



# Acalanes Union High School District

## Summer School Non-Graduating Senior Cyber High Application Form

February, 2016

Student Name:		Permanent ID Number:		Current Grade Level:	
Address:			Age:	Birthdate:	
City:		ZIP Code:		Home Phone:	
Current School of Attendance:			Student Cell Phone:		
Parent/Guardian Email:			Student Email:		

**Cyber High Summer School** offers core 12<sup>th</sup> grade courses for non-graduating seniors.

The student will complete the courses listed within this Agreement in the Acalanes Union High School District course descriptions. All course objectives will be consistent with the established district guidelines. It is understood that:

- The purpose of this agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the Cyber High Program that will be a part of this agreement.
- Cyber High is a computer-based program designed for independent, self-paced learners.
- Students are responsible for monitoring their own progress and completing the course by the specified date.
- If a student does not complete the Cyber High course(s), an "Incomplete" grade will be reflected on their transcript.
- The General Summer School "Attendance and Behavior Policies" applies. The student agrees to meet with or report to the Cyber High class regularly, in accordance with the frequency, date, class period, or specific time and location.
- Cyber High is held at **Acalanes High School Library, Mondays, Tuesdays, and Wednesdays 8:30 a.m. – 1:20 p.m. starting on June 20, and concluding on July 7, as Monday, July 4, is a holiday.** Students must attend all assigned sessions per week in order to make adequate progress with Cyber High curriculum.
- Each student will be assigned to a specified computer station. **Students are expected to always use their assigned computer station.** If a student experiences technical issues with their computer, they are to notify the teacher immediately so an alternative station may be assigned.
- **Quizzes and exams are proctored by the teacher in the computer lab.** The teacher of record will approve all exams.
- Most five unit courses will take approximately 75 - 90 hours to complete.
- Students will be enrolled in **no more than two courses at any time.**

**Agreement:** *By signing, below, we have read the Attendance and Behavior Policies, attached, and hereby agree to all the conditions set forth within.*

Student's Signature:	Date:
Parent's/Guardian's Signature:	Date:
School Counselor's Signature:	Date:

- ☐ I am currently a Learning Skills student.  
☐ I am currently a 504 student.  
☐ I am currently an English Language Development (ELD) student.  
☐ I am neither a Learning Skills, 504, or ELD student.  
☐ I have a health plan on file at my school of attendance.

**Cyber High ACIS Summer School – SESSION 1 (June 20, 2016 – July 8, 2016):**

Course Option:

- ☐ English 4, Semester 1  
☐ English 4, Semester 2

Course Option:

- ☐ Economics  
☐ Government



## Attendance and Behavior Policies



### General Rules

- You must take each course for the **entire three weeks** to receive credit.
- You cannot audit courses or bring visitors to class with you.
- You will **not be allowed** to take a final early.
- You must **return your textbook** or **pay the book replacement cost** if you drop the course or before you take the final.

### Absence and Tardy

- You can have no more than **two absences** for a three-week session.
- Summer School will **drop** students who have additional absences.
- You **will not** be excused for illness, accidents, or special circumstances. In Summer School, there is **no difference between an excused and an unexcused absence**.
- You **must attend** the **first** and **last** day of each session that you are enrolled to receive credit for the class. You **cannot leave early** on the last day.
- If you **do not attend** the first day, Summer School will automatically **drop you**.
- If you are on the **Waiting List** and enroll after the first day, you automatically receive **one absence**.
- If you **withdraw** or **drop** a course after the second day, you will receive **no credit** for the course.
- You will **receive an absence** for the whole day for any of the following reasons:
  - a. Missing an entire day of school
  - b. Arriving 30 minutes late in class after class starts
  - c. Returning 30 minutes late to the class after mid-morning breaks
  - d. Leaving the campus grounds during the school day, even during break
  - e. Leaving class early for an appointment
- Summer School may also count **excessive tardies** as **absences**. You will receive a tardy for the following reasons:
  - a. Entering class after attendance is taken, even if you are only one minute late
  - b. Returning late from any breaks, including restroom breaks.

The on-site administrator, with input from the teacher, deals with excessive tardies on a case-by-case basis. Detentions will be assigned to make up the time, and Summer School may drop you if the tardies continue.

### Behavior and Discipline

- Students should practice good behavior at all times. At the first class session, the instructor will provide students with information about behavior expectations.
- Students who receive a discipline referral must come to the Administration Office. The Summer School Office will notify the Parent/Guardian of the referral and the planned disciplinary action.
- Summer School will **drop** any student who receive **behavior referrals**, and will enforce Education Code 48900 related to suspension and expulsion.
- There is no distinction between summer school and regular school with respect to a school day with suspensions (AUHSD AR 5144.1 – Suspension and Expulsion / Due Process.)