PowerSchool
Parent Portal User Guide

Introduction

Research shows that when parents are engaged, students become more active participants in the educational process, which helps mitigate problems, instills better study habits, and addresses issues as they arise all of which are key factors in academic success. More than ever, parent/guardian involvement is critical to the academic success of their children.

Dinuba Unified School District is offering parents access to their children's PowerSchool information over a secure internet connection, commonly referred to as the PowerSchool Parent Portal. By providing our parents/guardians a way to view student grades and attendance we are taking yet another step to promote student success.

PowerSchool's Parent Portal provides parents/guardians real time access to information tied to your child(ren), such as attendance, grades, and future assignment descriptions. Parents/guardians will only be able to see information for their own child(ren) through the use of their own PowerSchool Parent Portal account. In addition, allows teachers and parents/guardians to communicate electronically so that information is shared on a regular, timely basis.

Creating a PowerSchool Parent Portal Account

To access the PowerSchool Parent Portal, you will need to create an account to access the information for all children you currently have enrolled in Dinuba Unified School District. Prior to creating your own account, you are required to:

> have an e-mail address
> obtain an Access ID and Password for each child you have enrolled in
> Dinuba Unified School District

Your child(ren)'s school can assist you with the above requirements.

Step 1: Access to PowerSchool Parent Portal at
https://dinuba.powerschool.com/public/home.html
(or via the PowerSchool Parent Portal link on DUSD website). You will see the screen below.

Step 2: Click on the Create Account tab

PowerSchool SIS

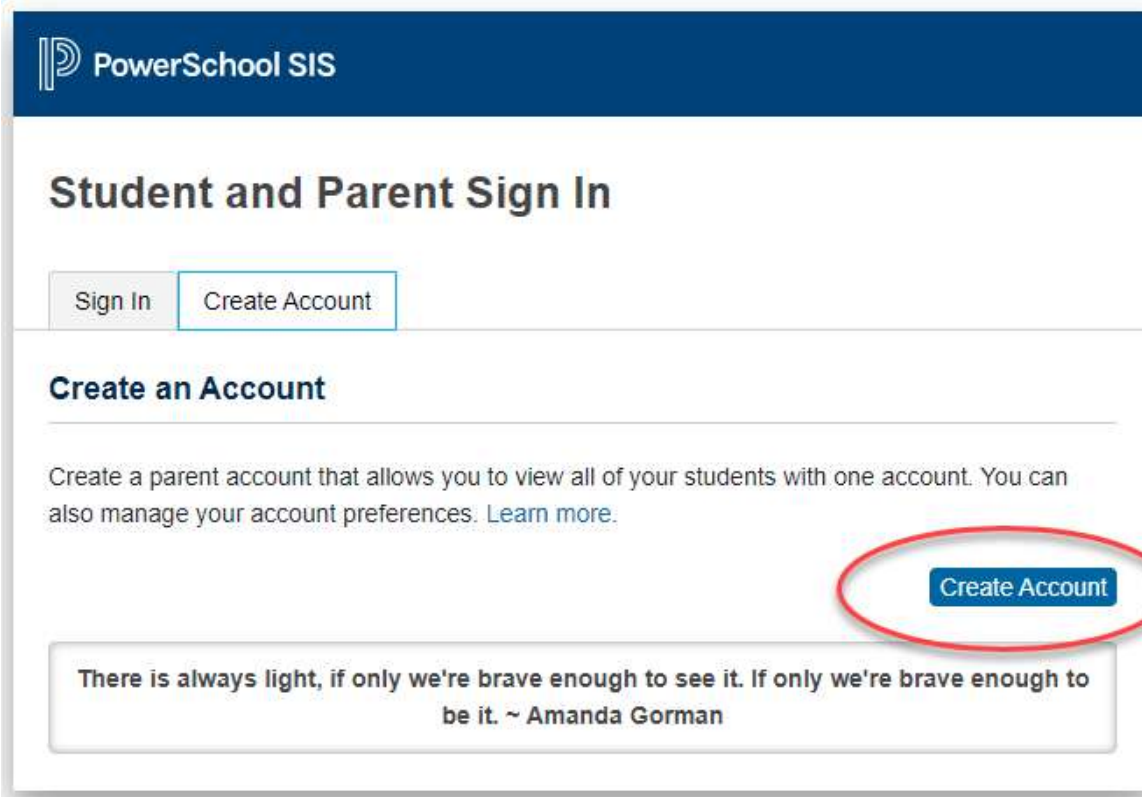### Student and Parent Sign In

| Sign In | Create Account |

Username

Password

Forgot Username or Password?

Sign In

There is always light, if only we're brave enough to see it. If only we're brave enough to be it. ~ Amanda Gorman

Step 3: Click on Create Account on the bottom right

PowerSchool SIS

Student and Parent Sign In

| Sign In | Create Account |

Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more.

Create Account

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Step 4: Enter the following information to create an account:

PowerSchool SIS

Create Parent Account

Parent Account Details

First Name	
Last Name	
Email	
Re-enter Email	
Desired Username	
Password	
Re-enter Password	

Password must: •Be at least 8 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	
Access ID	
Access Password	
Relationship	-- Choose ⌄

2

Student Name	
Access ID	
Access Password	
Relationship	-- Choose ⌄

Step 5: Click Enter on the bottom right corner to complete setting up your account

Once an account has been set up, you will receive the following message:

PowerSchool SIS

Student and Parent Sign In

| Sign In | Create Account |

✔ Congratulations! Your new PowerSchool account has been created. Check your email for a link to verify your account.

Username

Password

Forgot Username or Password?

Sign In

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Step 6: Access your email address to complete your PowerSchool account verification. You have 24 hours to verify your account.

powerschool@dinuba.k12.ca.us via rackspace.powerschool.com
to ▾

Your PowerSchool account is pending verification.

To verify, click the link to sign in to your PowerSchool account within 24 hours of receiving this message:

https://dinuba.powerschool.com

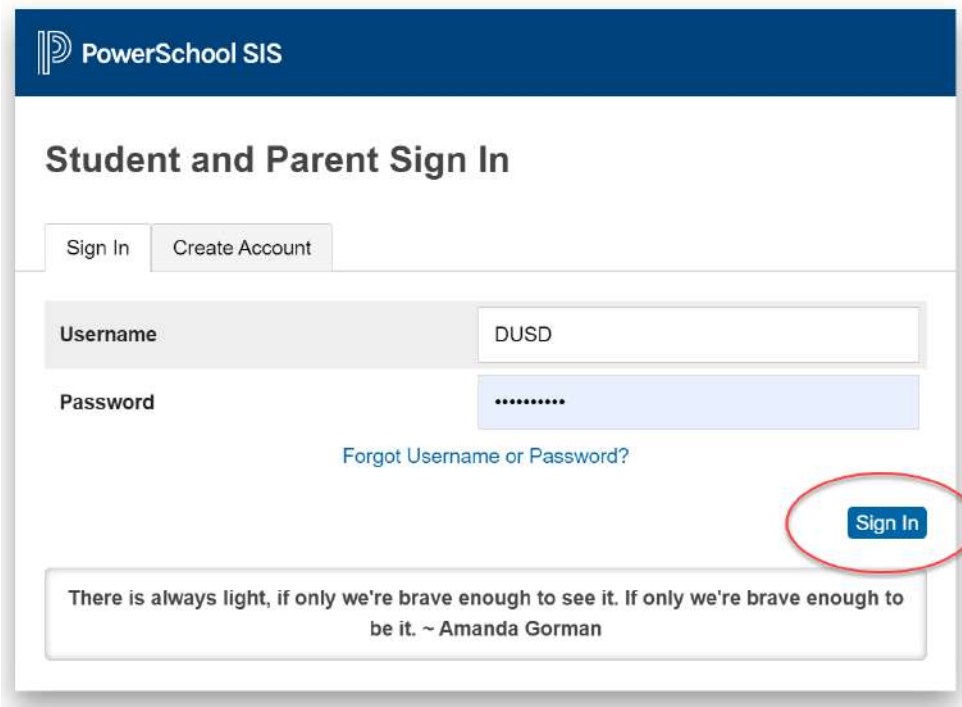If the link does not work, copy and paste the link into a new browser window.

Note: Replies to this message are not monitored or answered.

Sent on behalf of powerschool@smtp.mailgun.org

Logging into the PowerSchool Parent Portal
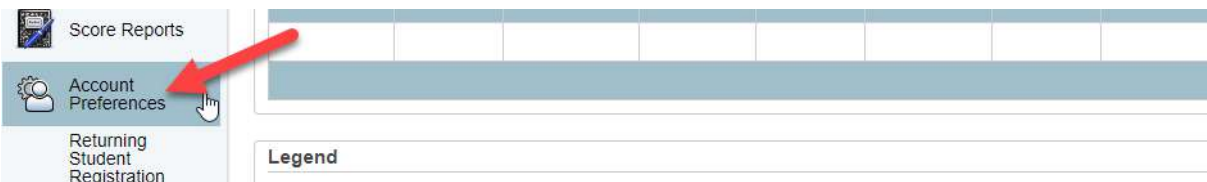
Step 1: Access the PowerSchool Parent Portal at https://dinuba.powerschool.com/public/ or on the DUSD website

Step 2: Enter your Username and Password then click Sign In

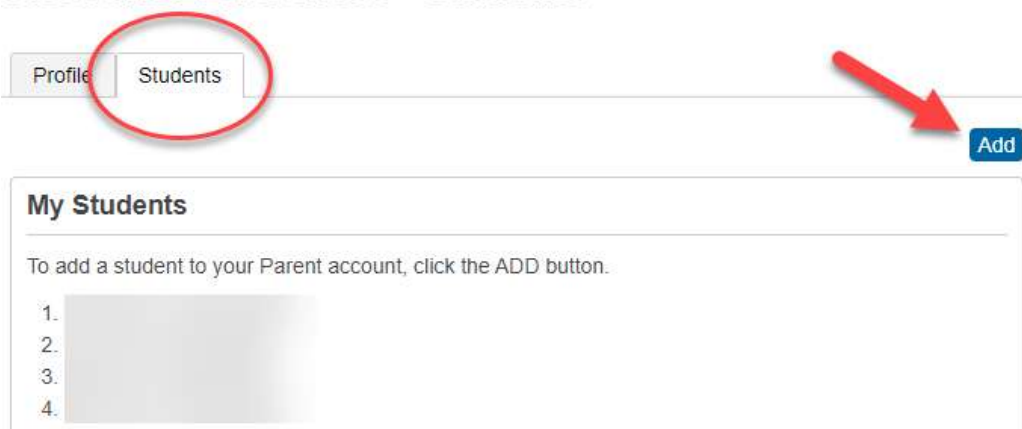**Already Have a Parent Portal Login but Need to Add a New Student?**

If you already have a parent portal login account but need to add a new student, login and click on Account Preferences on the left side.
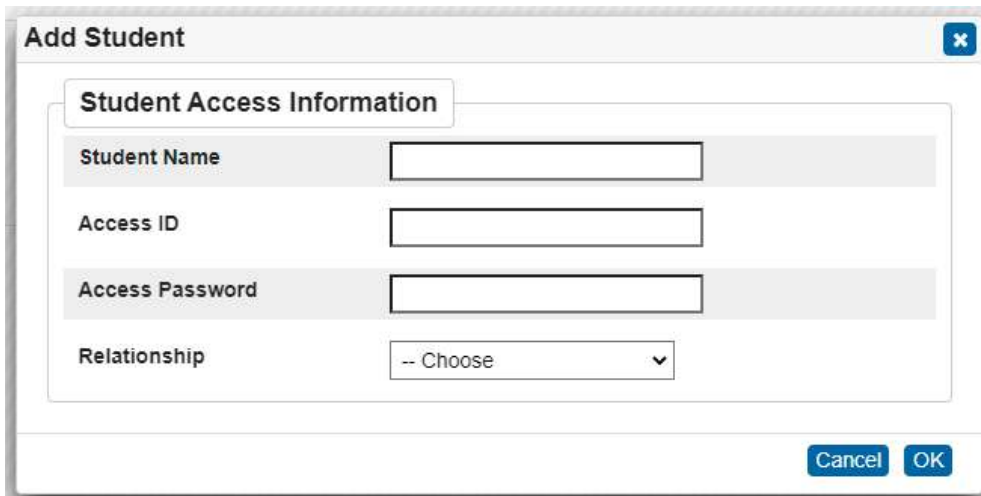
Select the Students tab and click Add

Use the information provided in the Parent Access Key Letter to link your new student

Add Student ✖

Student Access Information

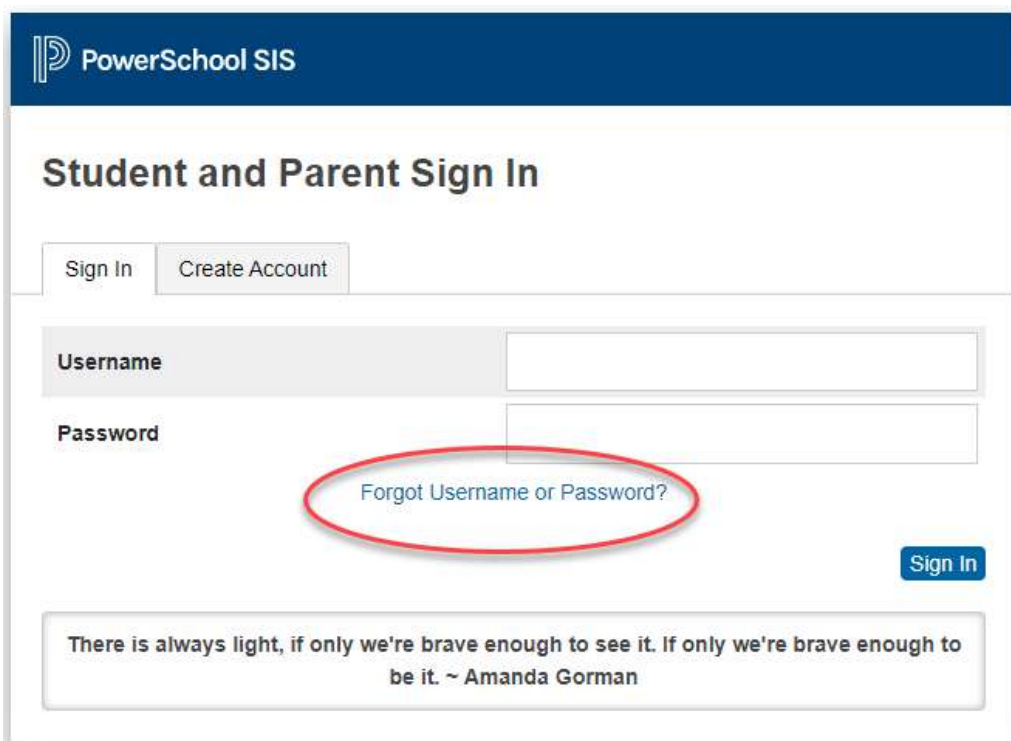|	
Student Name	
Access ID	
Access Password	
Relationship	-- Choose ▾

Cancel OK

Forgot Your Password?

If you have forgotten your username or password, go to the PowerSchool Public Portal, and click *"Forgot Username or Password?"*

ℙ PowerSchool SIS

Student and Parent Sign In

Sign In	Create Account

Username	
Password	

Forgot Username or Password?

Sign In

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The information will be sent to the email address that you entered when you created your account. Don't forget to check your Spam e-mail folder. The email will be generated from *powerschool@dinuba.k12.ca.us*.

Please note that this is not a monitored email address.

PowerSchool Password Reset Request Inbox ×

You recently requested a new password.

To reset your password, visit the link below. This link is valid for only 24 hours.

https://dinuba.powerschool.com:

If clicking the link above does not work, copy and paste the web site address in a new browser window instead.

If you have forgotten your username, click the "Having Trouble Signing In?" link on the sign in page and follow steps for recovering your username.

Note: Replies to this message are not monitored or answered.

Sent on behalf of powerschool@smtp.mailgun.org

Navigating the PowerSchool Parent Portal

7th - 12th Grade Students

Once you log into the portal you will see the Grades and Attendance page.

The Navigation links on the left side of the page include:

   Grades and Attendance – Detailed attendance for the last week and current week

Grade History - A full history of grades earned by the student in the educational career.

Course Based Report Card

Student Transcript – View student's transcript.

Attendance History – A full history of the student attendance record.

Email notification – Here you can select what kind of automated notifications and summaries you would like to receive by email.

Teacher Comments – Comments that your child's teachers have entered for their quarterly report cards.

School Bulletin –This is a place for your child's school to place important announcements.

My Schedule – The student's current class schedule.

School Information – Some basic information about the school.

 Score Reports – Access Student Score Reports (SSR) for assessments taken by this student.

 Account Preferences – Here you can update your email address, password and add additional children to your account.

 Returning Student Registration – Click here to register your returning student.

Returning Student Registration

Returning Student Registration is required for all parent(s)/guardian with a student who attended Dinuba Unified School District during the 2021-2022 school year, whether in person or virtual, and will be **returning for the 2022-2023** school year.

Once you log into the PowerSchool Parent Portal, you will find "Returning Student Registration" on the left-hand side. Click on the icon to register your returning student.

You can change the language to Spanish by clicking on the icon in the upper right corner and selecting Spanish.

You will be prompted to input the date of birth, and then you can begin updating your student's information.

Date of Birth Authentication

In order to better protect your privacy, we ask that you provide some additional information.

Date of Birth for ▮▮▮▮▮
The date of birth must be in MM/DD/YYYY format.

[   ]

[**Continue**]

When completing your Returning Student Registration you will be able to:

- Update student information
- Update contact information
- Set priority to contacts
- Complete student medical information
- Sign District agreements
- Upload required documents
- Electronic Signature

Returning Student
Registration 2022-2023
▮▮▮▮▮

Introduction

Form

Student

Contacts

Priority

Medical

Agreements

Upload Documents

Signature

Summary

Introduction

Online Returning Student Registration

Welcome to Dinuba Unified School District Returning Student Registration. Please follow the steps below to continue.

1. Click "Next" on this page, and enter the information requested by the online forms.
   Note: Required fields are marked with the word Required, and Dinuba Unified School District will receive the data exactly as it is entered. Please be careful of spelling, capitalization, and punctuation.

2. On the "Review and Submit" page, check your data before proceeding to Submit.

3. Click "Submit"!
   On the submission confirmation page you will have the opportunity to print out a copy of your registration to keep for your records. Note: Once the form is electronically submitted, you will receive an e-mail confirmation.

Returning Student Registration for Additional Students

A Returning Student Registration form must be submitted for each student in your family. Once you have successfully submitted one Returning Student Registration, you will have the opportunity to begin another from the "Submission Confirmation" page.