\_\_\_  
 Installer: Conn Acoustics, Inc. Address: 60 Holmes Road, Newington, CT 06111 Phone: 860-666-5631 ext 213 (Tyler Hetrick)  
 Trade Name: \_\_\_\_\_ Model No.: \_\_\_\_\_  
 History:  New Product  1-4 years old  5-10 years old  More than 10 years old

Differences between proposed substitution and specified product: This product is not a perforated metal panel like the specified Kinetics KNP-F panels. However the 2" thick Select Sound Board provides a 1.0 NRC vs. the Kinetics 0.90 NRC. In addition the 2" Select Sound board will be easier to field modify in the mechanical room to fit around the various equipment, piping, hangers, etc. providing better overall coverage.  
 Point- by point comparative data attached - REQUIRED BY A/E

Reason for not providing specified item: Cost Savings, Higher Sound Absorption, and better wall / ceiling coverage.

Similar Installation:  
 Project: Francis Walsh Intermediate School Architect: Antinozzi Associates  
 Address: 185 Damascus Road Owner: City of Branford  
Branford, CT 06405 Date Installed: July 2019

Proposed substitution affects other parts of Work:  No  Yes; explain \_\_\_\_\_

Savings to Owner for accepting substitution: Yes - Varies - See Below (\$ \_\_\_\_\_).  
 Proposed substitution changes Contract Time:  No  Yes [Add] [Deduct] \_\_\_\_\_ days.

Supporting Data Attached:  Drawings  Product Data  Samples  Tests  Reports  \_\_\_\_\_

There is a decent amount of savings if the 2" Select Sound Board can be substituted for the Kinetics KNP-F panels. That being said we can use some of the savings to add more than 50% coverage on the walls and ceilings if you'd like. Or another option is to double up the panels, so there would be 2 layers of 2" board on 50% of the walls and ceilings for even better sound absorption/reduction. The Francis Walsh project we installed last year had 2 layers of 2" board on the deck, pictures attached.

# SUBSTITUTION REQUEST

(After the Bidding/Negotiating Stage - Continued)

**The Undersigned certifies:**

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Cost data as stated above is complete. Claims for additional costs relater to accepted substitution which may subsequently become apparent are to be waived.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
- Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.

Submitted by: Tyler Hetrick  
 Signed by: Tyler Hetrick  
 Firm: Conn Acoustics, Inc.  
 Address: 60 Holmes Road  
Newington, CT 06111  
 Telephone: 860-666-5631 ext. 213  
 Attachments: Kinetics KNP-F Product Data  
Owens Corning - Select Sound Acoustic Board - Product Data  
Pictures from recent install at Francis Walsh Intermediate School

**A/E REVIEW AND ACTION**

- Substitution approved - Make submittals in accordance with Specification Section 01 25 00 Substitution Procedures.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01 25 00 Substitution Procedures.
- Substitution rejected - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by:  8/11/2020

Additional Comments:    Contractor    Subcontractor    Supplier    Manufacturer    A/E  

Product can be substituted for what was specified. Plan to provide 2 layers of the 2" Select Sound acoustic board similar to the previous installation. This should still provide savings against the specified Kinetics panels while still allowing for easier installation.



These highly durable acoustical panel absorbers are the ideal solution to airborne noise problems in demanding environments.

Functional and aesthetically pleasing, KNP panels are ideal for controlling reverberant noise problems in gymnasiums, natatoriums, and recreation centers.

These highly durable panels are easy to install on walls or ceilings in a variety of ways.

KNP panels are constructed from galvanized steel or aluminum perforated facing. The facing is folded along the vertical edges and is reinforced at each end with solid channels. Each panel is filled with a 2" thick, glass fiber sound absorber encapsulated in a heat sealed poly vinyl bag.

The perforated metal face is powder coat painted in a variety of specifiable colors, or a custom paint match.

The Noise Reduction Coefficient (NRC) of 0.90 (A mounted) means more reverberation control for a given coverage area when compared to many other impact or corrosion resistant panels.



# KNP - Perforated Metal Acoustical Panels

## DESCRIPTION

A highly durable perforated metal acoustical panel.  
Available with flat or V-groove face.

## COMPOSITION

22 gauge perforated galvanized steel or  
0.040 perforated aluminum covering a glass fiber  
absorber in a heat sealed black poly vinyl bag.  
Solid channel framing for panel stability.

## APPLICATIONS

Reverberant, noisy spaces where panels must resist  
damage from impacts, abrasion, or moisture.

- Gymnasiums
- Recreational Facilities
- Multi-Purpose Rooms
- Natatoriums (*specify aluminum*)
- Convention Centers

## FIRE TEST DATA

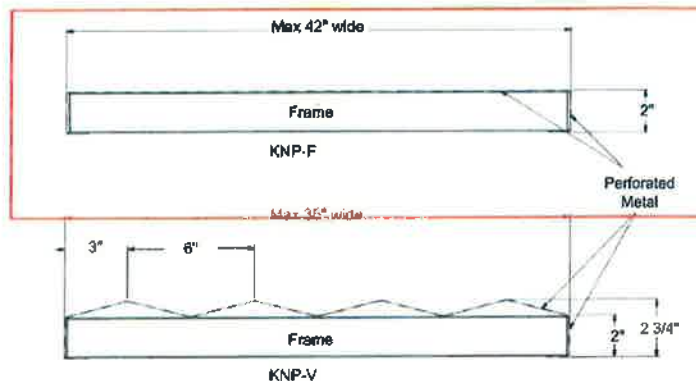
Class A per ASTM E84

## ACOUSTICAL PERFORMANCE

Sound Absorption per ASTM C423.  
Type A Mounting

Frequency, Hz	125	250	500	1000	2000	4000	NRC
Absorption Coefficient	0.22	0.77	1.12	1.00	0.78	0.57	0.90

**Note:** Offset brackets (*optional*) will increase sound absorption



## SIZES AND TOLERANCES

**KNP-F**, 2" thick Flat Face; maximum  
42" wide x 120" high or 114" wide x 48" high.  
Sizes up to 54" wide x 144" high or  
138" wide x 60" high available as special order.

**KNP-V**, 2-3/4" thick V-Groove Face; maximum  
36" wide x 120" high or 96" wide x 48" high.  
Sizes up to 48" wide x 144" high or  
132" wide x 60" high available as special order.  
Note: KNP-V panels are sized in increments of  
6", the width of each V ridge. Minimum panel  
size is 12" wide. *V-grooves run vertically*

**Tolerances** - KNP-F and KNP-V panels are built to  
plus or minus 1/8 inch tolerances for length, width  
and squareness.

*Diagonal measurement*

## MOUNTING

Standard:

Z-Clips (top), L-Bottom Support Angles

Options:

Z-Channel (top)

J-Channel (bottom)

Offset Brackets - 1", 2", 3", 4"



kineticsnoise.com  
sales@kineticsnoise.com  
1-800-959-1229



Proposed Substitute Product for 09 84 33.11 & 09 84 36.11  
50 % Coverage on Walls and Ceiling in Mechanical Room #1a00

PRODUCT DATA SHEET



# SelectSound® Black Acoustic Board



## Excellent Acoustical Performance

SelectSound® Black acoustic board provides excellent acoustical performance for multiplex theaters, sound studios and performing arts centers.

## Durable Material Composition

SelectSound® Black acoustic board is dimensionally stable and will not shrink or warp. The board's resilient composition resists job-site damage. When necessary, the durable black mat facing may be cleaned by vacuuming. SelectSound® Black acoustic board, composed of inorganic glass fibers, will not rot or mildew and is noncorrosive to steel, copper and aluminum.

## Fast, High Quality Installation

Lightweight and resilient, SelectSound® Black acoustic board is easy to handle, fabricate and install. Both stick pins and adhesives can be used to secure boards to drywall, concrete block or precast concrete.

## Size Availability

SelectSound® Black acoustic board is available in 48" x 96" size.

## Black Core with Dark Black Finish Surface

SelectSound® Black acoustic board has a gray/black fiber glass core with a black mat finish that provides low light reflectivity. The black surface is ideal for eliminating screen light reflections and preventing insulation from showing through most surface treatments.

## Design Considerations

Acoustical performance of interior surfaces can generally be improved by increasing acoustical material thickness. SelectSound® Black acoustic board can be specified for use in conjunction with other Owens Corning acoustical materials to provide additional performance.

Owens Corning also manufactures SelectSound® Black acoustic blanket. This roll product is ideal for use behind fabric on theater walls, in sound studios and performing arts centers.

## Applicable Standards

The 1.10 noise reduction coefficients of a 2" SelectSound® Black acoustic board was derived from tests conducted in accordance with ASTM C 423 procedures by a NVLAP accredited laboratory.

## Physical Properties

Property	Test Method	Value
Compressive Strength (minimum)	ASTM C 165	
at 10% deformation		25 lb./ft. <sup>2</sup> (1,107 Pa)
at 25% deformation		90 lb./ft. <sup>2</sup> (4,309 Pa)
Water Vapor Sorption (by weight)	ASTM C 1104	<3% by weight at 120°F (49°C), 95% R.H.
Fungi Resistance	ASTM C 1338	Meets Requirement
Nominal Density	ASTM C 303	3.0 pcf (48 kg/m <sup>3</sup> )
Corrosiveness	ASTM C 665 Corrosiveness Test	Will not cause corrosion greater than that caused by sterile cotton on aluminum or steel <sup>1</sup>
Surface Burning Characteristics	ASTM E 84 CAN/ULC-S102 <sup>2</sup>	
Flame Spread		25 <sup>1</sup>
Smoke Developed		50

<sup>1</sup>When wet, coated surfaces in contact with galvanized steel may cause discoloration of the steel metal.

<sup>2</sup>The surface burning characteristics of these products have been determined in accordance with UL 723 and CAN/ULC-S102-M. These standards should be used to measure and describe the properties of materials, products or assemblies in response to heat and flame under controlled laboratory conditions and should not be used to describe or appraise the fire hazard or fire risk of materials, products or assemblies under actual fire conditions. However, results of this test may be used as elements of a fire risk assessment which takes into account all of the factors which are pertinent to an assessment of the fire hazard of a particular end use. Values are reported to the nearest 5 rating.

## Installation Procedure

SelectSound® Black acoustic board can be installed on drywall, concrete block or precast concrete using impaling pins or appropriate adhesives.

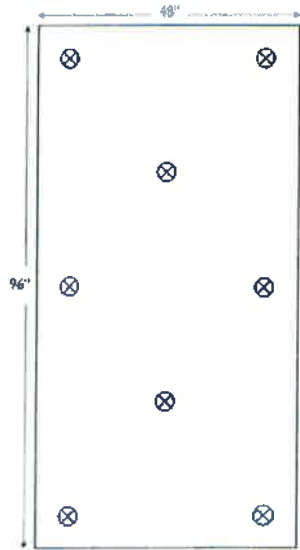
## Availability & Acoustic Performance

### Mounting A

Product Type and Thickness	Density		Octave Band Frequencies, Hz							Thermal Resistance R-Value (in.·ft <sup>2</sup> ·°F/hu)
	sq ft	kg/m <sup>3</sup>	125	250	500	1000	2000	4000	8000	
1" Mat Faced	3.0	48	0.06	0.25	0.82	0.81	0.99	0.98	0.70	4.9
2" Mat Faced	3.0	48	0.18	0.71	1.12	1.12	1.03	1.02	1.00	8.8

\*Derived from test conducted in accordance with ASTM C 429. Type A mounting (material placed against a solid backing such as a block wall.)

## Suggested Fastener Locations

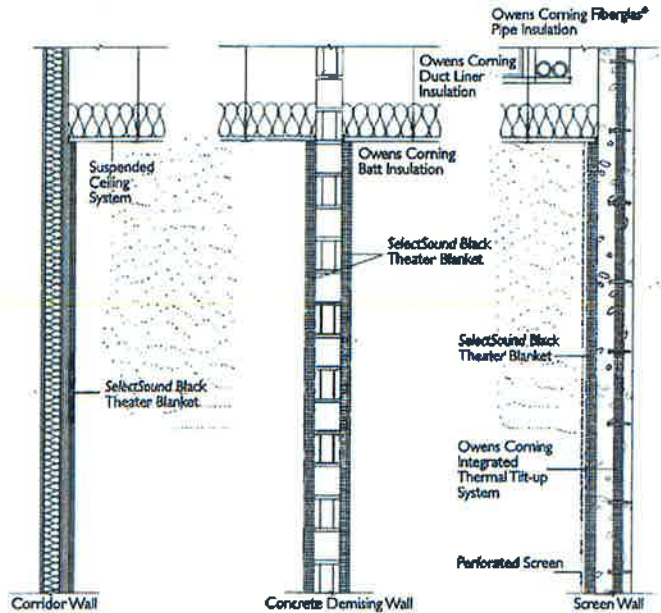


Fasteners should be a minimum of 3" from edge.

**Thank you for choosing Owens Corning for your acoustical needs.**

*The information provided above is correct to the best of our knowledge at time of printing. We reserve the right to make changes without prior notification.*

## Conceptual Details



For CSI type sample specification, please contact your local Owens Corning representative.

## Environmental and Sustainability

Owens Corning is a worldwide leader in building material systems, insulation and composite solutions, delivering a broad range of high-quality products and services. Owens Corning is committed to driving sustainability by delivering solutions, transforming markets and enhancing lives. More information can be found at [www.owenscorning.com](http://www.owenscorning.com).

## Notes

For additional information, refer to the Safe Use Instruction Sheet (SUIS) found in the SDS Database via <http://sds.owenscorning.com>.

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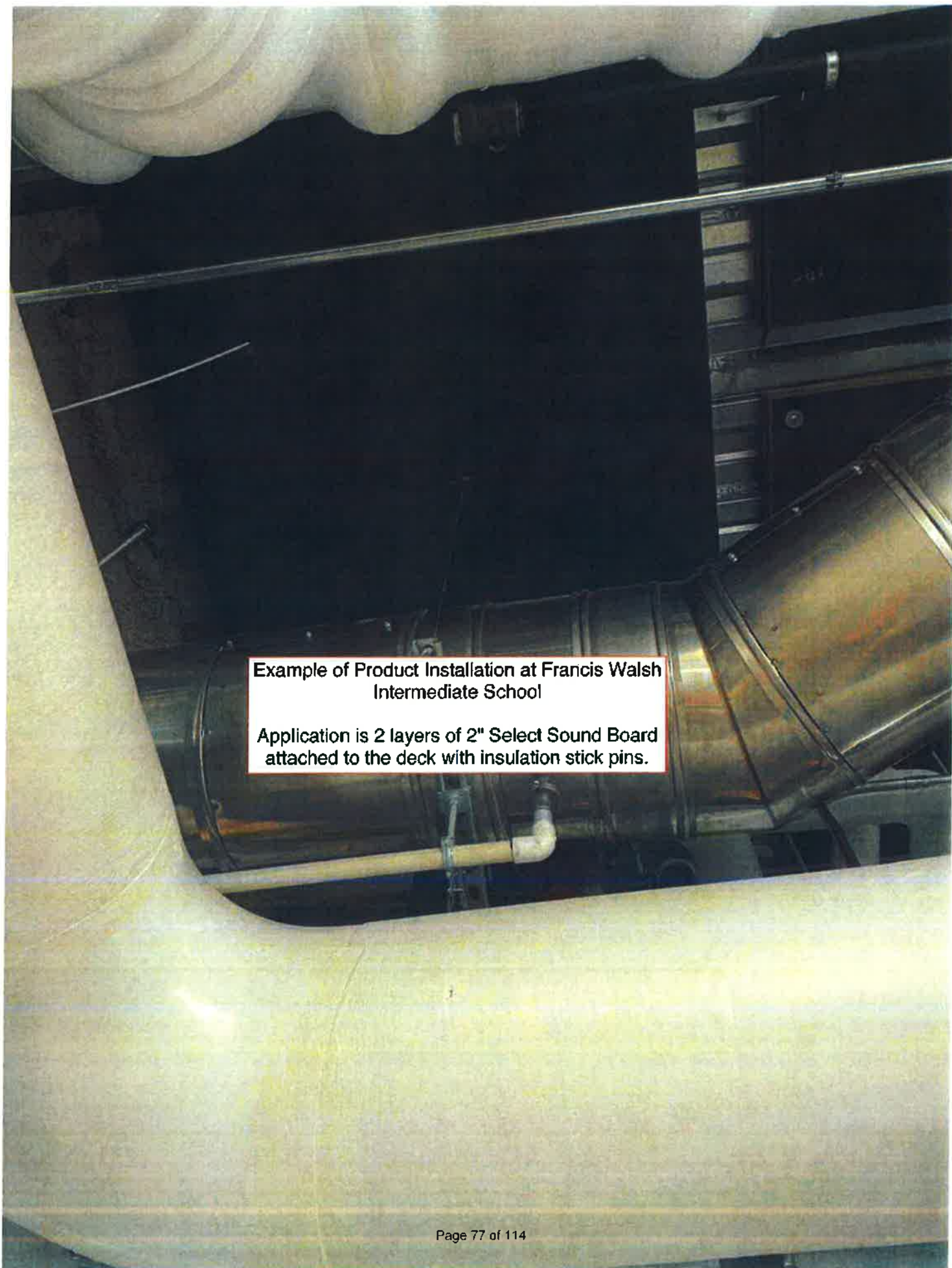




**Example of Product Installation at Francis Walsh Intermediate School**

**Application is 2 layers of 2" Select Sound Board attached to the deck with insulation stick pins.**





**Example of Product Installation at Francis Walsh Intermediate School**

**Application is 2 layers of 2" Select Sound Board attached to the deck with insulation stick pins.**

## Marc Bornstein

---

**From:** Darian D'Amato <ddamato@damatoconstruction.com>  
**Sent:** Tuesday, August 11, 2020 12:05 PM  
**To:** Marc Bornstein  
**Cc:** Herb Stone; Eugene Karcha  
**Subject:** FW: Tolland - Birch Grove Primary School PHASE 3: Response to RFI #68 (Top of Upper Cabinets)

See below RFI response

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

**Darian D'Amato**  
*Assistant Project Manager*

D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

Main: 860.583.3489  
Mobile: 860.940.9908  
Facsimile: 860.585.6370

*"Affirmative Action/Equal Opportunity Employer"*

[www.damatoconstruction.com](http://www.damatoconstruction.com)

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**From:** Brian Stone (JCJ Architecture) <damato\_notifications@procoretech.com>  
**Sent:** Tuesday, August 11, 2020 12:03 PM  
**To:** Darian D'Amato <ddamato@damatoconstruction.com>  
**Subject:** Tolland - Birch Grove Primary School PHASE 3: Response to RFI #68 (Top of Upper Cabinets)



# Tolland - Birch Grove Primary School PHASE 3



More details [View online](#) [Open in App](#)

Brian Stone (JCJ Architecture) responded to Question 1 on Tuesday, August 11, 2020 at 12:02 pm.

**Response:** No exception taken to the idea of using 2 sided melamine instead of MDF with plastic laminate, but cost data will need to be reviewed first before direction is given.

**Attachments:** None

## RFI Details

This RFI is due on Thursday, August 13, 2020.

### QUESTION 1

**Asked By:** Darian D'Amato (D'Amato Construction)

**Date:** Mon Aug 10, 2020 at 01:42 pm EDT

**Question:** Please see the attached.

**Attachments:** [BG RFI #2.pdf](#)

Cost Savings of \$ 3,800.00

### All Replies

**Answered By:** Brian Stone (JCJ Architecture)

**Date:** Tue Aug 11, 2020 at 12:02 pm EDT

**Response:** No exception taken to the idea of using 2 sided melamine instead of MDF with plastic laminate, but cost data will need to be reviewed first before direction is given.

**Attachments:** None

### ADDITIONAL DETAILS

**Project:** Tolland - Birch Grove Primary School PHASE 3

**Subject:** Top of Upper Cabinets

**Date Initiated:** 08/10/20

**Created By:** Darian D'Amato (D'Amato Construction)

**Assigned To:** Stone, Brian (JCJ Architecture)

**Responsible Contractor:** **Wall Systems Inc.**

**Received From:** **Marc Bornstein (Wall Systems Inc.)**

**Distribution List:** **Karcha, Eugene (D'Amato Construction Co., Inc.)**

More details: [View online](#) [Open in App](#)

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# QUOTATION

**THE BILL FISHER ENTERPRISE, INC.**

7 BLUEBERRY LANE - BURLINGTON, CT 06013  
TEL: 860-673-3261 FAX: 860-673-4500

**PAGE 1 OF 1**

**A CERTIFIED STATE OF CONNECTICUT WOMAN OWNED SMALL/MINORITY BUSINESS ENTERPRISE - WHOLESALE DEALER) FOR SMALL CONTRACTORS SET-ASIDE PROGRAM.**

TO: ROOFING CONTRACTORS  
ATTN: ESTIMATING

DATE: April 8, 2020  
JOB: BIRCH GROVE ELEMENTARY  
Tolland, CT

**WE ARE PLEASED TO QUOTE THE FOLLOWING:**

**QUOTE VALID FOR 60 DAYS FROM DATE ISSUED  
AFTER THAT TIME, PRICES MAY BE SUBJECT TO CHANGE.**

SECTION 077200 - QUOTING BILCO PRODUCTS

- 2 - S-50TB thermalized roof scuttle, 3' 0" x 2' 6", standard 12" high curb, liner over curb insulation, standard hardware, mill finish aluminum (wgt 148# each) ..... \$ 1,220.75 Each
- 2 - RL2-STB Bil-Guard safety rails for above (wgt 57# each) ..... \$ 1,026.00 Each
- 2 - LU-4 aluminum Ladder-up safety posts (wgt 14# each) ..... \$ 422.75 Each
- ESTIMATED FREIGHT (TO JOBSITE) ..... \$ 485.20

- Prices are NET – ALL DISCOUNTS ALREADY TAKEN
- Prices are PLUS TAX (If exempt, must have certificate at time of order placement)

**IMPORTANT - IF FAVORED WITH AN ORDER, PLEASE MAKE IT OUT TO:  
THE BILCO COMPANY - c/o THE BILL FISHER ENTERPRISE, INC.  
(BILLING AND PAYMENTS ARE HANDLED DIRECTLY BY THE MANUFACTURER).  
ORDER SHOULD BE SENT (OR FAXED) TO US FOR INITIAL PROCESSING.**

Above prices exclude tax, installation and delivery unless otherwise noted.  
~~Quoted prices are good for 90 days, after that time, prices may be subject to change.~~

The above classifications reflect the judgment of experienced professional estimators as a guide for your use only.  
Final responsibility rests with the customer in determining the acceptance of items quoted.

(QUOTES BIRCH GROVE ELEMENTARY TOLLAND-BR)

**THE BILL FISHER ENTERPRISE, INC.**

BY:

**AGNES T. FISHER, PRESIDENT  
EMAIL: agnes@bfeinc.us**



60 Holmes Road  
 Newington, CT 06111  
 Ph : (860)666-5631

**Change Request**

**To:** Eugene Karcha  
 D'Amato Construction Company,  
 400 Middle Street  
 Bristol, CT 06010  
 Ph: 860-583-3489 Fax: 860-585-6370

**Number:** 1  
**Date:** 8/13/20  
**Job:** 20-565900 Birch Grove Primary School  
**Phone:**

**Description:** Credit for 09 84 33.11 & 09 84 36.11 Panel Substitution

We are pleased to offer the following specifications and pricing to make the following changes:

Replace the specified Kinetics KNP-F panels in mechanical room #1a00 with Owens Corning Select Sound Black Acoustic Board.

50 % coverage on walls and ceiling in the Mechanical Room:  
 55 LF of wall at 15' = 825 SF of wall panels  
 375 SF of Ceiling Panels  
 1200 SF Total

2 Layers of 2" Select Sound Board = 2400 SF of product.

Work performed by us:				
Description	Quantity	Unit	Unit Price	Price
Kinetics KNP-F Panels	-1,200.00	Sq Ft	\$17.50	\$-21,000.00
2" Select Sound Board - 4'x8' Sheets	2,400.00	Sq Ft	\$3.75	\$9,000.00
4-1/2" Insulation Stick Pins & Lock Washers	400.00	ea	\$0.55	\$220.00
Credit for Labor Savings	-16.00	Hrs	\$76.16	\$-1,218.88
			<b>Subtotal:</b>	<b>\$-12,998.88</b>
			<b>Subtotal:</b>	<b>\$-12,998.88</b>
			<b>Total:</b>	<b>\$-12,998.88</b>

If you have any questions, please contact me at 860-666-5631.

Submitted by: Tyler Hetrick  
 Conn Acoustics, Inc.

Approved by: \_\_\_\_\_  
 Date: \_\_\_\_\_



**WALL SYSTEMS INCORPORATED**

**Change Order Request**

**Change Order Request #: 01**  
**Date: 8/12/2020**  
**Company: D'Amato Construction**  
**Project: Birch Grove**  
**Re: RFI # 68 Upper cabinet tops**

---

- **Cost savings to change upper cabinet tops from P-lam on MDF to white melamine on MDF per RFI #68 response for Cost Data.**

**Total Change Order Request: \$ 3,800.00...**

\_\_\_\_\_  
**Marc H. Bornstein**

\_\_\_\_\_  
**Date**

**Sincerely,**

**Marc H. Bornstein**  
**Project Manager/Estimator**  
**Milkwork Division**  
**Wall Systems, Inc.**  
**O:860-314-0737 Ext: 105**  
**Cell: 203-410-7748**  
[marc@wallsystemsinc.com](mailto:marc@wallsystemsinc.com)

**136 ENTERPRISE DRIVE • BRISTOL, CT 06010**

**• PHONE (860) 314-0737 • FAX (860) 314-0661**



# AIA® Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Birch Grove Primary School - Building (GMP)	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: 9/28/19	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 007  Date: 10/21/20
<b>OWNER:</b> <i>(Name and address)</i> Town of Tolland 21 Tolland Green Tolland, CT 06084	<b>ARCHITECT:</b> <i>(Name and address)</i> JCJ Architecture 120 Huyshope Avenue, Suite 400 Hartford, CT 06106	<b>CONTRACTOR:</b> <i>(Name and address)</i> D'Amato Construction Co., Inc. 400 Middle Street Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Changes related to napkin dispensers.

The original Contract Sum was	\$ 41,518,368.38
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 829.40
The new Contract Sum including this Change Order will be	\$ 41,518,368.38

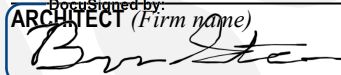
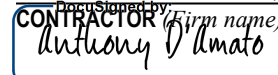

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #9

Please note that the amount of \$829.40 would be deducted from the Design Contingency account and does not result in a change to the Contract Amount as of the above date. Please consult the Design Contingency Log for an up-to-date account balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture <small>Proposed by:</small> <b>ARCHITECT</b> <i>(Firm name)</i>  <small>DDED258048AE45E...</small> <b>SIGNATURE</b> Brian Stone	D'Amato Construction Co., Inc. <small>Proposed by:</small> <b>CONTRACTOR</b> <i>(Firm name)</i>  <small>D73E1B32481C42D...</small> <b>SIGNATURE</b> Anthony D'Amato	Town of Tolland <small>Proposed by:</small> <b>OWNER</b> <i>(Firm name)</i>  <small>D7A081E34FB984BE...</small> <b>SIGNATURE</b> Michael Rosen
<b>PRINTED NAME AND TITLE</b> 10/27/2020	<b>PRINTED NAME AND TITLE</b> 10/27/2020	<b>PRINTED NAME AND TITLE</b> 10/27/2020
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>



**CHANGE ORDER APPROVAL LETTER – UNDER 10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 9

Date: 10/2/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): CSNE LLC

Scope of work:

Napkin Dispensers:

This Change Order is generated per Section 102800 Toilet Accessories. Part 3.3 Toilet Accessory Schedule Paragraph C calls for a Surface Mounted TA-5 Napkin Dispenser item number B-369. Per returned submittal 102800-1 the above listed is not a correct item number, the B-369 is for a Paper Towel Dispenser/Waste. The correct item per same returned submittal is B-2706 which is the 0864-25. The change order includes supplying materials only and is submitted based on request and returned submittal 102800-1 from JCI Architecture. This proposal will bring he specification-based submittal in line with the design intent shown in the drawings and list of finishes.

Please see "CSNE - CO#1 Napkin Dispensers", "PROPOSAL CO#9 - CSNE Napkin Dispensers" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 829.40

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p></p> <p>Signature</p> <p><u>10/2/20</u></p> <p>Date</p>	<p><b>Architect</b></p> <p></p> <p>Signature</p> <p><u>10/2/2020</u></p> <p>Date</p>	<p><b>Owners Representative</b></p> <p></p> <p>Signature</p> <p><u>10/2/2020</u></p> <p>Date</p>
--	---	---

**Town Manager**

DocuSigned by:



52A08FF3FB984BE...

Signature

10/27/2020

Date



# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 • FAX (860) 585-6370 • [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 10/2/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We ~~Propose~~ hereby to furnish material and labor - complete in accordance with specifications below, for the sum of:

**\$829.40**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

### D'AMATO CHANGE ORDER NO. 9 - CSNE NAPKIN DISPENSERS

This Change Order is generated per Section 102800 Toilet Accessories. Part 3.3 Toilet Accessory Schedule Paragraph C calls for a Surface Mounted TA-5 Napkin Dispenser item number B-369. Per returned submittal 102800-1 the above listed is not a correct item number, the B-369 is for a Paper Towel Dispenser/Waste. The correct item per same returned submittal is B-2706 which is the 0864-25.

The change order includes supplying materials only and is submitted based on request and returned submittal 102800-1 from JCI Architecture.

This proposal will bring the specification-based submittal in line with the design intent shown in the drawings and list of finishes.

Refer to CSNE - CO#1 Napkin Dispensers for detailed breakdown and additional information.

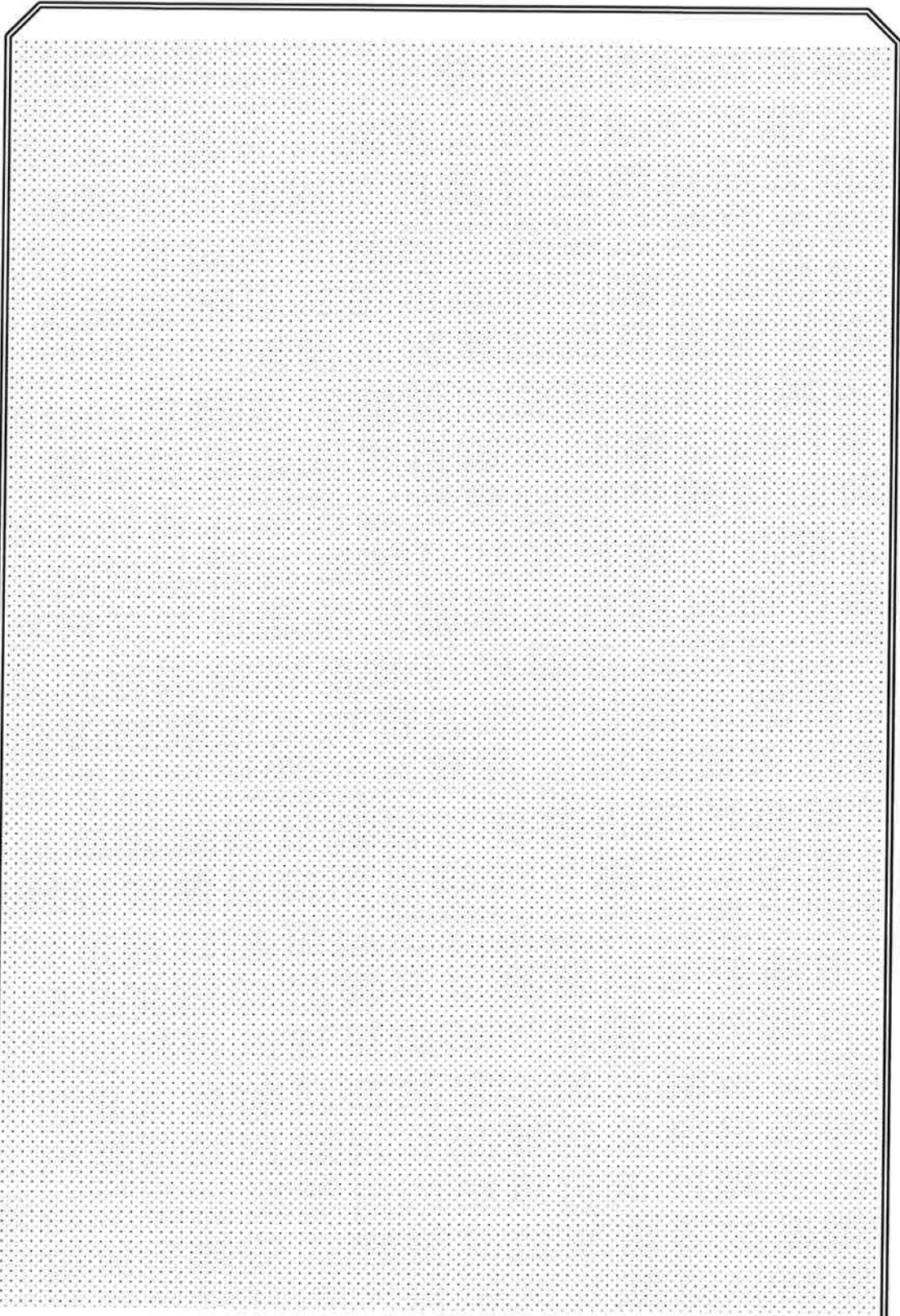
Subtotal: \$789.90

OH&P @ 5%: \$39.50

Total: \$829.40

**EXCLUSIONS:**

- Off Hours Work
- Taxes



Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

D'Amato Construction  
 400 Middle Street  
 Bristol, Connecticut 06010  
 Phone: (860) 583-3489  
 Fax: (860) 585-6370

## Submittal #102800-1.0 102800 - Toilet, Bath and Laundry Accessories

Project: 142-0083 N - Tolland - Birch Grove Primary School PHASE 3  
 247 Rhodes Road  
 Tolland, Connecticut 06084

### Toilet Accessories - Product Data

<b>REVISION:</b>	0	<b>SUBMITTAL MANAGER:</b>	Darian D'Amato (D'Amato Construction)
<b>STATUS:</b>	Open	<b>DATE CREATED:</b>	07/24/2020
<b>ISSUE DATE:</b>	07/24/2020	<b>SPEC SECTION:</b>	102800 - Toilet, Bath and Laundry Accessories
<b>RESPONSIBLE CONTRACTOR:</b>	CSNE LLC	<b>RECEIVED FROM:</b>	Eva Tyz
<b>RECEIVED DATE:</b>		<b>SUBMIT BY:</b>	
<b>FINAL DUE DATE:</b>	09/30/2020	<b>LOCATION:</b>	
<b>SUB JOB:</b>		<b>COST CODE:</b>	
		<b>TYPE:</b>	Product Information

**APPROVERS:** Brian Stone (JCJ Architecture), J. Lucas (JCJ Architecture)

**BALL IN COURT:**  
 J. Lucas (JCJ Architecture)

**DISTRIBUTION:**  
 Jere Merriam (D'Amato Construction), Eugene Karcha (D'Amato Construction Co., Inc.)

**DESCRIPTION:**

### SUBMITTAL WORKFLOW

NAME	SENT DATE	DUE DATE	RETURNED DATE	RESPONSE	ATTACHMENTS	COMMENTS
General Information Attachments					20200723164725474.pdf	
Brian Stone	07/24/2020	08/07/2020	07/31/2020	Revise And Resubmit	102800-1.0 Toilet Accessories Product Data R&R.pdf	
Eva Tyz	07/31/2020	08/14/2020	09/16/2020	Submitted	BABY CHANGE TABLE LETTER.pdf (Current) SUB #2 TLT ACC.pd X (nt)	
J. Lucas	09/16/2020	09/30/2020		Pending		

BY

DATE

COPIES TO



Tuesday August 25, 2020

**CSNE, LLC.**  
636 NUTMEG RD. N.  
SOUTH WINDSOR, CT 06074

**Re: Resistance of Plastic Baby Changing Stations to Bacteria**  
**SO# 396898; Birch Grove School**

To Whom It May Concern:

The following is provided to satisfy your request regarding specifications of baby changing station (BCU) Model № 9012.

The interior of ASI Model № 9012 BCU is fabricated of non-porous High Density Polyethylene (HDPE) certified to comply with FDA 21 CFR 177.1520(c)(3.1) and (3.2). This material was tested according to ASTM G21 for resistance to fungi and ASTM G22 for resistance to bacteria and found to be fully compliant.

ASI Model № 9012 BCU does not serve as a supporting habitat for the growth of fungi and/or bacteria.

Please feel free to contact us if you require further assistance.

Sincerely,  
Engineering Department  
Technical Support Group  
American Specialties, Inc



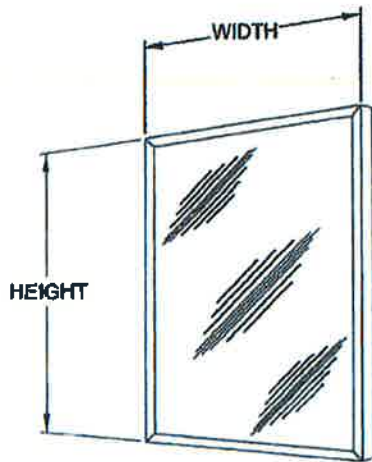
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL No:** 0620

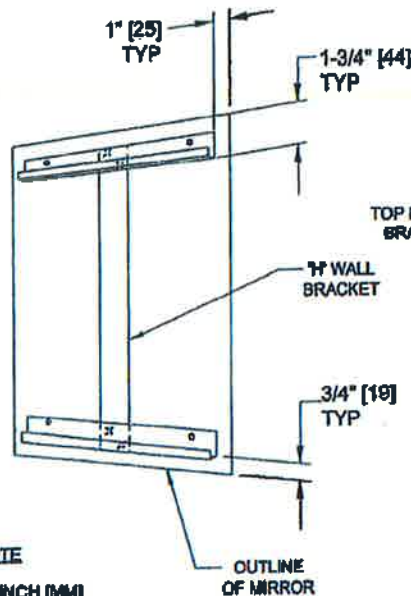
**ISSUED:** 01-87

**REVISED:** 18 JUL 2019

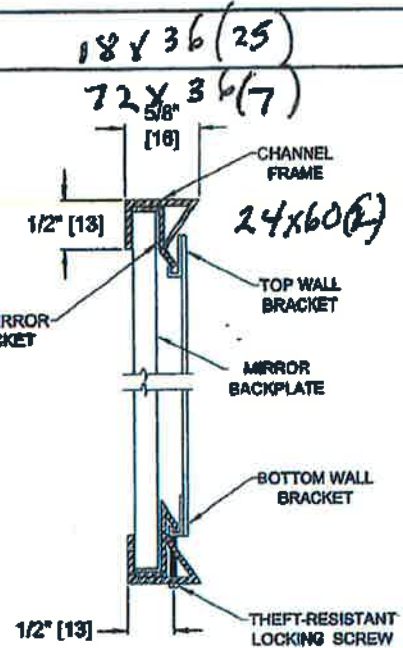
## CHANNEL FRAME MIRROR



PICTORIAL VIEW



OUTLINE OF MIRROR



VERTICAL SECTION

**NOTE**

ALL DIM'S INCH (MM)

ILLUSTRATION FOR REF ONLY AND NTS

FOR CLEANING INSTRUCTIONS SEE APPROPRIATE SECTIONS  
IN PRODUCT CARE & MAINTENANCE BULLETIN (PCM) ON ASI WEBSITE

### SPECIFICATION

Channel Frame Mirror shall have frame of 20 gauge type 304 stainless steel alloy 18-8, with mitered corners. Mirror glazing shall be \_\_\_\_\_ (insert glazing option) and shall be warranted for 15 years against silver spoilage. All edges of mirror shall be protected by friction and chafe absorbing fillers. Back of mirror shall be protected by full size shock-absorbing water-resistant filler and full size one piece 20 gauge corrosion protected steel. Top and bottom wall mounting brackets shall be 20 gauge corrosion protected steel and shall be spot welded into "H" hanger. Mirror shall be secured to lower bracket with a Phillips Pan Head locking screw.

Channel Frame Mirror shall be Model No 0620- P6 (insert glazing option) \_\_\_\_\_ (note size, W x H) as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

### MATERIALS

- Frame:** 20 gauge type 304, 18-8, stainless steel. Roll-formed one piece construction. Exposed surfaces shall be satin finish. Edges and corners are burr free.
- Glass:** Standard glazing is No 1 quality, 1/4" [6.4] thick plate/float, silver coated and hermetically sealed with a uniform copper plating, and warranted against silver spoilage for 15 years. Mirrors meet Federal Spec DD-M-411C, ASTM C-1503, and ASTM C-1036-91.
- Filler:** Expanded polyethylene microcell foam sheet material, abrasion resistant and shock absorbing, water resistant, 1/8" [3.2] total layer thickness.

### FABRICATION NOTE FOR SPECIFICATION

Mirrors larger than 32sq. Ft. [2.97m<sup>2</sup>] are fabricated in two (2) or more sections to provide installation and handling ease.

### INSTALLATION

Install "H" wall brackets level and plumb per diagram location using ONLY No 8 or No 10 Pan Head screws (by others). Hang mirror on brackets and tighten locking screw (No 6-32F x 3/4" Phillips Pan Head, supplied separately taped to mirror back) at bottom (note: this screw should be started prior to hanging mirror on wall bracket). For compliance with 2010 ADA Accessibility Standards and ABA Standards 2015, bottom edge of reflecting surface should be no higher than 40" [1016] AFF (Above Finished Floor).

### GLAZING OPTIONS

Units are supplied with 1/4" [6] thick plate glass. Other glazing options are available. For a complete description of any other available glazing, see the MIRROR GLAZING OPTIONS chart.

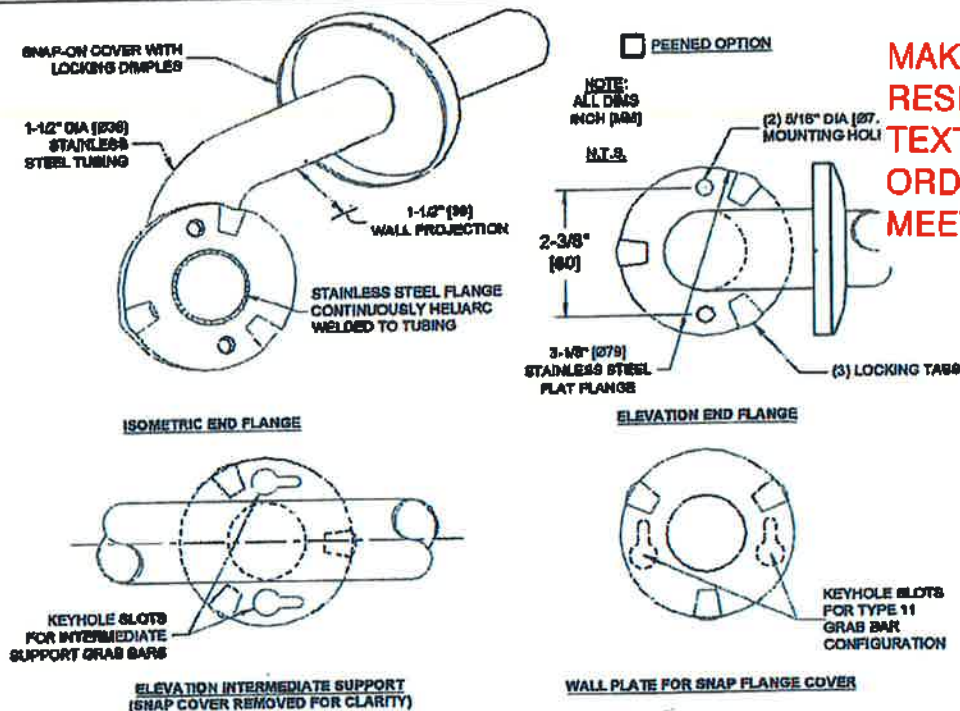




**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

<b>MODEL №:</b>	<b>3800P</b>
<b>ISSUED:</b>	01/87
<b>REVISED:</b>	7 MAR 2017

## 1-1/2" DIAMETER [Ø38] GRAB BAR SERIES WITH SNAP-ON FLANGE COVERS



**MAKE SURE SLIP  
RESISTANT  
TEXTURE IS  
ORDERED TO  
MEET SPEC'S**

### SPECIFICATION

1-1/2" Diameter [Ø38] Grab Bar with Snap-On Flange Covers for concealed mounting shall be type 304 stainless steel alloy 18-8. Tubing shall be 1-1/2" diameter [Ø38] x 18 gauge (0.048") [1.2]. Snap-on cover shall be 22 gauge (0.03") [0.8]. Flange shall be 1/8" [3] thick and shall be heliarc welded to tubing with a continuous concealed bead. End flanges shall have two (2) 5/16" diameter [Ø7.5] mounting holes. Center posts (if any) shall have (2) keyhole slots to ease installation access. All exposed surfaces shall have a satin finish and shall be protected during shipment with a plastic bag. For optional non-slip surface add suffix -P (peened).

1-1/2" Diameter [Ø38] Grab bar with Snap-On Flange Covers shall be Series № 3800 of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701- 4913

### STRENGTH

ASI Grab Bars are designed to meet and exceed ADA requirements as published in CABO/ANSI A117.1 and 2010 ADA Accessibility Standards. Mounting to the wall is a critical part of the system to meet this requirement. To withstand the shear, tension or pullout, and torsion loads generated by the maximum loading, the fastener system must be adequately sized.

### INSTALLATION

Use grab bar as template to mark mounting holes locations and pre-drill holes. Install bar using two (2) № 10 self-tapping pan head screws and flat washers (by others) or other fastener system (by others) to suit conditions for each flange. Appropriate anchoring and backing must be provided in accordance with local building codes or as specified on Architects Plans prior to wall finishing. For compliance with 2010 ADA Accessibility Standards, install unit so that the top of the grab bar is 33" [840] minimum above finished floor (AFF) to 36" [915] maximum AFF. Anchors are available from ASI and must be specified separately for each grab bar style scheduled (see 3900 series).

Accessory Specialties

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Yonkers, NY

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MODEL No: GRABBAR CONFIG

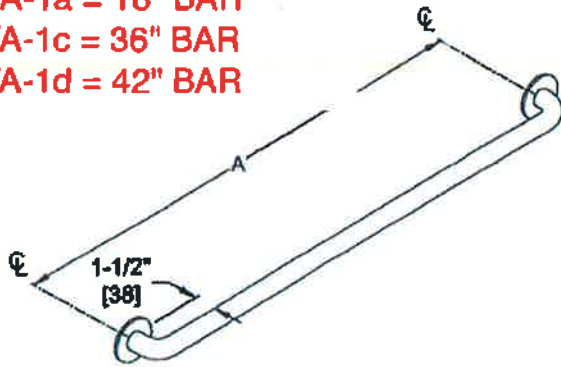
ISSUED: 09/96

REVISED: 23 FEB 2015

GRAB BAR CONFIGURATIONS (PG 1 OF 3)

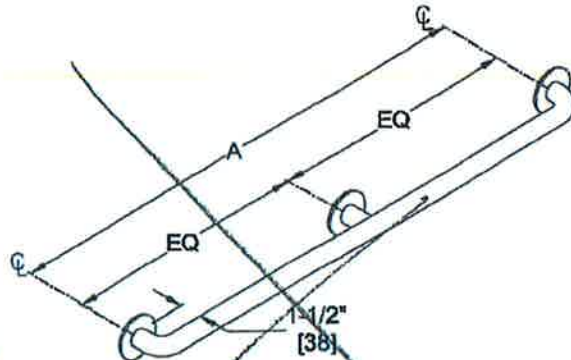
TYPE -01

TA-1a = 18" BAR  
 TA-1c = 36" BAR  
 TA-1d = 42" BAR



SCHEDULE			
QTY.	DIM. A	QTY.	DIM. A
	12" [305]	34	36" [914]
32	18" [457]	34	42" [1067]
	24" [610]		48" [1219]
	30" [762]		

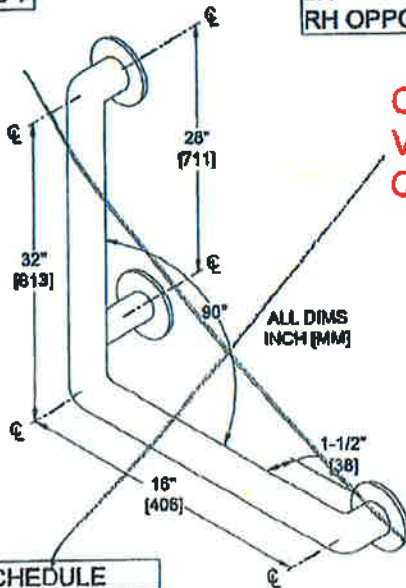
TYPE -02



SCHEDULE	
QTY.	DIM. A
	52" [1321]
	54" [1372]
	60" [1524]
	72" [1829]

TYPE -04

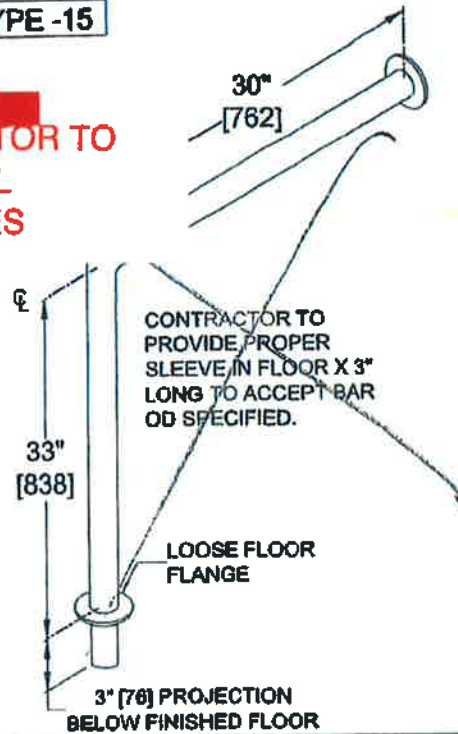
LH SHOWN  
 RH OPPOSITE



SCHEDULE	
QTY.	HAND
	LH
	RH

MODEL NO MUST SPECIFY  
 -LH OR -RH

TYPE -15



CONTRACTOR TO VERIFY ALL QUANTITIES

Accessory Specialties

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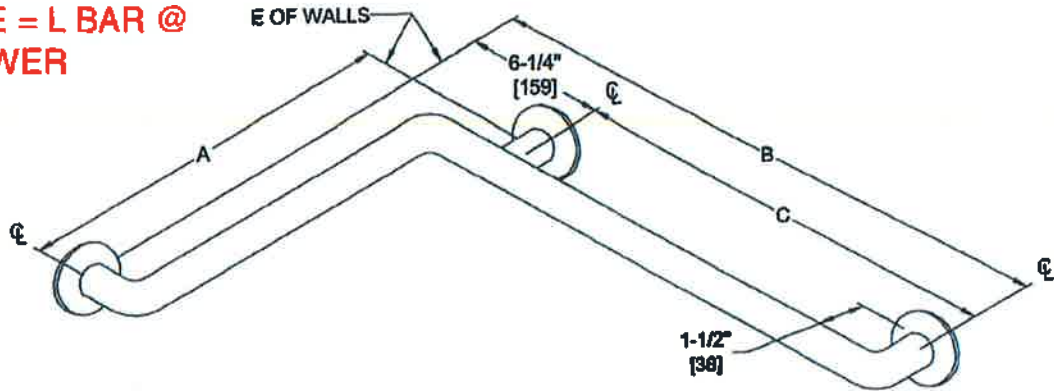
MODEL No: GRABBAR CONFIG

ISSUED: 09/96

REVISED: 23 FEB 2015

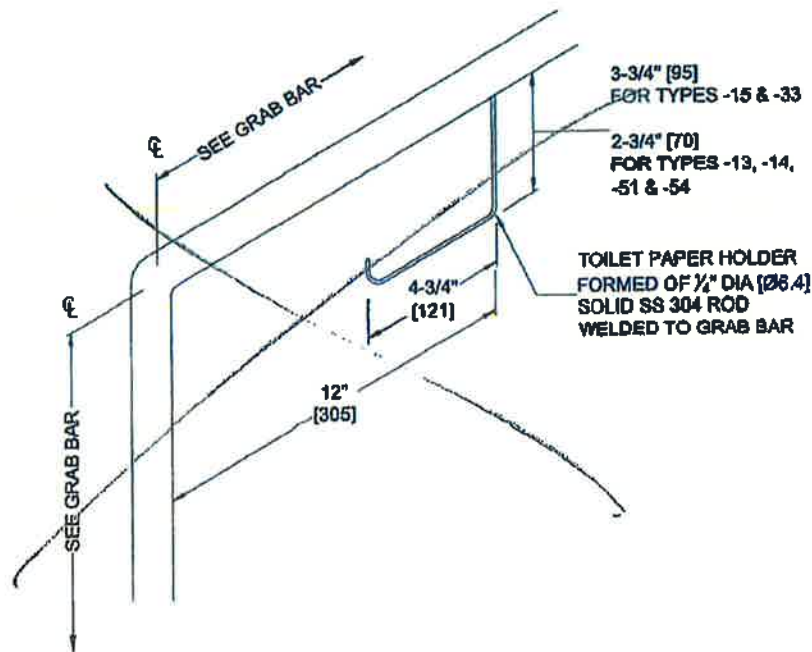
**GRAB BAR CONFIGURATIONS (PG 3 OF 3)**

**TA-1E = L BAR @ SHOWER**



SCHEDULE				
QTY	TYPE	A	B	C
	50	24" [610]	36" [914]	29-3/4" [756]
	56	36" [914]	54" [1372]	47-3/4" [1213]
	57	42" [1069]	54" [1372]	47-3/4" [1213]
	60	18" [457]	30" [762]	23-3/4" [603]
	74	18-1/8" [460]	33-1/8" [841]	26-7/8" [683]

**CONTRACTOR TO VERIFY ALL QUANTITIES**



Option -26 Toilet Paper Holder is welded on to Grab Bars of the Swing Up or Swing Away configurations 3413, 3451, 3454 and Fixed Types -15, -33

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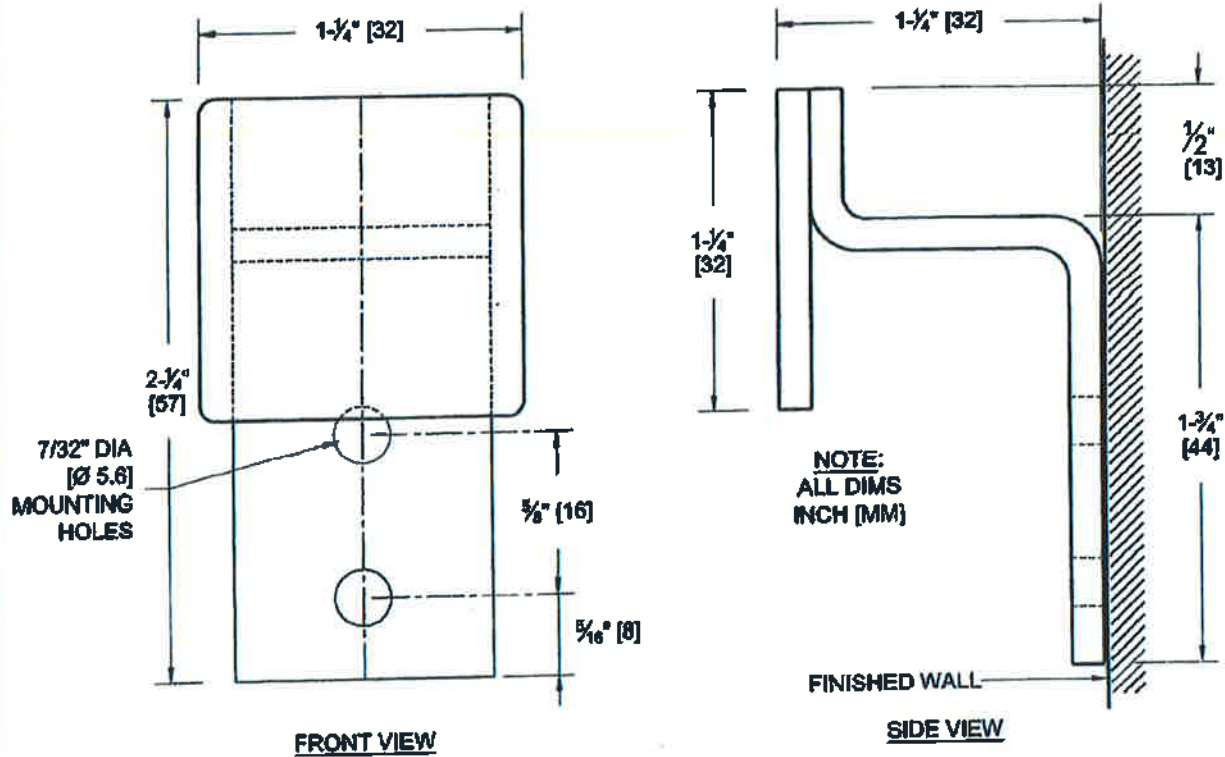
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MODEL No: 8425 (61)

ISSUED: 03/76

REVISED: 09/10

### SURFACE MOUNTED CLOTHES HOOK



#### SPECIFICATION

Surface Mounted Clothes Hook shall be type 304 stainless steel alloy 18-8. Hook shall be formed from one piece of 11 gauge stainless steel and shall project 1-1/4" (32) from mounting surface with a 1/2" (13) hook tip. A 1-1/4" (32) square stainless steel safety dress plate with radiused corners shall be aligned and welded to hook tip. All exposed surfaces shall be satin finish. Two (2) 7/32" diameter (Ø5.6) holes shall be provided to accommodate mounting screws.

Surface Mounted Clothes Hook shall be Model No 8425 as fabricated by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701- 4913

#### INSTALLATION

Surface mount hook to wall or partition using No 10 (M5) pan head self tapping screws (by others) through two (2) mounting holes provided. Install with top of unit 48" (1219) max AFF for ADAAG compliance if clear floor reach access is provided.

#### OPERATION

Hook will hold clothes or coats on hangers up to a combined weight of 65 lbs (29.5 kg).

Accessory Specialties

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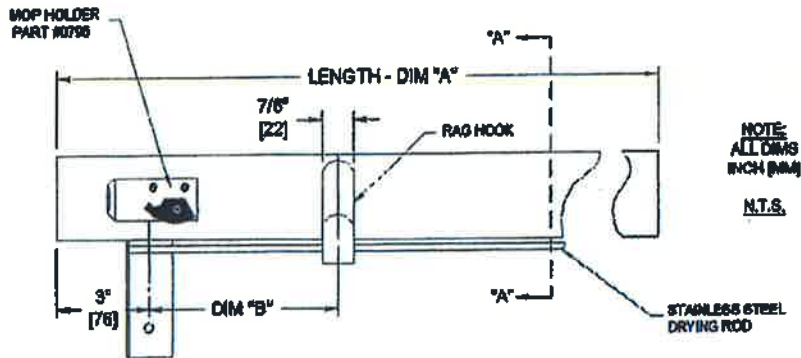




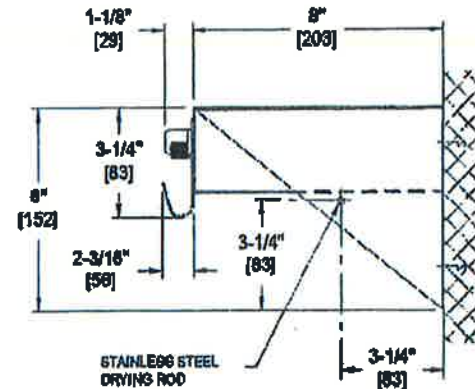
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MODEL No: 1315-4  
ISSUED: 01/87  
REVISED: 31 MAR 2017

## UTILITY SHELF WITH MOP HOLDERS, DRYING ROD AND RAG HOOKS (3)



PARTIAL FRONT VIEW



SECTION "A-A"

### SCHEDULE

Model No	Length "A"	Spacing "B"	Mop Holder Quantity	Rag Hook Quantity
1315-3	30" [762]	6" [152]	3	2
1315-4	36" [914]	5" [127]	4	3
1315-6	48" [1219]	4-3/16" [106]	6	5

### SPECIFICATION

Utility Shelf with Mop Holders, Drying Rod and Rag Hooks shall be fabricated of 18 gauge alloy 18-8 stainless steel, type 304. Utility shelf shall have 2-1/2" [65] wide hemmed-in edge all around and length shall be as per schedule below. Rubber-cam mop-holders shall be provided at the face of shelf in quantity listed in schedule below. Mop holder brackets shall be fabricated of cadmium plated steel and shall be ribbed for rigidity. Each mop holder shall have a pivoting spring loaded serrated rubber cam that shall hold round handles of 7/8" to 1-1/4" diameter [Ø22 to Ø32] wedged against ribbed clamp plate. A 3/8" diameter [Ø10] stainless steel drying rod shall be provided to run between the mounting bracket gussets. Mounting brackets shall be 16 gauge. All exposed surfaces shall be satin finish and be protected during shipment with a PVC film easily removable after installation. Number of mop holders and length of unit shall be as specified in standard schedule.

Utility Shelf with Mop Holders, Drying Rod and Rag Hooks shall be Model No 1315-4 (insert size code from Schedule) fabricated by American Specialties, Inc., 441 Saw Mill River Road Yonkers, New York 10701-4913

### INSTALLATION

Unit is surface mounted on wall or partition having clear wall space to floor using No 10 self tapping screws into suitable wall anchors or other prepared blocking (all by others). For general utility, mount rack 72" [1829] above finished floor (AFF) from top of shelf with No 10 self-tapping screws (by others) through holes provided in gusset brackets. For compliance with 2010 ADA Accessibility Standards, install unit so that top of rack is 54" [1372] maximum AFF if clear floor side reach access is provided or 48" [1219] maximum AFF if clear floor forward reach access is provided.

### OPERATION

Mop or broom handle is pushed into grip-jaw of pivoting serrated rubber cam with upward motion until it seats behind rib on clamp plate. Spring holds cam against handle. Gravity holds mop clamped in position. General dry janitorial supplies may be stored on shelf. Wet or dry cleaning rags may be hung on hooks as required. Wet cloth items may be hung on drying rod to drip into floor basin (by others).





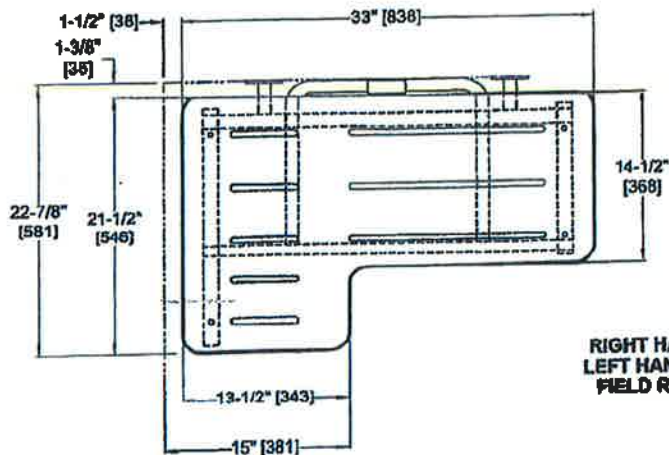
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**MODEL No:** 8206

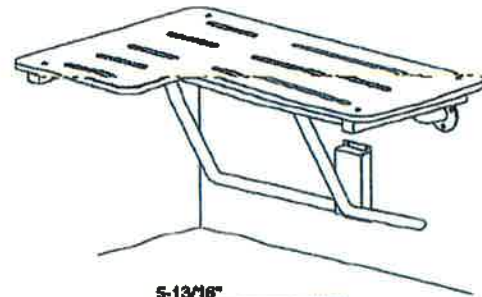
**ISSUED:** 05 JAN 1987

**REVISED:** 12 SEP 2019

## L-SHAPED PHENOLIC FOLD-UP SHOWER STALL SEAT (Pg 1 of 2) (2)

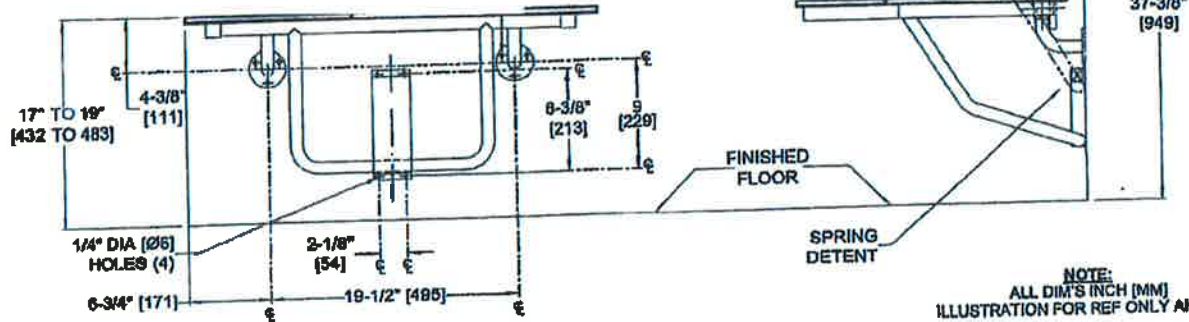


RIGHT HAND SHOWN  
 LEFT HAND OPPOSITE  
 FIELD REVERSIBLE



**NEED 1 RIGHT HAND AND 1  
 LEFT HAND**

2-1/4" DIA [Ø67]  
 -BOLT CIRCLE FOR #10  
 FASTENERS



FINISHED FLOOR

SPRING  
 DETENT

NOTE:  
 ALL DIM'S INCH [MM]  
 ILLUSTRATION FOR REF ONLY AND NTS

### SPECIFICATION

L-shaped Phenolic Fold-up Shower Stall Seat shall have all metal parts fabricated of 18-8 alloy type 304 stainless steel. Seat frame and support legs shall be 1" diameter [Ø25] and 1-1/4" [32] square x 18 gauge [1,2] with 3/16" [4,8] thick mounting flanges and 16 gauge [1,5] guide bracket/arm support. All exposed surfaces shall have satin finish. Structural assembly shall be of welded construction and all exposed edges and corners shall be radiused and/or deburred. Seat shall be solid phenolic with white color top and bottom surfaces and shall have black edges. Support arm shall fold up when in retracted position to provide low profile against wall. No extra fittings shall be required to retain seat in storage position. Guide bracket shall control seat lowering into operating position. Unit shall satisfy 2010 ADA Accessibility Standards when mounted properly.

L-shaped Phenolic Fold-up Shower Stall Seat shall be Model No 8206-\_\_\_ (R for right hand or L for left hand) of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

### INSTALLATION

This unit is surface mounted. Installer/construction contractor must provide concealed anchor plate or blocking as specified in construction documents or as required by local building codes prior to wall finishing. Fasten unit flanges and guide bracket to concealed anchor or blocking plate with appropriate hardware. See "STRENGTH" section below. Note that concealed mounting plates or anchors and hardware are not supplied with this product and must be specified separately. Ensure that mounting configuration complies with local building codes. Unit is reversible in the field for right or left hand installation.



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**MODEL Nr: 8206**

**ISSUED: 05 JAN 1987**

**REVISED: 12 SEP 2019**

## **L-SHAPED PHENOLIC FOLD-UP SHOWER STALL SEAT (Pg 2 of 2)**

### **STRENGTH**

ASI Shower Seats are designed to meet and exceed 2010 ADA Accessibility Requirements so that fabricated product shall be of adequate strength to support a load minimum of 250 lbs (113,4 kg) and unit shall conform to size and edge clearances as diagrammed. Mounting to the wall is a critical part of the system to meet this requirement. To withstand the shear, tension or pullout, and torsion loads generated by the maximum loading, the fastener system must be adequately sized. Unit is load rated to support a weight of 500 lbs (226,8 kg) at front edge when properly installed and has been tested to successfully hold a weight in excess of 1000 lbs (453,6 kg).

### **MATERIALS**

- Tube:** 18 gauge (.048" [1,22] thick), type 304 stainless steel, 1" diameter [Ø25] and 1-1/4" [32] square. Unitized all welded construction. Exposed surfaces have satin finish. Edges and corners are radiused and burr free. Frame is field reversible for either left or right hand.
- Flange:** 3/16" [4,8], type 304 stainless steel. Exposed surfaces have satin finish. Edges are radiused and burr free.
- Bracket:** 16 gauge (.06" [1,52] thick), type 304 stainless steel. Exposed surfaces have satin finish. Edges and corners are radiused and burr free.
- Seat:** Solid Phenolic L-shape 1/2" x 33" x 21-1/2" [13 x 838 x 546] nonporous seat has white top and bottom surfaces with semi-gloss finish and black edges with radiused and burr free corners. Seat top shall be field reversible for left or right hand. Seat top shall have slots for water drainage and user slip resistance. Mounting hardware is smooth stainless steel dome head carriage bolts with acorn nuts on bottom.
- Spring:** Stainless Steel wire, Type 304, OD 27/32" [Ø21,6] Body Coils x 2-1/4" [57,2] Body Length x .085" [Ø2,2] wire diameter.

### **OPERATION**

Fold-up Shower Seat requires only one hand operation to manually lower to horizontal position for use or raise for departure and arrival. Guide bracket with spring detent prevents seat from dropping and provides positive support in usage position as well as spring locked storage position.




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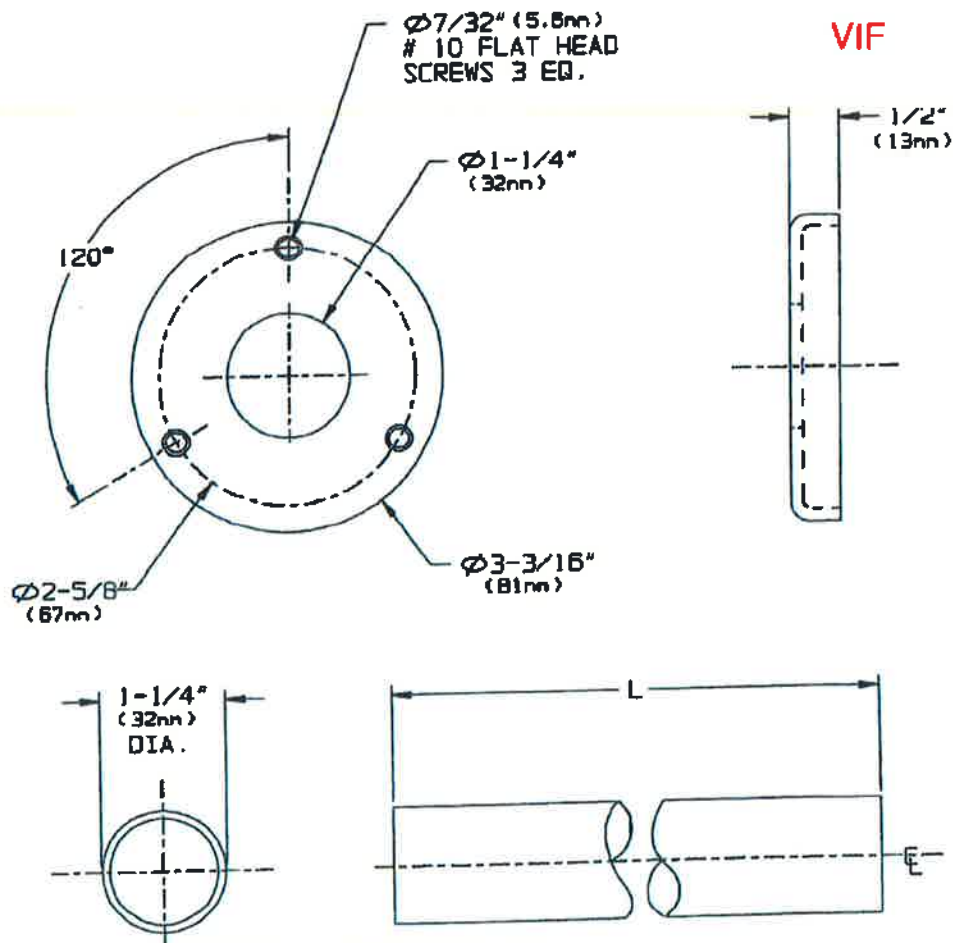
 MODEL No: 1204-36<sup>y</sup>

ISSUED: 1-87

REVISED: 8-04

**EXTRA-HEAVY DUTY SHOWER CURTAIN ROD**

(2)


**SPECIFICATION**

Extra-Heavy-Duty Shower Curtain Rod with flanges shall be fabricated of alloy 18-8 stainless steel, type 304. Tubing shall be 18 gauge, 1-1/4" O.D. with a satin finish and shall be protected during shipment with a plastic bag. Length shall be as specified. Flanges shall be fabricated of 20ga. stainless steel with a satin finish. Flanges shall have (3) countersunk 13/64" (5.2mm) dia. holes to accept #10 flat or oval head screws furnished by others.

Extra-Heavy-Duty Shower Curtain Rod with Exposed Mounting Flanges shall be Model No 1204-XXX as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

**ORDERING NOTE**

Select length in inches (i.e. 048, 060, 120) to create Part Spec Order Number (i.e. 1204-060).

**INSTALLATION**

Rod is installed in straight section between two (2) mounting flanges. Rods longer than 72" (1829mm) require ceiling hanger Model No 1204-C. For use with standard shower curtain model No's 1200 or 1200-V having 72" (1829mm) length and standard hooks Model No 1200-SHU unit should be installed with rod centerline 74-1/2" (1892mm) AFF or 67" (1702mm) above tub rim to obtain 6" (152mm) bottom overlap.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

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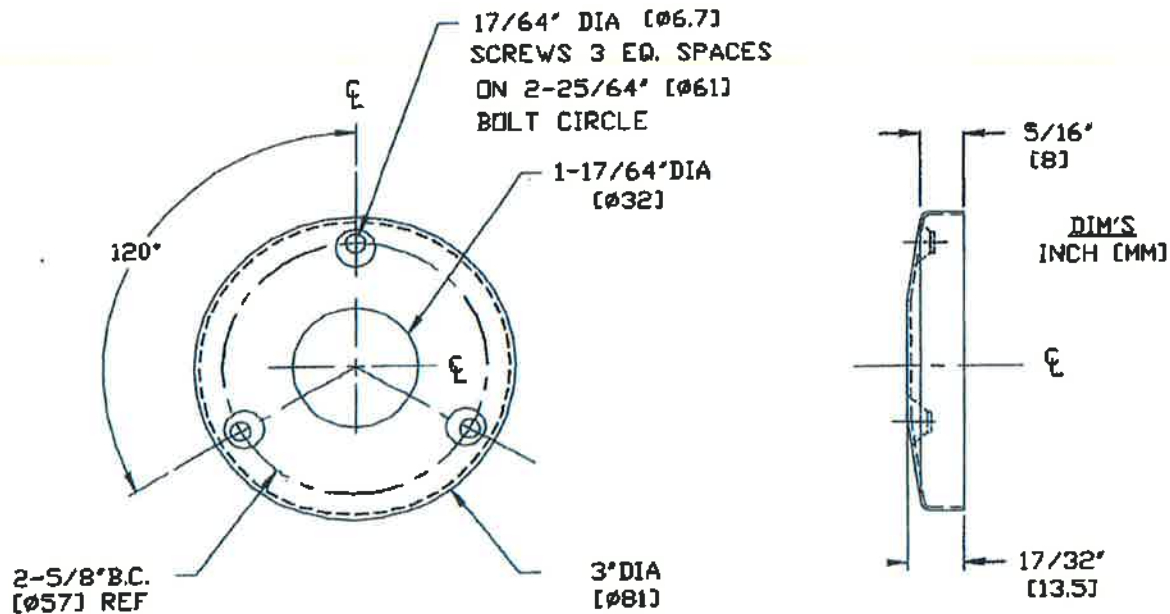
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 www.americanspecialties.com

**MODEL №:** 1204-1

**ISSUED:** 5/2014

**REVISED:**

## EXTRA HEAVY-DUTY SHOWER CURTAIN ROD FLANGES



### SPECIFICATION

Extra Heavy-Duty Shower Curtain Rod Flanges shall be 20 gauge type 304 stainless steel alloy 18-8. Flanges shall have three (3) dimpled 17/64" diameter (Ø6.7) holes to accept either Ø1/4 (M6) or № 10 (M5) oval head screws (provided by others). Flanges have center holes for 1-1/4" diameter (Ø25) shower curtain rod.

**Extra Heavy-Duty Shower Curtain Rod Flanges shall be Model № 1204-1 of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913**

### INSTALLATION

Install rod in straight section between two (2) mounting flanges with no more than 1/4" (6) total wall clearance. Rods longer than 72" (1829) or other than straight may require ceiling hanger Model № 1204-C18. When used with non-straight rods flange retainers 00021731 are required. For use with standard shower curtain model Nos 1200 or 1200-V having 72" (1829) length and standard hooks (Model № 1200-SHU) install unit with rod centerline 74-1/2" (1892) maximum above finished floor (MAX AFF) or 67" (1702) above tub rim to obtain 6" (152) bottom overlap. Seal screw holes in walls under flange to prevent any sprayed water from possibly infiltrating the wall structure.

### OPERATION

Rod is held captive by flanges when installed properly. Rod may rotate in flanges if turned by hand. Correctly installed rod and flanges will support specified shower curtain(s) hung on hooks 1200-SHU or others (by others). Rod will bend and pull from flanges if significant body weight is suspended.



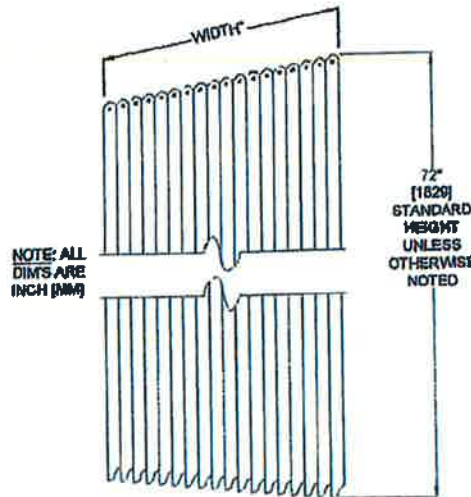


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**MODEL No:** 1200-V  
**ISSUED:** 01/87  
**REVISED:** 21 SEP 2015

**VINYL SHOWER CURTAIN**

(2) 42"



**SPECIFICATION**

Shower Curtain shall be fabricated of .008" [0,203] thick vinyl treated with Macrobiotic KV-33 anti-bacterial, anti-fungal and anti-mildew agent, and flame retardant agents. Protection agents shall remain in effect after repeated low-temperature mild soap washing and air-drying cycles. Top hem shall be 1-1/2" [38] wide, backing reinforced and heat-sealed above and below grommet row. Bottom hem and vertical edges shall be plain edge. Clear anodized aluminum grommets with 3/8" inside diameter [Ø9.5] shall be machined into top hem at 6-1/2" ± 1/2" [165 ± 13] intervals on centers starting at 1-1/4" ± 1/4" [32 ± 6] from edges. Color shall be white. Pattern is San Suede Pebble Emboss № SS9700. Vinyl curtain shall conform to Federal Specification L-C-780-A, L-C-780-A amendment 2, ASTM G-21-96 for fungal and mildew resistance and CID A-A-2398B.

Vinyl Shower Curtain shall be Model № 1200-Vxx (specify size per chart) of American Specialties, Inc., Yonkers, NY 10701-4913

**INSTALLATION**

For openings up to 42" [1067] wide curtains should be specified an additional 6" [152] wider than opening and 12" [305] wider for openings exceeding 42" [1067]. Shower curtain should be attached with hooks (not provided, order separately) to rod (not provided, order separately). Curtain hooks Model № 1200-SHU are recommended.

**SIZE SPECIFICATION**

OPENING	XX	OPENING	XX	OPENING	XX
30" [762]	36" [914]	42" [1067]	48" [1219]	60" [1524]	72" [1829]
36" [914]	42" [1067]	48" [1219]	60" [1524]	72" [1829]	84" [2134]

**HOOKS COUNT (1200-SHU SUGGESTED) REQUIRED**

CURTAIN WIDTH	HOOK COUNT	CURTAIN WIDTH	HOOK COUNT	CURTAIN WIDTH	HOOK COUNT
36" [914]	6	48" [1219]	8	72" [1829]	12
42" [1067]	7	60" [1524]	10	84" [2134]	14

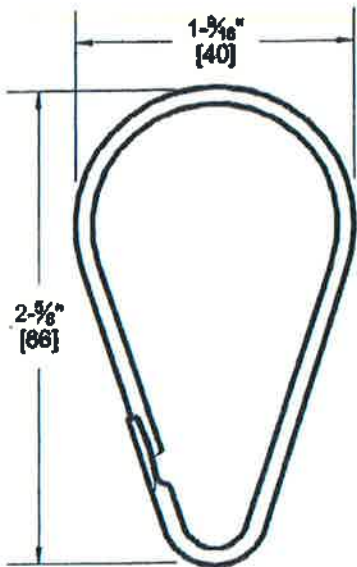


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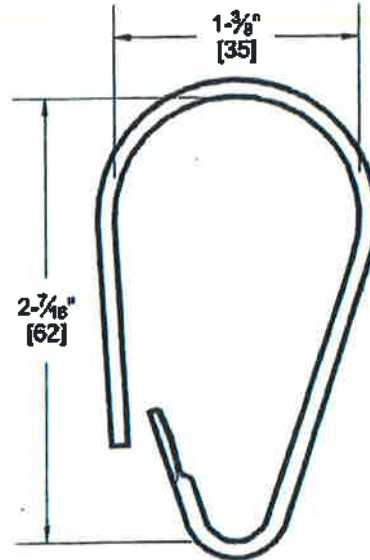
MODEL No:	1200-SHU
ISSUED:	01-87
REVISED:	01-08

**STAINLESS STEEL SHOWER CURTAIN HOOK**

(14)



HOOK IN CLOSED POSITION



HOOK IN OPEN POSITION

NOTE: ALL DIM'S  
ARE INCH [MM]

**SPECIFICATION**

Shower Curtain Hook shall be fabricated of type 304 stainless steel alloy 18-8. Solid formed wire shall be .098" diameter ( $\varnothing 2.5$ ) with a bright finish. Hook shall have a formed retainer to hold free end closed and shall accommodate 1" to 1-1/4" diameter ( $\varnothing 25$  to  $\varnothing 32$ ) curtain rods.

Stainless Steel Shower Curtain Hook shall be Model № 1200-SHU of American Specialties, Inc., Yonkers, NY 10701-4913

**INSTALLATION**

Open hook and slip over shower curtain rod (specified separately). Hang shower curtain (specified separately) on small hook. Close hook free end into retainer on hook end.

**OPERATION**

Grasping hook in both hands, use the thumb of one hand to push the hanger hook in and to one side. Release thumb pressure allowing top hook to bypass and extend over the bottom hook. Slip the hook over the shower curtain rod (specified separately). After hanging shower curtain (specified separately) use thumb pressure to replace the free leg of the hook onto the bottom hook leg-retainer.

Accessory Specialties

AMERICAN DISPENSER

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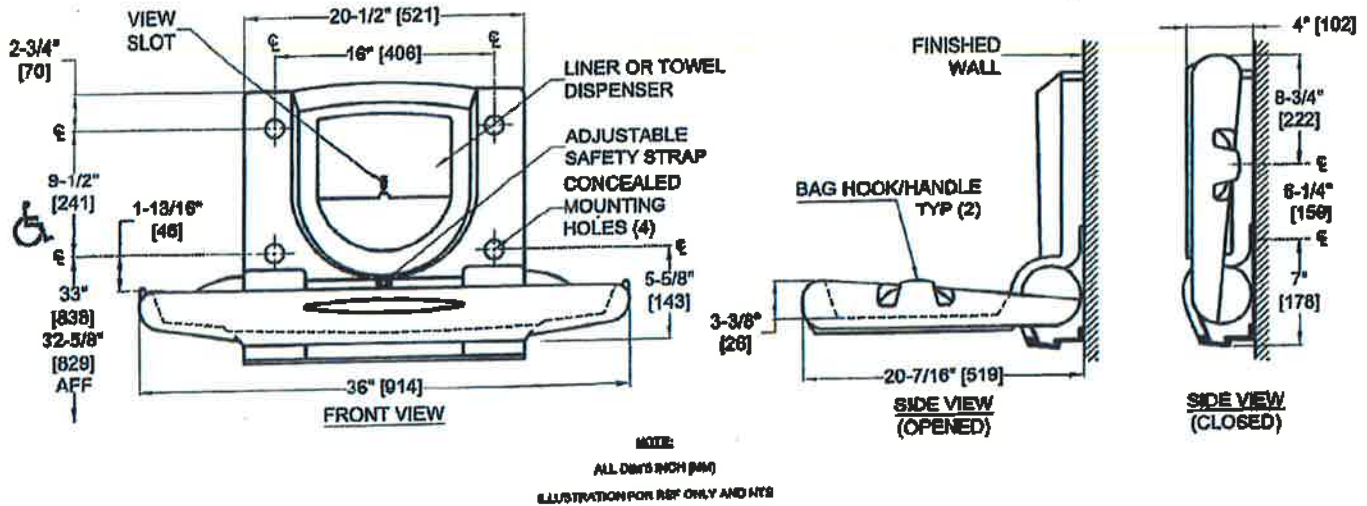
**MODEL №:** 9012

**ISSUED:** 01-96

**REVISED:** 15 APR 2019

**HORIZONTAL BABY CHANGING STATION (Pg 1 of 2)**

(2)



**SPECIFICATION**

Horizontal Baby Changing Station shall protrude no more than 4" [102] from wall when in retracted position. Unit shall comply with 2010 ADA Accessibility Standards, CalDAG & CABO/ANSI A117.1-2003. Unit shall support a static load of 300 lbs (136,1 kg) and be tested in excess of 350 lbs (158,8 kg) and shall be fabricated of non-porous plastic (FDA approved HDPE) tested according to ASTM G21 and ASTM G22. No metal parts shall be visible when unit is open or closed and no parts of the operating mechanism shall be accessible when unit is open or closed to provide a tamper-resistant and pinch proof user environment. Unit shall have a damped gas spring to assist user in opening and closing unit with one hand. Unit shall be provided with two integral heavy-duty bag hooks clearly marked with international-style symbols. Unit shall provide a bed-liner dispenser with concealed, self-latching lock requiring no keys, that may be easily converted to a multi-fold towel dispenser with no adapters. A view slot shall be provided to indicate low liner/towel stack condition. Unit shall not prominently display any garish graphics or brand name on exterior surfaces. Unit shall provide graphic and instructions in seven languages on interior back. Unit shall be provided with an adjustable two-part child protection safety-strap mounted with concealed fasteners on high walls of cradle. Rear strap shall be vinyl coated. Entire unit shall be assembled of completely sealed components to provide easy cleaning and no penetration zones to harbor microbes or bacteria. Unit shall provide no level surfaces when open or closed that may invite the resting or placement of cups, cans, bottles or cigarettes. Unit shall mount on standard stud wall dimensions and with proper anchoring may mount on all suitable wall constructions. Mounting fasteners shall be concealed after installation using color matched recess plug-covers supplied. Unit shall be a light grey color. Unit shall be recyclable at end of usable life to help reduce global waste. Unit shall be warranted for five (5) years against defects in material or workmanship.

**Horizontal Baby Changing Station shall be Model № 9012 by American Specialties Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913**

**MICROBAN PRODUCT  
 PROTECTION REQUIRED BY  
 SPECIFICATIONS**





**AMERICAN SPECIALTIES, INC.**  
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**MODEL No: 9012**

**ISSUED: 01-96**

**REVISED: 15 APR 2019**

## **HORIZONTAL BABY CHANGING STATION (Pg 2 of 2)**

### **INSTALLATION**

Unit is surface mounted using hardware supplied through recessed mounting holes provided. Hardware kit supplied has fasteners suitable for metal or wood stud walls in dry locations and general hollow wall construction where adequate substrate strength is obtained. Fasteners and anchors for masonry walls are not provided. Wall reinforcement must be suitable to sustain transfer of maximum unit loading. Mounting hole plug covers are supplied to conceal fasteners **after installation**. A template and mounting/operation/maintenance instruction booklet is supplied with each unit.

**Using mounting dimension on diagram will result in knee clearance under the unloaded bed tray, after installation, of 27" to 27-3/8" [686 to 695] and the rim of the changing table will be 30-13/16" to 31-3/16" [783 to 792] above finished floor when in horizontal position.**

1. Locate wall studs at 16" [406] OC for fastening the station. If two (2) wall studs cannot be used, use two (2) screws into ONE stud and drill pilot holes and install toggle fasteners securely in the wall at non-stud location. Follow dimensions and instructions on installation diagram and Owner's Manual, included with unit.
2. Attach unit to wall studs with four (4) 1/4" x 3" long Philips pan head self-threading screws with flat washers.
3. Where wall studs are not available attach with four (4) 1/4" - 20 x 3" Toggle bolts with flat washers into toggles or expansion nuts.

### **OPERATION**

Unit platform is shaped to cradle a child's body. Unit is easily opened and closed by user with one hand anywhere on top or front edge of bed or using bag hooks/hand grips on sides. Unit is operable with less than 5lbs<sub>f</sub> (22.2N) while not requiring any tight grasping, pinching or twisting of the wrist. Bed liner/towel dispenser presents liners or towels for user hygiene and convenience. Dispenser lip retains stack for single liner/towel dispensing. Safety strap is easily adjustable by user for baby size and Sure-Lock latch securely resists opening until released by opposing finger pressure by adult caretaker. Liners/ towels are easily replenished by service personnel as required.

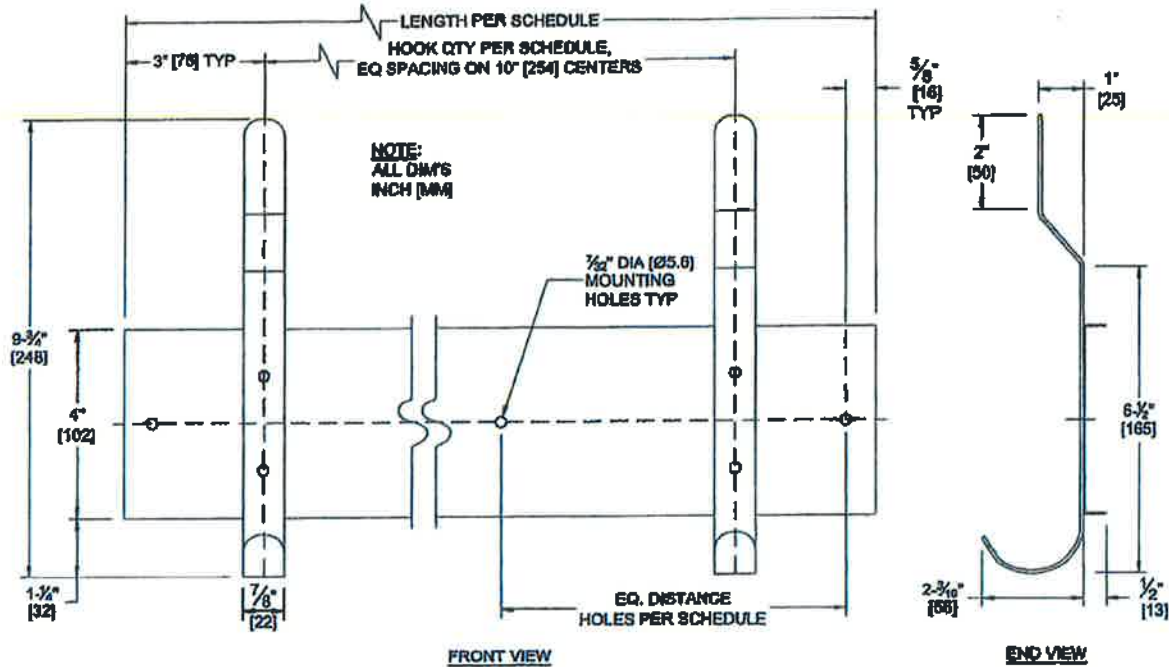


**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL No:** 1307-36  
**ISSUED:** 01/87  
**REVISED:** 17 APR 2012

## UTILITY HOOK STRIP

(1)



### SCHEDULE OF AVAILABILITY

Model No	Length inch (mm)	Hook Quantity	Mounting Holes Quantity
1307-3	26" (660)	3	2
7 1307-4	36" (914)	4	3
1307-5	46" (1168)	5	4
1307-6	56" (1422)	6	4

### SPECIFICATION

Utility Hook Strip shall be fabricated from type 304 stainless steel, alloy 18-8. Mounting channel shall be 20 gauge with top and bottom edges returning 1/2" (13) to wall. Heavy-duty hooks shall be one piece formed of 14 gauge. All exposed surfaces shall have satin finish. Unit shall be supplied with hooks and mounting holes corresponding with length as per schedule.

Utility Hook Strip shall be Model No 1307-3 (or 1307-4 or 1307-5 or 1307-6) as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

### INSTALLATION

For general utility mount unit 72" (1829) above finished floor (AFF) from centerline of hook strip mounting holes. Surface mount unit to wall with No 10 self tapping screws (furnished by others) through straight mounting holes in strip into suitable anchors, blocking or other wall reinforcements (all by others) adequate to carry intended loads on fully utilized hooks. For compliance with 2010 ADA Accessibility Standards install unit so that top of hook is 48" (1219) maximum AFF.





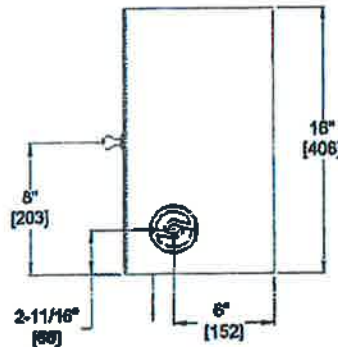
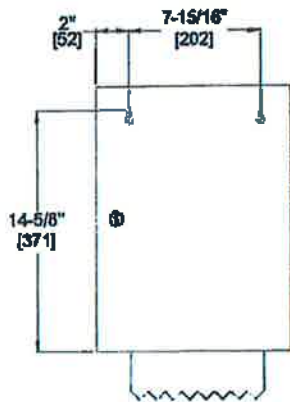
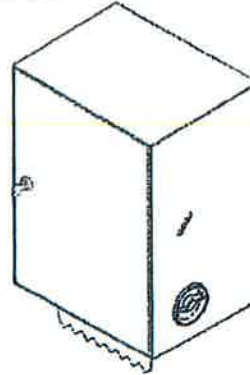
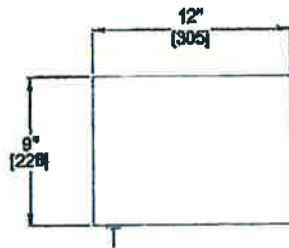
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL №:** 8524

**ISSUED:** 09/2014

**REVISED:** 16 Sep 2014

**SURFACE MOUNTED AUTO-CUT ROLL PAPER TOWEL DISPENSER (36)**



**SPECIFICATION**

Surface Mounted Auto-Cut Roll Paper Towel Dispenser unit shall hold one towel roll 8" diameter (Ø203) x 8" (203) wide and one stub roll 3" diameter (Ø76) x 8" (203) wide and dispense single full width cut towel 12" (305) long from pull-towel auto-cut dispenser. Dispenser mechanism is supplied installed and automatically changes over from depleted stub roll to start new roll without interruption. Unit door and cabinet shall be fabricated of type 304 stainless steel alloy 18-8. Door and back shall be 18 gauge, all other parts shall be 22 gauge. All exposed surfaces shall have satin finish protected by PVC film easily removed after installation. Door shall be attached to cabinet at side with a full-length 3/16" diameter (Ø4.8) stainless steel multi-staked piano hinge and be held closed with a tumbler lock keyed alike to other ASI washroom equipment. Cabinet shall have hemmed edges for safety. Structural assembly of all components shall be of welded construction. Cabinet shall have no exposed fastening devices or spot-welded seams. Labeling is provided to indicate correct operation.

Surface Mounted Auto-Cut Roll Paper Towel Dispenser shall be Model № 8524 as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

**INSTALLATION**

Install unit in wall recess using two (2) № 10 self-tapping screws (by others) through concealed mounting holes provided. Roll towel mechanism is furnished installed. For ADAAG compliance install unit so that top of side actuating control is 48" (1219) maximum above finished floor (MAX AFF).

**OPERATION**

User grasps leading edge of towel and pulls it out of unit until cycle reaches auto-cut position while supply is not depleted. Next towel is automatically presented ready for use by next user after current cut-off cycle is completed. Towels are loaded by opening cabinet door to access dispenser mechanism and by following instructions provided. Locked compartment prevents unauthorized access or removal.



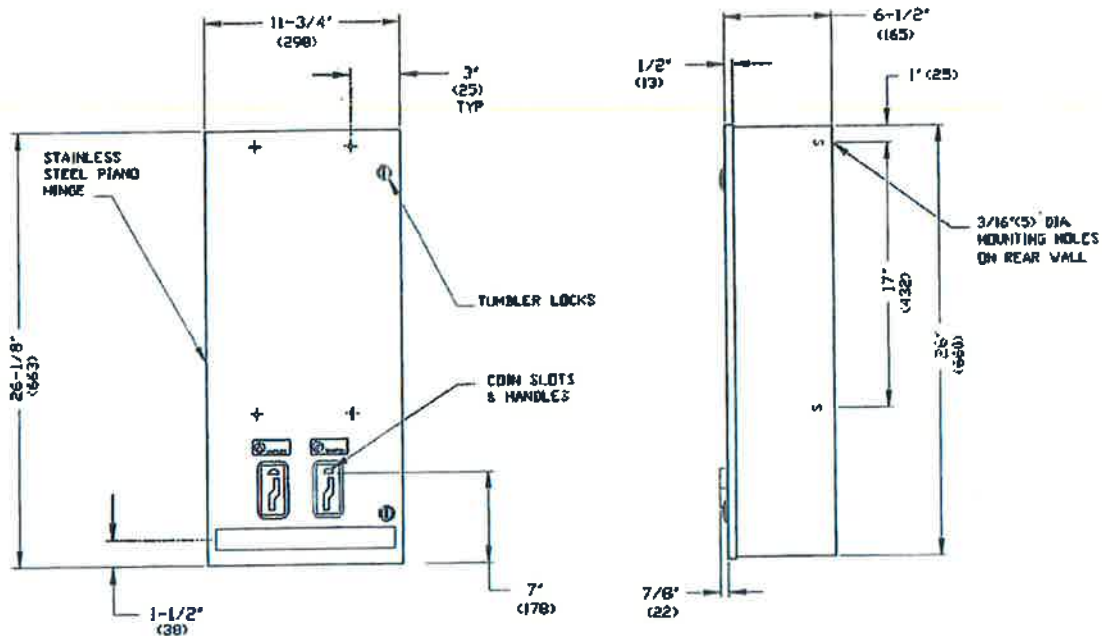
**AMERICAN SPECIALTIES, INC.**  
 441 Saw Mill River Road, NY 10701  
 (914) 476.9000 • (914) 476.0688  
 www.americanspecialties.com

**MODEL №:** 0864-25

**ISSUED:** 01/87

**REVISED:** 02/12

**SURFACE MOUNTED DUAL SANITARY NAPKIN AND TAMPON DISPENSER (PAGE 1/2) (5)**



**DIMENSIONS**  
 INCH (mm)

**SPECIFICATION**

Surface Mounted Dual Sanitary Napkin & Tampon Dispenser shall hold 30 napkins and 27 tampons of specified sizes. Door shall be 18 gauge type 304 stainless steel alloy 18-8. All exposed surfaces shall be satin finish and be protected during shipment with PVC film easily removable after installation. Cabinet shall be 22 gauge same grade stainless steel. Door shall be attached with a full length 3/16" diameter (Ø4.8) stainless steel multi-staked piano hinge and shall be held closed with two (2) tumbler locks keyed alike to other ASI washroom equipment. Internal coin-box shall be keyed differently than door locks. Dispensing mechanisms shall be fastener mounted internally to provide ability to change mechanisms for coinage denomination. Structural assembly of body and door components shall be of welded construction and have no exposed fasteners or welded seams. Weights for each feed track shall be supplied. Factory installed coin operation denomination shall be 25. (Please fill in 25¢ or 50¢; or FREE and add denomination as suffix to model № (e.g. 0864-25)).

Surface Mounted Dual Sanitary Napkin and Tampon Dispenser shall be Model № 0864 of American Specialties Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

**INSTALLATION**

Mount unit on wall using four (4) № 10 self-tapping screws (by others) through concealed holes provided in cabinet rear wall. For maximum usability and compliance with ADA Accessibility Guidelines, install unit so that coin slot is between 48" (1219) maximum above finished floor (MAX AFF) and 38" (965) minimum AFF. Note that coin slot is 7" (178) above bottom of cabinet. Installer must provide adequate wall anchoring for screw mounting.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.

THIS MANUFACTURER RESERVES THE RIGHT TO MAKE CHANGES IN DESIGN OR DIMENSIONS WITHOUT FORMAL NOTICE





**AMERICAN SPECIALTIES, INC.**  
 441 Saw Mill River Road, NY 10701  
 (914) 476.9000 • (914) 476.0688  
 www.americanspecialties.com

**MODEL No: 0864**

**ISSUED: 01/87**

**REVISED: 02/12**

**SURFACE MOUNTED DUAL SANITARY NAPKIN AND TAMPON DISPENSER (PAGE 2/2)**

**OPERATION**

Deposit of specified coin allows operation of dispenser. Napkin and tampon dispensers operate independently. Selected product drops into vending opening after operator actuation. Indicator displays empty condition and blocks coin slot when vend product is depleted. Unit vend product supply is replenished on cycle determined by maintenance needs by opening door and manually reloading product into dispenser supply tracks. Empty indicator automatically resets upon refill. Track weights **MUST BE USED** to provide positive feed. Coins are retrieved from cash drawer opened using different key than is used to open door for service.

**NAPKINS, SINGLES, CARDBOARD-BOXED, SEMIGLOSS FINISH; CAPACITY: 30**  
**BOX SIZE: 4-1/4" x 3" x 1-1/8" (108 x 76 x 29)**

Stayfree	No 4
Gards	No's 247, or 147
Kotex	No's 704, 707, 07010, 07040, 07045, 07300, 07320
Pure-Nat	No M-4
Modess	No 4

**TAMPONS, CYLINDER, CARDBOARD, SEMIGLOSS, CRIMPED ENDS; CAPACITY: 27**  
**TUBE SIZE: 3/4" diameter x 5-1/4" (Ø19 x 134)**

Tampax	
Modess Tampons	



**AMERICAN SPECIALTIES, INC.**

441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000  
www.americanspecialties.com

MODEL No: 7305-2S

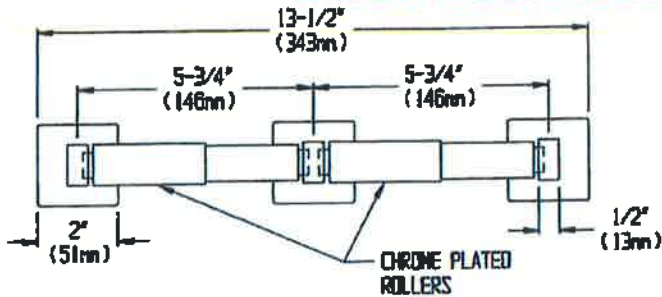
ISSUED: 1-87

REVISED: 1-08

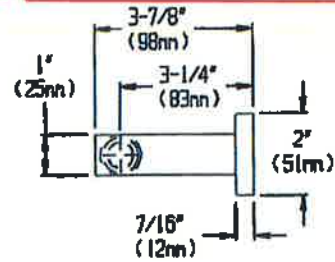
TOILET PAPER HOLDER with R-009 spindle

Specify Finish Required →  -B = Bright Stainless Steel  
 -S = Satin #4 Stainless Steel

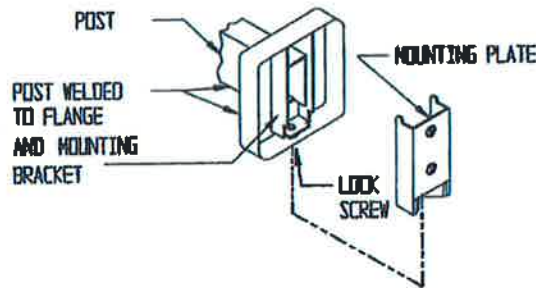
**TYPE 304 STAINLESS STEEL**



FRONT VIEW



SIDE VIEW



CONCEALED MOUNTING DETAIL

**SPECIFICATION**

Dual Roll Surface Mounted Toilet Paper Holder unit shall hold and dispense two (2) rolls of standard core roll tissue up to 5-1/2" (140mm) diameter. Unit shall be fabricated of stainless steel alloy 18-8, type 304. Posts shall be fabricated of 1/2" x 1" (13mm x 25mm) rectangular tubing. Stainless steel setscrews shall be provided on bottom perimeter of flanges to lock unit to mounting plates. Mounting plates shall be included and shall be 18 gauge. Rollers shall be chrome-plated high-impact resistant ABS plastic and two (2) shall be supplied. All exposed surfaces shall be satin or bright finish as chosen by option and indicated by code suffix.

Dual Roll Toilet Paper Holder shall be Model N° 7305-2S or N° 7305-2B of American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

**INSTALLATION**

Surface mount unit on wall using N° 10 self tapping screws (by others) through holes provided in mounting plates into suitable prepared mountings (by others) or other suitable mounting hardware (by others) to suit wall conditions. Hang post and flange assemblies on mounting plates and tighten setscrews to lock units to plates. For compliance with ICC/ANSI A-117.1-2003 and ADA Accessibility Guidelines, install unit with centerline of roller at 19" (483mm) minimum above finished floor (MIN AFF) to 44" (1118mm) maximum AFF (MAX AFF) and centerline of dispenser no farther than 33" (838mm) from back wall behind commode or between 7" and 9" (178mm to 229mm) from front of commode. Recommended mounting height for general utility is 30" (762mm) AFF to centerline of roll and 14" (356mm) from front of commode to centerline of dispenser.

**OPERATION**

Spring-loaded spindles revolve freely and hold rolls until cores are removed.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.

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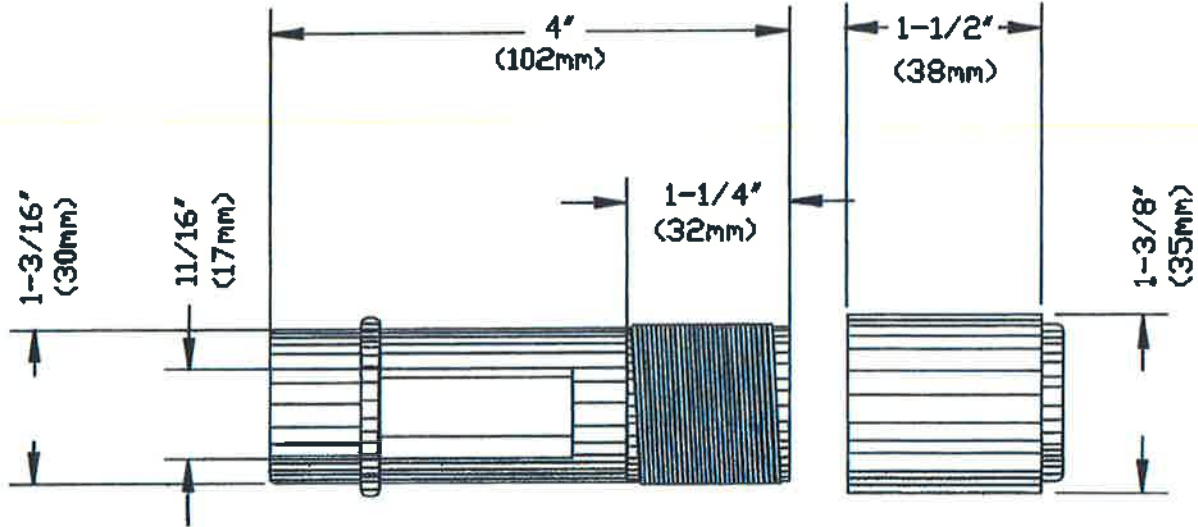


**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000

MODEL No:	R-009
ISSUED:	1-87
REVISED:	3-87

**THEFT RESISTANT SPINDLE**

(84)



FRONT VIEW

OK

**SPECIFICATION**

Theft Resistant Spindle shall be fabricated of hi-impact resistant ABS plastic. Unit shall accommodate a standard spring-tension plastic roller (ASI Model N<sup>o</sup> R-003, supplied separately) to provide increased vandal resistance. Unit shall fit into all standard holders that receive R-003 and shall hold standard roll tissue with 1-3/8" (35mm) ID core.

Theft Resistant Spindle shall be Model N<sup>o</sup>R-009 as fabricated by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York, 10701-4913

**INSTALLATION**

Insert smaller dia. end (inside telescope) spring loaded roller from dispenser inside screw cap. Screw cap onto threaded body to contain larger (outside telescope) dia. end until R-009 length is 1/16" (1.6mm) less than spacing between dispenser posts (supplied separately). Load R-009 with toilet paper and insert into dispenser posts.

**OPERATION**

Paper core must be ripped off to remove R-009 after roll is exhausted. Grasp inside roller through opposing windows and retract pivot end from holder socket.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

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**AMERICAN SPECIALTIES, INC.**

441 Saw Mill River Road, Yonkers, NY 10701 (914) 476-9000

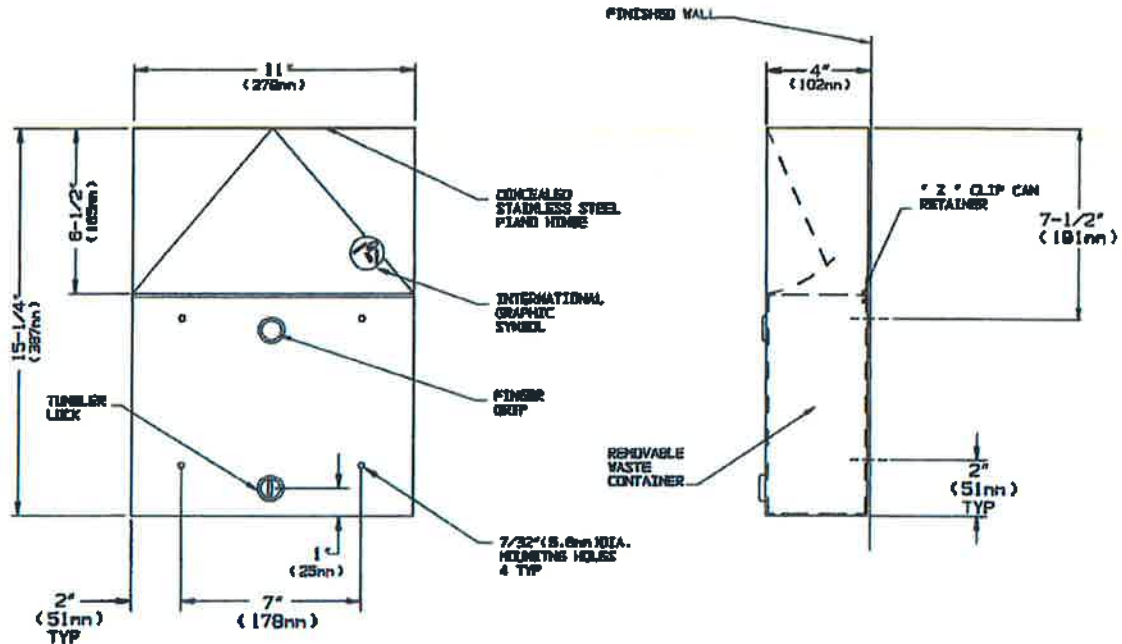
MODEL No: 0473-1A

ISSUED: 1-87

REVISED: 9-04

**SURFACE MOUNTED END STALL SANITARY NAPKIN DISPOSAL**

(6)


**SPECIFICATION**

Surface Mounted End Stall Sanitary Napkin Disposal with locking waste receptacle shall hold 1.5gal (5.7liters) of dry/solids waste and shall have waste receptacle, door and cabinet fabricated of alloy 18-8 stainless steel, type 304, 22 gauge; all exposed surfaces shall have N° 4 satin finish and be protected during shipment by a PVC film easily removable after installation. Push door shall be attached to cabinet with a concealed full length 3/16" dia. (5mm) stainless steel multi-staked piano hinge at top and shall have the international waste symbol affixed to front. Structural assembly of body and door components shall be of welded construction and cabinet shall have no exposed fastening devices or visible spot welded seams. Removable waste container shall be captured internally by full width Z-retainer and shall be held closed with a tumbler lock keyed alike to other ASI washroom equipment. Waste container shall have a safety-edged finger grip.

Surface Mounted End Stall Locked Sanitary Napkin Disposal shall be Model N° 0473-1A as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

**INSTALLATION**

Unit is mounted on wall using N° 10 self-tapping screws (by others). For maximum usability and compliance with ADA Accessibility Guidelines, unit should be installed so that top of disposal door is between 34" (864mm) maximum above finished floor (AFF) and 24" (610mm) minimum AFF.

**OPERATION**

User pushes door to deposit waste material. Door is self-closing. Maintenance schedule determines waste removal cycle. Unit is emptied by removing bottom waste container and inverting over collection bag. Waste container is captured by internal angle to prevent inadvertent dumping and key lock to prevent unauthorized access or removal. Safety-edged finger grip provides convenient grip for service.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.

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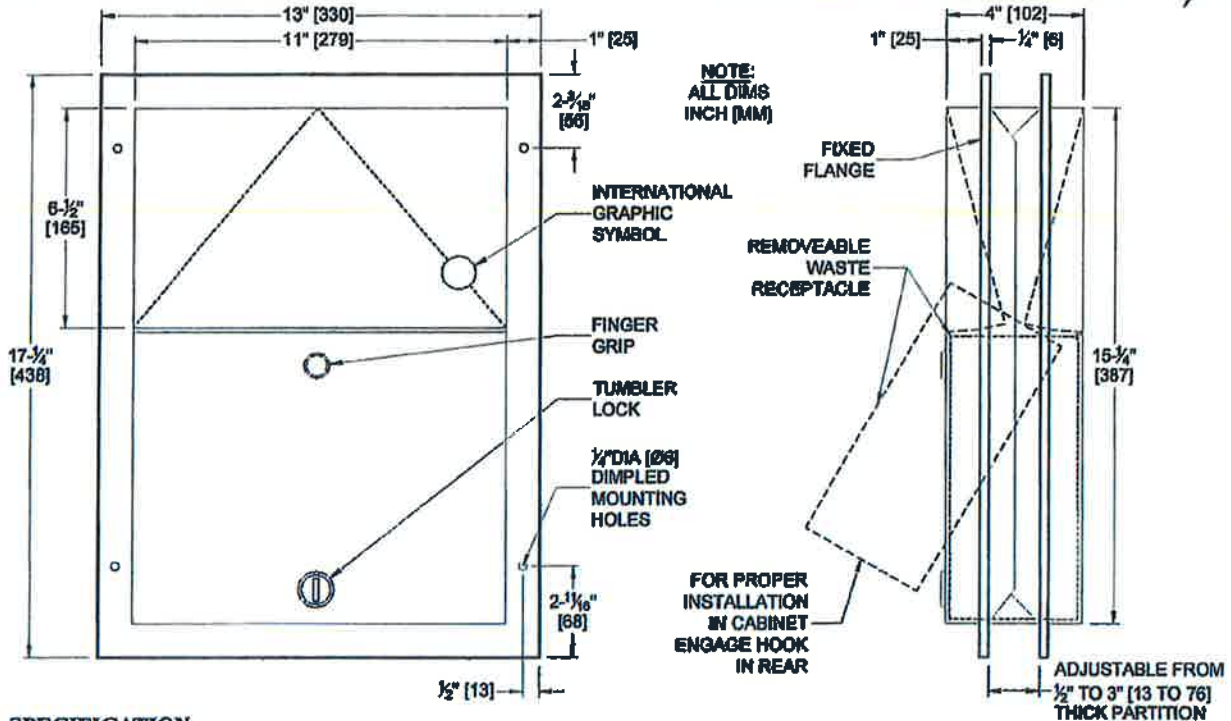
**AMERICAN SPECIALTIES, INC.**  
441 Saw Mill River Road, NY 10701  
(914) 476.9000 • (914) 476.0688  
www.americanspecialties.com

**MODEL No: 0472-1**

**ISSUED: 01/87**

**REVISED: 07/10**

**PARTITION MOUNTED DUAL ACCESS SANITARY NAPKIN DISPOSAL WITH LOCK** (8)



**SPECIFICATION**

Partition Mounted Dual Access Sanitary Napkin Disposal with locking receptacle shall hold 1.5 gal (5.7 L) of dry/solids waste. Doors, flanges, waste receptacle and cabinet shall be 22 gauge type 304 stainless steel alloy 18-8. All exposed surfaces shall be satin finish and be protected during shipment with PVC film easily removable after installation. Doors shall operate independently and shall be attached to cabinet with a full-length 3/16" diameter (Ø4.8) stainless steel multi-staked piano hinge and shall be spring loaded to hold in closed position. International graphic symbol for waste disposal label shall be adhered to doors. Structural assembly of body and door components shall be of welded construction. Face trim mounting flanges shall be of one piece construction 1" (25) wide with no welded miters and shall have square 1/4" (6) returns with an adjustability range for partition thickness of 1/2" (13) to 3" (76). Waste container shall have hemmed edges for safety and shall be retained by a tumbler lock keyed alike to other ASI washroom equipment and shall have a fully hemmed finger-grip for safety and service removal from one side only.

Partition Mounted Dual Access Sanitary Napkin Disposal with locking receptacle shall be Model No 0472-1 as manufactured by American Specialties, Inc., 441 Saw Mill River Road, Yonkers, New York 10701-4913

**INSTALLATION**

Partition mount unit through precut partition cutout (PCO) using four (4) № 10 x 3/4" (M5 x 20) Philips flat head or oval head self tapping screws (supplied) per side (eight [8] total) through mounting holes provided through fixed mounting frame and adjustable mounting frame into suitably prepared partition (by others). Mounting holes are offset 1/2" (13) from opposite side frame holes for screw clearance. Note that cutout is 3/16" (Ø4.8) above cabinet door top and 13/16" (21) below mounting flange top edge. Mounting flanges adjust to accommodate partition thickness of 1/2" (13) minimum to 3" (76) maximum. For compliance with ADA Accessibility Guidelines and maximum usability install unit with top of disposal door 33" (864) MAX AFF and 24" (610) min AFF and 27" (686) to centerline of cutout from rear wall.

PCO Required is 11-3/8" W x 15-5/8" H x 1/2" to 3" Thick (289 x 397 x 13 to 76)

**OPERATION**

Users push doors to deposit waste material. Doors are self-closing and operate independently and may be used simultaneously. Maintenance schedule determines waste removal cycle. Empty unit by removing bottom waste container and inverting over collection bag. Lock captures waste container to prevent inadvertent dumping. Safety-edged finger grip provides convenient lift handle for service.

Accessory Specialties

AMERICAN DISPENSER

Desert Ray Products

WATROUS, INC.

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# CSNE LLC

Certified Minority Business Enterprise

636 Nutmeg Road North \* South Windsor, CT 06074  
Tel: (860) 290-9260 \* Fax: (860) 290-8940  
A/AEOE

# Change Order

DATE: 9/16/20  
NO.  
PAGE 1 OF 1

To: D'AMATO CONST
Attention: <u>DARAN</u>

Job: BIRCH GROVE SCHOOL TOILET ACCESSORIES
Job # 50-20-0396

We hereby agree to make the change(s) specified below.

**EXTRA TO CONTRACT:**

DELETE (5)0482-AD PAPER TOWEL DISPENSERS(B369) \$86.22 EACH TOTAL (\$431.10)

ADD (5)0864-25 NAPKIN DISPENSER (B2706) \$244.20 EAC TOTAL OF \$1,221.00

CHANGE PER SECTION 102800 TOILET ACCESSORIES, PART 3.3 TOILET ACCESSORY SCHEDULE PARAGRAPH C. CALLS FOR A SURFACE MOUNTED (TA-5) NAPKIN DISPENSER A ITEM NUMBER B-369. THIS IS NOT THE CORRECT ITEM NUMBER , THE B-369 IS FOR A PAPER TOWEL DISPENSER/WASTE THE CORRECT ITEM NUMBER PER THE RETURNED SUBMITTAL IS A B-2706 WHICH IS THE 0864-25

Note: This Change Order becomes part of and conformance with existing contract.

We agree hereby to make the change(s) specified above at this price \$789.90

Date 9/16/20 EVA TYZ Previous Contract Amount \_\_\_\_\_

Authorized Signature (Contractor)

Revised Contract Total \_\_\_\_\_

ACCEPTED- The above prices & specifications of This Change Order is satisfactory & is hereby Accepted. All work to be performed under same Terms & conditions as specified in original contract Unless otherwise stipulated.

Date of acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**Affirmative Action/Equal Opportunity Employer**

*9/16/20*



# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 008  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Credit derived from resinous flooring duality in scope carried. This is a credit.

The original Contract Sum was	\$	41,518,368.38
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$	-30,000.00
The new Contract Sum including this Change Order will be	\$	41,518,368.38

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #12

Please note that the amount of (\$30,000.00) is a credit from a Contract Scope of Work and shall be moved shall be moved to the Design Contingency. Please refer to the Design Contingency Log for an up-to-date balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** *(Firm name)*

*Joseph C. Lucas*

8C0001DC7B208454...

**SIGNATURE**

Joseph C. Lucas

**PRINTED NAME AND TITLE**  
10/27/2020

**DATE**

D'Amato Construction Co., Inc.  
DocuSigned by:

**CONTRACTOR** *(Firm name)*

*Anthony D'Amato*

B7261B18481C42D...

**SIGNATURE**

Anthony D'Amato

**PRINTED NAME AND TITLE**  
10/27/2020

**DATE**

Town of Tolland  
DocuSigned by:

**OWNER** *(Firm name)*

*Michael Rosen*

57A08EE2F-B984BE...

**SIGNATURE**

Michael Rosen

**PRINTED NAME AND TITLE**  
10/27/2020

**DATE**



**CHANGE ORDER APPROVAL LETTER – Under \$10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 12

Date: 10/15/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Spectrum Floors Inc

Scope of work:

RESINOUS FLOORING CREDIT:

D'Amato Construction and Spectrum Floors are providing a **CREDIT** back to the project for Resinous Flooring. Two subcontractors have carried some amount of resinous floor covering work in their bid. After a closer review D'Amato has realized there is an overlap in the scope between two contractors. Proposed **CREDIT** was generated by having one of the subcontractors (Spectrum Floors) exclude overlapping work from their contract.

Below is a brief list of items covered under this CO **CREDIT**:

- Delete Resinous Flooring Portion of Work from Spectrum Floors Contract

Please see "PROPOSAL CO#12 - Spectrum Floors Resinous Flooring", "Spectrum Floors - Resinous Flooring" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 30,000 CREDIT

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*



# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p></p> <p>Signature</p> <p></p> <p>Date</p>	<p><b>Architect</b></p> <p></p> <p>Signature</p> <p></p> <p>Date</p>	<p><b>Owners Representative</b></p> <p></p> <p>Signature</p> <p></p> <p>Date</p>
---	--	--

**Town Manager**

DocuSigned by:



Signature



Date

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 10/15/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We *Propose* hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$30,000.00 CREDIT**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 12 –  
SPECTRUM FLOORS RESINOUS FLOORING

D'Amato Construction and Spectrum Floors are providing a **CREDIT** back to the project for Resinous Flooring. Two subcontractors have carried some amount of resinous floor covering work in their bid. After a closer review D'Amato has realized there is an overlap in the scope between two contractors. Proposed **CREDIT** was generated by having one of the subcontractors (Spectrum Floors) exclude overlapping work from their contract.

Refer to Spectrum Floors - Resinous Flooring for detailed breakdown of proposed work and associated cost.

Total: \$30,000.00 **CREDIT**

EXCLUSIONS:

- Off Hours Work
- Taxes

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



October 14, 2020

D'Amato Construction  
400 Middle Street  
Bristol, CT 06010

Attn: Anthony D'Amato

Re: Birch Grove School – Tolland, CT

Dear Tony,

**THIS IS A CREDIT FOR THE ELIMINATION OF THE RESINOUS FLOORING  
PORTION OF WORK FROM OUR CONTRACT. THIS INCLUDES ALL ITEMS OF  
WORK REGARDING THIS ITEM:**

**CREDIT:      ( \$30,000.00 )**

If you have any questions please don't hesitate to call Paul L. Robinson at 203-250-1500

Very Truly Yours

*Paul L. Robinson*

Paul L. Robinson



# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 009  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Additional PDC boxes to be installed.

The original Contract Sum was	\$	41,518,368.38
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$	2,605.46
The new Contract Sum including this Change Order will be	\$	41,518,368.38

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #13

Please note that the amount of \$2,605.46 would be deducted from the Design Contingency account and does not result in a change to the Contract Amount as of the above date. Please consult the Design Contingency Log for an up-to-date account balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** *(Firm name)*

Joseph C. Lucas

8CC9D9C7B208434...

**SIGNATURE**

Joseph C. Lucas

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**

D'Amato Construction Co., Inc.  
DocuSigned by:

**CONTRACTOR** *(Firm name)*

Anthony D'Amato

873618281C42D...

**SIGNATURE**

Anthony D'Amato

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**

Town of Tolland  
DocuSigned by:

**OWNER** *(Firm name)*

Michael Rosen

52A08EE3FB984BE...

**SIGNATURE**

Michael Rosen

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**



**CHANGE ORDER APPROVAL LETTER – Under \$10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 13

Date: 10/14/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Masotti Electric LLC

Scope of work:

ADDITIONAL PDC BOXES REQUIRED IN ROOM 1A28 & 1D28:

D'Amato Construction and Masotti Electric propose this change order to provide labor and material to cover installation of (2) additional PDC Boxes in Rooms 1a28 & 1d28 as requested by design team in RFI#83 and email sent on 10/16/20 by J. Lucas named h19006.00.

Below is a brief list of items covered under this CO:

- New PDC Boxes
- Associated conduits and wire

Please see "PROPOSAL CO#13 - Masotti Electric PDC Box Room 1a28", "Masotti Electric - PDC Box Room 1a28", "RFI#83" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 2,605.46

Additional working days: 0

Ineligible Costs: \$ 0

Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*



# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p></p> <p>_____ <b>Signature</b></p> <p></p> <p>_____ <b>Date</b></p>	<p><b>Architect</b></p> <p></p> <p>_____ <b>Signature</b></p> <p></p> <p>_____ <b>Date</b></p>	<p><b>Owners Representative</b></p> <p></p> <p>_____ <b>Signature</b></p> <p></p> <p>_____ <b>Date</b></p>
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**Town Manager**

DocuSigned by:



\_\_\_\_\_  
52A08EF3FB984BE...  
**Signature**



\_\_\_\_\_  
**Date**

# Masotti Electric LLC

CT Lic# 103882

120 Industrial Drive, Southington, CT 06489  
Ph.-(860)-276-0097/ Fax-(860) 276-0179

Mr. Eugene Karcha  
D'Amato Construction  
400 Middle Street  
Bristol, CT 06010

Rev. Date October 16, 2020

Re: Birch Grove School  
Added PDC Boxes

Dear Eugene,

Masotti Electric is please to offer you this change-order proposal to provide labor and material necessary to perform the following work associated with the electrical changes made in RFI #83 and the added PDC box in area 1d28 of the Birch Grove School project located in Tolland, CT:

- 1) **RFI-#83- Provide and install a PDC wall box and the necessary data and power in 1a28**
- 2) **Provide and install (1) PDC wall box and the necessary data and power in area 1d28**

**Total 2 PDC boxes**

Material .....	\$1,273.27
Labor 8hrs. x \$110.00 = .....	\$ 880.00
Markup.....	\$ 215.33
<b>Total .....</b>	<b>\$2,368.60</b>

Inclusions:

- Prevailing wages

Exclusions:

- Sales Tax

Feel free to contact me if you have any questions @ 860-276-0097

Respectfully Submitted,



Jim Doucette Jr.

Estimator/Project Manager

Job ID: JOB-1332  
 Project: BIRCH GROVE PHASE-3 REVISED 6.11.20

CO: CO-0004: RFI #83

Summary by Item Number

Vendor: TARGET

Labor Level: CONEST

16 Oct 2020 13:58:43

Item #	Size	Description	Q/M	Quantity	Unit	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
66		DATA WORK	M	2.00	EA	229.7500	459.50	0.0000	0.00	0.0000	0.00
67		PDG BOX	M	2.00	EA	244.7862	489.56	2.0000	4.00	0.0000	0.00
68		PDC BOX FREIGHT	M	1.00	EA	35.0000	35.00	0.0000	0.00	0.0000	0.00
10047	3/4	EMT	M	80.00	FT	0.55238	44.188	0.0290	2.06	0.0000	0.00
10049	1/4	EMT	M	60.00	FT	1.4028	84.17	0.0363	2.18	0.0000	0.00
20915	1/4	EMT 90° ELBOW	M	4.00	EA	4.3323	17.33	0.2232	0.89	0.0000	0.00
30197	1/4	PLASTIC BUSHING	M	2.00	EA	0.7602	1.52	0.0500	0.10	0.0000	0.00
30282	3/4	EMT STEEL-SS COUPLING	M	8.00	EA	0.8122	6.50	0.0186	0.15	0.0000	0.00
30284	1/4	EMT STEEL-SS COUPLING	M	10.00	EA	2.5381	25.38	0.0372	0.37	0.0000	0.00
30285	3/4	EMT STEEL-SS CONNECTOR	M	4.00	EA	0.6864	2.88	0.0650	0.18	0.0000	0.00
30354	1/4	EMT STEEL-SS CONNECTOR	M	2.00	EA	2.3297	4.65	0.0640	0.13	0.0000	0.00
70288	1/2	THINWALL CU STRI	M	284.00	FT	0.1303	34.41	0.0033	0.79	0.0000	0.00
70118	1/2	GREEN THHN CU (GRD 20A)	M	88.00	FT	0.1303	11.47	0.0030	0.26	0.0000	0.00
100106	#12	PIGTAIL WGRD SCREW	M	2.00	EA	0.4501	0.92	0.0210	0.04	0.0000	0.00
100109	#8-12	PSH-IN 4WIRE CONN	M	1.00	EA	0.1028	0.10	0.0300	0.03	0.0000	0.00
140012	20A	6X-RESIST-CONMERRAL-STRAP	M	2.00	EA	2.6220	5.24	0.1800	0.36	0.0000	0.00
140013	1-DUPLEX	1G STAINLESS STEEL PLATE	M	2.00	EA	1.6198	3.24	0.0500	0.10	0.0000	0.00
150060	5/8 FINE 4.8 CI	1G 4-SQ CMB-RD EX BRKT	M	2.00	EA	1.0889	2.17	0.1280	0.24	0.0000	0.00
180847	#16 x 1"	TEK SCREW	M	12.00	EA	0.6379	1.28	0.0800	0.16	0.0000	0.00
630017	1 1/4	COND HAMMER-ON HGR 1/4-FLNG SNP-CL-OSF HD	M	8.00	EA	0.9207	7.36	0.0400	0.32	0.0000	0.00
630171	3/4	COND HAMMER-ON HGR 1/4-FLNG SNP-CL-OSF HD	M	10.00	EA	1.2548	12.54	0.0320	0.32	0.0000	0.00
630372	14-2-10-3 & 3/8	MC/AC/FLEX HGR PUSH-IN MTLWOODSTUD	M	4.00	EA	0.3953	1.58	0.0320	0.13	0.0000	0.00
630388		METALWOOD STUD PROTECTION PLATE	M	1.00	EA	0.0492	0.49	0.0000	0.00	0.0000	0.00
630402	14-10-3 (2-CBL)	AC/MC HMR-ON BOT-MTD 1/4-FLNG HGR PSH-IN	M	3.00	EA	1.1797	3.54	0.0320	0.10	0.0000	0.00
670082	3/8 (383AST)	AC/MC FLEX SNAP ZMT	M	1.00	EA	0.6877	0.70	0.0500	0.05	0.0000	0.00
670083	3/8 (383AST)	AC/MC FLEX DX SNAP ZMT CONN-INSUL	M	2.00	EA	1.6917	3.38	0.0500	0.12	0.0000	0.00

Phase/Group totals: 1,273.27  
 Job totals: 1,273.27

*Handwritten signature*

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:



To: **JCJARCHITECTURE**  
120 Huyshope Avenue  
Suite 400  
Hartford, CT 06106

Request For Information (RFI) No: 28

Date: 9/14/20

Project: **BIRCH GROVE  
ELEMENTARY SCHOOL  
247 RHODES ROAD  
TOLLAND, CONNECTICUT  
STATE PROJECT No. 142-0081 CV**

Initiated By: John Fredsall

Response requested by (Date): 9/18/20

Design Consultants Affected: Mep/Technology

Description of Clarification or Information Requested (Attach Data as Required):

beak out teaching wall in corr. 1a28. There are no provisions for power/data or video shown on electrical or technology drawings.

Proposed Solution:

Add a PDC or a DSP box with power and data

Signed: John fredsall Initiator Date: 9/14/20

AE Response:

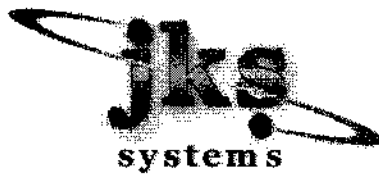
**ADD PDC BOX, COORDINATION LOCATION WITH ARCHITECTUAL DRAWINGS.**

**POWER TO BE PROVIDED FROM PANEL P3 TIED INTO DIGITAL DISPLAY CIRCUIT: 92**

JCJ  
9/30/2020

Signed: JCJ/Design Consultant

Date: \_\_\_\_\_



your technology integrator  
it CAN be done!

Birch Grove Primary  
247 Rhodes Road  
Tolland, Ct., 06084

October 2, 2020

Re: RFI # 83 Power and Visual display 1a28.pdf

Dear Mr. Doucette:

Listed below is the scope of work and pricing for the additional data for PDC-4 that is required at the Birch Grove Primary School. Based on RFI 83. I have listed below JKS SOW:

- JKS will furnish and install 2- Cat 6a plenum cables to PDC-4.
- JKS will furnish and install 2 port face plate.
- JKS will furnish and install 2 Cat6a jacks.
- JKS will furnish and install 4 patch cords two for Station end and 2 for IDF end.
- JKS will terminate, label, test & certify Cat 6A locations per CAT 6A standard

**Exclusions:**

- This bid does not include any active components or electronics except access points.
- This bid does not include 18" ladder rack in MDF and IDF's.
- This bid does not include demolition of any kind.
- This bid does not include connections to utilities, BMS, Fire or Security.
- This bid does not include any conduit, stubs, boxes, wire mold or power poles.
- This bid does not include any fire retardant plywood or paint.
- This bid does not include any fire rated sleeves.
- This bid does not include grounding bars.
- This bid does not include any special accommodations other than normal business practices.
- All boxes pipe and pull string by others.

Sub Total \$229.75 does not include bonds, permits and taxes

Respectfully, XZ

Mark Baker



**Quotation**

ELECTRICAL WHOLESALERS  
 701 MIDDLE STREET  
 PO BOX 2786  
 MIDDLETOWN, CT 06457-1547  
 860-522-3232  
 Fax 860-548-3548

QUOTE DATE	QUOTE NUMBER	PAGE NO.
09/30/2020	S116528975	1 of 1
CUST PO#	Wall Box	
JOB/REL#	JOB200059 TOLLAND	

QUOTE TO:

SHIP TO:

MASOTTI ELECTRIC  
 120 INDUSTRIAL DR  
 SOUTHLINGTON, CT 06489-1155

JOB200059 TOWN OF TOLLAND  
 104 OLD POST RD  
 TOLLAND, CT 06084-3310

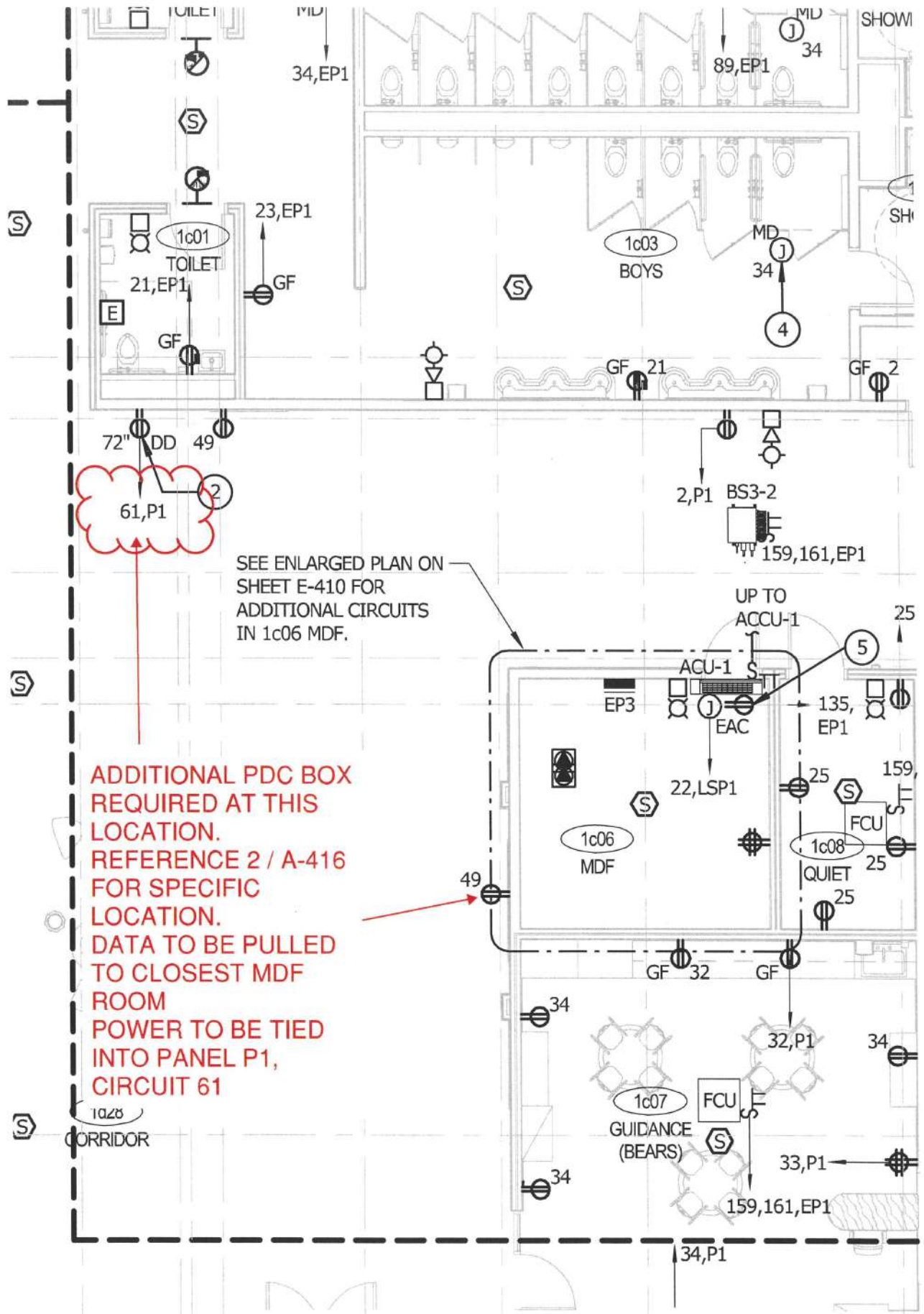
CUSTOMER NUMBER	CUSTOMER PHONE	ORDERED BY	SALESPERSON	
359196		JIM DOUCETTE	BRYAN J. KISNER 860-522-3232	
WRITER	SHIP VIA	TERMS	EXPIRATION DATE	FREIGHT EXEMPT
BRYAN J. KISNER 860-522-3232	D59	MFG DISC 10TH, NET 15TH	10/30/2020	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE	
1ea	WM EFSB4 4-GANG WALL BOX	244.784/ea	244.78	
<i>Est freight \$35.00</i>				
			<i>X 2</i>	

Prices listed on this quotation are subject to change without notice beyond expiration date, include only the equipment listed and do not include any sales tax unless noted otherwise. Expiration date does not apply to commodity pricing which may be subject to change after 24 hours. Special order items cannot be cancelled unless the manufacturer permits cancellation.

Subtotal	244.78
Shipping Chgs	0.00
Amount Due	244.78







SEE ENLARGED PLAN ON SHEET E-410 FOR ADDITIONAL CIRCUITS IN 1c06 MDF.

**ADDITIONAL PDC BOX REQUIRED AT THIS LOCATION. REFERENCE 2 / A-416 FOR SPECIFIC LOCATION. DATA TO BE PULLED TO CLOSEST MDF ROOM POWER TO BE TIED INTO PANEL P1, CIRCUIT 61**

1028 CORRIDOR

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 10/14/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We *Propose* hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$2,605.46**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

D'AMATO CHANGE ORDER NO. 13 –  
PDC BOX ROOM 1A28 & 1D28

D'Amato Construction and Masotti Electric propose this change order to provide labor and material to cover installation of (2) additional PDC Boxes in Rooms 1a28 & 1d28 as requested by design team in RFI#83 and email sent on 10/16/20 by J. Lucas named h19006.00. The cost associated with this change order would come out of CM Contingency Funds.

Refer to Masotti Electric – PDC Box Room 1a28 & 1d28, RFI#83 for detailed breakdown of proposed work and associated cost.

Subtotal: \$2,368.60

OH&P @ 10%: \$236.86

Total: \$2,605.46

**EXCLUSIONS:**

- Off Hours Work
- Taxes

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

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To: **JCJARCHITECTURE**  
120 Huyshope Avenue  
Suite 400  
Hartford, CT 06106

Request For Information (RFI) No: 28  
Date: 9/14/20

Project: **BIRCH GROVE**  
**ELEMENTARY SCHOOL**  
**247 RHODES ROAD**  
**TOLLAND, CONNECTICUT**  
STATE PROJECT No. 142-0081 CV

Initiated By: John Fredsall  
Response requested by (Date): 9/18/20  
Design Consultants Affected: Mep/Technology

---

Description of Clarification or Information Requested (Attach Data as Required):

beak out teaching wall in corr. 1a28. There are no provisions for power/data or video shown on electrical or technology drawings.

Proposed Solution:

Add a PDC or a DSP box with power and data

Signed: John fredsall Initiator Date: 9/14/20

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AE Response:

**ADD PDC BOX, COORDINATION LOCATION WITH ARCHITECTUAL DRAWINGS.**

**POWER TO BE PROVIDED FROM PANEL P3 TIED INTO DIGITAL DISPLAY CIRCUIT: 92**

**JCJ**  
**9/30/2020**

Signed: \_\_\_\_\_  
JCJ/Design Consultant

Date: \_\_\_\_\_

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# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 010  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Tackboard credit. This is a credit.

The original Contract Sum was	\$	41,518,368.38
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$	-369.11
The new Contract Sum including this Change Order will be	\$	41,518,368.38

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #14

Please note that the amount of (\$369.11) is a credit from a Contract Scope of Work and shall be moved shall be moved to the Design Contingency. Please refer to the Design Contingency Log for an up-to-date balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** *(Firm name)*

*Joseph C. Lucas*

8CDD0DC7B208454...

**SIGNATURE**

Joseph C. Lucas

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**

D'Amato Construction Co., Inc.  
DocuSigned by:

**CONTRACTOR** *(Firm name)*

*Anthony D'Amato*

B23E1E1A281C42D...

**SIGNATURE**

Anthony D'Amato

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**

Town of Tolland  
DocuSigned by:

**OWNER** *(Firm name)*

*Michael Rosen*

8208E54FB984BE...

**SIGNATURE**

Michael Rosen

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**





**CHANGE ORDER APPROVAL LETTER – Under \$10,000.00**

Project: Birch Grove Primary School N142-0083

Approval Letter # 14

Date: 10/14/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): New England Interior Specialists (NEIS)

Scope of work:

NEIS DETAIL 7/A-422 TACKBOARD CHANGES:

D'Amato Construction and NEIS propose this change order to provide labor and material to cover changes that occurred to tackboard layout on revised drawing A-422 Detail 7. These changes resulted in net **CREDIT** to the project. Description is outlined in RFI#101. This work is owners request.

Below is a brief list of items covered under this CO:

- Delete (2) 4'6" x 8' Tackboards
- Add (1) 4'6" x 4' Tackboard
- Add (1) 8' Long Tack Strip

Please see "PROPOSAL CO#14 – NEIS Detail 7/ A-422 Tackboard Changes", "NEIS – Detail 7/ A-422 Tackboard Changes", "RFI#101" attached for pricing breakdown and clarification.

*All necessary backup documentation shall be submitted with this letter.*

Cost of the work: \$ 369.11 CREDIT Additional working days: 0

Ineligible Costs: \$ 0 Associated Dwg/RFI/ CCD/ Bulletin: See Above

*Contractor and Subcontractors shall make no changes in the work without issuance of a written change order that is first executed by both Contractor, Architect and Owner's Representative. Owner will not pay for verbal change orders. Contractor must obtain written change orders or, at minimum, email authorization of additional fixed-price change-order work BEFORE proceeding with any additional work or any variations in specified materials. Contractor is to submit a formal AIA Document G701-2001 and must submit all change orders to OSCG within 6 months based on the initial date of change. This Change order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by a Bulletin, CCD, or RFI until the cost and time have been fully agreed upon by both the Owner, Architect, Owners Representative and Contractor.*

# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p></p> <p>Signature</p> <p><u>10/16/20</u></p> <p>Date</p>	<p><b>Architect</b></p> <p></p> <p>Signature</p> <p><u>10/16/2020</u></p> <p>Date</p>	<p><b>Owners Representative</b></p> <p></p> <p>Signature</p> <p><u>10-20-2020</u></p> <p>Date</p>
---	--	--

**Town Manager**

DocuSigned by:



Signature

10/27/2020

Date

# Quote



## New England Interior Specialties, Inc.

124 Main Street  
Norfolk MA 02056  
Tel (508) 528-8087  
Fax (508) 528-3431

Date	Quote #
10/14/2020	10009093

### Submitted To

D'AMATO CONSTRUCTION COMPANY  
400 Middle Street  
Bristol CT 06010  
United States

Expires	Proposed Project
10/14/2020	BIRCH GROVE - RFI#101

Quote Details	Amount
CREDIT FOR RFI #101	369.11
SECTION 101100 - VISUAL DISPLAY SURFACES CHANGES MADE TO ELEVATION 7/A-422	
DELETE: (2) 4'6" X 8' TACKBOARDS X \$260.74 = \$521.48	
ADD: (1) 4'6" X 4' TACKBOARD X \$130.37 = \$130.37	
ADD: (1) 8' LENGTH TACK STRIP X \$2.75 = \$22.00	
TOTAL CREDIT: \$369.11	
If you require additional information, please contact Gary Powers	Total
	\$369.11

# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · [www.damatoconstruction.com](http://www.damatoconstruction.com)

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 10/14/20
<b>STREET</b> 21 Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We *Propose* hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$369.11 CREDIT**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

### We hereby submit specifications and estimates for:

D'AMATO CHANGE ORDER NO. 14 –  
NEIS DETAIL 7/A-422 TACKBOARD CHANGES

D'Amato Construction and NEIS propose this change order to provide labor and material to cover changes that occurred on revised drawing A-422 Detail 7 tackboards. These changes resulted in net **CREDIT** to the project. Description is outlined in RFI#101.

Refer to NEIS – Detail 7 A-422 Tackboard Changes & RFI#101 for detailed breakdown of proposed work and associated cost.

Total: \$369.11 **CREDIT**

#### EXCLUSIONS:

- Off Hours Work
- Taxes

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

DAmato Construction  
400 Middle Street  
Bristol, Connecticut 06010  
Phone: (860) 583-3489  
Fax: (860) 585-6370

Project: 142-0083 N - Tolland - Birch Grove Primary School PHASE 3  
247 Rhodes Road  
Tolland, Connecticut 06084

## Sensory Room 1a06 Technology Conflict

<b>TO:</b>	Brian Stone (JCJ Architecture)	<b>FROM:</b>	J. Lucas (JCJ Architecture)
<b>DATE INITIATED:</b>	10/13/2020		120 Huyshope Avenue Suite 400 Hartford, Connecticut 06106
<b>LOCATION:</b>		<b>STATUS:</b>	Closed on 10/13/20
<b>PROJECT STAGE:</b>		<b>DUE DATE:</b>	10/16/2020
<b>COST IMPACT:</b>		<b>COST CODE:</b>	
<b>DRAWING NUMBER:</b>		<b>SCHEDULE IMPACT:</b>	
<b>LINKED DRAWINGS:</b>		<b>SPEC SECTION:</b>	
		<b>REFERENCE:</b>	
<b>RECEIVED FROM:</b>	Darian D'Amato (D'Amato Construction)		
<b>COPIES TO:</b>			

### Question from J. Lucas (JCJ Architecture) at 12:37 PM on 10/12/2020

Please see the attached.

**Attachments:**  
[RFI 101.pdf](#)

#### **Official Response: Brian Stone (JCJ Architecture) responded on Tuesday, October 13th, 2020 at 11:19AM EDT**

The interactive display / PDC box shown on drawing T-111 shall be set on the north wall of room 1a06 as shown in the attached revised drawing A-422 (elevation #7). As part of this revision, a single 4'-0" wide x 4'-6" tall tackboard shall be set on the wall instead of the two 8'-0" wide x 4'-6" tall tackboards shown on this elevation in the bid issue version of drawing A-422. Contractor to advise if tackboards have already been fabricated per submittal 101100-1.1. If the tackboards have not been fabricated yet, then proceed as shown in the revised drawing and submit a credit for the reduction in scope. If the tackboards have already been fabricated per submittal 101100-1.1, save the two 8'-0" wide x 4'-6" tall tackboards that were supposed to be in this room and consult with the architect for other locations in the building to install these units.

As discussed in the field, the light switch and thermostat in room 1a05 shall be set in the stud bay just south of the jamb for door 1a05a. The tackboard, interactive display, and dry erase paint field shall shift south as required to accommodate this and none of these elements shall change in size. The hand sanitizer dispenser location shall be reviewed in the field after all devices are set. Refer to revised elevation #22 on the attached revised drawing A-422.

As a reminder, no tackboards shall be cut around any wall mounted devices. All device locations shall be reviewed in the field with the Architect if there are any potential clashes with tackboards or other built-in elements.

**Attachments:**  
[Phase 3 RFI 101 Revised Drawing A422.pdf](#)

BY

DATE

COPIES TO





# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Birch Grove Primary School - Building  
(GMP)

**CONTRACT INFORMATION:**  
Contract For: General Construction  
  
Date: 9/28/19

**CHANGE ORDER INFORMATION:**  
Change Order Number: 011  
  
Date: 10/21/20

**OWNER:** *(Name and address)*  
Town of Tolland  
21 Tolland Green  
Tolland, CT 06084

**ARCHITECT:** *(Name and address)*  
JCJ Architecture  
120 Huyshope Avenue, Suite 400  
Hartford, CT 06106

**CONTRACTOR:** *(Name and address)*  
D'Amato Construction Co., Inc.  
400 Middle Street  
Bristol, CT 06010

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Sewer Pump Replacement.

The original Contract Sum was	\$	41,518,368.38
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	41,518,368.38
The Contract Sum will be unchanged by this Change Order in the amount of	\$	65,612.04
The new Contract Sum including this Change Order will be	\$	41,518,368.38

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged

D'Amato C.O.A.L. #4

Please note that the amount of \$65,612.04 would be deducted from the Design Contingency account and does not result in a change to the Contract Amount as of the above date. Please consult the Design Contingency Log for an up-to-date account balance.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

JCJ Architecture  
DocuSigned by:  
**ARCHITECT** *(Firm name)*

*Joseph C. Lucas*

8C71111C7B208454...  
**SIGNATURE**

Joseph C. Lucas

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**

D'Amato Construction Co., Inc.  
DocuSigned by:

**CONTRACTOR** *(Firm name)*

*Anthony D'Amato*

873518281C42D...  
**SIGNATURE**

Anthony D'Amato

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**

Town of Tolland  
DocuSigned by:

**OWNER** *(Firm name)*

*Michael Rosen*

32A0EE3FB984BE...  
**SIGNATURE**

Michael Rosen

**PRINTED NAME AND TITLE**

10/27/2020

**DATE**



## CHANGE ORDER APPROVAL LETTER – Over \$10,000.00

Project: Birch Grove Primary School N142-0083

Approval Letter # 4

Date: 9/16/20

Contractor: D'Amato Construction Co., Inc.

Subcontractor (s): Modern Mechanical Systems, Inc & Masotti Electric

Scope of work:

Sewer Pump Replacement:

The following scope of work originated from revised contract drawings SU-1 dated 8/14/20. During the design phase it was anticipated that the existing pump would be utilized, later it was discovered that new pumps are needed to meet the designed wastewater flow rate of the new building and to be compatible with the new building's electrical power system. The cost for this scope of work would be covered by CM Contingency.

The scope of work includes labor and materials to perform following:

Modern Mechanical

- Supply (3) Three 7.5HP Submersible Pumps, install (2) Two of them and (1) to remain as spare
- 20' Normally open float switches
- Duplex Control Panel
- HOA Switches
- Pump Run Lights
- Motor Contactors
- Control Transformer
- Alternator w/Selector Switch
- NEMA 4x Fiberglass Enclosure
- Flashing Red Alarm Light & Horn
- Elapsed Time Meter
- Seal Failure Alarm
- Heat Sensor
- 4" Auto Coupling Discharge Elbow & Upper Guide Rail Assembly
- 20' SST Chain Kit w/Shackles
- Duplex Stud Plate
- New Rail System
- All associated Piping, Valves, Flanges, Gaskets & Fittings
- Alerton Controller
- Transformer Power Supply
- Enclosure
- Monitor Tank Level Status via Relay Contacts
- Programming



# D'AMATO

CONSTRUCTION MANAGERS | GENERAL CONTRACTORS

<p><b>Contractor</b></p> <p> _____ <b>Signature</b></p> <p><u>10/16/20</u> <b>Date</b></p>	<p><b>Architect</b></p> <p> _____ <b>Signature</b></p> <p><u>10/16/2020</u> <b>Date</b></p>	<p><b>Owners Representative</b></p> <p> _____ <b>Signature</b></p> <p><u>10-20-2020</u> <b>Date</b></p>
---	--	--

**Town Manager**

DocuSigned by:  
  
\_\_\_\_\_  
52A08EF3FB984BE...  
**Signature**

10/27/2020  
**Date**

# Masotti Electric LLC

CT Lic# 103882

120 Industrial Drive, Southington, CT 06489  
Ph.-(860)-276-0097/ Fax-(860) 276-0179

Mr. Eugene Karcha  
D'Amato Construction  
400 Middle Street  
Bristol, CT 06010

Revised Date October 13, 2020

Re: Birch Grove School  
Sewer Pump Change

Dear Eugene,

Masotti Electric is please to offer you this change-order proposal to provide labor and material necessary to perform the following work associated with the changes made to the sewer pumps shown on the revised "SU-1" drawing dated 8/14/20 at the Birch Grove School project located in Tolland, CT:

- 1) Install (2) 1-1/4 EMT conduits overhead from the pump control panel located in the Mechanical room "1a00". Each conduit will have (3) #4 and (1) #8G
- 2) Install (1) 1" EMT Conduit overhead from the pump control panel to the pump chamber for float signal. (10) #10's
- 3) Install a 3-pole 70-amp breaker in the EP1 panel and install an overhead feed to the pump control panel.
- 4) Provide and install an Emon class 3200 smart meter #32-120/208-240 100 EZ-7 with JIC Steel Enclosure and split core current sensors.
- 5) Install (1) Cat6 Network jack for the Emon Metering

**\*The existing underground conduit that was originally show to feed the existing pump from the "MSB" gear will be abandoned in place.**

**\*\*Please note that this pricing is based on installing the conduit prior to the outside brick being installed.**

#### **Inclusions:**

- Prevailing wages
- Credit for the original 15-amp #10 wire circuit
- Credit for original pump and panel terminations
- Emon Meter

**Exclusions:**

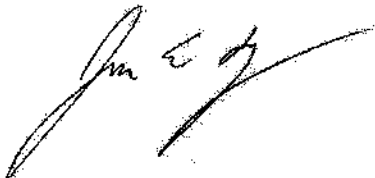
- Sales Tax
- BMS work
- Emon Metering Software or programing
- Pumps or Installation
- Pump Control Panel

Material.....	\$ 7,561.76
Journeyman Labor 151 hours x \$110 = .....	\$16,610.00
Foreman Labor 15 hours x \$115 x = .....	\$ 1,725.00
Markup.....	<u>\$ 2,589.68</u>
<b>Total Cost.....</b>	<b>\$ 28,486.44</b>

**Alternate Deduct- If the Emon Meter is not necessary deduct <\$1,325.00>**

Feel free to contact me if you have any questions @ 860-276-0097

Respectfully Submitted,



Jim Doucette Jr.

Estimator/Project Manager





**Job ID:** JOB-1332  
**Project:** BIRCH GROVE PHASE-3 REVISED 6.11.20

**CO:** CO-0003: ADDITIONAL WORK ON SEWER PUMP

### Summary by Item Number

**Vendor:** TARGET

**Labor Level:** CONEST

**13 Oct 2020 16:19:00**

Item #	Size	Description	Q/M	Quantity	U/M	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
1		EMON METERING CABINET	M	1.00	EA	883.4800	883.48	4.0000	4.00	0.0000	0.00
2		3-POLE 70-AMP BREAKER	M	1.00	EA	268.3200	268.32	0.5000	0.50	0.0000	0.00
3		ADDED CAT6 NETWORK JACK	M	1.00	EA	125.0000	125.00	4.0000	4.00	0.0000	0.00
4		FOREMAN LABOR	M	1.00	EA	0.0000	0.00	15.0000	15.00	0.0000	0.00
5		MODELING COST	M	1.00	EA	500.0000	500.00	2.0000	2.00	0.0000	0.00
6		CREDIT FOR ORIGINAL PUMP TERMINATION	M	-2.00	EA	5.0000	-10.00	1.5000	-3.00	0.0000	0.00
7		CREDIT FOR ORIGINAL PANEL TERMINATION	M	-1.00	EA	5.0000	-5.00	1.0000	-1.00	0.0000	0.00
75		CONTROL PANEL WORK	M	1.00	EA	25.0000	25.00	4.0000	4.00	0.0000	0.00
76		PUMP TERMINATION	M	1.00	EA	25.0000	25.00	4.0000	4.00	0.0000	0.00
10047 3/4		EMT	M	1.00	EA	25.0000	25.00	4.0000	4.00	0.0000	0.00
10048 1		EMT	M	65.00	FT	0.6236	34.03	0.0308	2.00	0.0000	0.00
10049 1 1/4		EMT	M	320.00	FT	0.8979	287.34	0.0341	10.91	0.0000	0.00
10059 1 1/4		PVC SCH 40 90-DEG ELBOW	M	700.00	FT	1.4028	981.93	0.0385	28.95	0.0000	0.00
20003 1 1/4		PVC SCH 40 90-DEG ELBOW	M	50.00	FT	0.3922	19.61	0.0336	1.68	0.0000	0.00
20615 1 1/4		EMT 90-ELBOW	M	2.00	EA	1.1096	2.21	0.1200	0.24	0.0000	0.00
20634 1		EMT FIELD BEND	M	18.00	EA	4.3323	77.98	0.2640	4.75	0.0000	0.00
20635 1 1/4		EMT FIELD BEND	M	6.00	EA	0.0000	0.00	0.1250	0.75	0.0000	0.00
30196 1		PLASTIC BUSHING	M	10.00	EA	0.0000	0.00	0.4900	4.90	0.0000	0.00
30197 1 1/4		PLASTIC BUSHING	M	4.00	EA	0.5250	2.10	0.0400	0.16	0.0000	0.00
30210 1 1/4		LOCKNUT	M	16.00	EA	0.7602	12.16	0.0500	0.80	0.0000	0.00
30282 3/4		EMT STEEL-SS COUPLING	M	2.00	EA	0.3402	0.68	0.0700	0.14	0.0000	0.00
30283 1		EMT STEEL-SS COUPLING	M	7.00	EA	0.8122	5.69	0.0220	0.15	0.0000	0.00
30284 1 1/4		EMT STEEL-SS COUPLING	M	32.00	EA	1.2113	38.76	0.0284	0.84	0.0000	0.00
30352 3/4		EMT STEEL-SS COUPLING	M	88.00	EA	2.5381	223.35	0.0440	3.87	0.0000	0.00
30353 1		EMT STEEL-SS CONNECTOR	M	4.00	EA	0.5854	2.35	0.0450	0.18	0.0000	0.00
30354 1 1/4		EMT STEEL-SS CONNECTOR	M	4.00	EA	1.1386	4.55	0.0455	0.18	0.0000	0.00
30414 1 1/4		PVC COUPLING	M	14.00	EA	2.3297	32.62	0.0640	0.90	0.0000	0.00
30444 1 1/4		PVC MALE ADAPTER	M	3.00	EA	0.2659	0.80	0.0520	0.16	0.0000	0.00
40042 OUNCE		PVC (GLUE) CEMENT	M	2.00	OZ	0.3977	0.80	0.1450	0.29	0.0000	0.00
70033 12		THHN/THWN CU (STR)	M	2.00	OZ	0.4035	0.81	0.1000	0.02	0.0000	0.00
70034 10		THHN/THWN CU (STR)	M	215.00	FT	0.1303	28.02	0.0030	0.65	0.0000	0.00
70118 12		GREEN THHN CU (GRD 20A)	M	1,980.00	FT	0.2014	398.74	0.0039	7.69	0.0000	0.00
160278 1/4"		PLTD FLAT WASHER	M	2,490.00	FT	0.8500	2,116.45	0.0085	16.19	0.0000	0.00
160579 1/4-20		PLTD HEX NUTS	M	72.00	FT	0.1303	9.38	0.0030	0.22	0.0000	0.00
160580 5/16-18		PLTD HEX NUTS	M	830.00	FT	0.3099	257.24	0.0045	3.74	0.0000	0.00
160932 1/4-20		THRD-ROD	M	192.00	EA	0.0077	1.48	0.0010	0.19	0.0000	0.00
160933 5/16-18		THRD-ROD	M	420.00	EA	0.1072	45.02	0.0010	0.42	0.0000	0.00
220147 100/3 SN		F/HD/240V N-3R RT SAFETY-SW	M	231.00	EA	0.0222	5.13	0.0200	4.62	0.0000	0.00
390106 6" WIDE		HAND TRIM ROCKY TRENCH	M	420.00	EA	0.0452	18.98	0.0220	9.24	0.0000	0.00
390360		STEEL TIE WIRE	M	120.00	EA	0.6739	80.87	0.0500	6.00	0.0000	0.00
630000 1/2		CONDUIT HGR SNAP-CLOSE 9/32 HOLE-MTD HD	M	210.00	FT	2.3713	497.97	0.0500	10.50	0.0000	0.00
630033 1		EMT HGR NUT-BOLT CLOSE 1/4 HOLE-MTD	M	1.00	EA	328.7400	328.74	2.2000	2.20	0.0000	0.00
630034 1 1/4		EMT HGR NUT-BOLT CLOSE 1/4 HOLE-MTD	M	50.00	EA	0.0000	0.00	0.0200	1.00	0.0000	0.00
			M	5.00	FT	0.0000	0.00	0.0200	0.10	0.0000	0.00
			M	10.00	EA	0.3476	3.48	0.0300	0.30	0.0000	0.00
			M	48.00	EA	0.5169	24.81	0.0350	1.68	0.0000	0.00
			M	105.00	EA	0.6019	63.20	0.0400	4.20	0.0000	0.00

Masotti Electric LLC

120 Industrial Drive  
 Southington, CT 06489

Phone: 860-276-0097  
 Web:

Summary by Item Number: BIRCH GROVE PHASE-3 REVISED 6.11.20

13 Oct 2020 16:19:00

Item #	Size	Description	QTY	Unit	Mat Unit	Mat Result	Lab Unit	Lab Result	Quo Unit	Quo Result
640095	1/4" FLANGE	HAMMER-ON CLIP - 1/4"-3/8 NUTS REQUIRED	10.00	EA	1.1178	11.12	0.0300	0.30	0.0000	0.00
640122	1/2"	ADJ BEAM CLAMP	153.00	EA	0.0559	8.54	0.0500	7.86	0.0000	0.00

Phase/Group totals:

Mat Unit	7,561.76
Lab Result	166.25
Quo Unit	0.00

Job totals:

Mat Unit	7,561.76
Lab Result	166.25
Quo Unit	0.00

Masotti Electric LLC

120 Industrial Drive  
Southington, CT 06489

Phone: 860-276-0097  
Web:

**MODERN MECHANICAL SYSTEMS, INC**

519 Cooke St. P.O. Box 492

This was generated per Owner request

FARMINGTON, CONNECTICUT 06034

HTG.0303543-S1 • PLM.0277512-P1 • HTG.0401564-ST1

**Change Order Proposal 003**

Project:	Birch Grove School	Date:	RFI#:3
Location:	Tolland, CT.		9/11/2020
Attention:	Eugene Karcha	Change:	Add Sewage Pump system W/ spare pump

Quantity	Unit	Proposed Material/Equipment	Unit Cost	Item Cost
1	1	Sewage Pumps system		\$ 18,603.00
		3- pumps		\$ -
1	1	Ppe, valves and Fittings		\$ 1,600.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
Use Continuation Worksheet for Additional Material(s)/Equipment (Page 2)				\$ -

**Total Material/ Equipment Cost** \$ 20,203.00

Labor Classification	No. Of Workers	Total Hours	Labor Rate	Labor Cost
Project Manager	1	4	\$ 96.93	\$ 387.72
Foreman	1	24	\$ 96.93	\$ 2,326.32
Fitter/Plumber	1	24	\$ 92.76	\$ 2,226.24
Laborer				\$ -
Truck Expense				\$ -

**Total Labor Cost** \$ 4,940.28

**Subcontractor Cost (See Page 3)** \$ 3,503.26

**Additional construction schedule days:**

Overhead and Profit	Cost	%	Subtotal
Material	\$ 20,203.00	10%	\$ 2,020.30
Labor	\$ 4,940.28	10%	\$ 494.03
Subcontractor	\$ 3,503.26	0%	\$ -

**Total OH & P** \$ 2,514.33

Tax	Cost	%	Subtotal
Material	\$ 20,203.00	0%	\$ -
Labor	\$ 4,940.28	0%	\$ -
Subcontractor	\$ 3,503.26	0%	\$ -
Overhead and Profit	\$ 2,514.33	0%	\$ -

**Total Tax** \$ -

AA/EOE

**Total Proposed Change** \$ 31,160.87



# Mechanical Solutions Inc.

130 Utopia Rd. Suite 6  
P.O. Box 848  
Manchester, CT 06042

TEL: (860) 290-1564, X103  
FAX: (860) 290-1825  
EMAIL: dyork@msipump.com

**"SBE - Small Business Enterprise" - CT Certified**

Monday, August 31, 2020

Attention: Ed Hlasyszn

Reference: Birch Grove Primary School Sewage Pump Stud Plate Added

Dear: Ed

We propose to furnish the following equipment for your consideration:

Item	Qty	Description	Weight	Unit Cost	Total Cost
		<b>Note: Basin, cover, piping, valves and 1.5" Schedule 40 S.S. rails by others. The third pump is a spare to be ordered and shipped at the same time. Purchased separately added freight charges will apply</b>			
A	3	Homa Model AMS434-210 7.5T 7.5 HP Submersible Pump Producing 230 GPM @ 56' Includes 7.5 HP 208V 3PH 21.6 FLA Motor and Seal Failure Go Switch	300	\$4,331.26	\$12,993.77
	4	20' Normally open float switches - 4900-20	10	\$36.66	\$146.64
	1	Duplex Control Panel 7.5 HP 208V 3PH 21.6 FLA with aluminum swing dead front inner door mounted controls. HOA Switches, Pump Run Lights, Motor Contactors, Control Transformer, alternator with selector switch, NEMA 4X fiberglass enclosure with lockable latch, flashing red alarm light and horn and high water with dry contacts, elapsed time meter, seal failure alarm, and heat sensor <b>Note: one location in the specification calls for a stainless steel enclosure and 2 places call for fiberglass. If SS is required, please add \$410.00</b>	250	\$2,352.70	\$2,352.70
	2	Homa 4" Auto Coupling Discharge Elbow and Upper Guide Rail Assembly. 1.5" SS pipe rails by other	100	\$828.15	\$1,656.30
	2	20' SST Chain Kit with shackles	40	\$201.77	\$403.54
	1	Topp Industries FPSD60 Duplex Stud Plate Split into 2- pieces and field trimmable	200	\$1,049.84	\$1,049.84
<b>TOTAL</b>					<b>\$18,602.79</b>

# INDEPENDENT

Pipe and Supply Corp.

## Price Quotation

09/02/20	23179	1
09/16/20		MODEMEC

<b>MODERN MECHANICAL SYSTEMS, IN</b> 519 COOKE STREET P. O. BOX 492 FARMINGTON, CT 06032	<b>MODERN MECHANICAL SYSTEMS, INC</b> 519 COOKE STREET P. O. BOX 492 FARMINGTON, CT 06032
Phone: 860-677-2222 Fax: 860-676-8305	Requested By: ED Job Name: BIRCH GROVE

GWF	JPC	Gfrost@indpipe.com
-----	-----	--------------------

1	80	FT 1-1/2 SCH 40 T304L S/S PIPE Stainless Steel Pipe/Tube	FT	5.950	476.00
2		#####			
3		STOCK IN WINDSOR			
4		#####			

**Quotation Total \$476.00**

We are now stocking MegaPress and MegaPressG www.viega.net fittings (Viega's new press system for black pipe) and high efficiency condensing boilers. Please inquire with your salesperson or visit us at www.indpipe.com for more information.

# INDEPENDENT

Pipe and Supply Corp.

## Price Quotation

134 ADDISON ROAD  
WINDSOR, CT 06095  
860-243-8500 / Fax: 860-286-8386

Date	Quote #	Page:
09/01/20	22952	1
Expiration Date	Quoted To	
09/15/20	MODEMEC	

Quoted To:		Ship To:	
MODERN MECHANICAL SYSTEMS, IN 519 COOKE STREET P. O. BOX 492 FARMINGTON, CT 06032		MODERN MECHANICAL SYSTEMS, INC 519 COOKE STREET P. O. BOX 492 FARMINGTON, CT 06032	
Phone: 860-677-2222	Requested By: ED		
Fax: 860-676-8305	Job Name: BIRCH GROVE		

Writer:	Salesman:	Notes:	Writers Email:
GWF	JPC		

Line:	Qty:	Description:	UOM:	Net Amt:	Ext Amt:
1	40	FT 4 PVC SCH 80 PIPE Plastic Pipe/Tube Ipex # 085140	FT	3.110	124.40
2	2	4 PVC S80 SOC VAN-STONE FLG Plastic Flange Ipex #036352 Spears #854P-040	EA	13.422	26.84
3	2	4 STD RUBBER RING GASKET Rubber Ring Gasket	EA	0.798	1.60
4	2	4 S-C #01739191TL 200# LF BRASS THD SWING CHECK VALVE	EA	147.984	295.97
5	4	4 PVC SCH 80 MALE ADAPT Plastic Fitting Ipex #036428 Spears #836-040	EA	12.506	50.02
6	4	4 PVC SCH 80 SOC ELL Plastic Fitting Ipex #036189 Spears #806-040	EA	8.106	32.42

**\*CONTINUED**

We are now stocking MegaPress and MegaPressG [www.viega.net](http://www.viega.net) fittings (Viega's new press system for black pipe) and high efficiency condensing boilers. Please inquire with your salesperson or visit us at [www.indpipe.com](http://www.indpipe.com) for more information.



# INDEPENDENT

Pipe and Supply Corp.

134 ADDISON ROAD  
WINDSOR, CT 06095  
860-243-8500 / Fax: 860-286-8386

## Price Quotation

Date	Quote #	Page:
09/01/20	22952	2
Expiration Date		Quoted To
09/15/20		

Line:	Qty:	Description:	UOM:	Net Amt:	Ext Amt:
7	2	4 PVC SCH 80 SOC ELL Plastic Fitting Ipex #036189 Spears #806-040	EA	8.106	16.21
8	2	4 PVC T/U B/V SOC Plastic Valve Ipex #VXEAV211	EA	253.781	507.56
9	1	4 PVC SCH 80 SOC TEE Plastic Fitting Ipex #036778 Spears #801-040	EA	11.358	11.36
10		#####			
11		PLUS UPS CHARGES ON THE 4"			
12		CHECK VALVE FROM ATLANTA.			
13		(DELV IS 3-5 DAYS)			
14		NON CANCELABLE/NO RETURNABLE			
15		*****			
16		ALL OTHER QUOTED MATERIAL IS			
17		STOCK WITHIN THE COMPANY			
18		#####			

Quotation Total **\$1,066.38**



**Main Office**  
126 Kreiger Lane  
Glastonbury, Connecticut 06033  
TEL 860.657.9257 FAX

**Date** September 11, 2020  
**Prepared by:** Sal Fazzino (860) 682-2591  
**Project:** Birch Grove School, 247 Rhodes, Tolland, 06084  
**Re:** Sewage Pump Alarm (RFI-62) Change-Order Proposal  
**Temp Control Scope** Bulletin  
**MEP Engineers:** IES

Automated Building Systems, Inc. is pleased to present the following Proposal and scope for the above referenced project.

- Sewage pump alarm interface scope of work consisting of:
  - Alerton controller
  - Transformer power supply
  - Enclosure
  - Monitor tank level status via relay contacts
  - Program and graphics DDC for front-end alarm notification with high tank status.
  - Inspection and verification check-out
  - Installation factory furnished control end-devices.
  - Commissioning
  
- Does not include motor starters
- Does not include 3<sup>rd</sup> party BACnet card
- Does not include wiring and conduit between tank and controller
- Does not include float switch installation
- Does not include Emon Smart meter and DDC meter interface (Note 24 on SU-1)
- Does not include taxes.

<b>BASE (Base)</b> ----- <b>\$ 3,503.26</b>
---

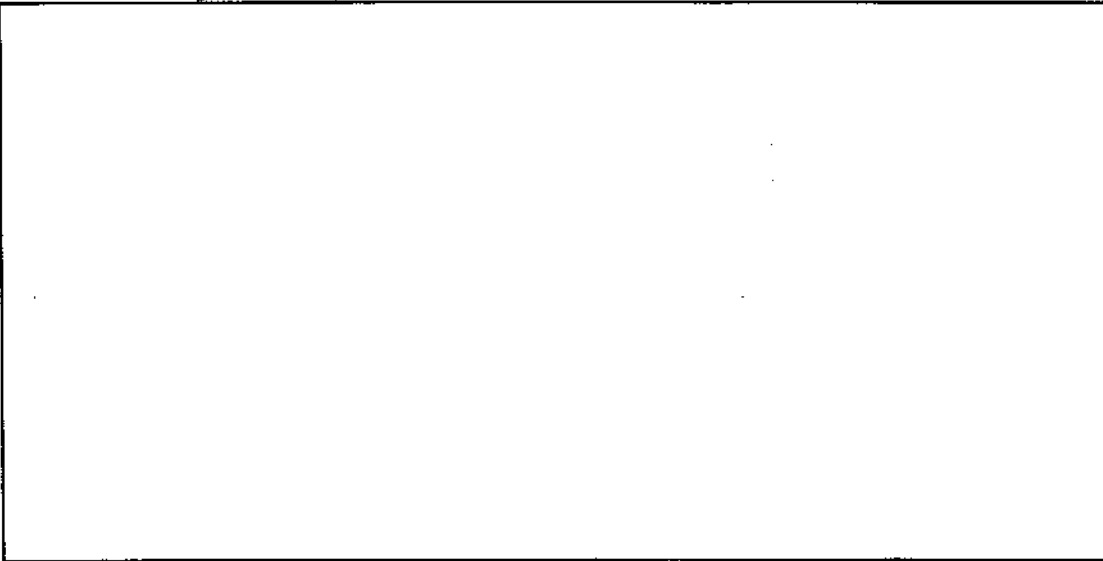


126 Kreiger Lane  
Glastonbury, CT 06033  
T: 860-657-9257 F: 860-657-3135  
CT Licenses: E1-125715, S1-389041  
MA Licenses: 20987A

Attention: Edward Hlasyszyn Date: 9/11/20  
RE: Birch Grove Sewage Pump Control Interface (RFI-62).  
Proposal #

Automated Building Systems is pleased to provide pricing for the changes in scope of work as requested onsite.

Refer to the Change Order Proposal for scope of work.



The lump sum add for this work is:  
\$ 3,503.26

Sales Tax is N/A

Please call with any questions. Thank you for the opportunity to be of service to you on this matter.

Best Wishes

Sal Fazzino  
Sales Engineer  
Automated Building Systems

**ABS Pricing Summary**

Birch Grove Sewage Pump Control Interface (RFI-62).

Scope of work as listed on the attached cover sheet, and as detailed on the attached drawings

<b>Labor</b>	<b>Hours</b>	<b>\$/Hr</b>	<b>Cost</b>
Design Engineering	4.0	\$ 130.00	\$ 520.00
ABS Alerton Software Engineer	2.0	\$ 132.00	\$ 264.00
ABS Field Technician	2.0	\$ 126.00	\$ 252.00
ABS Electrician	12.0	\$ 105.00	\$ 1,260.00
On Site Coordinator	2.0	\$ 138.00	\$ 276.00
Commissioning	2.0	\$ 126.00	\$ 252.00
			\$ -
<b>Total Field Labor</b>			<b>\$ 2,824.00</b>

<b>Material</b>			
Alerton and Belimo Material	Net Price, from Page 2		\$ 430.04
Outside Purchased Materials	Cost, from Page 2		\$ 174.65
	Freight	8%	\$ 48.38
	Taxes	0%	\$ -
	Markup, Outside Purch	15%	\$ 26.20
	<b>Total Material</b>		<b>\$ 679.26</b>

<b>Subcontract</b>		<b>Units</b>	<b>Cost</b>	
Subcontractor (Electric)	Est	0	\$ -	\$ -
Subcontractor (Pneumatic)	Est	0	\$ -	\$ -
Subcontractor	Est	0	\$ -	\$ -
Subtotal			\$ -	\$ -
	Labor burden	5%	\$ -	\$ -
	Markup	10%	\$ -	\$ -
<b>Total Subcontract</b>			<b>\$ -</b>	<b>\$ -</b>
<b>Total</b>			<b>\$</b>	<b>3,503.26</b>

Submitted by: Sal Fazzino

Accepted by: \_\_\_\_\_

Accepted Date: \_\_\_\_\_



# Proposal

## D'AMATO CONSTRUCTION CO., INC.

400 MIDDLE STREET

BRISTOL, CONNECTICUT 06010

PHONE (860) 583-3489 · FAX (860) 585-6370 · www.damatoconstruction.com

<b>PROPOSAL SUBMITTED TO</b> Town Of Tolland CT	<b>PHONE</b> 860-871-3696	<b>DATE</b> 9/16/20
<b>STREET</b> 210Tolland Green	<b>JOB NAME</b> Birch Grove Primary School	
<b>CITY, STATE AND ZIP CODE</b> Tolland, CT 06084	<b>JOB LOCATION</b> 247 Rhodes Road Tolland, CT	
<b>CONTACT</b> Antonietta DiBenedetto		<b>JOB DATE</b>

We *Propose* hereby to furnish material and labor – complete in accordance with specifications below, for the sum of:

**\$65,612.04**

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature \_\_\_\_\_

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

**We hereby submit specifications and estimates for:**

### D'AMATO CHANGE ORDER NO. 4 – SEWER PUMP REPLACEMENT

Per revised drawing SU-1 dated 8/14/20 provide materials & labor to complete following Sewer Pump Replacement:

#### Modern Mechanical

- Supply (3) Three 7.5HP Submersible Pumps, install (2) Two of them and (1) to remain as spare
- 20' Normally open float switches
- Duplex Control Panel
- HOA Switches
- Pump Run Lights
- Motor Contactors
- Control Transformer
- Alternator w/Selector Switch
- NEMA 4x Fiberglass Enclosure
- Flashing Red Alarm Light & Horn
- Elapsed Time Meter
- Seal Failure Alarm
- Heat Sensor
- 4" Auto Coupling Discharge Elbow & Upper Guide Rail Assembly
- 20' SST Chain Kit w/Shackles
- Duplex Stud Plate
- New Rail System
- All associated Piping, Valves, Flanges, Gaskets & Fittings
- Alerton Controller



- Transformer Power Supply
- Enclosure
- Monitor Tank Level Status via Relay Contacts
- Programming
- Inspections
- Control-End Devices
- Commissioning

Masotti Electrical

- Overhead EMT conduits from Pump Control Panel in Mechanical Room 1a00 to Pump Chamber
- Overhead EMT conduit from Pump Control Panel to Pump Chamber for Float Signal
- 3-Pole 70AMP Breaker in EP1 Panel as well as overhead feed to Pump Control Panel
- Emon Class 3200 Smart Meter w/JIC Steel Enclosure & Split Core Current Sensors
- CAT6 Network Jack for Emon Metering

D'Amato Construction

- Excavate around Sewer Pump Chamber for plumber to connect new pipe/couplings
- Provide bedding for new piping
- Backfill and compact excavated area
  - (1) Laborer for 5 Hrs @ \$96.00/Hr = N/C
  - (1) Mini Excavator w/operator 5 Hrs @ \$125.00/Hr = N/C
  - Materials = N/C

Refer to Masotti Electric – CO#4 Sewer Pump and Modern Mechanical – CO#4 Sewer Pump proposals for detailed breakdown.

Modern Mechanical Total: \$31,160.87

Masotti Electric Total: \$28,486.44

Subtotal: \$59,647.31

OH&P @ 10%: \$5,964.73

Total: \$65,612.04

**EXCLUSIONS:**

- Off Hours Work
- Motor Starters
- 3<sup>rd</sup> Party BACnet Card
- Taxes

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. D'Amato Construction is hereby authorized to do the work as specified. Payment will be made as outlined above.

\*\* This proposal subject to a 1.5% late charge per month added to balances remaining unpaid 30 days after billing, plus, reasonable attorney's fees in any legal action to collect said account.

**Date of Acceptance:** \_\_\_\_\_

**Signature:** \_\_\_\_\_



DEPARTMENT OF ADMINISTRATIVE SERVICES

---

December 2, 2020

Dr. Walter Willett  
Superintendent of Schools  
Tolland Public Schools  
51 Tolland Green  
Tolland, CT 06084-3099

Dear Dr. Willett:

Subject: Application and Grant Commitment for a Proposed School Building Project

You have recently submitted a school construction grant application for a **Code Violation** project at **Birch Grove Primary School**. Effective **December 2, 2020**, should **Tolland** fully comply with all statutory and regulatory school construction procedures and policies, the State of Connecticut approves a grant commitment to reimburse the Town of Tolland **100 percent** of eligible final project costs as reported at the end of this project. To the extent that Tolland's cost projection of **\$1,869,941** accurately reflects final eligible project costs, you can forecast a state grant based on 100 percent of that figure.

Public Act 20-8, September Special Session, Section 7 authorizes this project as a Code Violation. This project has been authorized as a code violation project only. Costs outside the scope of this authorization shall be ineligible for reimbursement.

The following identification number has been assigned and must be used on all subsequent submissions relating to this project:

**State Project No. 142-0085 CV**

**NOTE: This grant commitment is subject to plan approval.**

**This letter does not constitute approval for bid purposes.** Effective July 1, 2013, construction projects cannot go to bid until the Department of Administrative Services has approved the final plans and specifications for the projects and the district has received written notice of such approval. If the district requests state acceptance of *local plan review and approval*, the project cannot go to bid until the Department of Administrative Services has approved the local officials' certifications and you have received written notice of such approval.

Dr. Willett  
December 2, 2020  
Page 2

Connecticut General Statute, Section 10-284(b) allows the Commissioner of Administrative Services to disapprove a project if construction has not started prior to **December 2, 2022**. Start of construction is defined in Section 10-282 (9) of the Connecticut General Statutes as "the date on which the general construction contract or the first phase thereof, purchase agreement or leasing agreement is signed by the authorized agent of the town or regional school district."

If you have any questions, please contact Michelle Dixon at 860-713-6477 or [michelle.dixon@ct.gov](mailto:michelle.dixon@ct.gov) .

Sincerely,



Kosta Diamantis  
Director  
Office of School Construction Grants & Review

cc: Robert Celmer  
Peter Sztaba  
Lisa Hancock  
Antonietta DiBenedetto-Roy  
Robert Ficeto



# AIA Document G702® - 1992

## Application and Certificate for Payment

<b>TO OWNER:</b> Town of Tolland 21 Tolland Green Tolland, CT 06084 142-0083N	<b>PROJECT:</b> Birch Grove Primary School - Unsuitable Soils (GMP) 247 Rhodes Road Tolland, CT 06084	<b>APPLICATION NO:</b> 006-B <b>PERIOD TO:</b> July 31, 2020	<b>Distribution to:</b> OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
<b>FROM CONTRACTOR:</b> D'Amato Construction Co., Inc. 400 Middle Street Bristol, CT 06010	<b>VIA ARCHITECT:</b> JCJ Architecture 120 Huyshope Avenue, Suite 400 Hartford, CT	<b>CONTRACT FOR:</b> General Construction <b>CONTRACT DATE:</b> September 09, 2019 <b>PROJECT NOS:</b> / /	

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM .....	\$1,869,941.00
2. NET CHANGE BY CHANGE ORDERS .....	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) .....	\$1,869,941.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$1,766,684.50
<b>5. RETAINAGE:</b>	
a. 5.00 % of Completed Work (Column D + E on G703)	\$88,334.23 ✓
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703) .....	\$88,334.23
6. TOTAL EARNED LESS RETAINAGE .....	\$1,678,350.27 ✓
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$1,258,223.70
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE .....	\$420,126.57
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 5)	\$191,590.73

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	\$0.00	\$0.00
<b>NET CHANGES by Change Order</b>		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** D'Amato Const Co Inc  
By: \_\_\_\_\_ Date: July 17, 2020

State of: CT  
County of: Hartford

Subscribed and sworn to before me this 17 day of July 2020

Notary Public: \_\_\_\_\_  
My Commission expires: \_\_\_\_\_



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$420,126.57  
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

**ARCHITECT:** \_\_\_\_\_  
By: \_\_\_\_\_ Date: 7/17/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

P.O 20210039- B.B





A	B	C	D	E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G + C)		BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						



**D'AMATO CONSTRUCTION COMPANY, INC.**

GENERAL CONTRACTORS

400 MIDDLE STREET

BRISTOL, CT 06010

Phone (860) 583-3489

Fax (860) 585-6370

July 17, 2020

**APPLICATION FOR PAYMENT #6B – Description**

*Birch Grove Primary School (Unsuitable Soils)*

*This separate AIA billing has been created at the direction of the State of Connecticut as well as the Town of Tolland as a way to track the Unsuitable Soils on this project separately from other project costs. This is being done in anticipation of a 100% reimbursement rate on these unsuitable soil expenses.*

Item 3, Unsuitable Soils – Areas 2: \$442,238.00 billed this period

Billing for Unsuitable Soils – Areas 2 this month. Please see attached backup.

## MINUTES

### TOLLAND TOWN COUNCIL ZOOM REMOTE MEETING November 24, 2020 – 7:00 P.M.

**MEMBERS PRESENT:** Tammy Nuccio, Chair; Steve Jones, Vice Chair; Lou Luba, John Reagan, Kurt Schenher

**MEMBERS ABSENT:** Brenda Falusi, Cassandra Forsythe

**OTHERS PRESENT:** Michael Rosen, Town Manager; Beverly Bellody, Director, Human Services

1. **CALL TO ORDER:** Ms. Nuccio called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited
3. **MOMENT OF SILENCE:** Observed
4. **PROCLAMATIONS/PRESENTATIONS:** none
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (2 minute limit) - none
6. **PUBLIC HEARING ITEMS:** none
- 7a. **REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL** - none
- 7b. **REPORTS OF TOWN COUNCIL LIAISONS**
  - Conservation Commission – Mr. Jones provided an update of the November 12<sup>th</sup> meeting.
  - Water Commission – Mr. Jones provided an update of the November 16<sup>th</sup> meeting.
  - WPCA – Mr. Reagan provided an update.
  - Birch Grove Building Committee – Mr. Luba provided an update.
  - Board of Education – Ms. Nuccio provided an update of the November 18<sup>th</sup> meeting.
8. **NEW BUSINESS (ACTION/DISCUSSION ITEMS):**
  - 8.1 Consideration of a resolution for payment in lieu of taxes for the Old Post Village Elderly Complex  
Mr. Rosen provided background information on this item.  
Mr. Rosen introduced Fran Maynard, Chair of the Tolland Housing Authority and Stephany Seguro, Regional Property Manager, Elderly Housing Management Inc.  
  
Ms. Maynard explained that as of July 1, 2020, Elderly Housing Management Inc. took over management at Old Post Village. She introduced Ms. Seguro.  
  
Ms. Seguro introduced herself. She explained that an individual works at the property on Mondays, Wednesdays, and every other Friday in addition to the Resident Service Coordinator who is there a couple of afternoons a week. Ms. Seguro noted that they completed the annual budget of estimated income and expenses.  
  
Ms. Nuccio inquired what changes have been taking place or will take place under the new management company.  
Ms. Seguro responded that the property was previously self-managed and now there is a management company and paying the management fee impacts the budget substantially and setting aside the money that was supposed to be set aside for replacement reserves is listed in the budget. The property is governed by DOH in terms its regulatory body and in terms of how the apartments are rented and those guidelines are being followed. Previously they would recertify every other year, but the management company recommended that recertification be done annually and this was approved by the Board.

Ms. Nuccio noted that Parker and Winding River are also payment in lieu of taxes. She asked if the process is similar and if not, should they perhaps look to standardize the policy. Mr. Rosen responded that he believes it would be a good idea to look into standardizing the 3 cooperation agreements. His understanding is that the dollar amounts are the same (3% of tenant rents) but for this complex they have an agreement that the other 7% is requested to be put into capital reserves. The 7% translates to approximately \$10,490.

Ms. Nuccio asked about the last increase in rent and what percentage increase it will be this time. Ms. Seguro responded that it is her understanding that a number of residents have been grandfathered, those who moved in prior to 2018. They have a base rent of either \$200 or \$210/month; however, they pay 30% of income or that base; whichever is greater. In 2018, there was a rent stratification where the base rent was changed to \$375/month or 30% of income for all incoming residents. There is no plan, at this time, to change the base rents but they do anticipate some increase in the amount of excess collected based on the 30% of income number. Ms. Nuccio confirmed that the only change in rent will be based on if a resident's personal income increases. Ms. Seguro confirmed that they are not proposing an increase to the base at this time and the 30% is based on regulation.

Ms. Nuccio commented that she noticed that there is an increase in salary, but she did not believe the property administrator was still in place based on Ms. Seguro's information. An individual is there Mondays, Wednesdays, and every other Friday representing the \$21,843. Ms. Seguro noted that this is correct. Ms. Nuccio noted that this is in addition to the new \$18,000 for the management fee. Ms. Seguro responded that this is correct. She explained that the salary is for the work of the person who works at the property. The management fee is what is paid to the management company for overhead. Ms. Nuccio asked if there is anything the residents can expect to receive for the \$18,000. Ms. Seguro responded that the residents will receive supervision of the property, expertise of running this type of housing, and years of experience. Ms. Maynard added upgrading and that Ms. Seguro is actively searching and taking advantage of grant money. There is an active engagement in seeking ways to upgrade and improve the property. Ms. Seguro noted that they are actively looking for funding for a new generator and a centralized alarm panel. They received quotes for window replacement, but it is not something they can do at this time. Tomorrow she will distribute \$30 Big Y gift cards to residents. The funds came from a small grant.

Ms. Nuccio expressed concern about those who may not handle change well. She asked Ms. Maynard if there is a way to fill the gap between the residents and the new management company. Ms. Maynard responded that this is something they have been thinking about and one of Commission members is a resident at Old Post. Additionally, the Resident Services Coordinator has remained at the property.

Mr. Jones commented that the management company is actively looking for grants and this is a benefit of having professional expertise. Further, there are opportunities to keep people in the community interconnected, given COVID, as well as ensuring they can safely stay in their homes and avoid any issues with paying rent and fees. He asked if there is rental assistance in the event COVID impacts one's income if they are still working. Ms. Seguro responded that there is no rental assistance at this property. The base rents, as low as they are when compared to area market rents, is one advantage and typically residents are on Social Security so there is not a lot of fluctuation in income. If someone is working and has a substantial change in income, a recertification can be done and adjustments to rent can be made accordingly.

*Mr. Jones motioned*

*BE IT RESOLVED by the Tolland Town Council that it agrees to allow the Housing Authority to address current and future capital improvement needs:*

- 1. Effective with the 2021 calendar year the Local Authority shall pay the Town in lieu of real property taxes as well as special benefit assessments and sewerage user charges should either of those apply to the site, the sum of three (3) percent of the shelter rent paid by tenants for each occupied dwelling unit.*

2. *The Housing Authority shall place in its established capital repair account the difference between the three (3) percent of the shelter rent paid by tenants and ten (10) percent of such rents on a calendar year basis.*

3. *The amount of the payment in lieu of taxes shall be reviewed by the Town Council and the Housing Authority on an annual basis in the month of September and in addition the Housing Authority shall submit at the same time a list of capital improvement projects proposed for each of the next five years.*

*Mr. Luba seconded the motion.*

*A roll call vote was taken. Motion passed unanimously.*

8.2 Consideration of a resolution to approve Tolland Non-Profit Housing Corporation's request for assignment of lease for sale of house on Rolling Meadow.

Mr. Rosen provided background information on this item and introduced Attorney John Tunila.

Attorney Tunila explained that the Town Council is the sole member of a not-for-profit corporation known as the Tolland Not-For-Profit Housing Corporation. This Corporation was organized to provide affordable housing. The Corporation owns the land at Rolling Meadow and leases that land to individuals who own their own homes on the land. Rolling Meadow was developed a number of years ago with the assistance of the State of Connecticut and a grant. The town purchased the land, subdivided it, put in the road, and was reimbursed for those costs from the state. The town then built houses and sold them but retained ownership of the land selling only the houses. This is what makes the homes affordable. The town leases the land to the homeowners under the terms of a ground lease and the homeowners pay a rental fee of \$21/month. This fee has not changed since the inception of the project. Attorney Tunila explained that when a homeowner wants to sell a house, the homeowner can only sell it to a first-time homebuyer who must meet certain income limitations. The sale price is capped at a particular amount which allows the seller to get back the purchase price plus half of the appreciation with some adjustments. The homeowner at 58 Rolling Meadow has found a buyer for the home and would like to sell it. As a condition in the ground lease, the Town Council has to approve the assignment the ground lease from the sellers to the buyers and that is what they are asking the Council to do at this point.

Mr. Luba commented that he reviewed the provisions of the leasehold agreement. He confirmed that the home seller gets back what they paid plus half of any appreciation. Attorney Tunila responded that this is correct. Mr. Luba inquired about improvements on the homes. Attorney Tunila explained that improvements are added to the purchase price when computing resale.

*Mr. Jones motioned,*

*BE IT RESOLVED that the Town Council of the Town of Tolland, acting in its capacity as the sole member of the Tolland Non-Profit Housing Corporation, hereby approves the assignment of the lease of the property known as 58 Rolling Meadow Drive to Qualified People (as that term is defined by the State of Connecticut, Department of Housing) pursuant to the terms of the Assignment.*

*Mr. Luba seconded the motion.*

*A roll call vote was taken. Motion passed unanimously.*

8.3 Appointments to vacancies on various municipal boards/commissions

It was noted that there are not any appointments this evening.

It was noted that Jim Gorman of the Design Advisory Board submitted a letter of resignation.

9. **OLD BUSINESS (ACTION/DISCUSSION ITEMS):** none

10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1<sup>ST</sup> MEETING OF THE MONTH ONLY)**

Mr. Rosen provided the following updates:

- Mr. Rosen wished everyone a Happy Thanksgiving.
- His office is wrapping up the capital budget process and a memo will be submitted as part of the next Town Council packet.

- At the second meeting in December he would like to have an agenda item specific to the Firehouse Improvement Capital Project due to its nature, scope, and proposed dollar value.
- Kim Kowalshyn is being promoted to the position of Senior Center Director effective sometime in mid to late December.
- Library Circulation Assistant – They have been engaging in interviews for the position.
- Planning Director – They have advertised the position once again. The deadline to apply for the position is December 21, 2020.
- Mr. Rosen received notice from CCM that he has been awarded Certified Connecticut Municipal Official and Mr. Rosen will be honored at the next CCM conference.
- Four Town Economic Vitality Plan – Mr. Rosen noted that they are moving forward with this. He has been meeting with staff from Bolton, Mansfield, and Coventry. He noted that there is a staff group which includes the planners from the 3 noted towns as well as himself and a steering committee will be implemented which will guide the Four Town Plan. On the next agenda he will request to have Tolland's appointments to the steering committee. Each town will have 3 representatives.

Mr. Jones inquired if there is an update on the progress of the fire truck acquisition. Mr. Rosen responded that at the Public Safety Department a vendor came to give a demonstration of a particular brand of truck. Mr. Rosen noted that he believes they will be going out to bid vs. having a bid waiver and they are putting together the bid documents.

#### 11. ADOPTION OF MINUTES

##### 11.1 November 10, 2020 Remote Regular Meeting Minutes

*Mr. Jones motioned to adopt the November 10, 2020 Remote Regular Meeting Minutes as outlined in item 11.1.*

*Mr. Schenher seconded the motion.*

*Changes: none*

*A roll call vote was taken. Motion passed unanimously.*

#### 12. CORRESPONDENCE TO COUNCIL

(addressed after item 13)

Mr. Jones noted the following:

- E-mails from a resident that included invitations to transit summits and an environmental-related event
- Correspondence regarding an interest in establishing an ice hockey rink in town
  - Mr. Rosen noted that he met with the Directors of the DPW and Recreation. This item will be on the agenda for Recreation at its next meeting. The proponent of the project will go to them to discuss it.

#### 13. CHAIRPERSON'S REPORT

Ms. Nuccio commented that the Genovesi Building is going up and looking good.

Ms. Nuccio noted that as the newly elected representative-elect for the district she is meeting with all of the towns and will meet with Mr. Rosen. She encouraged the Council members to start thinking about the next legislative session and what they would like her to focus on for the town. She noted that her door is always open, and she is looking for input and feedback on what needs to be done as a town. She met with Planning & Zoning last night and will meet with the Board of Education. She is going to other towns as well and meeting with their Boards of Finance, Selectmen, Planning & Zoning Commissions, and Boards of Education.

Ms. Nuccio commented that there is an expectation that positive COVID cases will continue to rise with the upcoming winter months. The formula being used by the state is a rolling average of 14 days. The formula is as follows: number of people infected ÷ 14 ÷ 14,700 (the population of Tolland) x 100,000. She explained that if there were 21 infected people it calculates to a very small number of people. It is important that everyone stay vigilant and do what they can to protect themselves and their families during this time including wearing a mask where one is expected to, washing hands for at least 20 seconds, avoiding large indoor gatherings when possible, and doing whatever it is that makes one comfortable to be safe and to control spread in the community. Ms. Nuccio noted that she believes people are doing a good job and while the numbers going red for Tolland is a little disarming, she believes that when one actually looks at the number of people infected it is still a small number. Tolland is a small community, so it goes red quickly.

Ms. Nuccio will hold Chair Hours on December 3<sup>rd</sup> at 6:00 PM. Two Board of Education (BOE) Community Workshops to start the budget process are scheduled for November 30<sup>th</sup> and December 7<sup>th</sup> at 7:00 PM. She explained that the workshops show how the BOE is forming its budget.

Ms. Nuccio wished everyone a healthy and happy Thanksgiving.

**14. COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS**

- Mr. Jones noted that he and Mr. Luba have received applications from 4 residents interested in the Mental Health Task Force. Applications are still being accepted.
- Mr. Jones commented that in light of Rick Field stepping down from the Board of Assessment and Madhu Renduchintala stepping down due to his appointment to the BOE, they have 3 residents who have expressed interest in the Board. If all 3 were to move through, the Board would be filled.
- Mr. Jones noted that there are many boards and commissions with which residents can be involved. He encouraged residents to visit the town website.
- Mr. Jones noted the rising case numbers and that town staff is working diligently to ensure public services and public safety are engaging in safe and proper procedures to ensure the town is accessible to all. The library is offering curbside pickup, but one can go inside and checkout books via kiosks.
- Mr. Jones commented that as they go through the budget season he hopes that through the tight economic conditions and uncertain times that they craft a budget that reflects the appreciation for public safety, town staff, and the education system for all of the hard work they have had to do.

**15. PUBLIC LISTED PARTICIPATION** *(on any subject within the jurisdiction of the Town Council)*  
*(3 minute limit) - none*

**16. ADJOURNMENT**

Mr. Jones motioned to adjourn the meeting at 7:54 p.m.  
Mr. Schenher seconded the motion.  
A roll call vote was taken. Motion passed unanimously.