



Dual Enrollment Program School/Parent Agreement

FALL 2022

STUDENT INFORMATION

MSJC Student ID #:

Current Grade Level: 11th 12th | 10th

** The Dual Enrollment Program is for 11th and 12th grade students. 10th grade students will be reviewed individual for admittance and with recommendation from the high school counselor.

High School: _____

Name: _____ Date of Birth: _____
MONTH DAY YEAR

COLLEGE COURSE SELECTION

High school students are admitted into this program based on recommendations from the high school and must satisfy all prerequisites and eligibility requirements for each course being requested. Please use the dropdowns to select the course(s) you are requesting to take.

Course	
<input type="checkbox"/> ENGL-101 College Composition	<input type="checkbox"/> HITS-111 US History to 1877
<input type="checkbox"/> HIST-103 World History to 1500	<input type="checkbox"/> SOCI-101 Principles of Sociology
<input type="checkbox"/> DAN-100/HIST-151 History & Appreciation of Dance	

STUDENT:

By signing below, I confirm, I have read and agree to abide by the conditions detailed in the "Student Agreement" on the second page of this form to be admitted as a Dual Enrollment student. You understand that the course syllabus reflects the college and state approved course outline of record and commits you to college-level rigor, workload, content and grading standards that are mandated by those documents.

Student Signature: _____ Date: _____

PARENT:

By signing below, I confirm, I am the parent or legal guardian of the above-named student. I agree to the "Parent/Guardian Agreement" detailed on the second page of this form. You hereby grant permission for the student to attend MSJC classes and participate in the Dual Enrollment Program. You acknowledge the classes the student is requesting to enroll in are college level courses and may have content primarily suited for adults. You acknowledge enrollment in college courses will be creating a permanent college academic record at MSJC and could impact future eligibility for federal financial aid even though no financial aid is received for this current enrollment.

Parent/Guardian Signature: _____ Date: _____

PRINCIPAL/DESIGNEE AUTHORIZATION:

Pursuant to Education Code § 48800, I have reviewed the academic record of the above-named student and certify that the student demonstrates adequate preparation and has the ability to benefit from college instruction in the discipline(s) being requested above.

Principal/Designee Signature: _____ Date: _____

Dual Enrollment Program

School/Parent Agreement

STUDENT AGREEMENT:

1. **Eligibility:** MSJC allows eligible 11th and 12th grade students to take up to (2) Dual Enrollment courses during the fall and spring semesters with high school approval. 10th grade students can request to take selective Dual Enrollment courses and must submit with the School/Parent Agreement form, a letter of recommendation from a high school instructor in the same subject area.
2. **Pre-Requisite:** When a course has a pre-requisite requirement, it means that a student must demonstrate pre-existing knowledge and/or skills to be successful in the course by completing the required previous course(s). <https://catalog.msjc.edu/degrees-certificates-curricula/prerequisite/>
3. **Tuition, Fees & Textbooks:** High school students are not required to pay tuition fees at MSJC. Please visit <https://catalog.msjc.edu/student-fees/enrollment-fees/> for the most current information on additional fees. Textbooks and course materials are provided by the high school.
4. **Course Registration:** It is the student's responsibility to log into their Self-Service account to register in courses on or after their designated registration date/time and in accordance with all college deadlines. For the purposes of the Dual Enrollment Program, there are specific courses in which students will be allowed to register in. Please note, submitting this School/Parent Agreement form does not register the student into courses. Students are responsible for consulting with their high school counselor regarding the adding and dropping of Dual Enrollment courses.
5. **Rules & Regulations:** All high school students are responsible for complying with the rules and regulations of the college as published in the MSJC catalog. <https://www.msjc.edu/catalog/>
6. **Grades/College Credits:** The grade(s) the student earns in their MSJC class(es) will become part of their official college academic record. MSJC courses are articulated with California Community Colleges, California State Universities, UC's and many private and out-of-state universities. However, some private and out-of-state university's may accept Dual Enrollment credits differently; therefore, it is recommended that students interested in participating in the Dual Enrollment Program should contact the admissions office at the desired transfer university to determine how the credits will be awarded for their specific major. <https://www.msjc.edu/financialaid/>

PARENT/GUARDIAN AGREEMENT:

1. **Student Responsibilities:** Students must act on their own behalf. Parents, guardians, relatives, or friends of MSJC students are **not** permitted to enroll, drop, or add classes on behalf of the student. The same applies to requesting transcripts or grade verifications.
2. **Student Records:** Under Section 49061 of the Education Code, parents of community college students do not have a right of access to their child's student records, regardless of whether the student is under the age of 18. In accordance with this regulation, students' college records will be released to parents only with the written consent of the student.
3. **Contacting Instructors:** Under FERPA (Family Educational Rights and Privacy Act), instructors are not required to discuss student performance or other student-related issues with parents. MSJC does not accommodate parent requests to contact instructors.
4. **Course Content/Material:** MSJC is an adult learning environment. As such, discussion topics and course materials are generally designed for adult students and may not be appropriate for younger students.
5. **Tuition, Fees & Textbooks:** High school students are not required to pay tuition fees at MSJC. Please visit <https://catalog.msjc.edu/student-fees/enrollment-fees/> for the most current information on additional fees. Textbooks and course materials are provided by the high school.

FERPA: The Family Education Rights and Privacy Act of 1974, commonly known as FERPA, is a federal law that protects the privacy of student education records. Students have specific, protected rights regarding the release of such records and FERPA requires that institutions adhere strictly to these guidelines.
<https://www.msjc.edu/enroll/ferpa-regulations.html>