

ALPANA S. CAREY

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PROFILE SUMMARY

Accomplished Leader, Educator and Administrator with proven experience in helping educational institutions achieve success with strategic thinking, as well as tactical delivery via innovative solutions.

Experience includes playing leadership roles such as Independent Study (IS) Coordinator and administrator in-charge, influential and motivating roles such as Mentor and Coach for teachers and students, key liaison with external organizations such as State administrative bodies, teaching subjects up to 12th grade and working at the grassroot level with high-school students.

- Natural Leader with strong managerial skills, deep teacher / student empathy and a proven track record to think creatively, identify issues, structure problems and create innovative solutions
- Unique value proposition with proven experience working and building strong relationships with high-school students and positively influencing their educational growth and success
- Very comfortable in working with diverse groups of people (ethnically, culturally, economically, etc.)
- Strong inter-personal skills and
- Deep expertise in the education domain
- Broad experience in Online, Brick and Mortar as well as Hybrid environments

EDUCATION CREDENTIALS

- Clear Administrative Credential (Teachers College of San Joaquin, 2019)
- M.A.: Major - School Administration (CSU Stanislaus, 2017)
- Preliminary Administrative Credential (CSU Stanislaus, 2016)
- Clear Teaching Credential in Single Subject - Chemistry (UCSD, 2011)
 - Additionally, authorized to teach multiple subjects: Intro to Life Science, General Science and Physical Science to K-12, including preschool and adult school
- Clear Cross-Cultural, Language and Academic Development Certificate (UCSD, 2011)
- Preliminary Teaching Credential (University of Lucknow, 1987)
- M.S. in Organic Chemistry (University of Lucknow, 1986)
- B.S. in Chemistry, Biology (University of Lucknow, 1984)

PROFESSIONAL EXPERIENCE

DELTA CHARTER SCHOOLS

2012-Present

I joined Delta Charter Schools as an Educational Coordinator (EC) to teach Chemistry. During the last eight years, I contributed to the growth of the schools playing various critical teaching and administrative roles such as online/onsite/hybrid science teacher, IS Coordinator, Dean of General Education, administrator in-charge etc. as well as taking on additional responsibilities of being a coach and a mentor, science coordinator, etc. Some of my key achievements are below:

Delta Charter High School (DCHS), Delta Charter Online (DCO), Delta Keys (DK) and Delta Bridges

- Coordinator, Independent Study (IS)

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- Provide overall thought leadership and direction to the IS program and success of students at every stage right from enrollment through the education and graduation
- Developed the structure and artifacts for the execution of the program, such as Education Coordinator Manual/Handbook for new IS teachers
- Led the school in the absence of the Principal and the Assistant Principal; Performed in site supervision responsibilities and implementation of school programs, policies and procedures in accordance with educational mandates and school service standards
- Dean, General Education
 - Oversaw Local Control and Accountability Plan (LCAP) for multiple Charter Schools under Delta Charter umbrella including Delta Charter Online (DCO), Delta Keys (DK) and Delta Empire (DE)
 - Performed LCAP procedures including organizing multiple stakeholder meetings, collecting surveys, analyzing data, and presenting the data to the stakeholders
 - Supervised online teachers, organized onsite/skype staff and stakeholder meetings, organized award ceremonies for students to recognize success of online students
- Coach and Mentor Student Teachers and Interns
 - Provide on-site coaching, mentorship and educational support to student teachers enrolled in colleges
 - Assist the Faculty Supervisors in monitoring student progress
 - Assist Deputy Superintendent of Curriculum and Instruction in ensuring success of the mentor program
- Administered, California State Testing (CAASPP and CAST)
 - Administer the testing at the site level
- Training Lead
 - Administer the Edgenuity training for onsite/online teachers
 - Train teachers and administer NWEA MAP testing
- Science Coordinator
 - Enabled success of STEM (Science, Technology, Engineering, Mathematics) program by efficiently planning and executing activities between the four schools
 - Set a new program with the City of Tracy to recycle hazardous chemical waste to protect the local agricultural land and population and environment at large
- Teacher
 - Teach Chemistry and Biology
 - Create lesson plans, prepare and deliver lectures, create and supervise laboratory activities for students, evaluate student performance, maintain classroom records, meet with parents, teachers and other professionals, and participate in campus events
- Assistant to the Principal, WASC (Western Association of Schools and Colleges) visits
 - Completed Section D for WASC collaboratively with team of four staff members
 - Completed self-study visiting committee report collaboratively with team of four staff members
- Manager, Satellite Offices
 - Managed satellite offices for DCO and DK located in Modesto and Stockton

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ASPIRE PUBLIC SCHOOL

2011-2012

- Science Teacher
 - Taught 11th grade Chemistry, 8th grade Physical Science, and 10th grade AVID
 - Created lesson plans, prepared and delivered lectures, created and supervised laboratory activities for students, evaluated student performance, maintained classroom records, met with parents, teachers and other professionals, and participated in campus events

STALLWORTH CHARTER SCHOOL (DLDSSCSI)

2009-2011

- Lead Science Teacher
 - Taught Chemistry, Biology, Physical Science and electives to grades 9-12
 - Created lesson plans, preparing and delivering lectures, creating and supervising laboratory activities for students, evaluating student performance, maintaining classroom records, meeting with parents, teachers and other professionals and participating in campus events
- Coordinator, California English Language Development Test (CELDT)
 - Organized, delivered, coordinated and evaluated the services and staff of the EL Program/English Learner Support
 - Provided instructional leadership/professional development focused upon meeting the needs of the district's English language learners and the implementation of the new ELD standards
 - Developed and provided leadership to the district's implementation of the English Learner Master Plan
 - Built leadership capacity to support the specific needs of English learners, provided oversight to the English learner program evaluation and to ensure effective implementation of the district's instructional initiatives to support the district's goal of providing a high quality education for all students with a specific focus on English Learners

CHINAR PUBLIC SCHOOL, INDIA

1988-1991

- High School Chemistry Teacher
 - Taught Chemistry to 11th grade

EXTRA-CURRICULAR & VOLUNTEER ACTIVITIES

- Assistant Leader, Boy Scouts of America (Cub Scout)
- Assistant Leader, Girl Scouts of the USA (Brownie)
- Co-leader, Destination Imagination (led team to World Level Competition)
- Volunteer Parent, Bravo Music
- Volunteer Parent, Art Masterpiece
- Volunteer Parent, Young Audiences
