



CHANDLER HIGH SCHOOL  
INTERNATIONAL BACCALAUREATE WORLD SCHOOL  
"SCHOOL OF CHAMPIONS"

EST. 1914

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## AP Exam Registration information 2014-2015 school year

**REGISTRATION FOR MAY, 2015 AP EXAMS AT CHANDLER HIGH SCHOOL IS NOW OPEN.**  
We will again be using an online registration system through "Total Registration".

Follow the steps below to get registered for your AP exams,  
or visit the *CHS webpage* → *Programs* → *AP Program* and follow the links provided.

1. Log on to our Total Registration page at  
<https://user.totalregistration.net/AP/030045>
2. If you have **never logged on** to this system before:
  - a. Enter your email address at the bottom of the page and click "NEXT"
  - b. Now you will be prompted to reenter your email address and create a password.
3. If you **have used** TOTAL REGISTRATION for last year's AP testing or this year's IB registration, click the link to "LOGIN HERE"
4. Read all of the information carefully.  
**A few highlights:**
  - The cost is **\$92 per exam**.
  - Students must **register online** for their AP exams by **December 1<sup>st</sup>, 2014**.
  - Students need to complete full payment for all exams **before 3:00pm** on Wednesday, **February 25, 2015**.
    - o Reminders:
      - You should have already paid a \$15 down payment for each exam.
      - If you are also a Dual Enrollment student, you only owe a total of \$46 for that AP exam.
    - o If you are eligible for Free and Reduced Lunch, your total amount due per test is \$15.
      - o **You must bring in a copy of the F/R Lunch verification to the bookstore with your registration.**
5. Fill in all required information on the registration site.
6. Select the exams you will be taking AND the teacher/period for each class.  
**\*\* If you are registered to take IB exams this year, be sure to answer YES to the question "Are you taking any IB exams this year?". Then, when prompted, click on the IB exams that you have already registered to take. \*\***
7. Although you are selecting your method of payment on the form, you will not be paying online.
  - Once your registration is complete, PRINT a copy of the form.
  - Take the **copy** and **your payment** to the bookstore during regular bookstore hours.
  - **\*\* If you are taking the same course for Dual Enrollment, the ½ price fee reduction will not show up on the total due. Please account for this reduction when you make your payment!**

**Do not let lack of funds keep you from testing. Financial Aid is available.**  
Please contact your counselor for the paperwork.