CPDC UPDATE NOTES FOR COUNCIL MEMBERS

October 20, 2016

AGENDA

- District & Curriculum Updates
- Pupil Services Core Principles
- Development of SRBI Behavioral Side of Triangle
- Primary Instructional Materials Proposals
- New Course Proposals
- Public Act 16-189 – Student Data Privacy Update
- Creation of Software Approval Process

Good News

- Council members shared good news as part of welcoming new members to the Council

District & Curriculum Updates

- Brief curriculum update to Council members from each department
- Current curriculum areas of focus include Wellness, K-5 Science, Spanish, Latin, French, Pre-School, and Music
- 2016-17 Budget:
  - Mitigation plan had to be developed to address budget being in negative by approx. $565,000 due to increased enrollment (4 new teachers added, not in original budget) and a decrease in grant funding (approx. loss of $115,000 in Open Choice Social, Emotional, and Academic Grant)
  - Plan was presented to BOE last Tuesday
  - Plan to eliminate 1 tutor, 4 teaching assistants, training/curriculum writing salaries, supplies, textbooks, plant operations, utilities, and professional development was approved. The proposed reductions to athletics and co-curricular activities are still under review pending addition requested information
- 2017-18 Budget:
  - Schools and departments have submitted and presented their budgets
  - Presently in the process of developing the 2017-18 proposed budget
  - Will be difficult budget to develop with the reductions in state aid and new legislation that places a 2.5% soft cap on certain portions of the budget
- Interview process for the middle school principalship has commenced. Committee had its initial meeting yesterday and interviews begin next week. High school search will commence second semester

- Reminder that the 3 areas of focus identified by the Council last year to work on this year are co-teaching, differentiation, and technology

Pupil Services Core Principles
- Question posed: How do we take the concept of co-teaching and look at our work both at the district and school level with a "co" mindset so there aren't two different silos or tracks (general education and special education)
- Kim Mearman facilitated a short presentation, followed by reflection questions, centered on the core principles that guide and shape the work of the Pupil Services department
- The core principals are:
  - All students are general education students!
  - Least dangerous assumptions build opportunities
  - Creating supports only as specialized as necessary promotes inclusive practices
  - Creating accessible instruction and environments reframes dis-ability into ability

Development of SRBI Behavioral Side of Triangle
- Over the last few years we have worked to systematize and strengthen the academic side of Avon's SRBI triangle. To date schools and individual staff have been supporting the behavioral side of SRBI and now we are beginning to systemize that across the district
- Council members spent a large portion of the day focused on this agenda item
  - First, in small groups and then within the large group created working definitions for the terms behavior, emotion, interpersonal/social, and executive functioning
  - Second, four groups were established (one for each term) and responded to three questions for Tier 1, Tier 2 and Tier 3
    - What does it look like? (observable)
    - What are the strategies we can/do use?
    - How do we collect data/assess?
  - Third, groups cycled through the other three terms to review, ask questions, and add additional ideas to the grids for each tier
- This work will continue at the next meeting in order to develop a systematic approach PK-12 with a focus on creating a common language and understanding district-wide so that the message and approach is the same for all students within and across buildings
- As with all of our curriculum work, this will not be the be all and end all document or procedure but something that will evolve and grow over time as we do

Primary Instructional Materials Proposals
- Review of the procedure for approval of all textbooks and primary instructional materials
  - Department or curriculum committee submits proposal to CPDC
  - Short presentation to CPDC. CPDC members vote on the texts or materials. A vote of no less than 2/3rds approval is required for the text or materials to continue through the process

- Upon Superintendent's acceptance of the recommendation, he notifies the BOE and a 30 day review period commences where the BOE and public have the opportunity to review the materials
- After 30 days, it moves on to the BOE for approval
- A new primary instructional material proposal for Pre-Algebra was presented. A description of the textbook along with the reason for proposing this resource was presented to the Council. After the presentation, Council members asked questions and the vote was taken

New Course Proposals
- Review of the procedure for approval of course proposals
  - Department submits a proposal to the building administration
  - Building administrations reviews, signs off on and submits to CPDC
  - Department provides a short presentation to CPDC followed by questions and answers. CPDC members vote on the courses individually and a vote of no less than 2/3rds approval is required for courses to continue through the process
  - Upon Superintendent's acceptance of CPDCs recommendation, the course moves to the BOE agenda. The courses are presented and the BOE votes
- The courses presented included:
  - ELA: ECE Unheard Voices
  - Mathematics/Business: Advanced Marketing, AP Computer Science Principles, Entrepreneurship, Principles of Marketing (name change)
  - World Language: American Sign Language II Honors, American Sign Language III Honors, Spanish Heritage

Public Act 16-189 – Student Data Privacy Update
- New legislation became effective Oct 1, 2016
- Bob Vojtek provided an overview of the legislation and the implications for both the district and individuals
- Copies of the new legislation were provided to Council members

Creation of Software Approval Process
- In response to Public Act 16-189 and an overall general need within the District, preliminary discussions began on creating an approval process for software similar to the approval process in place for primary instructional materials
- Under the direction of Elizabeth Ferry, Council members worked together to identify possible components of the approval process
- This information will be compiled for the next CPDC meeting, where the work will continue to establish an approval process
- Initial step is to conduct a district-wide software inventory to establish a baseline of the software currently being utilized