

## **LEARN EXECUTIVE COMMITTEE**

**November 27, 2018**

**LEARN**

**44 Hachetts Hill Road**

**Old Lyme, CT 06371**

### **MEETING SUMMARY**

Present: Craig Esposito, Stonington; Rita Volkmann, Groton; Paul Freeman, Guilford Superintendent; Eileen Howley, Executive Director. Guests: Lynn Nenni, LEARN CFO

Called to order 8:35

#### **1.0 Review of the December Agenda**

Dr. Howley reviewed the draft agenda; the committee made recommendations for revisions

#### **2.0 Review of Recommendations for Internal Appointments**

Dr. Howley previewed at the November Board meeting her recommendations through the review of changes to the organizational chart. To achieve these positions, the recommendation is to eliminate the Associate Executive Director of LEARN, Director of Professional Development, the Director of Student Support Services, and two Assistant Directors of SSS. Dr. Howley reviewed the job descriptions. The committee unanimously approved the following internal appointments.

Director of Specialized Programs for Student Support Services and Principal of Ocean Avenue LEARNing Academy: Erica Page (\$123,000)

Director of Special Services for Student Support Services: Sarah Moon (\$123,000)

Associate Executive Director of Student Support Services: Bridgette Gordon Hickey (\$146,575.)

Deputy Executive Director and Director of Teaching and Learning: Kate Ericson (\$154,746.)

#### **3.0 Review of Policy 2400 and Draft Procedures: Evaluation of Administrators and Administration**

The policy was reviewed. The committee recommended that a copy of the Executive Director's goals be shared with this draft with the Board at its December meeting. This would be a first read.

#### **4.0 Review of Policy 6118: Student Nutrition and Physical Activity: Student Wellness**

Dr. Howley shared that the Wellness committee reviewed the policy and the recommended changes are minor. It will go to the Board for a vote in December.

#### **5.0 Review of Policy 6122: Graduation Requirements**

Dr. Howley shared changes to the high schools' requirements which currently are in Board procedures. The principals will make a full report to the Board in December to explain the rationale for the changes.

**6.0 Bid award to Whaling City and Girard Ford for servicing LEARN vehicles**

Dr. Howley reported the bids. Approximately 17 vehicles will go to Whaling City and 20 to Girard Ford, based on where the vehicles are housed and used.

**7.0 Bid Award for snowplowing**

Dr. Howley reported that the bid has been awarded to; Hayes Services for LEARN Central Office @Hatchetts Hill, Dual Language and Arts Magnet Middle School, Ocean Avenue LEARNing Academy, The Friendship School, and the Marine Science Magnet High School; and B and W Paving and Landscaping for the Regional Multicultural Magnet School. These were the low bids.

Meeting adjourned 9:35 (Esposito; Volkmann)