

# 10<sup>th</sup> Grade Counseling Timeline

| ACTIVITY  | DESCRIPTION  | KEY AREA   |
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| <b>10th Grade Schedule Change Day</b>                         | 10th grade students may come to the counseling office to request schedule changes.   | Individual Student Planning  |
| <b>Financial Aid Seminar</b>                                  | Counselor presentation about Financial Aid   | Individual Student Planning;<br>System Support   |
| <b>Study Skills Program</b>                                   | Students may opt to attend an after-school program designed to help students maximize learning by promoting positive study, homework, test-prep, and test-taking skills. | Guidance Curriculum  |
| <b>SAT Prep Course</b>  | Students may opt to attend a six-week SAT Prep Course in advance of the SAT given at USCHS. The counseling department coordinates and facilitates this course.           | System Support   |
| <b>Open House</b>   | Counselors are available to discuss department programs as parents tour the high school.   | System Support   |
| <b>College Fair</b>   | Students may opt to attend an annual College Fair presented as a joint effort with Bethel Park High School, Peters Township High School, and South Fayette High School.  | Individual Student Planning;<br>System Support   |
| <b>PAYS/Natural Helpers Survey</b>                            | Students take part in either PAYS or Natural Helpers Survey  | Guidance Curriculum;<br>Prevention, Intervention, & Responsive Services;<br>System Support |
| <b>PSAT @ USCHS</b>   | Students may opt to take the PSAT exam. The counseling department oversees and administers the PSAT exam given at the high school.                                       | System Support   |
| <b>Social Media Presentation</b>                              | Counselor presentation about Social Media.   | Prevention, Intervention, & Responsive Services  |
| <b>Study Skills Program</b>                                   | Students may opt to attend an after-school program designed to help students maximize learning by promoting positive study, homework, test-prep, and test-taking skills. | Guidance Curriculum  |
| <b>Governor's School Applications</b>                         | Eligible students may opt to apply to various PA Governor's Schools. Counselors assist students with applications and letters of recommendation.                         | Individual Student Planning  |
| <b>Summer Enrichment and Pre-College Program Applications</b> | Eligible students may opt to apply to various summer enrichment and/or pre-college programs. Counselors assist students with applications and letters of recommendation. | Individual Student Planning  |
| <b>Bullying Presentation</b>                                  | Counselor presentation about Bullying  | Prevention, Intervention, & Responsive Services  |
| <b>SAT Prep Course</b>  | Students may opt to attend a six-week SAT Prep Course in advance of the SAT given at USCHS. The counseling department coordinates and facilitates this course.           | System Support   |
| <b>Study Skills Program</b>                                   | Students may opt to attend an after-school program designed to help students maximize learning by promoting positive study, homework, test-prep, and test-taking skills. | Guidance Curriculum  |
| <b>College Seminar</b>  | Students may opt to attend a panel discussion about "How to be a Competitive College Applicant" coordinated/facilitated by the counseling department.                    | Individual Student Planning;<br>System Support   |

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| <b>10th Grade Scheduling Presentation</b> | Counselors discuss scheduling options for the next school year.  | Individual Student Planning  |
| <b>Career Unit Presentation</b>           | 10th graders attend a Career Unit presented by counselors.   | Guidance Curriculum  |
| <b>Sophomore Meetings</b>                 | Counselors meet with 10th graders individually to discuss career options.  | Individual Student Planning  |
| <b>10th Grade Scheduling</b>              | Counselors assist students in scheduling courses for next school year.   | Guidance Curriculum  |
| <b>Summer Gym Registration</b>            | Counseling department oversees Summer Gym Registration.  | System Support   |
| <b>Course Verification Letters Mailed</b> | Course verification letters mailed home to parents.  | Guidance Curriculum  |
| <b>ACT Prep Course</b>                    | Students may opt to attend a two-week ACT Prep Course coordinated by the counseling department in advance of the May ACT exam.   | System Support   |
| <b>Study Skills Program</b>               | Students may opt to attend an after-school program designed to help students maximize learning by promoting positive study, homework, test-prep, and test-taking skills. | Guidance Curriculum  |
| <b>AP Tests @ USCHS</b>                   | Students may opt to take Advanced Placement exams. The counseling department oversees and administers numerous AP tests.   | System Support   |
| <b>Awards Night</b>                       | Awards and scholarships presented to deserving students.   | System Support   |
| <b>Natural Helpers Presentation</b>       | Counseling department coordinates and facilitates a presentation espousing the dangers of drinking and driving.  | Guidance Curriculum; Prevention, Intervention, & Responsive Services; System Support |
| <b>Mentor Application/Selection</b>       | Students may opt to apply to the Mentor Program. The counseling department oversees the application and selection of mentors.  | Guidance Curriculum; Prevention, Intervention, & Responsive Services; System Support |
| <b>Mentor Training</b>                    | Students selected as mentors attend overnight training coordinated by the counseling department.   | Guidance Curriculum; Prevention, Intervention, & Responsive Services; System Support |
| <b>Summer School Orientation</b>          | Counseling department presents an orientation for students participating in summer school.   | System Support   |
| <b>Summer School</b>                      | Students may opt to attend summer school. The counseling department facilitates this option.   | System Support   |
| <b>YEARLONG COUNSELING RESOURCES</b>      |  |  |
| <b>Peer Tutoring</b>                      | Students can opt to become peer tutors at the high school, Ft. Couch, or Boyce in a program facilitated/coordinated by the counseling department.                        | Guidance Curriculum; Prevention, Intervention, & Responsive                          |

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|   |   | Services;<br>System Support  |
| <b>Scholarships</b>   | For students applying to colleges, the counseling department advertises and coordinates scholarship applications. Counselors also write letters of recommendation.  | Individual Student Planning  |
| <b>NCAA Eligibility</b>   | Counseling department facilitates student-athlete certification by the NCAA Eligibility Center to compete at an NCAA Division I or II school.   | Individual Student Planning  |
| <b>Military Options</b>   | Counseling department communicates and facilitates student military options.  | Individual Student Planning  |
| <b>Parkway West Career and Technology Center</b>                    | Students can opt to participate in a vocational program through Parkway West. The counseling department communicates, coordinates, and facilitates student participation in this vocational program.  | Individual Student Planning;<br>System Support                         |
| <b>College Visits</b>   | Students may opt to attend visits by college, university, technical school, and military representatives.   | Individual Student Planning;<br>System Support                         |
| <b>Office of Vocational Rehabilitation</b>                          | Students can opt to participate in vocational rehabilitation services that help persons with disabilities prepare for, obtain, or maintain employment. The counseling department facilitates student participation in OVR.  | Individual Student Planning;<br>System Support                         |
| <b>Waterfront Online Courses</b>                                    | Qualified students who have met with their counselors and been approved may opt to participate in Waterfront Learning. Waterfront Learning offers diverse online course options to qualified students. The counseling department coordinates and facilitates this program for students. | Individual Student Planning;<br>System Support                         |
| <b>Career Exploration Opportunity</b>                               | Students may participate in the Career Exploration Opportunity. CEO allows interested students to job shadow to gain insight into their career of choice. The counseling department facilitates and coordinates this program.   | Guidance Curriculum;<br>Individual Student Planning;<br>System Support |
| <b>Student Support Services S3</b>                                  | Student Support Services (S3) is a service at Upper St. Clair High School designed to help students who are having difficulty experiencing success in school. The counseling department coordinates this program year-round.  | Prevention, Intervention, & Responsive Services                        |
| <b>Magistrate Hearings</b>  | Counselors attend hearings with students appearing before the local magistrate.   | Prevention, Intervention, & Responsive Services                        |
| <b>Scheduling - Add/Drop</b>  | Counselors facilitate scheduling during eight Add/Drop periods.   | Individual Student Planning  |
| <b>IEP and 504 Meetings</b>   | Counselors attend IEP and 504 Service Agreement meetings with parents, school psychologist, and teacher.  | Individual Student Planning  |
| <b>Letters of Recommendation</b>                                    | Counselors write letters of recommendation for students.  | Individual Student Planning  |
| <b>Services for Students with Disabilities (SSD) Accommodations</b> | Counselors submit requests for accommodations and provide appropriate documentation.  | Individual Student Planning  |
| <b>MYP Projects</b>   | Counselors supervise MYP Projects for students  | Individual Student Planning;<br>System Support                         |
| <b>504 Service Agreements</b>                                       | Counselors facilitate implementation and management of service agreements   | Prevention, Intervention, & Responsive Services                        |

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| <b>Consultation with outside agencies</b> | Counselors are available to consult with outside agencies, such as CYF and Social Security Administration, regarding students.  | Prevention, Intervention, & Responsive Services |
| <b>Keystone Exams</b>                     | Counseling department helps manage and facilitate accommodations for students taking Keystone exams.                            | System Support                                  |
| <b>Counseling Website</b>                 | Counseling department maintains a counseling website with useful information and resources for students, teachers, and parents. | Guidance Curriculum;                            |
| <b>Counseling Newsletter</b>              | Counseling department publishes a comprehensive, monthly newsletter for student, teachers, and parents.                         | Guidance Curriculum;                            |
| <b>CANVAS</b>                             | Counseling department maintains a counseling presence in the school's online learning management system - CANVAS.               | Guidance Curriculum;                            |