

# Waterbury Public Schools

## Woodrow Wilson Elementary School

### Meeting Minutes

<b>Group/Team:</b>	School Governance Council Meeting		
<b>Location:</b>	<b>Date of Meeting:</b>	<b>Start Time:</b>	<b>Finish Time:</b>
Enrichment Center	05/02/18	8:05am	8:35am

Attendance				
<i>(include titles) all people present are marked with an x</i>				
Mrs. Lichaa-Teacher	Jamaira Cook-parent-	<b>Shanay Carraway-Parent</b>		
Mr. Cocuzzi-Teacher	Yaritza Soto-Parent			
Ms. Healey-Teacher	Keishla Rodriguez-Parent			
Andrew Caruk-Teacher	Kristina Zampedri-Parent			
Ms. Vega-Teacher	Shana Augustus-Parent			
Jennifer Rosser-Principal	Heather Davis-Parent			
	Wendy Bryan-Parent			
	Cristina Damore-Parent Liaison-			

Team Norms (subject to change; based on team decision):
<ol style="list-style-type: none"> <li>1. All meetings will start on time.</li> <li>2. Process for debate is defined by <u>providing solutions</u>.</li> <li>3. A specific agenda will be set for all meetings.</li> <li>4. All team members will agree to stay on specific agenda topics.</li> <li>5. Protocols to guide discussion are applied – i.e. guiding essential questions, parking lot, etc.</li> <li>6. Roles are clearly defined- e.g. facilitator, recorder, etc.</li> </ol> <p style="margin-top: 10px;"><b>Teaming Standard:</b> Norms are developed and followed (i.e. start and end on time, collegial discourse, etc.)- including protocols to guide discussions (e.g. guiding essential questions, etc.). (p. 3)</p>

Purpose of Meeting – (modify based on specific intent):
<p><b>PURPOSE:</b></p> <ul style="list-style-type: none"> <li>● To enable parents, school staff, students (where appropriate) and community leaders to work together to improve student achievement. -CSDE, School Governance Councils, Overview of the Legislation’s Purpose and Requirements. p.1</li> </ul> <p style="text-align: center; margin: 10px 0;"><b>ESSENTIAL QUESTION(S):</b></p> <ul style="list-style-type: none"> <li>● How do we create coherence and alignment across all levels of the school (district) in order to drive systemic instructional improvement to the classroom?</li> </ul> <p><b>Please bring with you:</b></p> <ul style="list-style-type: none"> <li>● <u>laptop</u></li> </ul>



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<b>Review Norms</b>	5min	Ms. Healey
<b>Open</b>	15 min	Ms. Damore
<b>Kingsbury School PTO President will discuss having a PTO Vs. PTA</b>	10min	Carol Griffin
<b>Open discussion</b>	5min	Team
<b>Upcoming School Events Handouts</b>		

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