

Disciplinary Infractions/Consequences

This table outlines the general structure for disciplinary offenses and their consequences. *The table is a partial listing intended as a guideline and does not preclude the administration from responding to conduct that is deemed inappropriate to the school setting in a manner other than as set forth below.* The administration reserves the right to respond with consequences consistent with state and federal law taking into account factors such as the student's involvement with prior disciplinary incidents, severity of the infraction and other information relevant to the situation. The disciplinary system is intended to be progressive in its approach and restorative practices may be incorporated into remediation. Accordingly, repeated offenses will receive escalating consequences as determined appropriate by the administration and consistent with Board of Education policy. Repeated offenses and/or patterns of misbehavior may also result in the withholding of privileges, including but not limited to: parking on campus, early dismissal/late arrival, attending school functions, and participating in extracurricular activities. The discipline code applies at all school related events and activities.

Offense	Description	Consequences		
Academic Dishonesty		1st Offense	2nd Offense	3rd Offense
All incidents of cheating/plagiarism	Plagiarism, cheating on test, exam, quiz, homework, group work, etc... <i>(See Student Handbook section on academic honesty for complete description.)</i>	Grade 9 - Zero grade on work; opportunity to redo for half of credit earned on second attempt. Parent contact. Grades 10-11 - Zero grade for the work; no opportunity to redo. Parent contact.	Multiple offenses will result in further consequences deemed by administration (from detention, Saturday detention or ISS).	Multiple offenses will result in further consequences deemed by administration (from detention, Saturday detention or ISS).
Disruption to the Educational Process		1st Offense	2nd Offense	3rd Offense
Disruptive in class	Continued disruptive behavior after teacher intervention	Detention - 1 hour	Detention - 2 hours Parent contact	Saturday Detention Parent conference
Horseplay / Unsafe or inappropriate disruptive behavior	Disruptive unsafe behavior in and out of class	Consequences vary depending on severity.	Consequences will escalate with repeated offenses. Parent contact or conference.	Consequences will escalate with repeated offenses. Parent conference.
Insubordination / Defiance	Refusal to comply with a staff members reasonable request.	1 Saturday detention Parent contact	2 Saturday detentions Parent conference	2 days ISS Parent conference

<i>Disruption to the Educational Process (cont'd)</i>		1st Offense	2nd Offense	3rd Offense
Refusal to identify	Refusal to identify or providing false information	1 Saturday detention Parent contact	2 Saturday detentions Parent conference	2 days ISS Parent conference
Disrespect	Failure to respect authority of staff member	Detention 1 hour	Detention - 2 hours Parent contact	Saturday detention Parent conference
Dress Code Violation	Administration will have final say on appropriateness of attire.	Student must change / remedy dress code violation before returning to class. If necessary, parents may be called for clothes.	Student must change. 1 hour detention.	Student must change. 2 hours detention. Repeated infractions will result in Saturday detentions.
Unauthorized use of cell phone or other electronic device	Unauthorized use of any electronic communication devices during the school day.	Saturday detention. Confiscation of phone with parent pickup.	2 Saturday detentions. Confiscation of phone with parent pickup. 1 week pass restriction.	2 Saturday detention. Confiscation of phone with parent pickup. 2 week pass restriction.
Misuse of cell phone to compromise others	Taking pictures, recording (video or audio) of faculty, staff, students without their knowledge or consent. Further consequences if material is disseminated (ie., uploaded to social media, sent via text message, etc.)	Parent contact. Possible police notification. Consequences will vary depending on severity.	Consequences will escalate with repeated offenses. Parent contact or conference.	Consequences will escalate with repeated offenses. Parent conference.
Threat level I (directed at student)	Unspecific, unrealistic, indirect verbal threat with no apparent forethought.	Detention - 1 hour	Detention - 2 hours Parent contact	Saturday detention Parent conference
Threat level II (directed at student)	Threat that could be carried out. Wording suggests some forethought as to how it would be carried out.	Consequences range from OSS to expulsion depending on severity. Parent conference. Police notification.	Consequences will escalate with repeated offenses. Parent contact or conference.	Consequences will escalate with repeated offenses. Parent conference.

Threat level III (directed at staff)	Any type of threat directed at a staff member.	Consequences range from OSS to expulsion depending on severity. Parent conference. Police notification.	Consequences will escalate with repeated offenses. Parent contact or conference.	Consequences will escalate with repeated offenses. Parent conference.
Hazing	Any activity that endangers the mental and / or physical health of a student for the purposes of admission or initiation into an organization.	Consequences range from minimum 2 day OSS to expulsion depending on severity. Parent conference. Possible removal from team or organization.	Consequences range from minimum 5 day OSS to expulsion depending on severity. Parent conference. Possible removal from team or organization.	Consequences range from minimum 10 day OSS to expulsion depending on severity. Parent conference. Possible removal from team or organization.
Harassment and Discrimination	Belittling, pressuring, or provoking, written or spoken words, pictures, or actions. May or may not be sexual in nature.	Consequence varies depending on circumstances. Parent contact.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
Bullying	Repeated mean behavior towards others with intent to ridicule, humiliate, or intimidate.	Consequence varies depending on circumstances. Parent contact.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
Gambling	Any game or contest with wagers involved.	Sat. detention - 1 day. Parent contact	ISS - 2 days Parent conference	ISS - 3 days. Parent conference.
Possession of illicit material	Indecent, offensive, or otherwise inappropriate material, including print or digital media.	Minimum Saturday detention, though consequence may vary depending on nature of material. Confiscation of material. Parent contact.	Minimum 1 day ISS, though consequence may vary depending on nature of material. Confiscation of material. Parent meeting.	Consequences will escalate with repeated offenses. Parent conference.

Cafeteria - Behavior violation	Failure to clean table or area, littering, improper disposal of trash.	Warning.	1 week assigned seat or removal from cafeteria. Parent contact.	2 weeks assigned seat or removal from cafeteria. Detention - 1 hour. Parent contact.
	Throwing food or other items; horseplay.	Consequence may vary from warning to suspension depending on severity of situation.	Consequences will escalate with repeated offenses. Parent contact.	
Littering	Improper disposal of trash.	Warning.	Detention - 1 hour. Parent contact.	Saturday detention. Parent conference.
Tardy to class	Arrival after the class start bell without a note excusing absence.	Warning. Marked in tardy in PowerSchool.	Warning. Marked tardy in PowerSchool.	1 hour detention at 3rd and each subsequent tardy in a quarter.
Inappropriate conduct at school event or activity	Violations can vary, including, but not limited to: obscene language gestures or language, disruptive, aggressive, disrespectful or unsportsmanlike behavior, entering without paying, noncompliance, etc.	Consequences may vary depending on severity. Likely to include suspension of privilege to participate in or attend events / activities. Parent contact, other possible sanctions.	Consequences will escalate with repeated offenses. Parent contact or conference.	Consequences will escalate with repeated offenses. Parent contact or conference.
<i>Profanity / Vulgarity, Intolerance</i>		1st Offense	2nd Offense	3rd Offense
Inappropriate language	Profanity, vulgarity; Use of language unbecoming a school setting. Language not directed at anyone.	Warning. Teacher conference with student.	Teacher intervention possibly including parent phone call, teacher detention, restorative discipline.	Saturday detention. Parent contact.
Profanity or inappropriate language directed at another student	Verbal or written.	Detention - minimum 1 hour. Parent contact. Possibility for restorative discipline.	Saturday detention. Parent contact.	ISS minimum - 1 day Parent conference.

<i>Profanity / Vulgarity, Intolerance (cont'd)</i>		1st Offense	2nd Offense	3rd Offense
Profanity directed a staff member.	Verbal or written.	OSS minimum 1 day. Parent conference. Possibility for restorative discipline.	OSS minimum 2 days. Parent conference.	OSS minimum 3 days. Parent conference.
Serious intolerance of diversity	Insult or other inappropriate verbal or written comment or action based on race, ethnicity, religion, gender, sexual orientation, or other personal trait.	Consequences may vary depending on severity from restorative discipline to suspension / expulsion. Parent conference. Possible police notification.	Consequences will escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
<i>Security and Safety - Building/Equipment</i>		1st Offense	2nd Offense	3rd Offense
Theft - i.e. Electronics, money	Taking property or possession of stolen property.	OSS minimum 2 days. Parent conference. Possible police notification. Possible expulsion. Consequence may include restitution.	OSS minimum 3 days. Parent conference. Possible police notification. Possible expulsion. Consequence may include restitution.	Consequences will escalate with repeated offenses. Parent conference.
Petty theft	Taking property or possession of stolen property.	Saturday detention. Possibility for restitution and restorative discipline. Parent contact.	ISS - 1 day Possibility for restitution and restorative discipline. Parent contact.	ISS - 2 days Possibility for restitution and restorative discipline. Parent contact.
Vandalism	Destruction of or defacing of property.	Consequences may vary from detention to expulsion. Restitution. Police notification. Parent contact.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.

<i>Security and Safety - Building/Equipment (cont'd)</i>		1st Offense	2nd Offense	3rd Offense
Unauthorized area	Presence in or attempting to access unauthorized area.	Consequence may vary depending on severity. Pass restriction. Parent contact.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
False alarm	False reporting of a dangerous situation including, but not limited to pulling fire alarm or activating other emergency communication systems.	OSS minimum 5 days. Police notification. Possible expulsion. Parent conference.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
Tampering with emergency equipment	Including but not limited to emergency alarm and communication systems, defibrillators.	Consequence may vary depending on severity. Minimum 3 days OSS. Parent contact.	Consequences will escalate with repeated offenses.	Consequences escalate with repeated offenses. Parent conference.
Disruption / Non-compliance during emergency drill	Including, but not limited to not following directions, running, horseplay, excessive talking, any action that hinders safety protocols.	Consequences will vary from warning to ISS depending on severity of offense.	Consequences will escalate with repeated offenses.	Consequences escalate with repeated offenses. Parent conference.
Possession and/or use of incendiary devices	Including but not limited to explosives and fireworks.	OSS minimum 5 days. Possible police notification. Parent conference. Possible expulsion.	Consequences will escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
Stealing or possession of unauthorized records or documents	Includes written or electronic documents.	OSS minimum 3 days. Possible police notification. Parent conference.	Consequences will escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.

<i>Security and Safety - Building/Equipment (cont'd)</i>		1st Offense	2nd Offense	3rd Offense
Unauthorized use of school equipment and systems	Unauthorized use or accessing of computer equipment, network, and telephone system.	Consequences vary from detention to OSS depending on severity of offense. Parent contact.	Consequences will escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
Vehicle violations	For violation of traffic laws on campus, speeding (campus speed limit is 15 mph), recklessness.	Consequence may vary depending on severity. Warning to suspension or revocation of driving / parking privilege. Parent contact. Possible police notification.	Consequences will escalate with repeated offenses. Parent conference	Consequences escalate with repeated offenses. Parent conference.
Parking violations	Parking on campus without a permit, parking in an unauthorized area, parking on campus outside of assigned space during school hours; not following parking guidelines.	Warning.	1 week suspension of parking privilege. 1 hour detention for students without permits. Parent contact.	2 week suspension of parking privilege. Saturday detention for those students without permits. Parent contact.
<i>Safety of Individuals</i>		1st Offense	2nd Offense	3rd Offense
Failure to sign in upon arrival	All students arriving late to school must sign in immediately at the Main Office upon arrival.	Warning. Parent contact.	Detention - 1 hour. Parent contact.	Saturday detention. Parent contact.
Failure to sign in upon arrival (with late arrival privilege)	All students with late arrival privilege must sign in at Main Office immediately upon arrival.	Warning.	2 week suspension of late arrival privilege. Parent contact.	Loss of privilege for remainder of semester or 3 weeks, whichever is longer.
Failure to sign out at office (leaving for appointment / parent note or call-in)	All students must sign out at office whenever leaving the building during the school day.	Detention - 1 hour. Parent contact.	Detention - 2 hours. Parent contact.	Saturday detention. Parent contact.

<i>Safety of Individuals (cont'd)</i>		1st Offense	2nd Offense	3rd Offense
Failure to sign out at office (with early dismissal privilege)	All students with early dismissal privilege must sign out at the main office when departing.	Warning.	1 week suspension of early dismissal privilege.	2 week suspension of early dismissal privilege.
Failure to sign in to class / study hall / LMC	All students must sign themselves in when requested to do so such	Warning.	Detention - 1 hour. Pass restriction - 1 week.	Saturday detention. Pass restriction - 2 weeks.
Misuse of pass	Not reporting to place or at time designated on pass.	Detention - 1 hour. Pass restriction 1 week. Parent contact.	Saturday detention. Pass restriction 2 wks. Parent contact.	Saturday detention. Pass restriction for the remainder of semester or 3 weeks, whichever is longer.
Forgery or impersonating an adult / parent on the telephone	Signing in someone else's name or otherwise tampering with passes, permission slips, and other documents, or impersonating an adult on the telephone.	Consequences from Saturday detention to suspension depending on circumstances. Parent contact.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.
Fighting on school grounds / campus, on bus, at bus stop, or at a school-related activity	Escalation of conflict resulting in physical contact.	OSS minimum 3 days. Parent conference. Possible police notification. Possible expulsion.	OSS minimum 5 days. Parent conference. Possible police notification. Possible expulsion.	OSS minimum 10 days. Parent conference. Possible police notification. Possible expulsion.
Assault	Physical or verbal attack.	Consequences vary depending on severity and circumstances. Parent contact. Possible police notification. Possible expulsion.	Consequences escalate with repeated offenses. Parent conference.	Consequences escalate with repeated offenses. Parent conference.

Truancy		1st Offense	2nd Offense	3rd Offense
Unexcused tardiness	Tardiness to school is only excused for documented appointments per BOE policy.	* 3rd offense in the Quarter - 1 hour detention.	*4th offense in the Quarter - 1 hour detention. One week loss of parking privilege.	*5th and each subsequent offense in the Quarter - 1 hour detention. 2 week loss of parking privilege.
Failure to serve a teacher's detention as scheduled	A teacher's detention may range from 15 minutes to 1 hour. Should student skip teacher consequence, they will be referred to the Main Office.	Detention - 2 hours. Parent contact.	Saturday detention. Parent contact.	Detention - 2 hours. 1 Saturday detention. Parent conference.
Failure to serve an administrative detention as scheduled	Detentions are assigned for specific days and take precedence over work and other school activities.	Detention doubled. Parent contact.	Saturday detention. Detention hours rescheduled. Parent contact.	ISS Detention hours and Saturday detention rescheduled. Parent contact.
Having one's whereabouts unaccounted for more than 10 minutes / Cutting class, study hall, or cooperative work experiences.	All students must be under the supervision of an adult at all times.	Detention - 1 hour. Pass restriction 1 week. Possible loss of credit depending on attendance status. Parent contact.	Saturday detention. Pass restriction 2 weeks. Possible loss of credit depending on attendance status. Parent contact.	Saturday detention. Possible loss of credit depending on attendance status. Pass restriction for the remainder of semester or 3 weeks, whichever is longer.
Leaving the building without permission	Students must not leave the school building during the school day without administrative permission.	Detention - 2 hours. Parent contact.	Saturday detention. Parent contact.	ISS - 1 day. Parent conference.

Truancy (cont'd)		1st Offense	2nd Offense	3rd Offense
Leaving school grounds without permission.	Students must not leave school grounds (including field trips) without permission.	Saturday detention. Loss of parking privilege - 2 weeks. Loss of early release privilege - 2 weeks, if applicable. Parent contact.	Saturday detention - 2 days. Loss of parking privilege for remainder of semester or 3 weeks, whichever is longer. Loss of early release privilege for remainder of semester or 3 weeks, whichever is longer.	Saturday detention - 3 days. Permanent loss of parking privilege without refund. Permanent loss of early release privilege.
Tobacco / Drugs / Substance Possession and Use		1st Offense	2nd Offense	3rd Offense
Possession of tobacco or nicotine products, including lighters, matches, eCigarette / vape products.	Possession on school grounds or at any school activity. Includes any smoking paraphernalia. All infractions result in confiscation and destruction of smoking materials. Will include search of locker and other possessions. All vape products are tested for THC. Infractions at school activities may result in suspension from attending or participating in activities.	Saturday detention. Pass restriction - 2 weeks. Parent contact. Possible suspension from school activities. Possible police notification.	ISS - 1 Day Pass restriction - 4 weeks. Parent contact. Possible suspension from school activities. Possible police notification.	OSS - 2 days. Pass restriction - 8 weeks or remainder of semester, whichever is longer. Parent conference. Possible suspension from school activities. Possible police notification.
Smoking / vaping on school property inside or outside of building, or at a school event.	Smoking / vaping on school grounds is against State law.	Saturday detention. 1 week pass restriction. Confiscation and destruction of smoking / vaping products. Possible police notification. Possible suspension from school activities.	ISS - 1 day. Pass restriction - 4 weeks. Parent contact. Possible police notification. Possible suspension from school activities.	OSS - 2 days. Pass restriction - 8 weeks or remainder of semester, whichever is longer. Parent conference. Possible suspension from school activities.

<i>Tobacco / Drugs / Substance Possession and Use</i>		1st Offense	2nd Offense	3rd Offense
Possession, use, sale, or distribution of controlled substances, illegal drugs, alcohol.	Possession on person, in locker, desk, bag, car, or knowingly holding substance belonging to others. Includes school events or activities on or off campus. Students demonstrating signs of being under the influence will be evaluated and / or breathalyzed. All infractions will result in a search of locker and other possessions. All illicit material will be confiscated and submitted to police. Any infraction may result in referral to the Board of Education for expulsion.	OSS - 5 days. Parent conference. Referral to school counseling and an agency licensed to evaluate and assist. Police notification. If infraction takes place at a school activity, student will be suspended from attending / participating in future activities. Sale shall result in recommendation for expulsion.	OSS - 10 days. Parent conference. Referral to school counseling and an agency licensed to evaluate and assist. Police notification. If infraction takes place at a school activity, student will be suspended from attending / participating in future activities. Sale shall result in recommendation for expulsion.	OSS 10 days. Parent conference. Police notification. Student will be recommended for expulsion. Student will be referred for counseling and rehabilitation.