

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT

### Board of Education Minutes

October 18, 2016

7:00pm

### Peyton Elementary School

#### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board President Frohbieter called the meeting to order at 7:00pm.

#### II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, and Mrs. Lee. Mr. Holmes absence is excused.

#### III. APPROVAL OF AGENDA-Mr. Frohbieter recommended adding Discussion Items B-D which is the Open House on November 2, moving the November Board Meeting to November 21<sup>st</sup>, adding a Work Session on December 6<sup>th</sup> for the audit and a proposal from Brian and Tim regarding personnel. A motion to approve the Agenda as revised was made by Mr. Eckelberry. Mr. Hanks seconded the motion. All Board Members present voted "aye". The motion passed.

#### IV. APPROVAL OF MINUTES- Mr. Eckelberry made the motion to approve the minutes from the September Board Meeting. Mrs. Lee seconded the motion. All Board Members present voted "aye". The motion passed.

#### V. APPROVAL OF FINANCIAL ITEMS- A motion to approve the Financials was made by Mr. Eckelberry and seconded by Mr. Hanks. All members present voted "aye". The motion passed.

#### VI. COMMUNITY INPUT-

A. **Quarterly Transportation Report**-Mr. Kistler updated the Board. Mr. Lessig has been tracking phone calls to the Transportation Department. Only one phone call has been received regarding driver complaints. The person stated that the driver ran a stop sign. Brian investigated the situation. It was not a stop sign, but a yield sign. Other phone calls were regarding buses not stopping in front of the person's home. Brian explained the policies to them.

#### SUPERINTENDENT'S REPORT-

Our Open House for the National Training Center is scheduled for 6pm on November 2<sup>nd</sup>. We've invited over 500 Businesses, Companies and Partners to share with us. Mayor Suthers, State Rep Paul Lundeen and Mark Waller have all responded that they will be there. Come a little early and please wear your Peyton gear. We are very amazed and pleased with the response with the partnerships and donations that have come our way. You have received the list of equipment; we are now starting to track the financial donations. JLT Clamps has promised significant financial support. We also have received great response from our local contractors, electricians, architects and engineers as to how they would like to help us with our building. Dean and I are speaking to the El Paso Contractors on Nov 1<sup>st</sup> to see what they can do to help. Our October count is nearly spot on with our projections. Elementary population is up a little and our Online Academy has 12 students. We are scheduling our Out of District visits for our CTE Programs. Right now, we have Widefield and Falcon coming on December 2<sup>nd</sup> and January 13<sup>th</sup>. The other Rural Schools will be invited to those dates as well. Currently, I am talking to D20 and D11 to see if they are interested. The District was able to purchase some movie tickets and the different buildings were able to have a drawing. This included the maintenance, custodial, cafeteria and transportation staff. This is in response to the staff survey that we show our appreciation for all the hard work that they do throughout the school year.

#### VII. BOARD REQUESTS AND REPORTS

##### A. Building Reports-

##### High School-

##### Student Count

7<sup>th</sup>—48

8<sup>th</sup>—59

9<sup>th</sup>—56

10<sup>th</sup>—63

11<sup>th</sup>—69

12<sup>th</sup>—47

TOTAL—342

##### Homecoming

The homecoming events went off without incident. Participation was the highest that I can recall. There has been positive feedback on all of the events. We were a little concerned on Monday night PowderPuff, a new parade route, and a Friday game, but it didn't seem to affect spectators and participants.

##### Parent-Teacher Conferences

Conferences will be held this Thursday, October 20<sup>th</sup>, in the gymnasium from 5:30 to 8:00. Teachers from the CTEF building will be there to for convenience of the parents.

**College Fair**—Thursday, October 27th and will be hosted by Calhan this year. We have about 60 students signed up to go.

**Financial Aid Night**—On Wednesday, November 9<sup>th</sup>, we will have representatives to help parents to complete financial aid forms.

**2016 State Accreditation**—The school accreditation ratings have been released by the Colorado Department of Education. These ratings are based on last year’s testing data and performance data.

The district received the rating of “**Accredited: Low Participation.**”

The schools received the following:

Elementary—**Performance Plan**

Junior High School—**Performance Plan: Low Participation (number of students who did not get a score on the test. Miscoded tests. Brian will have a conference call with CDE)**

High School—**Performance Plan (below 95% participation rate)**

We have filed a request for re-consideration to remove the “low participation” designation. I have a conference call with CDE personnel scheduled for this Thursday afternoon.

**Building Drills—**

*Fire—*

8/23/16, 8:50 a.m.

9/15/16, 12:28 p.m.

10/17/16, 9:48 a.m.-drill went well considering it was during a passing period. They opted to do this to see how student and teachers would react.

*Lockdown—*

8/25/16, 1:50 p.m.

**District Accreditation Categories**

The **District Performance Framework** assigns to each district one of five accreditation categories:

1. **Accredited with Distinction**  
*The district meets or exceeds statewide attainment on the performance indicators and is required to adopt and implement a Performance Plan.*
2. **Accredited**  
*The district meets statewide attainment on the performance indicators and is required to adopt and implement a Performance Plan.*
3. **Accredited with Improvement Plan**  
*The district is required to adopt and implement an Improvement Plan.*
4. **Accredited with Priority Improvement Plan**  
*The district is required to adopt and implement a Priority Improvement Plan.*
5. **Accredited with Turnaround Plan**  
*The district is required to adopt and implement a Turnaround Plan.*

**School Plan Categories**

The **School Performance Framework** assigns to each school one of four plan types:

1. **Performance Plan**  
*The school meets or exceeds statewide attainment on the performance indicators and is required to adopt and implement a Performance Plan.*
2. **Improvement Plan**  
*The school is required to adopt and implement an Improvement Plan.*
3. **Priority Improvement Plan**  
*The school is required to adopt and implement a Priority Improvement Plan.*
4. **Turnaround Plan**  
*The school is required to adopt and implement a Turnaround Plan.*

Elementary School-

**Elementary Board Report October 2016**

<u>Grade</u>	<u>September Enrollment 2016</u>	<u>October Enrollment 2016</u>
Pre-K	21	20
Kinder	22	22
First	22	22
Second	38	38
Third	35	35
Fourth	33	33
Fifth	40	40
Sixth	34	34
Ellicott SSN Program (4 <sup>th</sup> grade)	1	1
BOCES Program (4 <sup>th</sup> grade)	1	1
	247	246

- Drill Update –  
September 22, 2016 – Fire Drill  
September 29, 2016 – Lock Down Drill-had 4 SROs here for the drill. They said they cant’t make any recommendations on what to do differently.  
October 26, 2016 – Fire Drill Scheduled
- Friday Enrichment is scheduled on Friday, October 21<sup>st</sup> from 10:00-12:00. Classes include: Woods-Trick or Treat Goodie Box, Archery, Robotics, Photography, Weaving, Mega Mind Quiz Bowl and Spelling Challenge, Rock Band, Dog Emergency and Bandaging, Art, and Cooking.
- We conducted a PES Parent Survey and are using the results for planning. Based on the survey results we are going to add is a parent class for Friday Enrichment in November.
- Please reference the 2<sup>nd</sup> quarter calendar for upcoming activities at the elementary.

**B. District Advisory Committee-****Summary for meeting held 10-12-16**

Attendance: Pat, Felipe, Janet, Tim, Brian

Elementary Report: Meetings held on 9-7 and 10-5 16. We brainstormed ideas for increasing parental involvement. Survey was sent out to parents and results discussed at October meeting.

Discussed ways to improve communication.

Beginning in November we will add a coffee, donut and fruit session for parents during Friday Enrichment.

Working on a date to provide training to parents

Tutoring has started at the Elementary

Tim gave us a short superintendent's report mostly about the woods and auto programs. He also informed us about the purchase of the NTC with Widefield.

We discussed a little about our charges and what we want to accomplish this year.

Action item:

Janet motioned and Pat 2<sup>nd</sup> to keep the officers the same as last year.

- President: Felipe Borrego
- Vice President: Pat Dawson
- Secretary: Janet Welch

Next meeting is the 2<sup>nd</sup> Wednesday of the month. Mr. Eckelberry likes the tie in to the Enrichment classes that are offered.

**C. BOCES Report-**Mr. Eckelberry talked about the changes with Educational Director and Chief Financial Officer. They are struggling to produce key reports. The Board received a copy of the Audit Engagement letter. Mr. Eckelberry would like to see more from the BOCES when the ED visited the school districts.

**VIII. ACTION ITEMS- entered Action Items at 7:45 pm**

**IX. A. Quarterly Financial Report-**Mrs. Kirchner presented the Board with the Quarterly Financial Report for September 30, 2016. She reminded them that the numbers reflect unaudited figures and do not represent any changes in student enrollment for the 2016-2017 school year. The District will need to revise its Budget for the year in January for the Capital Reserve Fund to reflect the Insurance Proceeds and Expenditures for the wind damage at the Stadium and some water damage at the CTEF Building. Tim revenues have not been received from other districts. BEST Grant requirements-is that something that we should consider. A motion to approve the Quarterly Financial Report was made by Mrs. Lee and seconded by Mr. Eckelberry. All members present voted "aye". The motion passed.

**B. Recommendation to revoke the charter of The Career Building Academy for material violations of the conditions, standards, or procedures set forth in the contract between the District and the Charter School.-**Mr. Frohbieter sited Article 12.4 of the Contract between the Peyton School District Board of Education and The Career Building Academy. The Board needed to determine a termination date and give the date to TCBA . He proposed November 16<sup>th</sup> at 7pm for the Hearing Date and Time. The Board is requirement to give them 2 weeks' notice. Mr. Frohbieter made motion to set the hearing date and time of November 16<sup>th</sup> at 7pm Mr. Eckelberry seconded the motion. All Board Members present voted "aye". The motion passed.

**Action Items ended at 8:00 pm.**

**X. DISCUSSION ITEMS**

**A. BrightBytes Update-CDE Financial Transparency Reporting-**Mr. Kirchner gave a brief update to the Board from the CASBO Meeting she attended. CDE will be discussing it further at the FPP Meeting on November 4<sup>th</sup>.

**B. Open House-November 2 6pm at the National Training Center**

**C. Work Session-December 6 Audit and Mr. Rea and Mr. Kistler will present proposals for A.D. position**

**D. Move Board November 15<sup>th</sup> to 21<sup>st</sup> due to Hearing Date on November 16<sup>th</sup>**

**XI. EXECUTIVE SESSION-Personnel- C.R.S. 24-6-402 (f)-None**

**ADJOURN-** A motion to adjourn was made by Mr. Eckelberry and seconded by Mr. Hanks. All Board Members present voted "Aye". The motion passed.

**The meeting adjourned at 8:07 pm.**

MINUTES APPROVED November 21, 2016 at Regular Board Meeting.

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President

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Secretary