

|                             |                  |                           |  |
|-----------------------------|------------------|---------------------------|--|
| <b>Group/Team: SGC</b>      |                  | School Governance Council |  |
| <b>Location:</b>            | Main Office      | <b>Norms Reviewed:</b>    | <input type="checkbox"/> yes <input type="checkbox"/> no |
| <b>Date of Meeting:</b>     | October 12, 2016 | <b>Start Time:</b>        | 7:40   |
| <b>Minutes Prepared By:</b> | J. Provoost      | <b>Finish Time:</b>       | 8:05   |

### Attendance at Meeting (list all team members present or not and guests)

|    | Name                | Position        | Signature |
|----|---------------------|-----------------|-----------|
| 1  | Jacqueline Provoost | ESL Specialist  |           |
| 2  | Divina DeCeina      | Parent Liaison  |           |
| 3  | Emily Byron         | Grade 3 Teacher |           |
| 4  | Carli Carpentieri   | Grade 4 Teacher |           |
| 5  | Shannon Colby       | Grade 5 Teacher |           |
| 6  | Colleen Langan      | Grade 2 Teacher |           |
| 7  | Lisa Dibella        | Grade 1 Teacher |           |
| 8  | Katiria Vargas      | Parent          |           |
| 9  | Amelia Vergeli      | Parent          |           |
| 10 | Linda Valdes        | Parent          |           |
| 11 | Erica Nieves        | Parent          |           |
| 12 | Lori Eldridge       | Principal       |           |
| 13 |                     |                 |           |

### Purpose of Meeting – Instructional Focus:

### Meeting Notes, Decisions, Issues

Introductions were made. Amelia will recruit parents for SGC and PTA before Heritage Dinner scheduled 10/27/16. Mrs. Eldridge suggested alternating meeting times in the morning: one month at 7:45, the next at 8:15 to accommodate more parents. SGC looking forward to an exciting, purpose-driven school year!

### Next Steps (Include action items)

| Action                     | Assigned to    | Due Date |
|----------------------------|----------------|----------|
| Amelia to speak to PTA/SGC | Amelia Vergeli | 10/27/16 |
|                            |                |          |
|                            |                |          |
|                            |                |          |
|                            |                |          |

### Next Meeting

|                |                       |              |      |                  |                             |
|----------------|-----------------------|--------------|------|------------------|-----------------------------|
| <b>Date:</b>   | Tuesday November 15th | <b>Time:</b> | 8:15 | <b>Location:</b> | Main office conference room |
| <b>Agenda:</b> | TBD                   |              |      |                  |                             |

**Meeting Minutes guidelines:**

- Publish Minutes within 48 hours of any meeting
- Minutes available to all stakeholders (e.g., binders, shared drive, e-mail, website)

Send Minutes via email to all team members!