

LIVE OAK UNIFIED SCHOOL DISTRICT
2201 Pennington Road
Live Oak, CA 95953

Note: Preceding the regular meeting the Board conducted a study session from 5:30-6:30 p.m. to discuss the LCAP (Local Control Accountability Plan).

STUDY SESSION AND BOARD MEETING

Thursday, May 21, 2015

STUDY SESSION
5:30-6:30 P.M.

REGULAR BOARD MEETING
6:30 p.m.

ADOPTED MINUTES

I. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

The study session and board meeting were called to order at 5:35 p.m. by Board President Kathy Walker. A quorum was established with the attendance of Roger Christianson, Clayton Goodman and Kathy Walker. President Kathy Walker reminded the audience that the meeting was being recorded. Board member Ernest Rodriguez arrived at 5:40 p.m. and Board member Terry Jones arrived at 6:20 p.m.

II. PLEDGE

III. STUDY SESSION: 5:30-6:30 P.M.

A. LCAP (Local Control Accountability Plan):

A study session was conducted to get input from the Public regarding the LCAP (Local Control Accountability Plan). Mr. Gulbrandsen thanked everyone for being here. He indicated that this is the last study session and gathering event prior to putting LCAP up for approval in June. Mr. Gulbrandsen then reviewed the LCAP goals: (1) Increase student (proficiency/success) in ELA, Math, and Discipline Specific Literacy, (2) Prepare student to be college and career ready, (3) Engage and motivate all students in order to create a safe, welcoming, and least restrictive learning environment, (4) Recruit, hire, train, and retain high quality staff who are committed, collaborative, caring, and focused on student outcomes, (5) Engage parents and families to support student success in school, and (6) Provide a learning environment that is safe, clean, and in good repair. Mr. Gulbrandsen asked the audience if anyone had questions regarding the goals and there were none.

Mr. Gulbrandsen explained how he had engaged stakeholders from students to parents, teachers, classified staff, and community members seeking ideas to increase services to our students. The list of ideas for 2015/16 was then reviewed. He indicated the Parent Advisory Group had helped to rank the priorities. Mr. Gulbrandsen indicated the items in the first group will be moving forward and the District has committed to doing them for 2015/16. Mr. Gulbrandsen explained that we can't cover everything on the list, but as funding comes in, additional items are added. Several items in column #2 have been approved for 2015/16. According to the Governor's May Revise, we are getting more dollars and will start tackling some of the items in column #3. This year the District gave each school site an additional \$50/student. These additional dollars would give them another \$50/student.

At this time, Mr. Gulbrandsen asked for any input from those attending the meeting. There was a general discussion with the audience regarding ROP funding, after school programs,

technology/chrome books, etc. The Parent Advisory Committee had felt very strongly about additional chrome books and chrome carts because state testing is now required on the computer. There was also a general discussion and interest expressed in the After School Program at Luther School. There was also a suggestion for an additional nurse or nurse's aide for coverage at the sites. At the High School level, it was suggested to expand AP classes to include Science and Math. There was a general discussion regarding credit recovery classes. Our students used to be able to sign up for Adult Ed classes and make up credits. Funding has now changed and that option is no longer available to high school students. It was suggested that those students could go to Feather River Academy or One Stop in Yuba City but then transportation and incentive becomes an issue. The Parent Advisory Committee supported replacing positions that had been taken away (i.e., K-8 Music Teacher and K-8 Counselor). They also supported adding a K-4 Advanced Science Teacher position for those students who are not under performing. Mr. Gulbrandsen reported that the LCAP and budget would be available for review prior to the June 11th meeting. A public hearing will be held that evening and then the LCAP and budget will be approved at the June 18th meeting. He thanked everyone again for attending.

IV. EMERGENCY AGENDA ITEMS:

None

V. PUBLIC COMMENTS:

At this time, individuals may bring before the Board any matters of interest or concern. Persons wishing to address the Board are requested to fill out a "Presentation From The Public" card at the beginning of the meeting and give it to the secretary. (Cards are available near the door to the Board room.) "Five minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter unless extended by a majority vote of Board members" – Board Policy #9011.10.

Tony Walton, Principal at Live Oak High School: Mr. Walton indicated he wanted to thank Wanda Nevis and the All Alumni organization for their donation to the sports fund. He also thanked Kathy Walker for her donation for awards, and Jackie Quigg and Robyn Seagraves and their group for the outstanding fundraiser "Roar Into the Night." The money is directly raised for Live Oak High School and far exceeded anything we have done. He felt the community rallied around us and gave a tremendous amount of support and fun. Mr. Walton indicated he was full of gratefulness and thanked everyone involved.

VI. PRESIDENT'S REMARKS:

Board President: Kathy Walker

Contact Number: (530) 713-0214

Board President Kathy Walker thanked Mr. Walton for being MC at the fundraiser "Roar Into the Night." She indicated he was quite entertaining and didn't let us down.

Mrs. Walker then indicated she had attended both Open Houses at Luther and Encinal Schools. She expressed the amount of work teachers put in was tremendous and she thanked them. Mrs. Walker also reported that the feedback from the parent surveys at Luther was incredible.

Mrs. Walker acknowledged Jackie Quigg and Robyn Seagraves for all their countless hours they put in on the "Roar Into the Night" fundraiser.

VII. CONSENT AGENDA:

The following items are listed for convenience on the consent agenda. The Board may with a single action approve all items on the consent agenda or may move any item to the regular agenda for discussion before action:

Board President Kathy Walker reminded the Board that items on the Consent Agenda cannot be discussed. If there is a question regarding an item, it will need to be removed from Consent Agenda and added to New Business.

Board President Kathy Walker then indicated that she would like to have the vendor contract for

Interquest Detection Canines (Item I) pulled from the Consent Agenda and added to New Business, Item O.

Motion: Kathy Walker

Second: Ernest Rodriguez

Unanimous approval was given to have the vendor contract for Interquest Detection Canines removed from Item I and added to New Business, Item O.

Motion: Clayton Goodman (To approve Consent Agenda as amended)

Second: Roger Christianson

Unanimous approval was given to the following Consent Agenda items:

- A. Minutes: Official adoption of the minutes for the regular board meeting held April 16, 2015.
- B. Warrants: Formal approval of the warrants and payrolls for the month of April, 2015.
- C. 2014-2015 Budget: Approval of the revised budget for the 2014-2015 school year.
- D. Certificated Employee Retirement: Official acceptance of the letter of retirement from Linda Cox, 6th Grade teacher at Live Oak Middle School, effective June 8, 2015.
- E. Confidential/Supervisor Employee Retirement: Official acceptance of the letter of retirement and Separation Agreement and Release of All Claims from Loretta Friedrich, Accounting Supervisor, effective May 1, 2015.
- F. Classified Employee Resignations: Official acceptance of the resignations of classified employees as listed below:

Name	Site	Effective
Keller, Nadine	LOAS	8/4/15 (Retirement)
Madson, Leah	LOMS	5/1/15 (Resignation)

- G. Special Services Employee Assignments: Formal approval of the Special Services Assignments as listed below:

Name	Site	Position
Epperson, Stacie	LOMS	Track
Tellechea, Ulises	LOMS	Track

- H. 2015-2016 Designation of CIF Representatives to League: Official appointment of California Interscholastic Federation (CIF) representatives to the league.

- I. Vendor Contracts:

Titan Shred: Approval of a Document Shredding and Disposal Services Agreement with Titan Shred to supply document shredding and disposal services at the Live Oak Unified School District Office. Cost: \$40.00 for one 95 gallon Wheeled Tote, serviced on request.

AVID: Approval of an AVID College Readiness System Services and Products Agreement with AVID Center to provide AVID services for the 2015-2016 school year. Cost: \$18,123.00.

Interquest Detection Canines of North Valley Counties (Interquest): Item pulled from Consent Agenda and added to New Business, Item O.

- J. Donations:

Encinal Elementary School: Approval of a donation of \$70.77 from the Cookie Tree to be used for student support as needed.

Encinal Elementary School: Approval of a donation of \$104.52 from the Cookie Tree to be used for 8th grade promotion expenses.

Encinal Elementary School: Approval of an anonymous donation of \$60.00 to be used for 8th grade promotion expenses/decorations.

Encinal Elementary School: Approval of a donation of \$1,000.00 from N & R Trailer Leasing, LLC (Ron and Norma Giovanetti) to be used for student support.

Encinal Elementary School: Approval of a donation of \$75.00 from The Pizza Place to be used for 8th grade promotion.

Luther Elementary School: Approval of a donation of \$1,200.00 from an anonymous

donation to be used for 3rd grade field trips to the Sutter Buttes.

Live Oak High School: Approval of a donation of \$750.00 from Kathy Walker to be used for plaques/medals and awards for the Senior Class Awards Night.

Live Oak High School: Approval of a donation of \$830.00 from the All Alumni Reunion-LOHS to benefit the boys and girls athletics.

- K. Out of State Conference: Approval given for Dawn Lair, Troy Dollins and Dale Morrison to attend an out of state conference in Reno, Nevada on July 25-29, 2015. This conference is the STNEXPO Conference and Trade Show for transportation professionals.

- L. Interdistrict Agreement Requests: Official approval of the following interdistrict agreement requests:

Name

From:

To:

2013-2014:

Hastings, Tessa	Encinal Elementary	Yuba City Unified
Hastings, Tylor	Encinal Elementary	Yuba City Unified
Khan, Hamza	Yuba City Unified	Luther Elementary
Khan, Hasan	Yuba City Unified	Luther Elementary
Wise, Elissa-Nicole	Live Oak High	Yuba City Unified

2015-2016:

Ascension, Olivia Marie	Encinal Elementary	Manzanita Elementary
Azevedo, Ashley	Live Oak Middle	Franklin Elementary
Cain, Abigail	Live Oak Middle	Franklin Elementary
Fuentes Pascual, Betsabe	Encinal Elementary	Yuba City Unified
Fuentes Pascual, Juan	Encinal Elementary	Yuba City Unified
Fuentes Pascual, Luis	Encinal Elementary	Yuba City Unified
Garcia, Gehrigg	Marysville Unified	Live Oak High
Hodge, Jacob	Encinal Elementary	Franklin Elementary
Hodge, Katelyn	Encinal Elementary	Franklin Elementary
Hoogeveen, Ethan	Luther Elementary	Gridley Unified
Hoogeveen, Mia	Luther Elementary	Gridley Unified
Jimenez, Christian	Live Oak High	Gridley Unified
Jones, Evalyn	Gridley Unified	Live Oak High
Jones, Orrin	Gridley Unified	Live Oak High
Kroupa, Cameron	Luther Elementary	Manzanita Elementary
Lamas, Jacqueline	Yuba City Unified	Live Oak High
Roles, Billy	Gridley Unified	Live Oak High
Roles, Jacob	Gridley Unified	Live Oak High
Samra, Harmanjot	Yuba City Unified	Live Oak Middle
Sims, Daniel	Live Oak Middle	Franklin Elementary
Sims, Natalie	Luther Elementary	Franklin Elementary
Smith, Evie	Encinal Elementary	Franklin Elementary
Stewart, Beck	Luther Elementary	Gridley Unified
Stewart, Regan	Luther Elementary	Gridley Unified
Tucker, Leo	Yuba City Unified	Luther Elementary
Washabaugh-Domler, Mason	Live Oak middle	Franklin Elementary

- M. Classified Employee Appointment: Formal approval of the appointment of Jessica Diaz as Cook Assistant at Live Oak High School effective May 1, 2015.

- N. Supervisor/Confidential Employee Appointment: Formal approval of the appointment of Margaret Cottman, Accounting Supervisor, effective May 1, 2015.

VIII. SUPERINTENDENT'S REPORT:

A. Student Report:

Mara Johnson, reported on all the busy activities going on at Live Oak High School

including the First Annual Arts Festival; the Senior Trip to Great America, Santa Cruz Beach Boardwalk and San Francisco; Spring Band and Choir Concert; Senior Work Ready Interviews; Sectional Secretary for FFA won by Adgar Khan; ROP visual photography trip to San Francisco; ASB executive and class elections; Senior Project Fair; Farm Day; Senior Awards Night; Battle of the Sexes; Sports Physicals; etc.

B. Live Oak High School Senior Project:

Tony Walton, Principal from Live Oak High School, introduced six seniors (Ricardo Hernandez, Adislado Aguilar, Amber Burgess, Joseph Esparza, Marlene Arteaga and Mara Johnson) and asked them to explain what their Senior Project was, if it frustrated them, problems they had to overcome and think through, and when you were done, were you proud of what you had done. Each Senior explained their project and what challenges they faced with their project. Ricardo Hernandez learned how to do upholstery and brought in a chair he had redone. Amber Burgess volunteered at a wildlife organization and worked with animals. Joseph Esparza put on a Masquerade Ball and donated the profits to UNICEF. Adislado Aguilar organized an adult soccer tournament with 8 teams. Marlene Arteaga researched spray painting and graffiti art and the effect on the environment. Mara Johnson chose a community service based project and became a big sister to a foster child. Each Senior indicated they had challenges in their project and got frustrated but were able to work through the rough spots and were very proud of what they accomplished.

C. Live Oak High School Counseling:

This presentation will be presented at the June 11, 2015 Board Meeting. Jennie Duran, Counselor at Live Oak High School, was not available to give the presentation because she was on a field trip with the ROP Photography class.

D. Enrollment Report:

Mr. Gulbrandsen reported that enrollment is holding steady. We are up 1 from last month and up 30 from the previous year. The Special Education numbers show we are down one county education student from last month.

E. Budget Report:

Superintendent Mathew Gulbrandsen reported on the Governor's May Revise. It was learned that the ERP money is still in the budget and if it passes these monies can be used for the Luther and Live Oak Middle School projects. We should know something by mid June. Mr. Gulbrandsen reported that the Governor is still wanting to pay down the wall of debt. If the budget passes in June, we originally were going to receive approximately \$300,000. That amount is now closer to \$1 million in one time monies. Mr. Gulbrandsen also reported that the Governor has indicated we will get more monies for the gap funding. Originally it was projected at a high 20% and that has now increased to 53%. The majority of new money to the State is all going to education through Prop 98. We will have to wait until June to see if outside interest groups convince the Governor to spend it differently. There will be no additional funding for STRS/PERS as the rates go up. There is also no new money for facilities, the Governor will not support a Bond and there is no plan to address facilities. There are no matching funds for Districts that have passed school bonds. The 3% rainy day fund was not addressed at all.

Mr. Gulbrandsen then discussed the Single Plans and their timelines. Single Plans will now be submitted in November (the big document). After that, the only time you would see a site plan is if they are making a major revision to the plan. Small changes will not be brought back to the Board. The site Principals will do a presentation on site plans in October and then the Board will approve them in November.

F. Facility Update:

Troy Dollins, MOT Supervisor, reported on summer projects.

- Live Oak High School Art room windows (contracted with Landa & Sons)
- Bus Barn expansion (contracted with North Valley Systems)
- Live Oak High School gym cleaning (contracted with M & D Enterprises)

In house projects:

- District archive building
- MOT building remodel
- Encinal – restrooms
- Live Oak Middle School – ceiling tiles
- Live Oak Middle School – run utilities for new portable
- Live Oak High School old library – put in pony wall similar to Live Oak Middle School
- Luther – painting
- Live Oak Alternative School – install benches, painting and siding
- District Office – ramps for Board room (resurface and paint)

There was a general discussion among Board members, Mr. Gulbrandsen and Troy Dollins regarding the MOT expansion and whether to go with concrete or asphalt. The rough estimate for asphalt is \$200,000 and concrete is \$270,000. Board members asked that they get the bid process going and have it bid both ways. They then had a general discussion about the purchases of buses. The used buses they have been looking at have not been up to our standards. The Board instructed Mr. Dollins and Mr. Gulbrandsen to go ahead and look for new buses and authorized the purchase of 2 buses.

IX. OLD BUSINESS:

- A. None

X. NEW BUSINESS:

- A. Certificated Employee Request for Uncompensated Leave:

Motion: Clayton Goodman

Second: Terry Jones

Unanimous approval was given to the request from Jamela Shaban, 1st Grade Teacher at Luther Elementary School, for an uncompensated leave for the 2015-2016 school year.

- B. 2015/16 Memorandum of Understand Regarding Tri-County Induction Program:

Motion: Roger Christianson

Second: Ernest Rodriguez

Unanimous approval was given to the 2015/2016 Memorandum of Understanding regarding the Tri-County Induction Program through Sutter County Superintendent of Schools Office.

- C. Migrant Education – Region 2 Summer Food Service Program Agreement:

Motion: Ernest Rodriguez

Second: Roger Christianson

Unanimous approval was given to the Migrant Education – Region 2 Summer Food Service Program Agreement.

- D. Sutter County Superintendent of Schools Memorandum of Understanding for 2015-2016 School Year:

Motion: Clayton Goodman

Second: Roger Christianson

Unanimous approval was given to the Sutter County Superintendent of Schools Memorandum of Understanding for the 2015-2016 school year.

- E. Valley Oak High School Progress Report:

Motion: Clayton Goodman

Second: Roger Christianson

Unanimous approval was given to the Valley Oak High School Progress Report dated June 1, 2015 which will then be submitted to the Accrediting Commission for Schools, Western Association of Schools and Colleges.

- F. Resolution 2014-2015 #14 – Classified School Employee Week:

Motion: Ernest Rodriguez

Second: Terry Jones

Unanimous approval was given to adopt Resolution 2014-2015 #14 – Classified School Employee Week. This resolution declares the week of May 17-23, 2015, as Classified School Employee Week in the Live Oak Unified School District.

G. 2014-2015 Audit Certification Financial/Audit Report:

Motion: Ernest Rodriguez

Second: Roger Christianson

The prior year's (2013-2014) Financial Report/Audit was reviewed and unanimous approval was given to accept the prior year's (2013-2014) Financial Report/Audit in accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code section 41020.3.

H. Public Hearing Regarding California School Employees Association, Chapter 752, Bargaining Items for 2015-2016:

A public hearing was conducted for any comments relating to the California School Employees Association, Chapter 752, bargaining items for negotiations for the 2015-2016 school year. There were no comments.

I. Public Hearing Regarding District Response to California School Employees Association, Chapter 752, Bargaining Proposal for the 2015-2016 School Year:

A public hearing was conducted for any comments relating to the District Response to California School Employees Association, Chapter 752, bargaining proposal for the 2015-2016 school year. There were no comments.

J. Public Hearing Regarding Live Oak Teachers Association (LOTA) CTA/NEA Bargaining Items for 2015-2016:

A public hearing was conducted for any comments relating to the Live Oak Teachers Association (LOTA) CTA/NEA bargaining items for negotiations for the 2015-2016 school year. There were no comments.

K. Public Hearing Regarding District Response to Live Oak Teachers Association (LOTA) CTA/NEA Bargaining Proposal for the 2015-2016 School Year:

A public hearing was conducted for any comments relating to the District Response to Live Oak Teachers Association (LOTA) CTA/NEA bargaining proposal for the 2015-2016 school year. There were no comments.

L. Declaration of Need for Fully Qualified Educators for the 2015-2016 School Year:

Motion: Roger Christianson

Second: Clayton Goodman

Unanimous approval was given to the Declaration of Need for Fully Qualified Educators for the 2015-2016 School Year, which certifies that there is an insufficient number of certificated persons who meet the District's specified employment criteria for the positions listed. This declaration is required to be on file with the California Commission on Teacher Credentialing before any emergency permits will be issued for service with the District.

M. Board Policies:

The annual review of the Board Policies listed below was conducted. There was much discussion regarding BP 6145 – Extracurricular & Cocurricular Activities. This policy will be brought back to the Board for another discussion at a later time.

<u>Board Policy Number:</u>	<u>Board Policy Name:</u>	<u>Action:</u>
BP 4315.1	Staff Evaluating Teachers	Review
BP 6145	Extracurricular & Cocurricular Activities	Review

N. Certification of Corrective Action 2013-2014 Audit Findings and Recommendations:

Motion: Clayton Goodman

Second: Roger Christianson

Unanimous approval was given to the Certification of Corrective Action 2013-2014 Audit Findings and Recommendations.

O. Interquest Detection Canines of North Valley Counties (Interquest):

There was a general discussion among Board members and Principal Tony Walton regarding

this agreement.

Motion: Clayton Goodman

Second: Terry Jones

Unanimous approval was given to the agreement with Interquest Detection Canines of North Valley Counties (Interquest) to provide contraband inspection services utilizing non-aggressive contraband detection canines. Cost: 24 visits @ \$330/visit. Please Note: 4 visits will be provided at no cost to the District.

XI. BOARD MEMBERS COMMENTS:

Roger Christianson: Mr. Christianson indicated he has been attending the concerts and some of the field trips. He indicated it is amazing to see the kids and teachers in action. Mr. Christianson reported there are a lot of good things in Live Oak and the kids participate. He is proud of them.

Clayton Goodman: Mr. Goodman indicated he attended the Live Oak Middle School Spring Concert. He thought Mrs. Morrison did a great job and the kids were great playing instruments and singing. He also thanked Stacie Epperson and Ulises Tellechea for bringing back the Live Oak Middle School Track program. This is the first year it has been back in awhile.

Manjit Jhutti, 6th Grade Teacher at Live Oak Middle school indicated there were 42 students participating in track and 30 of the students got medals.

XII. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION:

Board President Kathy Walker announced the items to be covered in Closed Session. There were no comments or questions from the audience.

XIII. CLOSED SESSION: 8:55 p.m. – 10:23 p.m.

Motion: Terry Jones

Second: Ernest Rodriguez

Unanimous approval was given for the Board to go into Closed Session at 8:55 p.m.

- A. Student Expulsion(s): To review and consider approval of recommended student expulsion(s) and/or to consider applications for readmittance of student(s) whose expulsion period has/have ended.
- B. Conference With Legal Counsel
Anticipated Litigation: Significant exposure to litigation pursuant to subdivision (b) of section 54956.9: 1 potential case.
- C. Conference With Labor Negotiator:
Agency Negotiators: Mathew Gulbrandsen and Terry Filliman
Employee Organizations: CSEA and its Chapter 752; Live Oak Teachers Association
Unrepresented Employees: Supervisor & Confidential, Administrators, and Superintendent
(Gov. Code section 54957.6)
- D. Public Employee Discipline/Dismissal/Release:
(Gov. Code section 54957)
- E. Public Employee Performance Evaluation
Title: Superintendent
(Gov. Code section 54957.6)

XIV. RECALL TO ORDER:

Motion: Terry Jones

Second: Ernest Rodriguez

Unanimous approval was given for the Board to come out of Closed Session and return to Open Session at 10:23 p.m.

XV. REPORTING OUT OF ANY CLOSED SESSION ACTION:

There was no action taken in Closed Session.

XVI. ADJOURNMENT

Motion: Clayton Goodman

Second: Terry Jones

Unanimous approval was given for Board President Kathy Walker to adjourn the meeting at 10:25 p.m.

Kathy L. Walker, President

Terry S. Jones, Clerk

Mathew Gulbrandsen, Secretary

Date