

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1**  
**Tuesday, December 14, 2021**  
**400 N. Elm Street, Cortez, CO 81321**

**MINUTES**

**Work Session Meeting 6:00 PM**

**Board Attendance:**

Sheri Noyes, President, District F  
Sherri Wright, Vice-President, District C  
Jeanette Hart, Treasurer, Director District B  
Stacey Hall, Secretary, Director, District D  
Ed Rice, Director, District E  
Cody Wells, Director, District A  
Layne Frazier, Director District G  
Avery Wright, M-CHS Student Rep.

**Absent:**

Amita Crowley, M-CMS Student Rep.

**Administration Attendance:**

Risha VanderWey, Superintendent  
Kyle Archibeque, Exe. Director of Finance  
Cynthia Eldredge, Exe. Director of HR  
Debra Ramsey, Exe. Assistant

Katie Nelson, Principal  
Whitney Rapp, Principal  
Angela Sauk, Principal  
Robert Laymon, Principal

**Call to Order**

- a. The meeting was called to order by President Sheri Noyes at 6:01 PM

**2. Pledge to Flag**

- a. The Pledge of Allegiance to the flag of the United States of America was led by President Sheri Noyes.

**3. Set the Agenda**

- a. Sherri Wright moved to set the agenda. The motion was seconded by Jeanette Hart.  
Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**4. Discussion Items:**

- a. Presentation of the Audit: Lori Haley, Auditor  
Handouts were provided. The Colorado Dept. of Education will be receiving this report. Mrs. Haley reported that it was a hard year to cross reference because expenses were down due to COVID Grants covering some items temporarily. She warned that the self-insurance fund has been going down each year and that the general fund will need to cover if it runs short. Per Pupil funding is also going down due to less enrollment. Mrs. Haley offered to meet individually with board if they needed more information. Director Wright suggested having Mrs. Eldredge investigate the self-insurance fund. A meeting between Treasurer Hart and Mrs. Haley was requested.

b. Parent & Staff Summary of the Healthy Kids Survey

A handout was given by Director Wells. A discussion took place about this survey. Wells and Hall reported they had meet with Laurel Schaffer from the Montezuma County Health Department Suicide Prevention representative. Ramsey read back the November meeting notes siting no vote had been taken on this issue. It was suggested to invite Ms. Schaffer to come present to the board. Dr. VanderWey will invite Ms. Schaffer to the January work session.

c. Board Retreat

Dr. VanderWey said she would like to present the board with a "state of the district" presentation at the upcoming retreat. Each department would be represented. The group decided on the dates of Friday, January 14<sup>th</sup> from 1-5PM and Saturday, January 15<sup>th</sup> 8:00 AM to 5PM. The event will be at First National Bank (if available).

d. EBCE – School Closings and Cancelations

A discussion about the wording as to when the Superintendent should call the board for a closure took place. It was decided President Noyes and Dr. VanderWey will work on the wording at their next agenda meeting. This policy will show up for first reading at the January regular meeting.

e. Communication

Director Wells had some ideas for community communication opportunities that the group decided to focus at the Jan. retreat instead of this meeting.

f. Superintendent Evaluation

Copies of the current Superintendent evaluation tool were provided to the board. President Noyes provided a copy of an alternate template. Dr. VanderWey said she would vet it with the attorneys to make sure it aligned with the superintendent contract; then Mrs. Ramsey will resend the template out to the board to fill out. The Board Evaluation tool was also given, and the board decided they would use the provided template for their self-evaluation. Results were to be available at the January board meeting.

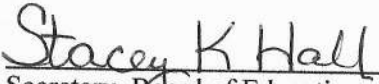
g. Salary Study Plan

i. Comprehensive Plan to equalize steps from 2008-2010 (3 years halted – 2 returned)

The issue of steps that were halted during the school years of 2008-2010 was discussed. Mr. Archibeque reported that he and Mrs. Eldredge had identified that it was only about 15 current employees that were affected by it. He offered to bring some suggestions to the January meeting as to how to resolve the lingering issue.

**5. Adjournment**

The meeting was adjourned at 7:07 PM.

  
Secretary, Board of Education

  
President, Board of Education