

**MINUTES
CITY BOARD OF EDUCATION
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for the Board's regular meeting in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, on December 17, 2020, at approximately 6:27 p.m. The meeting followed a work session held at 5:30 p.m. Due to the COVID-19 pandemic, the meeting was held in blended live and virtual format. The secretary called the roll with the following results:

Present: Jamie Stoddard (physically present)

Clayton Wood (physically present)

Marilyn Davis (physically present)

Celia Rudolph (virtual)

Farrell Southern (virtual)

Absent: None

Also, physically present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Denise Woods, Assistant Superintendent, and Sherry Langley, Chief School Financial Officer. Administrators physically present included Sheneta Smith, Wes Pounders, Britney Schneider, Scott Goodwin, and Jeff Madden. Administrator Kevin Davis attended virtually. Also physically present were Richard Templeton Supervisor of Student Services, and Muscle Shoals Education Association representative, Kathy Eldridge. School employees physically present included Chris Porter, Christina Porter, and Tamra Counts.

President Stoddard declared a quorum present and the meeting duly and legally constituted and open for the transaction of business.

A motion to approve the December 17, 2020, agenda was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the motion was subsequently approved with five yes votes as follows:

Stoddard - Yes

Wood - Yes

Davis - Yes

Rudolph - Yes

Southern - Yes

President Stoddard asked Dr. Holden if any correspondence had been received that he would like to share with the Board. Superintendent Holden stated he did not have any correspondence to share.

Dr. Stoddard proceeded with the meeting agenda.

I. Business Action Items

Superintendent Holden read the following resolution regarding Consent Agenda action items:

Consent Agenda Resolution

For the consent agenda, the Board has been furnished with background material on each item or has discussed the item at a previous meeting. Consent Agenda items will be acted upon with one vote without discussion. If a Board member wants to discuss any item, it will be pulled from the Consent Agenda and voted on separately.

A. Dr. Holden recommended approval of the following Consent Agenda items:

1. Minutes – November 16, 2020 (Regular Meeting)
2. Bills & Accounts for November
3. November Financial Report (November bank statements have been reconciled)
4. Nurse Substitute List Additions
5. 2021-2022 School Year Calendar
6. Project – MSHS Roof Replacement, PSCA #9030
7. Project – HPES Roof Replacement, PSCA #9061

A motion to approve the superintendent’s recommendation was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

The 2021-2022 School Calendar is shown at the end of these minutes.

B. Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent’s recommendation was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

C. Superintendent Holden recommended the approval of the probationary principal contract for Jeff Madden, Muscle Shoals Career Academy. A motion to approve the superintendent’s recommendation was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the superintendent’s recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

D. Superintendent Holden recommended the approval of a one-time salary supplement resolution to certain employees for the spring 2021 semester. A motion to approve the superintendent's recommendation was made by Dr. Davis and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

The supplement resolution is shown at the end of these minutes.

II. Superintendent's Report/Announcements

- COVID-19 update - Dr. Holden stated he receives a weekly update from school nurse, Kelley Word. December numbers have been a little better than what was reported in November. This will continue to be monitored. Dr. Holden stated he made the decision to move the middle and high schools to remote learning this week mainly due to staffing shortages resulting from COVID.
- Winter Sports - Indoor sports such as basketball and wrestling are more difficult to navigate during this time of COVID. Attendance is being limited and guidelines from state agencies are being followed.
- Commendation was given to Hannah Bradford, Choral and Drama Director, and the cast for an outstanding White Christmas presentation.
- Muscle Shoals High School and Muscle Shoals Middle School bands performed exceptional Christmas programs.
- Lori Roberts, high school science teacher, was congratulated for becoming a National Geographic certified educator.
- Congratulations were given to three secondary teachers for being named distinguished mentor teachers by the University of North Alabama: Beth Ann Crow, Amanda Mathis, and Daniel Seay.
- Muscle Shoals High School student, Conner Baggette, was recognized for being selected to the state's "All-State Orchestra."
- McBride students, Michael Seeger and Mason McBride, were commended for doing an outstanding job when interviewed by Channel 48 news in the story about McBride's Winter Wonderland.
- Tomorrow is the final day before the winter break. The first semester will not end until January 15. The students will be dismissed tomorrow on a "staggered release" schedule.
- Muscle Shoals City Schools will be closed from December 21-January 5 for the Christmas holidays.

III. Adjournment

President Stoddard asked for a motion to adjourn. A motion was made by Dr. Davis and seconded by Mr. Wood. The motion to adjourn was approved by five yes votes as follows:

Stoddard	-	Yes
Wood	-	Yes
Davis	-	Yes
Rudolph	-	Yes
Southern	-	Yes

Minutes approved:

Attest:

Chad Holden

SEAL



MUSCLE SHOALS CITY SCHOOLS

2021-2022

SCHOOL CALENDAR (180 days)

New Teacher OrientationFriday, July 30, 2021
 Institute DayMonday, August 2, 2021
 Teacher Work Days/Professional DevelopmentTuesday & Wednesday, August 3-4, 2021
 Students Report for Class..... Thursday, August 5, 2021
 Labor Day Holiday..... Monday, September 6, 2021
 Fall Break Monday, October 11, 2021
 Professional Development Day (no students)..... Tuesday, October 12, 2021
 Veterans’ Day Holiday..... Thursday, November 11, 2021
 Thanksgiving Holidays Monday through Friday, November 22-26, 2021
 Last School Day before Christmas Holidays (*early release) Friday, December 17, 2021
 End of First SemesterFriday, December 17, 2021
 Teacher Flex DayMonday, January 3, 2022
 Teacher Work DayTuesday, January 4, 2022
 Schools Open after Christmas HolidaysWednesday, January 5, 2022
 Martin Luther King, Jr. HolidayMonday, January 17, 2022
 Presidents’ DayMonday, February 21, 2022
 Spring Break Monday through Friday, March 21-25, 2022
 Good FridayFriday, April 15, 2022
 End of School Term for Students (*early release) Wednesday, May 25, 2022
 Graduation..... Thursday, May 26, 2022
 Teacher Work Day/End of Teacher Contract..... Thursday, May 26, 2022
 Memorial Day HolidayMonday, May 30, 2022

	<u>First Semester</u>	<u>Second Semester</u>		
<i>Students</i>	88	92	=	180
<i>Teachers</i>	92	95	=	187

*Early release times HGPS (12:30), HPES and WES (12:40), MES (12:50), MSMS, MSHS, and MSCA will follow exam schedule.

Personnel Report

I. Transfer/Reassignment

1. Shelley Berry

From aide assigned to Muscle Shoals Middle School office, 197 days, to Secretary at Muscle Shoals High School, 240 days. Effective January 5, 2021

2. Melanie Grinnell

From Secretary/Bookkeeper (222 days) at Muscle Shoals Middle School to Secretary/Accounting Clerk II (240 days) at Central Office. Effective February 1, 2021

II. Employment

1. Denise Hodge

For elementary tutoring position at local private school (Covenant Christian) funded through special GEER Federal funds in response to Covid-19. \$30.00/hourly, not to exceed 10 hours weekly. Retroactive to October 1, 2020

2. Mary Caitlin Finch

For secondary tutoring position at local private school (Covenant Christian) funded through special GEER Federal funds in response to Covid-19. \$30.00/hourly, not to exceed 10 hours weekly. Retroactive to October 1, 2020

III. Other/Contract Employment or Supplemental Assignment

1. Correction of clerical error from 11-16-2020.

Tech Innovator Team Supplement (\$1500.00), to be paid from budgeted Title II funds (½ fall, ½ spring)

Adding **Shonda Baggette** (Tech Innovator- Howell Graves Preschool): and removing Sandy Armstrong (who was listed in error)

2. Student Council supplement – \$500.00 (MSMS)

Jill Archer - should have been assigned both supplements when the initial supplement schedule was approved at July 20, 2020 meeting.

3. Kevin Davis, Kelli Nichols

Stipend for additional administrative duties covering the assistant principal vacancy. \$5,000.00, to be paid at the conclusion of the 2020-2021 school year. (The assistant principal position will be filled July 1, 2021.)

4. McKayla Aswell

Part-time Spanish instruction at Highland Park Elementary for six hours per week. No benefits; to be paid \$1,500.00 from PTO funds. Effective January 7, 2021 through May 26, 2021.

5. Karen Posey, Stacey Aday, Jordan Frederick

One additional block of math instruction during spring 2021 to cover the leave of Sherry Arthur. Compensation at calculated daily rate for teaching four blocks instead of three

6. Kerry Johnson

Contingent upon need. Additional block of math (Geometry A) during spring 2021 term if needed. Compensation at calculated daily rate for teaching four blocks instead of three

7. Christopher Sherman

Supplemental instructor to work with MSHS percussion ensemble for the remainder of the 2020-2021 school year; \$30.00/hourly to be paid from MSHS band funds.

8. Dillon Davis

Stipend for volunteer coaching duties with cross-country team for the 2021 season; \$500.00 to be paid from cross-country account

9. Carlie Smith

Supplemental coach to assist with JV tennis team for the 2021 season; \$250.00 to be paid from MSHS tennis funds at the conclusion of the season

10. William Hawkins

Clock operator for 2020-2021 MSMS basketball games. \$20 per game; to be paid from basketball funds at the conclusion of the season.

11. Zack Mize

Clock operator for 2020-2021 MSHS basketball games. \$20 per game; to be paid from basketball funds at the conclusion of the season.

12. Alexis Murray, Karen Thigpen, Melanie Hester, Danyelle Hillman

Gatekeepers for 2020-2021 MSHS home basketball games. \$15 per game; to be paid from basketball funds at the conclusion of the season

13. Tim Underwood

Radio station contact, advertising coordinator, and broadcast play-by-play commentator for 2020-2021 varsity basketball season (Boys and Girls). \$100.00 per game; to be paid from advertising revenue

14. Tony Word

Broadcast color commentary and stats for 2020-2021 varsity basketball season (Boys and Girls). \$40.00 per game; to be paid from advertising revenue

NOT BOARD ACTION ITEMS – FOR INFORMATION ONLY:

The following individual will be employed through Kelly Staffing:

- Maleah Hildreth – SpEd paraprofessional at Webster to replace current paraprofessional that will be leaving to complete student teaching assignment

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RESOLUTION TO PROVIDE A ONE-TIME SUPPLEMENT TO CERTAIN EMPLOYEES FOR THE SPRING 2021 SEMESTER

WHEREAS, the Muscle Shoals City Board of Education (“the Board”) acknowledges that the dedication and hard work of the Board’s employees are critical to serving the students of the City of Muscle Shoals; and

WHEREAS, the ongoing COVID-19 pandemic has impacted and will likely continue to impact most aspects of life, including public education; and

WHEREAS, as evidence of this impact, the Governor of Alabama has extended the Declaration of a State of Emergency throughout the entirety of the COVID-19 pandemic; and

WHEREAS, the pandemic’s demands on the Board’s employees will, if the projected increases in the rate and spread of the COVID-19 virus continue, impose an even greater burden on the Board’s employees during the Spring 2021 Semester as they provide critical educational and support services while minimizing health risks to the students and other Board employees; and

WHEREAS, the Board desires to provide all full-time classified and certified employees, Contract Principals, the Chief School Finance Officer, and individuals providing full-time services through Kelly Services, except the Superintendent and members of the immediate family of the Superintendent, a one-time supplement of \$500.00 for the additional time, effort, and service that will be necessary during the Spring 2021 Semester to successfully meet the challenges presented by the COVID-19 pandemic.

WHEREAS, the Board desires to provide all part-time classified and certified employees who work 20 hours or more each week a one-time supplement of \$250.00 for the additional time, effort, and service that will be necessary during the Spring 2021 Semester to successfully meet the challenges presented by the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED by the Muscle Shoals City Board of Education that, in consideration for the additional services to be provided by employees of the Muscle Shoals City Board of Education during the Spring 2021 Semester in connection with the COVID-19 pandemic, all full-time classified and certified employees, Contract Principals, the Chief School Finance Officer, and

individuals providing full-time services through Kelly Services, except those excluded by this resolution, will receive a one-time supplement of \$500.00 and all part-time classified and certified employees who work 20 hours or more each week a one-time supplement of \$250.00 subject to applicable withholdings.

BE IT FURTHER RESOLVED that no employee shall receive the one-time supplement unless he or she is employed by the Board as of December 22, 2020, and the final paycheck of any employee who fails to remain employed by the Board through March 26, 2021 will include a deduction equal to this one-time supplement, prorated by days worked, subject to applicable federal wage and hour laws.

BE IT FURTHER RESOLVED that no employee shall be entitled to receive this supplement in any future academic or fiscal year.

APPROVED AND ADOPTED on this 17th day of December, 2020.

MUSCLE SHOALS CITY BOARD OF EDUCATION

By: 

Dr. Jamie Stoddard, Board Member and
President of the Board

By: 

Clayton Wood, Board Member and
Vice-President of the Board

By: 

Dr. Marilyn Granville Davis, Board Member

By: _____
Dr. Celia Rudolph, Board Member

By: _____
Farrell Southern, Board Member