

<b>Group/Team: SGC</b>		School Governance Council	
<b>Location:</b>	Gilmartin Cafe	<b>Norms Reviewed:</b>	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no
<b>Date of Meeting:</b>	November 27, 2018	<b>Start Time:</b>	8:05
<b>Minutes Prepared By:</b>	J. Provoost	<b>Finish Time:</b>	8:20

### Attendance at Meeting (list all team members present or not and guests)

	Name	Position	Signature
1	Jacqueline Provoost	ESL Specialist	Excused
2	Divina DeCeina	Parent Liaison	Present
3	Emily Byron	Grade 3 Teacher	Excused
4	Carli Carpentieri	Grade 4 Teacher	Excused
5	Shannon Colby	Grade 5 Teacher	Excused
6	Colleen Langan	Grade 2 Teacher	Excused
7	Lisa Dibella	Grade 1 Teacher	Excused
8	Katiria Vargas	Parent	Absent
9	Amelia Vergeli	Parent	Present
10	Erica Nieves	Parent	Present
11	Amy Hattani	Parent	Present
12	Lori Eldridge	Principal	Present

### Purpose of Meeting – Instructional Focus:

See agenda

### Meeting Notes, Decisions, Issues

- SGC scheduled next meeting for February 6th at 8:05 to discuss school data
- SGC discussed ideas to acquire books for new library
- SGC discussed how to get more parents using Class Dojo-Mrs. Nieves and Mrs. Vergeli will set up a table to assist parents with downloading and sign up at Parent Conference Night 12/5.

### Next Steps (Include action items)

Action	Assigned to	Due Date
Revisit library book donations	All	2/6
Follow up with Class Dojo sign ups	All	2/6
Review school-wide data	Mrs. Eldridge	2/6

### Next Meeting

<b>Date:</b>	Tuesday February 6, 2018	<b>Time:</b>	8:05	<b>Location:</b>	Main office conference room
<b>Agenda:</b>	TBD				

**Meeting Minutes guidelines:**

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders: post minutes on Washington School Website!