Date	Kind of Meeting	Where Held	
November 16, 2015	Regular	Dothan City Board of Education, Teachers' Center, 500 Dusy Street	
Presiding Officer	Members Present	Members Absent	
Dr. Harry Wayne Parrish, Chairman	Dr. Harry Wayne Parrish, Chairman Mrs. Brenda Guilford, Vice-Chairman, District 1 Mr. Franklin Jones, District 2		
	Mrs. Susan Vierkandt, District 3 Mr. Jimmy Addison, District 4		
	Mr. Ben Armstrong, District 5 Mr. Chris Maddox, District 6		

Dr. Harry Wayne Parrish called the meeting to order at 5:00 p.m.

Mrs. Brenda Guilford led in prayer.

Dr. Harry Wayne Parrish led the Pledge of Allegiance.

# Approval of Agenda and Proposed Agenda Modifications

Mrs. Brenda Guilford made a motion seconded by Mr. Ben Armstrong to approve the Agenda and Agenda modifications as presented and recommended by the Superintendent. The motion carried unanimously. Voting was as follows: "YEA" - Jones, Vierkandt, Addison, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

## Delegations

Mrs. Tami Culver gave an update on the Dothan Education Foundation as follows: Education Summit will be February 4th at Wiregrass Commons Mall, school visits, grant cycle has closed out, and the college fair was a success with 1,000 students Dothan City Schools, Houston County Schools and Henry County Schools.

Mrs. Melanie Hill gave an update on Bright Key as follows: newsletter for Highlands, Grandview and Selma St. to keep the stakeholders informed, Highlands Academic Dream Room Ribbon cutting is next Tuesday at 10 with an open house to follow, Grandview had a successful block party, modular units, ordering supplies, in the permit process, Chris Payne has been helping, mentoring program, partnering with organizations to provide services, Selma St. had an enrichment of planting and growing, summer programs, working with Boys and Girls Clubs and ACOM, and other Principals are now enquiring about Bright Key.

#### **Board Comments** - None

## Action Items - Adoption of Consent Agenda

Mr. Franklin Jones made a motion seconded by Mr. Ben Armstrong to approve the Consent Agenda as presented and recommended by the Superintendent. The motion carried unanimously. Voting was as follows: "YEA" - Jones, Vierkandt, Addison, Guilford, Armstrong, Maddox. "NAY" - None. "ABSTAIN" - None.

Minutes for October 19, 2015 Regular Meeting and November 2, 2015 Special Called Meeting Monthly Financial Reports, Accounts Payable/Payroll and Certification of Bank Reconciliations (see below) Head Start: Financial Report, CNP Menu, and Attendance and Enrollment Donation(s)

DOTHAN CITY SCHOOLS
General Fund Expenditures by Function for:

Oct-15

Function	Function Code	Annual	Year-To Date Activity	Budget	Percent of Budget
Instruction	51100	42,147,455.94	3,356,364,61	38,791,091.33	7.9-094
Suidance & Counseling Services	52120	1,759,142,51	147,164.87	1,611,977.64	8-3796
dealth Services	S214D	586,411.15	53,716,36	532,694,79	9.1696
Sychological Services	52170	299,811,42	24,476.00	275,335.42	8.16%
peach Pathology & Audiology Services	52180	648,484.91	48,609.01	599,875.90	7.50%
Other Student Support Services	52190	171,229.31	10.824.96	160,404.35	6.32%
nstructional Improvement & Curn. Dev. Services	52210	1,158,070.69	94,941,93	1,063,128,76	8.20%
nstructional Staff Development Services	52215	95,472,51	858.25	94,614.36	0.90%
Educational Media Services	52220	1,913,492,73	314,970.34	1,298,922.59	.0.1396
Office of School Administrator	52310	4,814,032,29	455.195.27	4,358,837.02	9.4606
iecurity Services	53100		0.00	0.00	#DIV/OI
huilding Services	53200	4,224,986,31	296,100.30	9,928,880.21	7.01%
Frounds Services	53300	165,673,65	7,392.15	158,281.50	4.46%
quipment Services -	53400	495,058.07	34,509.21	460,548.86	6.97%
Other Operations and Maintenance Services	53900	19,905,28	1,807,27	18,098.01	9.0894
ransportation Administrative Services	54110	222,596.94	17,635.56	204,961.38	7.97%
Regular Transportation	54320	2,445,979.77	101,959.67	2,264,020.10	7.44%
pecial Education Services	54230	450,388,30	49,372,84	401,015.46	10.9626
ransition to Work Transportation	54331	8,790,13	0.00	8,790,13	0.00%
pec Needs Midday Transp.	54332	25,910,21	1.320.26	24,589,95	5.10%
recational Transportation	54340		3,802.96	(3.802.96)	#DIV/QI
xtra/Co-Curricular Transportation	54150	13,500.00	19,132.05	367.95	97,2796
ransportation Vehicle Maintenance Services	54170	224,067.22	19,027.56	205,039.66	8.40%
lead Start Transportation	54181		0.00	0.00	#01V/01
reschool Transportation	541.66	700.00	0.00	700.00	0.0056
hild Nutrisian	54210		0.00	0.00	#010/01
ieneral Board of Education Services	56110	60,281.64	3,091.43	57,190.21	5.1.896
Other Board of Education Services	56190	155,000.00	15,357.50	199,642.50	9.91%
ignest Executive Administrative Services	56210	190,521.39	30,899,87	359,621.52	7.91%
pecial Area Executive Administrative Services	56220	171,040.91	17,840.64	153,800,27	30,40%
iscal Services	56310	456,442.66	41,897.01	414,545,65	9.18%
Varehousing and Distribution Services	50340	76,012,54	8,234.69	67,777,65	10.63%
Other Business Support Services	56390	147.272.33	8.464.95	138,807,36	5.25%
nformation Services	56410	7,335,70	610.41	6,705.29	8.34%
Pate Processing Services	56420	705,304.57	63,703.22	641,601.35	9.03%
taff Services	56430	248.074.22	23,355,24	224,718,98	9,41%
Other Central Support Services	56490	95,000.00	75.461	94,924,54	0.08%
uilding Acqualtion & Improvements	57200	500.00	0.00	500.00	0.00%
lotes	58200		0.00	0.00	WOIV/OI
Ommunity Education	59120	96,425,88	0.00	96,425.88	0.00%
stended Day/Dependent Care	59130		16,447.93	(16,447,93)	MOIV/OI
reschool	59140	764,032.10	62,634,47	701,397.63	8.20%
ther Expenditures	59800		0.00	0.00	#OIV/OI
Total Expenditures		64,764,989,26	5,225,605.05	59,539,183.31	8.07%
sterfund Operating Transfers Out	59910	1,839,839,83	22,470,54	1,817,369.29	1.22%
Other Fund Uses		1,839,839.83	22,476.54	1,817,369.29	1.22%
Total Expenditures and Other Fund Uses		59,604,829.09	5,248,276.49	61,356,552.60	7-88%
M FOT BUM					

BOTHAN CITY SCHOOLS
General fund Revenue for:
Personlage of Budget Year Elec

001-16

Unsudbed - For Internal Use Only

Percentage of Budget Year Elegand:		0.33%		Unsudited - For Internal Use Only		
Revenue Sources	Funding Source	Rudget	Horecura This Month	Rovetues Year-to-Date	(Under)Over Budget	W. of Studge
FOUNDATION PROGRAM	1110	\$ 42,985,642 cb	8 3,561,720.00	# 9.581.7p0.60	\$ 39,396,022.00	0.03%
POLINDATION PROGRAM-CLARENY UNITS	1120	5	1	1 .	1 .	#KTOVA
SCHOOL NURSES PROGRAM	1220	\$ 307,37400	3 39.115.00	\$ 26,115,00	8 309,259.00	0.30%
TEU-NOLDSY COORDINATOR	1221	\$ 34,300,00	\$ 2958.00	\$ 2,666.00	8 31,442.00	9.00%
CARLEST SECH OWN ALLECATION	1222	8 52.301.00	\$ 4 abit on	\$ 4.766.00	3 47,945 DD	0.32%
ALABAMA READING INTIATIVE	1230	3 079.729.00	1 57,003,00	£ 57,803.00	5 021,920.00	0.00%
AT AIBK - CHE TIME CHANT	1231	3 079.723.00	1 57.002.00	8 07.800.00	s 021,920.00	453005
HIGH NOPES	1240	\$				
CHILDREN FIRST A JADAMA TOBACCO SETTLEMENT	1250	à (·	3. (4)		3	#OAAD
			1 ,	3	3	MONSE
EUL - STATE	12112	\$ 0.853.00	\$ 713.00	3 713.00	8 7,640.00	0.24%
GIFTED EDUCATION	1270	\$ 14.718.00	1		\$ 14,718.00	0.00%
HPPY	1277	\$ 95,420.05	\$	4	5 06,425.86	0.00%
MENTORING FROOMAM	527D	1 .			3	ADVIVO
CTE EXTENDED CONTRACT GRANT	8.59903	A		3 -	* .	WE RESIDE
HIGH SCHOOLS THAT WORK	1202	5		1	3	ATDINAYOR
CAREUR CENTERS THAT WORK	1203	1.	1	1	b .	ACHIVO
AP CHANT AWARD	1205	1	3	3	3	ADMVO
TRANSPORTATION - OPERATIONS	1310	\$ 2,792,238.00	5 292.687.60	\$ 202,687.00	\$ 2,559,551.00	0.33%
FLEET RENEWAL	1300	3	1		5	ACHAON
AT RISK	1410	\$ 364,472.00	\$ 25,373.00	\$ 25,379,00	\$ 279,009.00	0.03%
STATE REWARUS	1411	1	A	4	4	ACKVO
PRESCHOOL - STATE	1500	1 25 144.02	\$ 2,096.60	\$ 2,056,00	\$ 23.042.00	0.23%
541A4HI 5-1% PERFACT 97-230	1500	T. Children	4 2.000.000	2,040,000	23,042,00	
COUR SPECIAL APPROPRIATION	1710		4	1	-	ACTIVICA
STATE PRE KNOTRGATTEN	1770	3 419 100 NO	2			ACRVC
EQUILATIVE SPECIAL APPROPRIATIONS		****	3		\$ 419,100.00	0.00%
	1260	.1		3	5	ACTIVICE
STATE CONTRACTS	1810	1	\$		5	ADITIVE
NUBLIC BEHOOL FUNG INTEREST	2 (30	1	5	3	\$	ADIVID
THIS EERICAT ON AND TRAINING	2250	1 -	¥	3		
SYTEENTH SECTION LAND INTEREST	5504		3	3	\$ 2	MOISSON
STHEM STATE	2001		1		5 .	Attivide
HIS DISABILITY DETERMINATION	5310	\$ 0,000,00	1		\$ 0,000,00	0.00%
STOR VMRA-COC	5010	\$ 00,000.00	3	3	1 66.000.06	0.00%
COD-MARINES NOTC	564443	3 B4,000,00		1	# ee.coc.cu	D 00%
COUNTY REGIAD VALCREM 4.5 MILES	6010	\$ 0,700,000.00	1	3	\$ 5,700,000,00	0.00%
THER COUNTY AC VALOREM TAKES	9090	3	1		1	ADAMIC!
RUSINESS PRIVELEGE TAX	56395	1	1 .	2		MINVIOL
COUNTY SALES TAX 1%	9110	\$ 7,080,000 00	5 566,464.98	3 509,464,99	\$ 0,411,535,62	B.41%
NOTIFICE REGULAR VALOREM 2.5 MELES	90/111		4	4	\$ 2,850,000,00	2.00%
XSTRICT SPECIAL AD VALOREM 2.0 MILLS	5230	8 174000000	1	1	5 1.740.000.00	0.00%
THER DISTRICT AD VALCHEM TAXES	0210	The state of the s	\$ 1,515.10	8 1,015 10		
MELPING SCHOOLS TAGS	0.170	9 3,500,00			5 3 470 76	0.547%
				3 2026		
VEG. FRAMES - REG. FEES	6390	8 7,500,00	1		2 7 500 CO	0.00%
BTY COUNCIL APPROPRIATIONS	6620	\$ 3,735,265.C0	\$ 311,523,67	5 311.325.67	\$ 3,420,762,15	0.23%
NEWBURSEMENT FOR EXPENDITURES	5660		I A 183 RG	5 523.00	\$ 10,503.00	MERVOOR
NTERRIST REVENUE	50.10	\$ 35,000,00	5	5	\$ 35,000.00	0.00%
EGAL MISCELLANEOUS	605G	5	1	5 %	£ .	PDIVIQE
CHARGES FOR BEHALDS	8921	\$	5 2,000 14	\$ 2,000 10	\$ 127,0000,100	#DECH25
PAD FEESICCHIES	6030	\$	1		\$	appropri
ONATIONS	6040	\$	1	£ .	1	WELLANDS
REDICAID REIMBURSEMENT OUTREAD-I PROGRAM	6956	\$ 350,000,00		1 .	\$ 350,000,00	0.00%
RESTRICTED LOCAL GRANT	6970	5	3.	1	1	#Devoce
ALE-SCRAP MATERIALS	0990	1	1	3		attroops
THEIR MIRCELLANEOUS REVEALES	9990		1 3/126/47	1.128.47	1 200.072.60	0.45%
ATRACLISMICULAR TRIP CHANGES	3936	100000000000000000000000000000000000000	1 3.301.301	# 3,001.25	\$ 13 30° 36°	enryse
THER TRIP CHARGES	5000,9007	1	4 0.301.301	3,321,10.1	(a au (35)	#D(V)G)
			1 4 240 003 02			
Total Revenues				\$ 4,940,003.02	8 82,864,410.06	7.10%
IDRECT COST REVENUE	9010		5 17,745,97	\$ 17.785.87	\$ 423,853.91	4,00%
CANB	9150		1		4	MORNO
ITERFUND OPERATING TRANSFERS PA	9230	The second secon	\$ 40.706.66	3 40 795 58	\$ 560 657 DO	5.78%
ALE OF HIXED ASSETS	9910	1	1	1.		WDIV/GI
ISLIHANCE LOSS RECOVERIES	9520	1	1	1	8	900W01
		A STATE OF THE PARTY OF THE PAR			8 923.205.91	6,64%
Other Financing Sources Total Revenue and Other Financing Sources	4	\$ 081,786.67	\$ 88,482.70	\$ 50,612,76	\$ 623.204.91 E	

# REPORT TO DOTHAN CITY SCHOOLS BUARD OF EDUCATION ACCOUNTS PAYABLE AND PAYROLL

DATE	BATCH	DESCRIPTION	CHECK NUMBERS	TOTAL
10/07/15	78524	AP	215409-215410	\$4,511,51
10/12/15	78577	AP	215411-215454	\$151,285,22
10/14/15	78602	AP	215455-215460	\$2,690.65
10/15/15	78614	AP	215461-215463	\$18,097,77
10/22/15	78721	AP	215464-215512	\$164,730,86
10/23/15	78720	AP	Direct Deposit	\$63,742.56
10/22/15	78725	AP	215513-215513	\$111,11
10/24/15	78760	AP	215514-215529	\$26,858,67
10/28/15	78807	AP	215530-215530	\$48,860.00
10/29/15	78822	AP	Direct Deposit	\$31,493.63
10/29/15	78823	AP	215531-215583	\$186,985.42
10/29/15	78825	AP	215584-215584	\$196.04
10/29/15	78835	AP	215585-215602	\$11,948.52
10/30/15	78860	AP	215603-215650	\$161,620.51
10/308/15	78864	AP	215651-215651	\$729,076,63
10/30/15	78589	PAYROLL	300740-300740	\$14,313,41
10/15/15	78627	PAYROLL	300741-300743	\$868.79
10/30/15	78797	PAYROLL	300744-300787	\$2,509,637.64
10/30/15	78800	PAYROLL	300788-300788	\$3,415.47
10/30/15	78803	PAYROLL	300789-300797	\$65,191.31
10/30/15	76836	PAYROLL	300798-300805	\$1,625.34
10/30/15	78849	PAYROLL	300806-300808	\$712.99
10/30/15	78866	PAYROLL	300809-300809	\$240.11
10/30/15	76798	PAYROLL VOID		(\$3,415,47
10/01/15	78455	ATF		\$135,140,16
10/01/15	78521	ATE		\$9,462,43
10/15/15	78844	ATE		\$160,43
10/30/15	78847	ATF		\$902,978.60
10/30/15	78861	ATF		\$127.76
10/30/15	78870	ATE		\$39.78
				\$5,232,708.05

The computer groups all checks and information entered into the computer by a "batch number." These "batch numbers" can quickly identify any or all amounts listed above. I hereby certify that the bank accounts as of 10/31/15 have been reconciled.

Amila Man

11 10015

Date

#### **Personnel Services**

Mr. Todd Weeks presented the Personnel Agenda and Addendum,

Mrs. Brenda Guilford made a motion seconded by Mr. Chris Maddox to approve the Personnel Agenda and Addendum as presented and recommended by the Superintendent. The motion carried unanimously. Voting was as follows: "YEA" – Jones, Vierkandt, Addison, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – Guilford. (See below)

#### **DOTHAN CITY BOARD OF EDUCATION, Personnel Action Sheet**

TO: Board Members FROM: Dr. Chuck Ledbetter DATE: November 16, 2015

I recommend approval of the following personnel items:

#### A. TRANSFER(S):

 Elisha Donnell, transferring from part-time lunchroom worker (3 ½ hours/day) at Honeysuckle Middle School to lunchroom worker (6 hours/day) at Honeysuckle Middle School, effective December 1, 2015 (Replacing James Helms)

# B. ADDITIONAL OR TEMPORARY EMPLOYMENT(S):

 Nina Truitt, additional temporary employment as a homebound teacher for Morris Slingluff Elementary School, as needed, to be paid out of IDEA/General Fund, effective the remainder of the 2015-2016 school year

# C. VERIFICATION OF HIGHER DEGREE(S):

Kristen Allsup (Faine), verification of Sixth Year degree recognized by the State Superintendent on October 20, 2015

NOTE: Principals are in the process of interviewing for some key vacancies; therefore, we may have an addendum.

## ADDENDUM, DOTHAN CITY BOARD OF EDUCATION, Personnel Action Sheet

TO: Board Members FROM: Dr. Chuck Ledbetter DATE: November 16, 2015

I recommend approval of the following personnel items:

D. RETIREMENT(S):

Steven McLendon, band director at Dothan High School, effective December 31, 2015

E. RESIGNATION(S)

- Alissa Riley, English/Language Arts teacher at Honeysuckle Middle School, effective November 5, 2015
- Stacey Shirah, second grade teacher at Grandview Elementary School, effective end of the day November 13, 2015

F. CONDITIONAL APPOINTMENT(S):

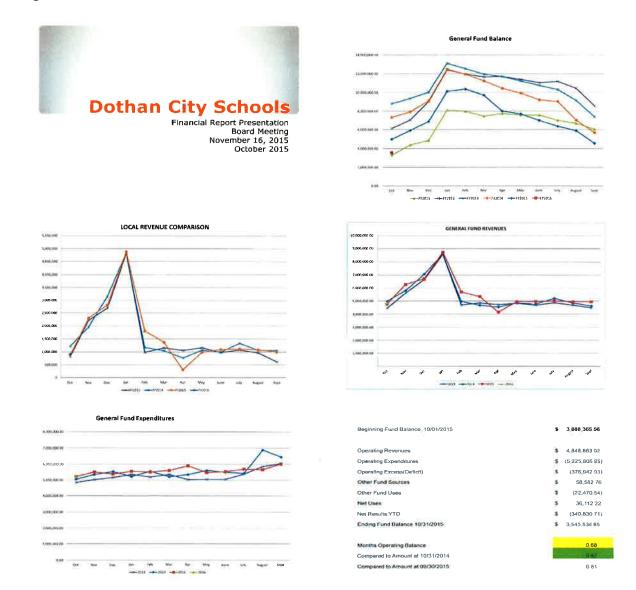
Name C-Certified/S- Support	Degree/College	Related Experience School Other		Assignment	Effective Date
1. Rhonda Guerra		0 - Pending Verification	0	Central Office Secretary (12-month) at Maintenance/	Pending acceptable
-S		of <u>13</u> years school		Accounting Department – pending acceptable	background clearance
		experience		background clearance (Replacing Brenda Bottoms)	

G. APPOINTMENT(S):

Name C-Certified/S- Support	Degree/College	Related Experience School Other		Assignment	Effective Date	
1. Angelie Johnson – S	Passed Work Keys	2	0	Tutorial Assistant (15 hours/week) at Morris Slingluff Elementary School - for the remainder of the 2015- 2016 school year only (Replacing Ivin Freeman –Title I)	November 17, 2015 for the remainder of the 2015-2016 school year only	
2. James Scurlark – S	B.S., Madison University at Gulfport, Mississippi	0	0	Teaching Assistant at Girard Middle School - for the remainder of the 2015-2016 school year only (Replacing Dexter Hart)	November 17, 2015 for the remainder of the 2015-2016 school year only	
3. Georgia Williams – S	Shortwood Teachers' College at Jamaica W.I.	0	17	Tutorial Assistant (3 hours/day) at Selma Street Elementary School – for the remainder of the 2015- 2016 school year only (Replacing Loretha Reeves)	November 17, 2015 for the remainder of the 2015-2016 school year only	
4. Palricia Waller – S	Passed all portions of Work Keys	0	0	Computer Instructional Aide at Hidden Lake Elementary School – for the remainder of the 2015-2016 school year only (Replacing Chanda Whiddon)	November 17, 2015 for the remainder of the 2015-2016 school year only	
5. Kerrí Floyd – S	Rehobeth High School	0 - Pending Verification of <u>10</u> years school experience	0	Clerical Aide at Girard Middle School (Replacing Katreena Waters Morris)	November 17, 2015	
6. Julia Miller – S	John Marshall High School	0	0	Part-time Lunchroom Worker at Jerry Lee Faine Elementary School (3 ½ hours/day) – pending job parameters (Replacing Patricia Franklin)	November 17, 2015	

# Superintendent Recommendations

Mr. Mike Manuel gave a Budget Update reviewing the General Fund Balance Comparison, Local Revenue Comparison, General Fund Revenues, Analysis of General Fund Expenditures and General Fund Recap. (See below)



Dr. Chuck Ledbetter stated we are working hard on a new evaluation system and we hope to have it put together by this summer. We are getting input from teachers and administrators.

## Executive Session for Student Hearing(s)

Mr. Jere Segrest stated we have two student hearings tonight and should be through in an hour to hour and a half.

Mr. Franklin Jones made a motion seconded by Mr. Chris Maddox to adjourn into Executive Session for Student Hearings as presented and recommended by the Superintendent. The motion carried unanimously. Voting was as follows: "YEA" – Jones, Vierkandt, Addison, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

Mr. Jimmy Addison left the meeting.

Mr. Jere Segrest stated no business was transacted in Executive Session.

Mr. Ben Armstrong made a motion seconded by Mr. Chris Maddox to reconvene into Regular Session, as presented and recommended by the Superintendent. The motion carried. Voting was as follows: "YEA" – Jones, Vierkandt, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

Dr. Chuck Ledbetter recommended student number 41049 be expelled.

Mrs. Brenda Guilford made a motion seconded by Mr. Ben Armstrong that student number 41049 remain at P.A.S.S. Academy for the remainder of this school year and return to his home base school the next school year. The motion carried. Voting was as follows: "YEA" – Jones, Vierkandt, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

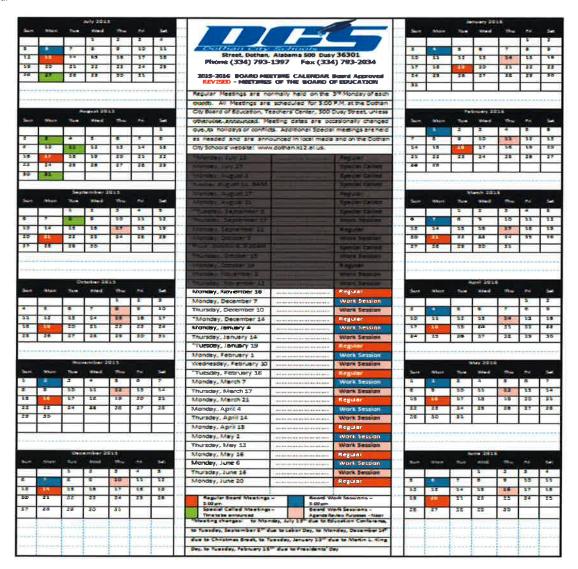
Dr. Chuck Ledbetter recommended student number 20720 be expelled.

Mrs. Brenda Guilford made a motion seconded by Mr. Franklin Jones that student number 20720 remain at P.A.S.S. Academy for the remainder of this school year and the first semester of next school year and then return to his home base school. The motion carried. Voting was as follows: "YEA" – Jones, Vierkandt, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

# **New Business**

Dr. Harry Wayne Parrish stated we will meet again on December 7<sup>th</sup> and December 10<sup>th</sup> for Work Sessions and December 14<sup>th</sup> for a Regular meeting. (See additional Board meeting dates below).

DOTHAN CITY SCHOOLS, BOARD OF EDUCATION, BOARD MEETINGS: Board Agendas are posted to the Dothan City Schools website: www.dothan.k12.al.us. On the morning of the Board meeting the Agenda will be replaced with the Board Agenda Packet (under the Agenda column), Click on Administrative Services on the right side then click on Board Meetings on the left side. We also have the Board meeting calendar, listing Regular and Workshop meetings only, under School Calendars on the website. Regular Meetings are normally held on the 3rd Monday of each month, All meetings are scheduled for 5:00 p.m., in the Dothan City Schools' Teachers' Center, 500 Dusy Street, unless otherwise announced. Meeting dates are occasionally changed due to holidays or conflicts. Additional Special meetings are held as needed and are announced in local meeting.



## **Adjournment**

Mr. Ben Armstrong made a motion seconded by Mrs. Brenda Guilford to adjourn. The motion carried. Voting was as follows: "YEA" – Jones, Vierkandt, Guilford, Armstrong, Maddox. "NAY" – None. "ABSTAIN" – None.

The meeting adjourned at 8:40 p.m.

APPROVED: December 14, 2015

Dr. Harry Wayne Parrish, Chairman

Dr. Charles Ledbetter, Superintendent, Secretary