

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on September 14, 2020, at approximately 6:08 p.m. The meeting followed a work session held at 5:30 p.m. Due to the COVID-19 pandemic, the meeting was held in blended live and virtual format. The secretary called the roll with the following results:

Present: Jamie Stoddard (physically present)

Clayton Wood (physically present)

Marilyn Davis (physically present)

Celia Rudolph (physically present)

Farrell Southern (virtual)

Absent: None

Physically present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Denise Woods, Assistant Superintendent, and Sherry Langley, Chief School Financial Officer. Administrators physically present included Sheneta Smith, Wes Pounders, Jason Simmons, Scott Goodwin, Kevin Davis, and Caryn Hairell. Supervisors Kevin Stephenson and Richard Templeton were also physically present. Tracy Moore, AEA representative, was also physically in attendance.

President Stoddard declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the September 14, 2020, agenda was made by Mr. Wood and seconded by Dr. Rudolph. No discussion followed and the motion was subsequently approved with five yes votes as follows:

Stoddard - Yes

Wood - Yes

Davis - Yes

Rudolph - Yes

Southern - Yes

President Stoddard asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Dr. Holden mentioned two memos from the Alabama Association of School Boards (AASB): (1) Ronnie Owens regarding a virtual District 8 meeting on September 15, and (2) notification (including a plaque) stating the Muscle Shoals Board of Education was in good standing.

Dr. Stoddard proceeded with the meeting agenda.

Superintendent Holden recognized Principal Wes Pounders who provided a video presentation highlighting achievements from Highland Park Elementary School.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. *Minutes – August 17, 2020 (Regular Meeting)*
2. *Bills & Accounts for August*
3. *August Financial Report (August bank statements have been reconciled)*
4. *Substitute Nurse Addition(s)*

A motion to approve the superintendent’s recommendation was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

B. Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent’s recommendation was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The personnel report is shown at the end of these minutes.

C. Superintendent Holden recommended the approval of board policy action as follows:

Revision to Board Policy 4.3 – Accreditation

Addition of Board Policy 5.17–Drug and Alcohol Testing of Safety Sensitive Employees

Both policies were tabled at the regular meeting on August 17, 2020. Dr. Holden stated after dissemination to educational groups, no written comments were received regarding the proposed policy actions. A motion to remove policy 4.3 from the table and approve the revision as disseminated was made by Mr. Wood and seconded by Dr. Rudolph. No discussion followed and the motion was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

A motion to remove policy 15.17 from the table and approve the addition as disseminated was made by Dr. Rudolph and seconded by Dr. Davis. No discussion followed and the motion was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

II. FY2021 Budget Hearing #2

Sherry Langley, Chief School Financial Officer, conducted the second FY2021 Budget Hearing. Mrs. Langley reviewed budget details and stated there had been no feedback from the public from the first budget hearing presentation on August 17, 2020.

Superintendent Holden recommended approval of the Muscle Shoals City Schools FY2021 Operating Budget. A motion to approve the superintendent's recommendation was made by Mr. Wood and seconded by Dr. Davis. No discussion followed and the superintendent's recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

III. Superintendent's Report/Announcements

- The Muscle Shoals School system is cautiously excited about being able to start the fall sports season with football, volleyball, and cross country. All marching band competitions have been canceled this year. The only performances will be at football games.

- Appreciation was expressed to custodians who are working extra hours after students and staff leave to fog each classroom and hallway.
- CNP workers are having to think outside the box but are safely delivering meals to students each day.
- Dr. Holden stated from teachers to administrators, and everyone in between, this school year is different and has been challenging and stressful. There has been very little complaining... he and Dr. Woods have even received emails of encouragement.
- Congratulations was given to Dr. Denise Woods who has been nominated for the Alabama School Counselor Association's Administrator/Supervisor of the Year Award.
- Congratulations was given to Dr. Richard Templeton for being nominated for a CLAS Leadership Award.
- Congratulations was given to Jonathan Kutz for being selected as the Alabama SkillsUSA Student of the Month.
- Congratulations was given to Clay Davis for his recent selection as a National Merit Semi-Finalist.
- Congratulations was given to Rebecca Schafer for being crowned the 2020 Homecoming Queen and to all of the young ladies who were chosen for the Homecoming Court.
 - 3rd RUNNER-UP Attendant, Miss Lauren McBrayer
 - 2nd RUNNER-UP Attendant, Miss Emma Cobb
 - 1st RUNNER-UP Attendant, Miss Mallie Dover
- Superintendent Holden informed the Board that a survey on Culture and Climate as a component of the system's Cognia District Accreditation process has begun. The Cognia team will be on-site in April and will review the surveys and evaluate how the results were used for school improvement. The administrative team felt that a survey on culture and climate was appropriate considering the district has new leadership and it is a priority of this administration as well as the Board to improve communication and public relations, which involves culture and climate factors. Staff members, students at all levels, and parents/community are participating in the survey.

IV. Adjournment

President Stoddard asked for a motion to adjourn. A motion was made by Dr. Davis and seconded by Mr. Wood. The motion to adjourn was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

Minutes approved:

Attest:

Chad Holden

SEAL

9/14/2020

Personnel Report

I. Resignation

1. Angela Jacks

System-wide Child Nutrition Program Assistant. Effective end of 2019-2020 contract.

II. Leave

1. Rebecca Cantrell

Four month medical leave utilizing FFCRA, FMLA, and unpaid days beginning August 20, 2020, and planning to return January 5, 2021, upon medical release.

III. Employment

1. Laci Lake

System-wide Mental Health Services Coordinator. Mrs. Lake has earned a Master’s Degree in clinical mental health and has worked previously at Riverbend and the University of North Alabama in Student Counseling Services. Regular 199 day position, effective date October 5, 2020 (*Pending background clearance*)

IV. Other/Contract Employment or Supplemental Assignment

1. Desiree Knight

System-wide EL Instruction Support Aide for the 2020-2021 school year. Per schedule arranged; not to exceed 20 hours per week at \$25.00 per hour no benefits. To be paid from State ESL funds. Effective Retroactive to August 31, 2020.

2. Kaylee Elizabeth Akers

System-wide EL Instruction Support Aide for the 2020-2021 school year. Per schedule arranged; not to exceed 20 hours per week at \$25.00 per hour no benefits. To be paid from State ESL funds. Effective September 15, 2020.

V. Supplement only Reassignments

1. Geoffrey Woods

from 7th grade boys basketball/8th grade Boys basketball
To 7th grade girls basketball/8th grade girls basketball

2. Matthew Jones

Assigned to 7th grade boys basketball/8th grade Boys basketball

NOT BOARD ACTION ITEMS – FOR INFORMATION ONLY:

The following individuals will be employed through Kelly Staffing:

- Christie Bostick – SpEd teacher at McBride