

## Finance and Facilities Committee Meeting Minutes October 1, 2018

Attendees: Dr. Walter Willett, Sam Adlerstein, Christina Plourd, Jeff Schroeder

### Review FY18 End of Year (EOY) Budget

The following items related to the FY18 budget were reviewed:

- Draft FY18 end of year budget accounted by object code.
- Commentary discussing the budget year as a whole and each individual object code separately.

Each accounting code area was discussed briefly to highlight what caused the object codes to come in over or under budget, and what contributed to the discrepancy between the budget and the amount spent in FY18.

### Capital Budget Request

The capital budget request is separated into six groupings: town bonded projects for FY18-20 (green), completed projects BOE funds FY18 (orange), BOE year end requests FY18 (blue), BOE projects from EOY FY18 budget funds (brown), BOE capital requests FY18-24 (yellow) and BOE capital projects when opportunity arises (WOA) (purple). Each project listed is well thought out and has an accompanying project description link that details purpose, work to be done and cost. Technology projects which include computer, technology and lab updates for science, math, business, music and art, graphics, computer science and technology, keyboarding, CADD, library, English, and classrooms do not appear to be well integrated into the capital plan as a whole in part because the schools do not appear to have the technical infrastructure to support the expansions. The Tolland school district currently employs three (3) IT personnel when other school districts appear to have more. If major expansions in technology are implemented in the near future, the schools would need to expand the human infrastructure to support them by hiring additional IT personnel. A request was made to look into integrated the technology projects into the capital projects as a whole taking into account the conundrum of additional IT personnel (non-capital expenditures) to support the capital projects.