

**Tustin Unified School District
Citizen's Oversight Committee
Measure L**

MINUTES

March 9, 2011

Bruce Junor, COC Member, called the regular meeting of the Citizen's Oversight Committee to order at 7:16 p.m., in the Board Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present

George Jeffries – Chairperson (arrived 7:24 p.m.)
Tran Hong – Vice Chairperson (absent)
Bruce Junor
Cesare Lunetto
Susan Stalzer, M.D.
Amy Tanaka
William Teter

Staff Present

Tony Soria, Chief Financial Officer
Pete Burns, Senior Director, Maintenance, Operations, and Facilities
David Miranda, Facilities Coordinator/Planner

Guests

Susan Stalzer led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Cesare Lunetto, seconded by William Teter, and carried unanimously to adopt the agenda.

General Functions Consent Item:

It was moved by William Teter, seconded by Cesare Lunetto, and carried unanimously to adopt the Minutes of January 12, 2011.

It was moved by Amy Tanaka, seconded by William Teter, and carried unanimously to adopt the 2008-09 Annual Report.

It was moved by William Teter, seconded by Cesare Lunetto, and carried unanimously to adopt the 2009-10 Annual Report.

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Public Comments

None

Staff Presentation and Information

The COC inquired as to the process related to the annual reports. COC Chairperson, George Jeffries replied that construction projects are placed in an expenditure report for review by the COC, an audit is performed by outside auditors, and an annual report is adopted each year by the COC and made available to the public on the web. A question was raised as to the next Bond issuance, staff replied that the issuance is tentatively set for May 2011 for \$25 million, additional information will be forthcoming.

Informational Items/Presentations:

1. Expenditure Report

Staff provided an overview of the expenditure report highlighting the following projects: the Foothill High School “FHS” swimming pool replacement (\$3.3 million funded by Measure L when taking into account the \$750,000 contribution by the County Board of Supervisors) is complete with 94% paid. Approximately \$200,000 of retention fees will be released to contractors upon total closure (ie. Project close-out documents, warranties, and labor compliance clearance) of their respective area of work. The FHS locker room modernization is also complete (\$4.3 million), with a couple of outstanding contractor retentions to be released shortly. Staff also shared the Tustin High School (THS) Sports Pavilion and the FHS Event Center project budgets with a brief description of the scope of work for each respective project. It was noted that Measure G funds will cover a small portion of the THS Sports Pavilion project and the balance will be paid out of Measure L.

2. Construction Update

The THS Sports Pavilion project broke ground in late February and is scheduled for a spring 2012 completion. David Miranda shared that the lease-leaseback construction delivery method is being used for this project. In response to a question from a Committee member, staff commented that when construction is complete at THS the school parking lot will return to its original condition and there will be 468 parking spots. Staff then shared that the FHS Event Center construction will be a 15-month project, which began in February and is also scheduled for a spring 2012 completion. The COC inquired as to the enrollment of Tustin High School. Staff shared they have an enrollment of about 2000 and a capacity closer to 2400 with no significant growth anticipated for next year.

COC Chairperson, George Jeffries inquired as to whether renderings of the facilities are on Measure L website. Staff stated that the November 2010 and most recently the January 2011 Facilities updates with renderings were posted on the districts website.

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3. Future Projects

The multipurpose projects are currently in DSA for review and approval is expected within the next 30-45 days. Breaking ground for the middle school multipurpose rooms is tentatively scheduled (subject to DSA approval) for late May 2011. The sequence of construction will be Hewes, CT, Utt, and Currie schools.

The modernization of Currie's 400, 500, and 600 buildings is also in DSA and pending review/approval. Staff noted that plans will need to be DSA approved by late April/early May in order to commence and complete the scope of work this summer. Should we experience delays in DSA this project will have to be scheduled for next summer. David Miranda will additional information and an update at the May 11 COC meeting.

Staff is gearing up for the pool deck replacement and electrical upgrade projects at THS this summer. The pool deck replacement project will include but not be limited to: replacing the existing deck, re-plaster, remove and replace fence fabric, replacement of master valve in the pump room, running conduit underground, as well as minor improvements to flooring, lighting and equipment in the locker room building. paving, timers, new equipment, minor locker room facility. The electrical upgrade will be completed this summer and is needed to take on the increase in load due to the new buildings on site.

It was further noted that demolition of the existing science building (Measure G) is scheduled to take place during the summer of 2011. The footprint of this area will eventually house a new two-story classroom/library building which will be funded by Measure L. During the summer, staff will also complete a project to replace the HVAC at THS - buildings 120 & 220 under Measure G funds.

4. Site Visitation

Tony Soria shared that the May 11 COC meeting will be held at Tustin High School. The tour will include: the new Science Center, the existing science building, the new Sports Pavilion, and the swimming pool. The meeting will be a site visit only with staff providing a brief presentation of completed and future construction projects.

5. Statement of Economic Interests for 2010-11

Statements of Economic Interests were distributed to the COC to fill out and return.

6. New Members

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Staff is in the process of advertising and seeking applicants for the Measures G and L Jointly Acting Citizens' Oversight Committee. The Jointly Acting Citizens' Oversight Committee will begin meeting in July 2011.

7. New Business

The COC inquired as to the lawsuit with the City of Tustin. Tony Soria shared that Measure G and L monies as well as other sources will be used to cover legal fees associated with the lawsuit and noted that a pretrial court date has been set for May 2, 2011.

Adjourn

It was moved by Susan Stalzer, seconded by Cesare Lunetto, and carried unanimously to adjourn the meeting at 8:20 p.m.