

GLENDORA UNIFIED SCHOOL DISTRICT
Glendora, California

REQUEST FOR COMMUNITY SOLICITATION FOR FUNDS

(See Board of Education Guidelines for BP 1321 on reverse side)

School: _____

Group: _____

Purpose of Fundraiser:

Nature of Fundraiser: (For example – candy sale,
bowl-a-thon, discount cards, etc.)

Inclusive Dates: _____

Person in Charge: _____

Percent of fundraising earned by soliciting
group: _____

Approximate Number of Students Involved:

Remarks: _____

Requested by: _____
(Signature of Requester)

Date: _____

Approved by: _____
(Signature of Principal)

Date: _____

Approved by: _____
(Signature of Assistant Superintendent)

Date: _____

Approved by: _____
(Signature of Superintendent)

Date: _____

Guidelines for BP #1321 – COMMUNITY SOLICITATION for FUNDS

The Governing Board recognizes the important function of nonprofit, nonpartisan charitable organizations, as well as the individual classroom teacher and the value of fund-raising in order to fulfill the worthwhile goals and objectives of such organizations. Community solicitation as used in this policy refers to participation of students in:

1. Pre-approved door-to-door canvassing of homes or businesses; (9th-12th grade only).
2. Pre-approved fund-raising sales held away from the school campus.

K-8 students are permitted to sell to relatives, neighbors and friends. K-8 students are not to canvas homes or businesses door-to-door.

Conditions Surrounding Approval

1. Prior approval is required before the fund-raising activity begins. Requests for proposed fund-raising activities must be submitted for approval to: (1) the site principal; (2) the Assistant Superintendent Educational Services; (3) the Superintendent. Requests approved by the foregoing shall be submitted to the Board quarterly.
2. Proceeds may not be used for the personal entertainment of members of a group. Proceeds may be used only for the approved activities of the fund-raising group, as described in the written request for prior approval.
3. Participation of students shall be on a voluntary basis.

Campus clubs/organizations, Parent Teacher Associations, booster groups, individual classroom teacher and all other fund-raising activities involving K-12 students are subject to the procedures and conditions above.

Under extraordinary circumstances, the requirement for advance notice may be waived at the discretion of the Superintendent.

When seeking approval the written request should include:

1. Name of group.
2. Purpose and nature of the fundraiser.
3. Inclusive dates.
4. Name of person in charge.
5. Approximate number of students to be involved.

Fund-raising orientation assemblies will be voluntary for students. Parents will be notified in advance of any fund-raising orientation assemblies. If parents do not wish for their child to attend the assembly they must notify the school in advance. All fund-raising orientation assemblies will be opened by the Principal/Administrator and turned over, where appropriate, to the Parent Teacher Association or Associated Student Body representative who will review school and District rules on fundraising activities and discuss the purpose of the fund-raiser, benefits, etc., and then introduce the fund-raising consultant. At the end of the assembly, the Principal/Administrator, Parent Teacher Association or Associated Student Body representative will thank the fund-raising consultant for his/her input, make any concluding remarks and then adjourn the assembly.

The Board desires that no students shall be made to feel uncomfortable or pressured to provide funds which they or their families can ill afford. Staff shall emphasize the fact that students' participation in fund-raising activities is always voluntary.

Legal Reference:

Education Code 51520, 51521
Business and Professions Code, 17510-17510.95
Code of Regulations, Title 8, 11706