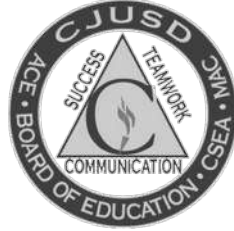


Colton Joint Unified School District



Student Enrollment Grades 7 – 12

2020 - 2021





2020-2021 Registration Form Checklist

Grades 7th – 12th

Please use this checklist to verify that you have all of the required documents completed for submission to the school office. All enrollment forms must be completed and signed before your student will be enrolled.

- Parent/Guardian Picture ID** **Required**
The parent/legal guardian must present a Government issued photo identification in order to enroll a child. If you are not the parent/legal guardian but you are enrolling a minor child who lives in your home, you must complete a Caregiver's Authorization Affidavit.

- Child's Birth Certificate or Other Verification of Birth Date** **Required**
Child's legal birth certificate, passport or record of birth.

- Address Verification** **Required**
Please provide one current proof of address such as a recent bill from the gas, trash, water, electric or phone company; lease agreement or mortgage statement. The document must be dated within 30 days. If none of these items are available you will need to provide two pieces of mail with same name and address and complete a Residential Affidavit (D-118). The Residential Affidavit is subject to a home visit or verification of residency.

- Child Immunization Record Card** **Required**
Before your child can be enrolled, you must provide proof that he/she has been immunized against Polio, DPT (Diphtheria, Tetanus, and Pertussis), and MMR (Measles, Mumps and Rubella), Hepatitis B, and Varicella. This is mandated by California state law. The dosage requirements are included in this packet. With the passage of Senate Bill 277 effective , January 1, 2016, we no longer accept personal beliefs or religious waivers. If your child requires an exemption due to a medical condition, a D-37 (Exemption Due To Medical Condition Form) must be completed.

- Custody Order Paperwork** **If Applicable**
If there is a legal custody agreement or court order regarding this student you must provide copies at the time of enrollment.

- Student Transcripts** **Required**
Please provide a copy of your student's most recent transcript and withdrawal/check-out grades. If you do not have a copy of the unofficial transcript and withdrawal/check out grades and your previous school is local, please return to that school to obtain the necessary information. If your previous school is out of the area, the information can be faxed to our Guidance/Counseling office. (Fax numbers are listed on the back of this document)

- Program Participation** **If Applicable**
If your child receives services for English Learners, Special Education, 504 Plan, Gifted and Talented Education (GATE) or has any special medical conditions please provide the CELDT testing document, IEP, doctor's note, or any other documentation that supports program participation. You will need to provide copies of all documentation for program participation.

- Registration Form: Colton Joint Unified School District Registration** **Required**
A Colton Joint Unified School District Registration Form is required to enroll your child. Please complete this form by printing carefully using black ink. It is important that all information included on the form is accurate and legible.

- Federal Race and Ethnicity Data Collection** **Required**
The U.S. Department of Education requires all states to collect information on the race and ethnicity of public school students and staff.

- Parent Letter Regarding Parent Education Level Form** **Required**
The State Standardized Testing and Reporting (STAR) Program requires each school to provide demographic information to make accurate comparisons between schools in California. Parent education level is one component the state requires schools to collect as part of this program.

- CAIR Letter** **Required**
 This information will be used to assist us in determining whether or not your child has received the appropriate immunizations for school entry and allow the county to notify you when immunizations are due.

- Notice Regarding Photos/Videos of Students** **Required**
 This photo policy applies to all photos/video shared publicly, whether through social media, the district/ school website, a newspaper or television, etc. If there are any objections an opt-out form must be completed at school site.

- Emergency Card** **Required**
 A Student Emergency Card is required to enroll your child. Please complete this form by printing carefully using black ink. It is important that all information included on the Student Emergency Card is accurate and legible. Please list your emergency contacts in order of importance.

School Contact Information:

School	Phone	FAX
Colton Middle School	909-580-5009	909-876-4095
Joe Baca Middle School	909-580-5014	909-876-4195
Ruth O. Harris Middle School	909-580-5020	909-820-2238
Terrace Hills Middle School	909-580-5022	909-783-3836
Bloomington High School	909-580-5004	909-876-4076
Colton High School	909-580-5005	909-876-4093
Grand Terrace High School	909-580-5006	909-876-4000

COLTON JOINT UNIFIED SCHOOL DISTRICT

STUDENT REGISTRATION CARD

Grades TK – 12th



Please complete form using **BLACK** ink and answer **ALL** questions.

(Office Use Only):		Grade:	Student ID:	School:	Special Education Services <input type="checkbox"/> YES <input type="checkbox"/> NO
STUDENT'S INFORMATION					
PLEASE PRINT BELOW – STUDENT'S LEGAL NAME (name as it appears on the birth certificate)					
Legal Last Name		Legal First Name		Legal Middle Name (Circle One: AKA Nickname)	
Grade	Age:	Birthdate:	Gender:	Student Contact #:	
			<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary	<input type="checkbox"/> Student Cell <input type="checkbox"/> Parent Cell <input type="checkbox"/> Home Phone	
Student's Home Address:			City:	Zip:	
Parent/Legal Guardian/Caregiver enrolling student with whom the student lives with on a day to day basis:					
Last Name:		First Name:		Relationship to student:	
				<input type="checkbox"/> Home <input type="checkbox"/> Cell (Receives text messages)	
Home Address:		Apt #:	City:	Primary Phone: ()	
				Other Contact # ()	
Employer:		Address:		State: Zip:	
				Work Phone: ()	
Last Name:		First Name:		Relationship to student:	
				<input type="checkbox"/> Home <input type="checkbox"/> Cell (Receives text messages)	
Home Address:		Apt #	City	Primary Phone: ()	
				Other Contact #: ()	
Employer:		Address:		State: Zip:	
				Work Phone: ()	
Mailing Address: (If different than home address)		Apt #	City	State: Zip:	
<p>1. Parent/Guardianship Information (with whom the student lives with on a day-to-day basis) – check all that apply. <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Both <input type="checkbox"/> Step-Father <input type="checkbox"/> Step-Mother <input type="checkbox"/> Court-appointed Guardian <input type="checkbox"/> Foster/Group Home <input type="checkbox"/> Caregiver-Caregiver Affidavit needed</p> <p>2. Is the above (checked) person (s) the student's LEGAL guardian? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please complete a "Caregiver Affidavit"</p> <p>3. If there is a legal custody agreement or court order regarding this student, please check one. <input type="checkbox"/> Joint Custody <input type="checkbox"/> Sole Custody <input type="checkbox"/> Guardian <input type="checkbox"/> Court Order Who has legal/physical custody? _____ <i>Note: (Please provide court documents during time of enrollment to enforce custody orders, copies will remain in student's file, any modifications by the court thereafter are also required.)</i></p> <p>4. Does student have a Social/Probation/Welfare Worker? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Name: _____ Phone: () _____</p> <p>5. If student currently under Foster Care, who holds student's educational rights? _____</p> <p>6. Duplicate Mailings-If divorced/separated and joint custody allows duplicate mailing information to be given to other parent, please complete their information below. Name: _____ Mailing Address: _____ City: _____ State _____ Zip: _____</p>					
Has your student <u>ever</u> been suspended? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Grade Level: _____ Year: _____ School: _____					
Has your student <u>ever</u> been expelled? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Grade Level: _____ Year: _____ School: _____					
Is your student currently under an expulsion order, or been recommended for expulsion from a previous school district(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Has Student Been Retained? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Grade Level: _____ Year: _____ School: _____					

FEDERAL RACE AND ETHNICITY DATA COLLECTION

The U.S. Department of Education requires all states to collect information on the race and ethnicity of public school students and staff. It allows students to be identified in more than one racial category. Please assist us in meeting this state requirement by answering the two questions below.

Ethnicity: Is this student Hispanic or Latino: (Select Only One) No, not Hispanic or Latino Yes, Hispanic or Latino

No matter what you selected above, please continue to answer the following by marking one or more boxes to indicate what you consider your race to be:

- Black or African American
 White (origins in Europe, North Africa or Middle East)
 American Indian or Alaska Native (origins in North, Central or South America)
 Asian Indian
 Asian-Other
 Cambodian
 Chinese
 Japanese
 Korean
 Laotian
 Vietnamese
 Filipino
 Guamanian
 Hawaiian
 Other Pacific Islander
 Samoan
 Tahitian

HOME LANGUAGE SURVEY: Indicate only one language (most frequently used) per line.

- Which language did your son/daughter learn when he or she began to talk? _____
- Which language does your son/daughter most frequently use at home? _____
- Which language do you use most frequently to speak to your son/daughter? _____
- Name the language in the order most often spoken by the adults at home. _____
- In which language do you wish to receive communications from the school? English Spanish

Is your student participating in any of the following programs? If yes, please check those that apply below:

Special Education

- _____ Resource Specialist (RSP)
 _____ Special Day Class Mild Moderate (SDC MM)
 _____ Special Day Class Moderate Severe (SDC MS)
 _____ Adaptive Physical Education (APE)
 _____ Visually Impaired Program
 _____ Speech/Language Program
 _____ Other (Please list) _____

Date of Last IEP: _____

(Please provide a copy of most recent IEP)

Program Participation

- _____ English Learner (Level _____)
 _____ Initial Fluent English (I-FEP)
 _____ Redesignated Fluent English Proficiency (R-FEP)
 LAC Testing Date: _____
 _____ Gifted and Talented Education (GATE)
 _____ AVID
 _____ Designated 504 Plan
 _____ Dual Immersion

Previous Schools Attended: Please list any schools your student attended previously, beginning with the most recent:

School: _____ District/City: _____ State: _____ Dates Attended: ___/___/___ to ___/___/___ Grade: _____

School: _____ District/City: _____ State: _____ Dates Attended: ___/___/___ to ___/___/___ Grade: _____

I certify that the information provided by me on this form are true and correct.

Parent(s)/Guardian Signature: _____ Date: _____

Office Use Only

School No. _____ Enrollment Date: _____

Date CUM Requested: _____ CUM Requested from: _____

Placement determined by: Overflow Inter District Transfer Intra District Transfer PPS Placed

Home School/District: _____ to: _____

Address Verification: Utility/Rent Receipt Two forms of correspondence Student Residency Affidavit Other _____

Legal Bindings: Court Custody Orders Restraining Order- duration of order (place copy of all Legal bindings in CUM, enter legal binding on Q)

Immunization Complete: Yes No Medical Exemption: Yes No First Grade Physical Date: _____ Waiver: Yes No

Birth Verification: Yes No Birth certificate Passport Baptismal certificate duly attested Affidavit Other _____

Birth place: _____

City

State

Country

Class Assignment: 1st Semester: _____ 2nd Semester: _____ School-Year: _____

Course Number	Section Number	Grade Level	Teacher	Room Number

Counselor Signature: _____ Date: _____

Enrollment Staff Signature: _____ Date: _____

Notes:

COLTON JOINT UNIFIED SCHOOL DISTRICT

STUDENT EMERGENCY INFORMATION FORM



Please fill in the information requested completely and accurately

(OFFICE USE ONLY) DATE: _____ TEACHER: _____ GRADE _____ STUDENT ID# _____

Student's Information

Last Name		First Name		Middle Name
Grade:	Birthdate:	Gender: <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> Non-binary	Student Contact #: <input type="checkbox"/> Student Cell <input type="checkbox"/> Parent Cell <input type="checkbox"/> Home Phone <input type="checkbox"/> Student may receive text message notifications	
STUDENT'S HOME ADDRESS:				
ADDRESS		CITY	ZIP CODE	
STUDENT'S MAILING ADDRESS (IF DIFFERENT FROM ABOVE)				

Parent/Legal Guardian/Caregiver enrolling student with whom the student lives with on a day to day basis:

PARENT/LEGAL GUARDIAN/CAREGIVER LAST NAME		FIRST NAME		RELATIONSHIP TO STUDENT:
Home Address:		Apt #	City:	Live with student <input type="checkbox"/> State: _____ Zip: _____
EMPLOYER:		PRIMARY PH# _____		CELL PH# _____
Address: _____ WORK PH#: _____		EMAIL ADDRESS: _____		Receive text messages <input type="checkbox"/>
PARENT/LEGAL GUARDIAN/CAREGIVER LAST NAME		FIRST NAME		RELATIONSHIP TO STUDENT:
HOME ADDRESS:		Apt #	City:	Live with student <input type="checkbox"/> State: _____ Zip: _____
EMPLOYER:		PRIMARY PH# _____		CELL PH# _____
Address: _____ WORK PH# _____		EMAIL ADDRESS: _____		Receive text messages <input type="checkbox"/>

EMERGENCY CONTACTS

In case the school is **unable to reach** parent/legal guardian/caregiver the following responsible adults may be contacted in case of an emergency or disaster. Person must be 18 years or older with a valid contact number.

Emergency contact #1

First/Last Name: _____ Contact #: _____

Relationship: _____

Emergency contact #2

First/Last Name: _____ Contact #: _____

Relationship: _____

Emergency contact #3

First/Last Name: _____ Contact #: _____

Relationship: _____

Where is your child/family currently living: (check one box only)

This information will be used to determine if your child qualifies for additional assistance under the McKinney Vento Act.

- In a single family residence (only 1 family living in this residence)
- With more than one family in a residence **not** due to economic hardship
- With more than one family in a residence due to economic hardship
- In a foster care placement/group home
- In a hotel/motel
- In a shelter or transitional housing
- Temporarily unsheltered (car, etc.)
- Living with other than parent/legal guardian temporarily—Caregiver Aff.

UNITED STATES ARMED FORCES

Is either parent/guardian on **Active Duty** in the Armed Forces or National Reserve:

yes no If yes, date started: _____

Is other parent/guardian on Full-time National Guard Duty:

yes no If yes, date started: _____

Names of siblings in District and/or in the Home:

Name: _____	School: _____	dob: _____
Name: _____	School: _____	dob: _____
Name: _____	School: _____	dob: _____
Name: _____	School: _____	dob: _____

Medical History:

My child is allergic to the following medications/food/insect bites:

None

My child takes the following medications at school:

My child takes the following medications at home:

Health Plan/Insurance Co. _____

Group Policy #: _____

My child has the following health problems: _____

My child has no medical issues:

None

Parent Initials: _____

Family Doctor: _____

Daytime Ph#: _____

Address: _____

Parent's Rights

I have read the information on this form and understand its content. My signature verifies that I have been informed of my rights as a parent/legal guardian/caregiver of a public school student. My signature DOES NOT indicate consent to participate in a particular program. I will send written notice to the school of any specific objections I have regarding my student's participation in a particular program or service. I understand that the health information may be shared verbally or in writing with school district personnel.

Signature of Parent/Legal Guardian/Caregiver: _____

Date: _____

I object to the release of student information of my student

I **do not** object to the release of student information of my student

Parent initials: _____ Date: _____

As legal custodian of _____, a minor, I hereby authorize the principal or his/her designee, into whose care the aforementioned minor pupil has been entrusted, to consent to any X-ray, examination, anesthetic, medical or surgical diagnosis, treatment, and/or hospital care to be rendered to said minor upon the advice of any licensed physician and/or dentist. I understand that this authorization is given in advance of any required diagnosis, treatment, or hospital and provides authority and power to the aforementioned agent(s) to give specific consent to any and all such diagnosis, treatment, or hospital care which a licensed physician or dentist may deem necessary. This authorization shall remain effective unless revoked in writing and delivered to said agent(s). I understand that the Colton Joint Unified School District, its employees and its Board assume no liability of any nature in relation to the transportation or treatment of said minor. I further understand that all costs of paramedic transportation, hospitalization, and any examination, X-ray, or treatment provided in relation to this authorization shall be my responsibility.

Signature of Parent/LegalGuardian/Caregiver: _____

Date: _____

Colton Joint Unified School District

Frank Miranda, Ed.D., Superintendent



2020-2021 School Year

Dear Parent or Guardian,

The California Longitudinal Pupil Achievement Data System (CALPADS) requires each school to provide demographic information to meet compliance requirements delineated in the Every Student Succeeds Act (ESSA) Act of 2015. Parent education level is one component the state requires schools to collect as part of this program.

This information will be kept strictly confidential and will only be used to complete the state required reports. Please provide the information below and submit this form with your registration packet. We appreciate your help in this matter.

Sincerely,

Frank Miranda, Ed.D., Superintendent Colton Joint Unified School District

Please print the name of your son/daughter: _____
In the boxes below, indicate the highest education level achieved by each parent or guardian of this student:

Mother's Education Level
<input type="checkbox"/> Not a high school graduate
<input type="checkbox"/> High school graduate
<input type="checkbox"/> Some college (this does not include vocational or Technical Certification)
<input type="checkbox"/> College graduate (this means graduation with a B.A. or B.S. degree or an equivalent degree from a foreign university)
<input type="checkbox"/> Graduate school/post graduate training
<input type="checkbox"/> Decline to state or unknown

Father's Education Level
<input type="checkbox"/> Not a high school graduate
<input type="checkbox"/> High school graduate
<input type="checkbox"/> Some college (this does not include vocational or Technical Certification)
<input type="checkbox"/> College graduate (this means graduation with a B.A. or B.S. degree or an equivalent degree from a foreign university)
<input type="checkbox"/> Graduate school/post graduate training
<input type="checkbox"/> Decline to state or unknown

Name of Parent/Guardian Completing This Form (please print) _____

Parent/Guardian's Signature _____ Date: ____ / ____ / ____

Please advise school site administration of any changes to the above information.

Dear Parent or Guardian,

The Colton Joint Unified School District is committed to the integration of technology into student learning with the purpose of preparing them for a technology-driven world. California's Common Core State Standards include the use of technology when describing students who are College and Career ready. Properly prepared students will use technology and digital media throughout their education and well into their careers, regardless of the educational or professional path they choose.

With proper instruction and access to vital online resources, CJUSD students learn how to use powerful tools to realize their intellectual curiosity and promote their creative capacity. CJUSD students use a variety of digital resources and tools to facilitate learning through research, communication, collaboration, critical thinking and creation. Students collaboratively research, create, edit and share files for school related projects, such as showcasing class projects.

One tool we use is Google Apps for Education, also known as G-Suite, which provides access to applications that are instrumental in a 21st century learning. The following services are provided to every student, grades K-12, as part of CJUSD's Google Apps for Education implementation:

- Gmail - an individual email account for school use managed by the District
- Google Docs/Sheets/Slides/Forms – an online productivity and creativity suite used for word processing, creating spreadsheets, drawing, and presentations, very similar to Microsoft Office
- Drive – Online storage where students can store files used for assignments and other school related work.

With Google Apps for Education (G-Suite) access, students will be given a district-issued **@my.cjUSD.net** email address. E-mail delivery to student accounts is currently restricted to internal, student to student, student to teacher, and some district authorized external email addresses. This means parents and others outside the CJUSD.net and my.cjUSD.net organizations cannot e-mail students unless they receive prior authorization. To learn more about the power of the Google Apps for Education, or G-Suite tools, please visit:

<https://www.google.com/edu/products/productivity-tools/>

Through our district-wide Digital Citizenship program, students will be instructed in appropriate, safe and effective ways to use email as a tool for communication and file sharing. Additionally, the District uses an e-mail and Google Drive monitoring and filtering product called Gaggle, which helps to protect your student from encountering inappropriate content. To learn more about CJUSD's Digital Citizenship curriculum, please see the Common Sense Media resources at:

<https://www.commonsensemedia.org/educators/digital-citizenship>

The District takes all appropriate measures to ensure that all official online district resources are compliant with state and federal child privacy laws. We are committed to ensuring these tools do not use our students' data in any non-educational manner. We work with each vendor and do our best to confirm they're compliant with FERPA, COPPA, SOPPIA and CA AB1584, which are all laws that protect the privacy of student data. Additionally, we strongly encourage all of our vendors to sign the Student Privacy Pledge, which is a legally binding promise to properly protect student generated data. You can learn more about the Student Privacy Pledge here:

<https://studentprivacypledge.org/>

Access to and use of Google Apps for Education at school is considered an important privilege afforded at the discretion of the teacher, the school, and the district. CJUSD reserves the right to immediately withdraw the access and use of student email and access to any and all online resources when there is reason to believe that violations of law or district policies have occurred. In such cases, the alleged violation will be dealt with per district policies.

Computer and Internet access is provided to all students unless parents/guardians request in writing to the school site principal access should be revoked. As such, the District has moved to a Responsible Use Policy (RUP), which will be applied to all enrolled students. The RUP is "opt-out," meaning parents or guardians wishing to revoke access to these educational tools for their students must do so in writing to the principal indicating their child should be excluded from these services and/or the internet. Exclusion from Google Apps for Education and/or the use of the internet entirely will severely limit your student's district online tools use, including but not limited to CJUSD's PowerSchool Learning content management system, Lexia, Accelerated Reader, my.hrw.com, Think Central, Clever, Typing Club, WeVideo and a variety of other online learning applications.

If you have questions regarding your student's use of Google Apps for Education or any other digital resources provided by the District and your child's school, please contact the school site principal. The school site principal will be able to address your concerns and help you understand the importance of these tools to your child's academic career.

Parent or Legal Guardian: Read this document carefully and work with us in helping your student understand and abide by the rules outlined in this Responsible Use Policy.

Purpose

The Colton Joint Unified School District (CJUSD) believes in the educational value of using instructional technology and recognizes the potential of such to support curriculum and student learning. Our goal in providing electronic resources is to promote academic excellence by facilitating resource sharing, innovation, and communication. We will make every effort to protect students from any misuses or abuses as a result of their experiences with an information service.

21st Century Learner

Technology is an integral part of our students' lives and futures, and we strive to provide technology rich learning environment for students. Students need to learn and master the technology skills necessary to succeed in the technological 21st century global society. However, inappropriate use of these resources may result in disciplinary action and/or referral to legal authorities. The site administrator, district administrator, and/or systems administrator may limit, suspend, or revoke access to technology if deemed necessary.

Filtering and Monitoring

As required by the Federal Children's Internet Protection Act (CIPA), content filtering technology is used to restrict access to unacceptable materials on all Internet access provided by CJUSD. The district makes every effort to limit access to objectionable material; however, no web filtering is 100% safe. With internet access a risk exists that students may access material that may not be of educational value in the school setting. Students who intentionally access, publish, or attempt to access or publish inappropriate or illegal material or Internet sites, may be subject to discipline; which may include the possibility of suspension or expulsion.

If a student identifies a security problem, they are required to notify a teacher or administrator at once, and not demonstrate the problem to other users. Students should also never use another individual's account. All use of the system must be under your own account. If a user is identified as a security risk, he or she may be denied access to the information system and face potential disciplinary consequences.

Individualized Learning Resources

Students may participate in online environments related to curricular projects or school activities and use digital tools, such as, but not limited to, mobile devices, blogs, discussion forums, RSS feeds, podcasts, wikis, and online meeting sessions. In providing educational materials—such as a learning management system to provide individualized instruction based on student ability determined by student input—these resources may collect students' personally identifiable information. Parents/guardians will be deemed to have given consent for students under the age of 13 to access such educational resources, unless the parent/guardian affirmatively opts out of allowing student access to the educational program. To opt a student under the age of 13 out of access to online educational resources that may collect personally identifiable information, parents/guardians should contact the site principal to process this request.

No Expectation of Privacy

The use of CJUSD owned information technology is not private. Students must understand that there is no implied right to privacy when using the district system. All electronic communications and

downloaded material, including files deleted from a user's account, may be reviewed by district officials to ensure proper use of the system. CJUSD has the right to monitor, inspect, copy, review and store any and all usage of CJUSD technology resources including transmitted and received information at any time and without prior notice.

Digital Citizenship

Access is an academically important privilege that entails responsibility. While utilizing CJUSD network and educational technology resources, students are expected to exhibit responsible behavior and refrain from engaging in inappropriate use.

The use of any of CJUSD's electronic information resources should be in support of education and research, having the educational goals and objectives of the Colton Joint Unified School District in order to further the education of students. Technology provided by CJUSD will be used by the student primarily for pursuing and promoting knowledge about the lessons and units teachers assign as part of the teacher's regular curricula. Students are personally responsible for this provision at all times when using electronic information resources.

When using any District electronic resource, students are expected to comply with all District policies, regulations and any applicable laws. The following are some of the electronic resources made available to CJUSD students.

Email - Students are issued electronic mail from the CJUSD network, and it should be used for educational purposes only and under the direction of a teacher or administrator. Students will in no way use email to spread rumors, gossip, or engage in activity that is harmful to others. Students should not give out their email address unless instructed to do so from a teacher or administrator.

Cloud Computing - We have experienced a shift in technology from software that resides on servers and computers to applications that reside on the internet or in the cloud. As of 2013, CJUSD has adopted Google Apps For Education as its primary student productivity and communication software. Students need to understand how to safely use these applications. Students must follow the direction and rules outlined by their teacher and/or administrator when cloud computing. More information about Google's privacy and data policies can be found here: <https://www.google.com/edu/trust/>

Learning Management System - Learning Management Systems (such as Haiku Learning and/or Google Classroom) will be used by students to access teacher created lessons, tests, discussions, assignments, calendars, wikis, grades, and other classroom resources. More information about Haiku Learning's privacy and data policies can be found here: <https://support.haikulearning.com/hc/en-us/articles/202577843-Privacy-and-Security>

Web 2.0 Tools - Web 2.0 tools will be used for creating projects and presentations, peer editing, creative writing, sharing, discussions, research, collaborating, and communicating.

Communication and Social Media - Students may use blogs, discussion boards, messaging, and/or social media in a moderated environment established to support educational purposes under the direction of a teacher or administrator. These tools and services are accessible via the internet and may be intended for a global audience. While using these communication tools and social media, students must adhere to all aspects of this Responsible Use Policy. Students should

not use these communication tools and social media sites for personal use or without direction from a teacher or administrator.

Cyber/Personal Safety - Students are responsible for their individual accounts and should take all precautions to prevent others from being able to use them, which includes but is not limited to keeping passwords private. Students should never share their user name/passwords with other students or log-in under another student's name and/or trespass in other student's files. Students should not share personal information about themselves or others over the internet. Students should not agree to meet with anyone they have met online, and should notify a teacher or other school employee if they receive any message that is inappropriate or makes them feel uncomfortable.

Netiquette - Students should always use the Internet, network resources, and online sites in a courteous and respectful manner. Students should also recognize that an abundance of the valuable content online is often unverified, incorrect, or inappropriate. Students should use trusted sources when conducting research via the Internet. Students should also remember not to post anything online that they wouldn't want parents, teachers, or future colleges or employers to see. Verbal or written language that is considered inappropriate in the classroom is also inappropriate online. Once something is online it can be shared and spread in ways never intended.

Unacceptable Use, Violations

Students must understand that all rules of conduct described in the School Handbook also apply when using technology resources. Unacceptable use can come in many forms, but it is commonly considered as the viewing of any website and/or any message(s) sent or received that indicate or suggest pornography, unethical or illegal activity, racism, sexism, inappropriate language, threats, intimidation, sexual harassment and/or bullying of any individual or groups and other issues further described within this document.

Students should report any misuse of CJUSD technology resources (electronic resources) to administration.

Violation of District Policies, Regulations and/or laws, including but not limited to California Education Code 48900 subdivisions related to improper conduct or misuse of District property, including hardware or cloud-based content, even if not expressly defined herein, may lead to disciplinary action including loss of computer, network and/or internet and e-mail privileges suspension, expulsion, or prosecution when appropriate.

Web Access/Internet/Network – Students shall not attempt or gain unauthorized access to the network or District blocked sites. Students will not use the network or internet for any type of activity or personal gain.

Copyright/Plagiarism – Students will not violate copyright laws or software licensing agreements. Plagiarism is the act of using someone else's words or ideas as your own. Students will not copy materials without the permission of the author and must properly cite all information acquired through the internet or other information technologies. Plagiarism of internet resources will be treated in the same manner as any other incidences of plagiarism.

Cyberbullying – Cyberbullying will not be tolerated. Harassing, dissing, flaming, denigrating, impersonating, outing, tricking, excluding, and cyberstalking are all examples of cyberbullying. Students should never send, or encourage others to send, abusive messages. Students who send emails or post comments with the intent of scaring, hurting, or intimidating others will receive severe disciplinary action and loss of privileges. In addition, students should never post pictures, information or work of other students without their permission. Students should understand that instances of Cyberbullying created when not at school or after school hours can result in disciplinary action at school.

Vandalism – Vandalism is defined as any malicious attempt to harm or destroy property, including data of another user or system on the network or the internet. This includes, but is not limited to, uploading or creating computer viruses, and any attempt to disrupt network services. Vandalism includes any activity that can be described as hacking, cracking, passwords, sending junk or unwanted e-mail (SPAM). Vandalism also includes the intentional damage of computer hardware, peripherals, and software media. Any vandalism will result in the loss of computer services, disciplinary action, and legal referral including suspension and/or expulsion, and the immediate loss of access to the system. Parents may be liable for the cost of the damage that students cause to school property.

Software – Software is available to students to be used as an educational resource. Students should not load or modify software without the consent of an administrator.

Hardware – Hardware and peripherals are provided as tools for student educational purposes. Students are not permitted to install or relocate network hardware and/or peripherals (except for portable devices), or to modify settings to equipment without the consent of the District Information Technology Department.

BYOD (Bring Your Own Device) – CJUSD may provide access for students to the internet on their own electronic devices. The student is fully responsible, at all times, for the personally owned device brought to school and should follow all the rules outlined in this Responsible Use policy. Students who utilize their own devices on campus will be deemed an authorized user of the device by the District and may be required to grant the District access to the device in the event there is a reasonable suspicion of wrongdoing and/or for the teacher to access student work product in conjunction with curriculum and instruction.

Student Photos

The District may share photos of students in a variety of mediums—including but not limited to the school newspaper, school or District website or social media page—to highlight academic achievements, athletic accomplishments, or otherwise promote the District. Should a parent or guardian wish to exclude their student's photo from being shared, please contact the site principal to complete a photo opt-out form.

Student Responsible Use Pledge

Colton Joint Unified School District provides computers, Internet access, and other technology resources for educational use. In accepting the responsibility of being issued access to CJUSD technology resources, students are expected to abide by the following pledge:

As a student, I will practice good digital citizenship when using these technology resources. Good digital citizenship is good citizenship. I understand that I must act appropriately and follow these rules in order to be a good digital citizen, and I realize that I can be disciplined if I do not follow these guidelines and use computers and the Internet inappropriately.

Respect and Protect Myself

- I understand that school computer files, email, and internet use are not private and can be monitored by teachers or administrators.
- I understand that I must not give my password or username to anyone and will not use others' usernames and passwords.
- It is my responsibility to stay safe on the internet. I will not share personal information about myself or others like: home address, phone numbers, passwords, personal photos, or Social Security numbers. I will not meet with anyone met on the Internet and tell parents, teachers, or administrators immediately if someone asks to meet you.
- I will not attempt to access profane or obscene material. If I do so accidentally, I will not share it with other students and will notify a teacher or administrator right away

Respect and Protect Others

- I will use the computer and Internet only with teacher permission and for the purpose that the teacher requested
- I will respect copyright laws, not copy material without permission, and I will make sure to show where I found my information
- I will be polite and show respect and never cyberbully others. I will not harass, insult, or attack others.
- I will not send or display offensive messages or pictures, or use obscene language in messages.

Respect and Protect Property

- I will respect and take good care of devices/equipment and technology resources I use.

Notice Regarding Photos/Video of Students COLTON JOINT UNIFIED SCHOOL DISTRICT

1212 Valencia Drive, Colton, CA 92324
(909) 580-5000 - www.cjusd.net



This is a notification of the Colton Joint Unified School District's policy to allow photos and video footage of students to be used in district produced materials both printed and online and/or by legitimate news organizations seeking to inform the public about school or district programs and activities.

Videos or photographs may be taken by the Colton Joint Unified School District personnel or organizations working in partnership with the district to illustrate District generated news, to promote school and district programs and activities, or as part of school or classroom activities. They may also be taken by newspaper, magazine, television and video agencies requesting permission to photograph students for school or education related issues. Such activities benefit schools and students by increasing awareness in the community about the importance of education and encouraging them to support our programs.

These items may be used in learning management systems or appear on district's or news media Internet website or "social media" platforms including, but not limited to, Facebook and Twitter. Such photography or videotaping is done for news or educational purposes only and is not for commercial use. All photos or videos are done by legitimate news media or school district personnel. Student work could also possibly be posted to our Internet web page or social media platforms.

If parents do not wish photographs or videos of their student to be used in these materials, they should contact their school to schedule a meeting with school administration to discuss opting out. Please be aware that opt-out requests are valid for the current school year and must be renewed at the start of the next school year. **I also understand that this request may limit my student's ability to participate in school and district activities that are photographed or videotaped, such as field trips, student performances, awards ceremonies, school publications such as yearbooks and newsletters and other activities.**

If an opt-out is filed, district and school staff members will request news media not interview your student or film/photograph your student. While local news media typically honor such requests, the district does not have legal authority to prevent your student from talking with media or restricting who media outlets film or photograph. You are encouraged to have a discussion with your student about your wishes should members of the news media request to interview them.

Colton Joint Unified School District

Dr. Frank Miranda, Superintendent
Amanda Corridan, Assistant Superintendent, Student Services Division
Rob Pearson, Director of Pupil Personnel Services



Dear Parent or Guardian,

The Colton Joint Unified School District is pleased to be able to share your child's immunization and other health-related information with the CAIR2 California Immunization Registry Program administered by the San Bernardino County Department of Public Health and the Riverside County Public Health Department. This information will be used to assist us in determining whether or not your child has received the appropriate immunizations for school entry, and allows the county to notify you when immunizations are due.

The attached document provides information about the CAIR2 Program, along with a list of the data that may be shared. Please note that we are required by law to keep this information confidential.

Please take a moment to review and sign in the indicated area at the bottom of the attached information document, and return it to your child's school, before the end of the first week of school.

Thank you for your cooperation and understanding. If you have any questions about this program, please contact Health Services (909)580-5002.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rob Pearson", followed by a horizontal line.

Rob Pearson
Director, Pupil Personnel Services

Permission to Share Your Child’s School Immunization/Tuberculosis (TB) Screening Test Information with the California Immunization Registry (CAIR)

Immunizations or ‘shots’ prevent serious diseases. Tuberculosis (TB) screening tests help to determine if you have may have TB infection and can be required for school entry. Keeping track of your child’s shots/TB tests can be hard, especially if more than one doctor gave them. The California Immunization Registry (CAIR) is a secure computer system that doctors and authorized health care providers use to keep track of your child’s shots and TB tests. If you change doctors, your new doctor can use the registry to see your child’s shot/TB test record. CAIR is supported by the California Department of Public Health.

How does CAIR help you?

- Keeps track of all your child’s shots and TB tests (skin tests/chest x-rays), so he/she doesn’t miss any or get too many
- Gives you a copy of your child’s most up-to-date shot/TB test record (from the doctor)
- Helps child care or school officials confirm that your child got shots/TB tests needed to start child care or school
- Helps your doctor send you reminders when your child needs shots

How does CAIR help your school?

Under California law, schools, child care, and other agencies may use CAIR only to:

- See which shots/TB tests children in their programs have received or need
- Make sure children have all shots/TB tests needed to start child care or school

What information can be shared in CAIR?

- Your child’s name, sex, birth date, and birthplace
- Parents’ or guardians’ names
- Details about your child’s shots/TB tests, such as type of vaccine/TB test and date given
- Limited non-medical information to correctly identify your child

Your child’s information is safe! What’s entered in CAIR is treated like private medical information. Under California law, *only* your doctor’s office, health plan, or public health department may see your address and phone number. Misuse of the registry can be punished by law.

Parent and Guardian Rights

It’s your legal right to:

- Say no, if you don’t want to share shot/TB test information from your child’s school record with CAIR
- Change your mind later if you want to stop or start sharing your child’s shot/TB test information with CAIR
- Look at a copy of your child’s shot/TB test record in CAIR and ask your doctor to correct any possible mistakes
- Know who has looked at your child’s CAIR record

If you want to allow your school to share information from your child’s school record with the California Immunization Registry, please SIGN and DATE below. Your child’s school will do the rest!

Parent/Guardian Signature

_____/_____/_____
Today’s Date

Child’s Full Name (please print)

_____/_____/_____
Child’s Birth Date (MM/DD/YYYY)

Mother’s First and Last Names (please print)

Child sex: M F
(circle)

For more information, contact the CAIR Help Desk at 800-578-7889 or CAIRHelpDesk@cdph.ca.gov



COLTON JOINT UNIFIED SCHOOL DISTRICT ATTENDANCE POLICY

The mission of the Colton Joint Unified School District is to prepare every student with the knowledge and skills needed for lifelong success in a changing world. Students who are chronically absent from school are not able to accomplish their educational goals.

According to the California Compulsory Attendance Law (Ed. Code 48200) students are required to attend school on a regular basis from the ages of 6 to 18 years of age. The District also requires a student enrolled in transitional kindergarten or kindergarten to attend school on a regular basis.

A Chronic absentee is a pupil who is absent for **ANY** reason, 10 percent or more of the school days the pupil is enrolled during the school year [Ed. Code 60901(c) (1)]. Please contact the school with either a note or phone call to document the reason for your student's absence(s).

The State law states:

- Any pupil subject to compulsory education who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year, or a combination of each, is considered a truant and shall be reported to the District's attendance supervisor. (Ed. Code 48260)
- Once a student has received their third truancy, the District will notify the parent/guardian in writing that the student is considered a truant and that the parent/guardian is subject to prosecution if the matter is not corrected. (Ed. Code 48260.5)

District policy states:

- Once a student has received six trancies, a second letter will be mailed to the parent/guardian informing them that their child is truant. The school will also schedule a Student Attendance Review Team meeting (SART) to place the student and parent/guardian on an SART attendance contract. The school will also refer the student and parent/guardian to the District Attorney's office through the Let's End Truancy program (LET). Students can also be placed on a SART contract for being chronically absent, despite the reason.
- If a student violates the SART contract, the student and parent/guardian will receive a subpoena to attend a Student Attendance Review Board (SARB) to discuss the attendance issues with the Coordinator of Child Welfare and Attendance, the District Attorney, and County Probation. The student and parent/guardian will then be placed on a SARB contract. Violation of the SARB contract will result in the citation of the parent/guardian and/or student with the minimum fine of \$100 to a maximum penalty toward the parent/guardian of \$2,500 and/or one year in jail. (Penal Code 272)

Your cooperation is needed to help us give your student a quality education.

If you questions regarding this policy, please contact Christy Padilla at (909) 580-6525.

Colton Joint Unified School District



July 2019

Dear Parent or Guardian,

The purpose of the student dress and grooming regulations are to maintain safe and orderly environments, to promote modesty, and to encourage students to dress appropriately and to come to school properly prepared for participation in the educational process.

A student may not remain at school or at school activities dressed in a manner which (1) creates a safety hazard for said student or for other students, (2) constitutes a serious or unnecessary distraction to the learning process, (3) tends to disrupt the campus order, or (4) is in conflict with the District's goals and philosophy of the prevention of substance abuse and gang activity.

Parents have the primary responsibility to see that students are properly attired for school. School personnel have the responsibility for maintaining proper and appropriate conditions conducive to learning by enforcing District policy. At the Principal's discretion, school personnel are to enforce all guidelines relating to the following regulations. These guidelines shall be in effect at all school-related activities except where modified by the site administrator before or prior to specific extra-curricular activities or specific cases.

In case of questionable dress and/or grooming not covered by the guidelines, the site administrator and/or law enforcement personnel will determine the appropriateness and make the final decision.

1. No head coverings are allowed to be worn on school grounds except for sun protective hats that fit the following description: must be plain white, tan, or neutral color canvas with a 2-4 inch brim that follows the entire circumference of the hat. It must be flexible so to fit in a pocket, backpack, purse, book bag or locker. It may not be altered or customized in any way and the chinstrap or strings must match the color of the hat and may not be worn indoors. The hat may include the official school logo. ONLY during inclement weather (as determined by the site principal) may hoods or unadorned beanies be worn outdoors.
2. Clothing, accessories, body art, and/or personal items including, but not limited to, backpacks and folders, shall be free of writing, pictures, or other insignia which are crude, vulgar, profane, or sexually suggestive, which bear weapons, drugs, alcohol or tobacco companies advertising, promotions, and likeness, or which advocates gang affiliations, ethnic, racial, or religious prejudice.
3. Any clothing or accessory that is a safety hazard to the wearer or others is not allowed.
4. Clothing shall be sufficient enough to conceal undergarments at all times. See-through fabrics, halter tops, tube tops, strapless or off-the-shoulder or low-cut tops, bare midriffs/midsection, and skirts, shorts, or rips in jeans shorter than mid-thigh are prohibited. Sleepwear/loungewear (including but not limited to pajama bottoms and slippers) is prohibited. Excessively baggy pants/shorts, banded or tucked pant leg bottoms, and hanging belt straps are not allowed. Skin must be visible between shorts and knee high socks.
5. Any attire or accessory containing a professional sport team name or logo is prohibited.
6. Students shall be permitted to wear College attire or accessories.
7. Shoes must be worn at all times. For elementary and middle school only: sandals must have heel straps. Flip-flops or backless shoes are not acceptable.

8. Glasses, other than prescription, shall not be worn inside school buildings or outside of buildings if they are a disruption to school activities.

9. Student Identification Badges will be supplied by each Middle School and High School. While on campus during the school day students must have their own ID Badges in their possession and readily available to show when a District staff member requests a student to identify themselves by their ID Badge. The badge may not be defaced or altered in any way (not to be covered by pins, stickers, etc.).

Each school will develop their own ID Badge replacement policy; however, a minimal charge will be assessed each time a replacement is issued. This policy will be published and made known to parents and students through their handbook or other means of communication. The students who have financial difficulty will be offered alternatives to this charge.

These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extra-curricular activities or specific cases.

First Offense

1. Verbal warning and counseling, students will change **into** acceptable clothing.
2. **Parent notification.**
3. **Written documentation of incident.**

Second Offense

1. **Lunch/recess/after school detention, or warning.**
2. **Parent notification.**
3. **Written documentation of incident.**

Third Offense

1. **Other means of correction**
2. **Suspension, in-school**
3. **Parent conference.**
4. **Written documentation of incident.**

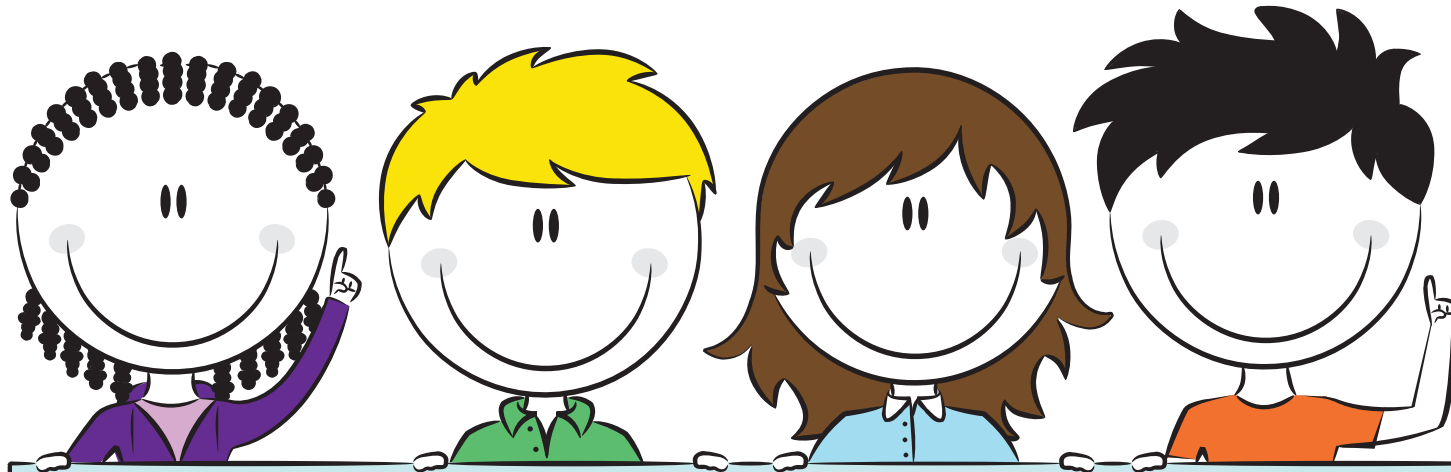
Further violations may result in an outside suspension

Further violations will result in further disciplinary action.

Education Code 48900 (k): “Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials or other school personnel engaged in the performance of their duties.”


If any provision of this policy or administrative regulation is held to be invalid or unenforceable by the final decision of a court or competent jurisdiction, all remaining provisions shall remain in full force and effect.

No Shots? No Records? No School.



**Children will not be enrolled
unless an immunization record
is presented and
immunizations are up-to-date.***

**If your child is unimmunized due to medical reasons, please notify us.*

Go to **ShotsForSchool.org** to access information about immunization requirements, an interactive school look-up tool, implementation materials for schools, and educational materials for parents.  **ShotsforSchool.org**

PARENTS' GUIDE TO IMMUNIZATIONS REQUIRED FOR SCHOOL ENTRY



Starting July 1, 2019

Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses**
(4 doses OK if one was given on or after 4th birthday.
3 doses OK if one was given on or after 7th birthday.)
For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) — 4 doses**
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B — 3 doses**
(Not required for 7th grade entry)
- **Measles, Mumps, and Rubella (MMR) — 2 doses**
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) — 2 doses**

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.

Students Starting 7th Grade Need:

- **Tetanus, Diphtheria, Pertussis (Tdap) — 1 dose**
(Whooping cough booster usually given at 11 years and up)
- **Varicella (Chickenpox) — 2 doses**
(Usually given at ages 12 months and 4-6 years)

In addition, the TK/K-12 immunization requirements apply to 7th graders who:

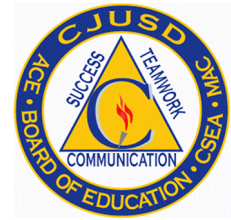
- previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade
- are new admissions

Records:

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child's Immunization Record as proof of immunization.

Colton Joint Unified School District

Dr. Frank Miranda, Superintendent



BOARD OF EDUCATION

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Bertha Arreguin

Commitment to Equal Opportunity

Dear Parent or Guardian:

Per California Code of Regulations Title 17, Division 1, Chapter 4 Subchapter 8. Immunization Against Poliomyelitis, Diphtheria, Pertussis, Tetanus, Measles, Mumps, Rubella, Haemophilus Influenzae Type B (Hib), Hepatitis B, and Varicella Starting July 1, 2019 Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses**
- (4 doses OK if one was given on or after 4th birthday. 3 doses OK if one was given on or after 7th birthday.)
- For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) — 4 doses**
- (3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B — 3 doses**
- **Measles, Mumps, and Rubella (MMR) — 2 doses**
- (Both given on or after 1st birthday)
- **Varicella (Chickenpox) — 2 doses**

These immunization requirements also apply to students entering transitional kindergarten. California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child's Immunization Record as proof of immunization. Students with permanent or temporary medical exemptions will not be required to provide proof of immunization. Personal Belief Exemptions and Religious Beliefs Exemptions are not allowed in California, per Senate Bill 277.

For additional information, visit <https://www.shotsforschool.org/>. For questions about the new requirement, please contact your school nurse or our Health Services Office at 909-580-5002.

1212 Valencia Drive, Colton, CA 92324-1798 – (909) 580-5000

Commitment to Equal Opportunity



Department of Public Health

Immunization Clinics

For an appointment, please call:

1-800-722-4777

California Vaccines for Children (VFC) Program

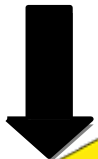
Children eligible to receive VFC must be 18 years of age or younger and:

- Be eligible for Medi-Cal or CHDP
- Have no insurance
- Are American Indian or Alaskan Native

Children covered by Healthy Families are not eligible for the VFC Program at this time.

There is an administration fee of \$10.00 per shot or oral dose, based on ability to pay. **No child is turned away if they cannot pay.** Parent or Authorized Representative adult needs to bring shot records, identification, and the child's Medi-Cal card (if you have one).

Please bring your child's yellow immunization card if you have one.



Adelanto Health Center

11336 Bartlett Ave., Suite 11

Hesperia Health Center

16453 Bear Valley Rd.

Ontario Health Center

150 E. Holt Blvd.

Barstow Public Health Clinic

303 E. Mountain View Ave.

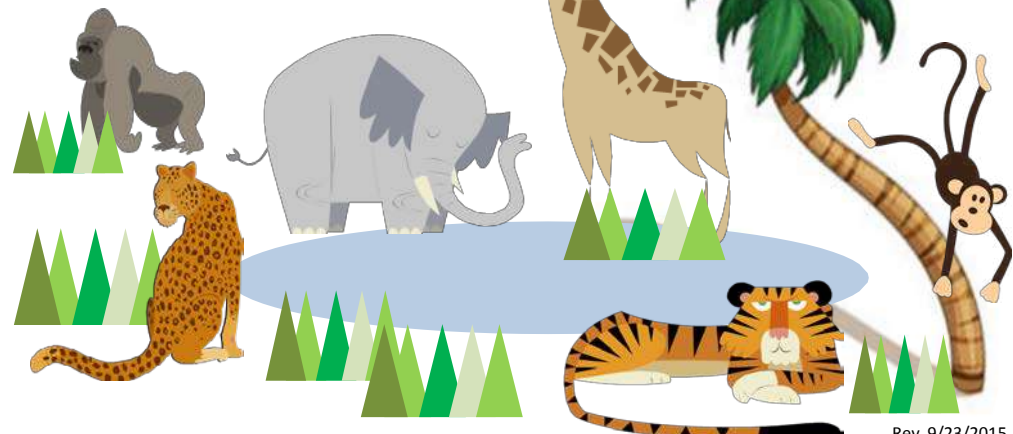
Needles Public Health Clinic

1406 Bailey St., Suite D

San Bernardino Health Center

606 E. Mill St.

If you have health insurance or a regular health care provider, please contact them for immunization services.



Colton Joint Unified School District

2020 -2021 School Calendars

Elementary Schools

Middle and High Schools



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Students do not attend school:

- * Teacher Preparation Days
- C = LCAP Teacher Collaboration Days
- R = Recess days

- September 7 Labor Day
- November 11 Veterans' Day
- November 23-27 Thanksgiving Break
- December 21- January 8 Winter Break
- January 18 Martin Luther King, Jr. Day
- February 8 & 15 Presidents' Days
- March 22 – April 2 Spring Break
- May 31 Memorial Day

Grades 7-12 Finals:

- December 15, 16, 17
- June 2, 3, 4

End of Quarter and Semester Dates

- Quarter 1 – October 9
47 days
- Quarter 2/ Semester 1 - December 17
43 days Quarter 2
90 days Semester 1
- Quarter 3 - March 19
46 days
- Quarter 4/Semester 2/End of year June 4
44 days Quarter 4
90 days Semester 2

Student Minimum Days

- ▲ K-8 Parent and Teacher Conferences
- M - Grades K-6
- M - Grades 7-12

