

LEARN EXECUTIVE COMMITTEE
Meeting
November 22, 2019
LEARN
44 Hatchetts Hill Road
Old Lyme, CT 06371
MEETING SUMMARY

Present: Craig Esposito, Stonington; Rita Volkmann, Groton; Tim Hagen, East Lyme; Chris Jones, Waterford; Kate Ericson, Executive Director; Cynthia Ritchie, New London Superintendent

Not Attending: Paul Freeman, Guilford Superintendent

Guests:

Called to order: 8:32 a.m.

- 1.0 Review of the December Agenda: Agenda was reviewed and recommendations were made for the December agenda
- 2.0 Review of revised policy # 3323, Business: Purchasing Policy was reviewed to align with auditor's recommendation (procedures were included)
- 3.0 Review of Communications Plan – Mrs. Ericson reviewed LEARN's Communication Plan. The purpose of the plan is to outline key communication and marketing material and their overall timeline of the agency's distributions.
- 4.0 The proposed substitute position pay was presented to the Executive Committee. The rates will require amending by the board to align with Connecticut's new minimum wage law.
- 5.0 Discussion of proposed 2020-2021 tuition rates to bring before board- Mrs. Ericson presented the proposed 2020-2021 tuition rates for the five magnet schools. The 2020-2021 tuition rates for Student Support Services were also proposed by Mrs. Ericson. The rates will be brought to the Board's December meeting for discussion and possible adoption.

Motion to adjourn meeting at 10:16 a.m. by Esposito, second by Volkmann
Motion Passed unanimously