

# Grand Junction High School Music Parents Board

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## **Meeting Minutes**

January 9, 2012

### **I. Call to order**

Paula Gallegos called meeting to order at 6:42 pm on January 9, 2012 in GJHS Band room.

### **II. Roll call**

Present: Paula Gallegos, Paula Casey, MaryAnne Hoffman, Christy Lone, Tami Nicholson, Isaac Lavadie.

Absent: Kerri Mosinski, Cara Weaver, Christina Cornelison-Travis, Kathleen Hedlund, Melissa Pipkin.

### **III. Approval of minutes from last meeting**

Last meeting minutes were not read or approved as they were unavailable; postponed until February meeting.

### **IV. Reports**

- a) Thank you cards. Fall thank you cards have been mailed. Winter thank you cards are still being signed and will be sent when ready.
- b) Treasurer's report. Given by MaryAnne. Balance sheet handed out.
  1. Assets as of 12/31/11 = \$12,846.98.
  2. Have not received a check from the original bus company for the Las Vegas trip. "The check is in the mail"; however, as of Friday, January 6, 2012 it was not in the PO Box.
  3. Known outstanding bills: the 2<sup>nd</sup> bus company and Roper Music.
  4. McAlister's Fundraiser money (approximately \$262 + \$50 tips) will go into the SBA account.
  5. \$400 earned from GJ Symphony (in August) was deposited in SBA account.
  6. \$500 deposit for next Marching Band Show will be needed in March. (\$4500 approx. total cost.)
  7. Roughly 12 to 15 Marching Band students still have not paid their fees and only a handful of those have made payment arrangements. This results in approximately \$4600 in lost funds. This issue needs more discussion at the March meeting.
- c) Bingo Account Report. Given by Paula Gallegos. Balance sheets handed out.
  1. Band December Bingo balance = \$1668.45.  
Choir December Bingo balance = \$4646.16.  
Orchestra December Bingo balance = \$2482.75.  
Band December 50/50 balance = \$305.25. (\$1500 was paid to Roper Music.)
  2. GJHS Music Parents have now picked up a second session of Bingo. Tuesday evenings.
  3. Melissa found a \$3000 discrepancy in the books and brought it to Deb Boch's attention. The error was corrected.
  4. The Bingo bookkeeper has raised her rates from \$45/session to \$60/session. These fees have been raised/paid without knowledge or consent of the board members. Needs further discussion.
  5. The following concerns and/or actions were a result of this report and its discussions:
    - i. Should a certified bookkeeper be hired for the Bingo account?
    - ii. The board should have 2 separate reports since there are 2 two sessions of Bingo. It would also be beneficially to see which session creates more revenue. Paula Gallegos will discuss this with Melissa.
    - iii. MaryAnne will contact the GJHS Booster Club president or treasurer to discuss who handles their Bingo bookkeeping and what their fees are.

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## V. **Unfinished business** topics begun at 7:31 pm.

- a) Committees: Jazz Dinner Dance planning is going well. Paula Gallegos is working on flyers and tickets. She and Kathleen will get together regarding the silent auction.
- b) Fundraising:
  - i. Swing-n-Sweets raised approximately \$1300.
  - ii. Butterbraids (Easter edition) will be coming up soon.
  - iii. 50/50 Raffle: Isaac will submit his Games Manager Certification. Paula Gallegos will submit dates to the State Office. Dates will be for: various basketball games, Jazz Dinner Dance, Texas Roadhouse Fundraiser, and band concerts.
  - iv. Bingo: Those willing to qualify as Bingo Manager and/or 50/50 Raffle Manager can print out the handbook, take an open-book test, submit the test and \$20 fee to the State Office. It was suggested it could be done as a group if enough interest is presented.
- c) Financial Committee: MaryAnne, Christy and Tami will meet regarding training on QuickBooks.
- d) Bingo Volunteers: Students have done well signing up to help with Tuesday night Bingo sessions. The current scheduler will probably be leaving this May so this position will need to be filled.
- e) Parent Donation Receipts: Isaac will email a general receipt to Marching Band parents regarding the tax deductible fees made payable the GJHS Music Parents.
- f) In The Note: The next publication will be a list of important dates and descriptions sent to Isaac to post on the Band's website.

## VI. **New business**

- a) February Events:
  - i. Jazz Dinner Dance: OMMS 8<sup>th</sup> Grade Jazz Band will be performing at 7 pm.
  - ii. Musical: It still needs to be determined if the pit will be paid for their performance.
  - iii. Solo and Ensemble: is February 10<sup>th</sup> and 11<sup>th</sup>.
  - iv. Combined concert with EMS on February 29<sup>th</sup>.
- b) March Events:
  - i. Wind Ensemble State Qualifier on March 5<sup>th</sup> at Palisade High School.
  - ii. Texas Roadhouse Fundraiser planning should begin this month.
- c) April Events:
  - i. State Competition: 2<sup>nd</sup> week in April. If Wind Ensemble qualifies Isaac will ask GJHS Booster Club for financial support.
- d) May Events:
  - i. Texas Roadhouse Fundraiser.
- e) Band Camp: 2012 will be the second week of August (6<sup>th</sup> to 11<sup>th</sup>).
- f) February Agenda: Add topic of "brain storming meeting" open to all with the intent of suggestions of ways to cut costs, save money, etc. Possibly held before March meeting.
- g) Celebrations: GJHS is close to receiving an Exemplary Award from CBA.
- h) Next Meetings: February 13<sup>th</sup> at 6:30 pm and March 19<sup>th</sup> at 6:30 pm.

## VII. **Adjournment**

Paula Gallegos adjourned the meeting at 8:17 pm.

Minutes submitted by: Christy Lone