

**Board of Education
Newtown, Connecticut**

Minutes of the Board of Education meeting on Tuesday, January 8, 2013, at 7:30 p.m. in the library at Reed Intermediate School.

D. Leidlein, Chair	J. Robinson
L. Roche, Vice Chair	L. Gejda
C. McCubbin, Secretary	R. Bienkowski
R. Gaines	1 Staff
W. Hart	15 Public
K. Alexander	6 Press
J. Vouros	

Mrs. Leidlein called the meeting to order at 7:45 p.m., asked for a moment of silence and thanked the community for their efforts during this past month.

Item 1 - Consent Agenda

MOTION: Mr. Gaines moved to approve the consent agenda which included the minutes of December 4, 2013, the donations to Newtown High School, the color guard field trip, the donation to Newtown Middle School, the extension of the medical leave for Marjorie Howego through the remainder of the school year and the resignation of Daniel McIlrath, teacher at Newtown High School. Mr. Alexander seconded.

Dr. Robinson spoke about the generous donation to the technology club and the continued promise of support for those students as well as her appreciation for the additional donations to the district.

Vote 7 ayes

Item 2 – Public Participation

Correspondence: There were 294 emails since the last meeting.

Chair Report: Mrs. Leidlein thanked the Town of Monroe and the Monroe school district for their generous gift of a school to house the entire student body of Sandy Hook School. The generosity they have shown us with this gift and their school staff members that came to support us have been phenomenal.

Superintendent's Report:

Dr. Robinson agreed. The Monroe Police are taking good care of us and she was very thankful to them and the town. The opening at Sandy Hook School last Thursday was heartwarming and she was grateful to all of the people who worked to get the school ready. Yesterday she attended the security symposium which was a good opportunity to meet people from around the country.

Sandy Hook was out of session for 6 days which brings them below the required 180 days. The state would give us a waiver on making up these days but the Board has to put forth a motion asking the Commissioner to do so. She recommends asking for the waiver.

Mr. Alexander asked if that waiver would affect the teachers' contract.

Dr. Robinson said it would go forward with no impact.

Attorney Floyd Dugas felt the Board should discuss that issue.

Dr. Robinson stated a security committee had been formed that will also look at technology. She asked for a Board member to join the committee. Mr. Gaines volunteered.

We have a minimum of 2 officers at every school with Monroe officers at Sandy Hook School. There may be vehicles from other towns also. This presence is for an indefinite period of time.

Mrs. Leidlein asked the process for determining police security.

Dr. Robinson said the police are evaluating the concerns. Our students have not been going out for recess so we spoke about police presence so the students and parents can feel safe.

Mrs. Leidlein stated the Board would determine our needs and discuss them with the First Selectman.

Dr. Robinson said the 3 trained SROs at the high school, middle school and Reed work very well.

A question came up about a waiver from the CMTs for Sandy Hook School. The process would be for the Board to authorize her to speak to the Commissioner regarding a waiver. She sees pros and cons to doing this.

Mr. Hart asked the time frame for that request.

Dr. Robinson said it should be decided before February. The administrators are meeting Friday morning and would discuss it.

Item 2 – Public Participation

Amy Roman, 58 Taunton Hill Road has 2 sons at Head O'Meadow and is very pleased with the staff. She felt comfortable with police presence and feels long-term presence is needed.

Michelle Hankin, 16 Greenleaf Farms Road, said she was grateful for all that has been done by everyone and agreed that police presence was important as security needs have changed.

David Freedman, 4 Laural Road, commended the Board of Education and the town. He also agrees with police presence which should be balanced out so the children can still be able to play outside.

Item 3 – Reports (continued)

Financial Report:

MOTION: Mr. Gaines moved to approve the financial report and transfers for the month ending November 30, 2012. Mr. McCubbin seconded. Vote: 7 ayes

Mr. Bienkowski reviewed the financial report. An additional line was added to capture the \$200,000 made available to the Board of Education during the budget process for technology and paving the middle school parking lot. We have \$93,503 encumbered for technology. There have been 3 inter object transfers in teacher and specialist salaries for teachers previously charged to the IDEA grant.

Vote: 7 ayes

Item 4 – Old Business

Revised Budget Calendar:

The dates for the budget meetings were adjusted.

MOTION: Mr. Hart moved to approve the revised 2013-2014 budget calendar.

Mr. Gaines seconded. Vote: 7 ayes

Head O'Meadow School Generator:

Dr. Robinson said they've tried to fix the generator but it continues to be a problem. We are renting a temporary generator which is essential for use particularly after hours because there is no emergency lighting. Mr. Faiella will give a more in-depth report.

Mrs. Leidlein suggested that wait until the January 24 meeting.

Mr. Bienkowski said if we don't repair it and wait until next year we will pay \$2,800 per month for the rental. A new one is approximately \$50,000 to \$60,000.

Budget Goals for 2013-2014:

MOTION: Mrs. Roche moved to approve the budget goals for 2013-2014 as discussed. Mr. Gaines seconded.

Dr. Robinson wanted to add the new teacher evaluation plan which will bring some costs with it.

MOTION: Mr. Gaines moved to amend the goals to include supporting the new expanded teacher evaluation plan. Mr. Hart seconded the motion. Vote on the amendment: 7 ayes

Mrs. Leidlein stated that there are concerns with financial implications that need to be addressed. We will have funding to offset those concerns. She doesn't want to pass the goals without a clear understanding of what those needs will be.

Mr. Alexander said we really don't have a clear understanding of what we will need in a large section of our budget. We have to meet the Charter schedule. We should solidify these goals with the clear understanding that there is a bigger gap in our understanding of what we will need.

Dr. Robinson stated she and Dr. Gejda are writing a Serv grant which is a federal grant regarding security. We have some needs that meet that grant which also include mental health support.

Mr. Hart agreed with Mr. Alexander. These goals are a beginning and can be amended if necessary. To have no goals will make it harder for us.

Mrs. Leidlein feels our number 1 goal is to make sure we have adequate services for those affected by what happened on December 14.

MOTION: Mrs. Leidlein moved to amend the budget goals to provide adequate funding to meet the needs of our students and our staff resulting from the events of December 14, 2012. Mr.

Alexander seconded. Vote: 7 ayes

Vote on the main motion: 7 ayes

Item 5 – New Business

Personal Days for Teachers:

Attorney Dugas said he contacted Bob Cerritelli with the AFT and asked the federation's position. There should be some sort of dialog with the teachers union so they decided to hold off at this time.

Mrs. Leidlein asked if the superintendent could authorize the additional days to which Attorney Dugas stated she could.

Mrs. Leidlein asked to table this vote for an alternate date.

MOTION: Mr. Hart moved to postpone voting on the additional personal days for teachers. Mr. Gaines seconded. Vote: 7 ayes

Minutes of December 13, 2012:

MOTION: Mr. Alexander moved to approve the minutes of December 13, 2012.

Mr. McCubbin seconded. Vote: 5 ayes, 2 abstained (Mrs. Roche, Mr. Gaines)

Futures Contract:

Dr. Robinson said this involves educational audits. They would come in and take a look at our special education services and meet with the Board on their findings.

We wanted to move forward this spring. The cost is \$10,000 but it is something we need to do. She would have Julie Haggard discuss this at another meeting.

Mr. Hart stated Mrs. Haggard has done a wonderful job. Everyone has been working so hard in the district and community.

Mrs. Leidlein said the staff has been heroic in getting back into the classrooms with their students.

Mr. Hart suggested this contract be discussed at Mrs. Haggard's budget meeting.

Item 6 – Public Participation - none

MOTION: Mrs. Roche moved to into executive session to discuss legal opinion from Board counsel and invited Dr. Robinson and Attorney Dugas. Mr. Hart seconded.

Vote: 7 ayes

MOTION: Mr. Gaines moved to adjourn. Mrs. Roche seconded. Vote: 7 ayes

Item 8 - Adjournment

The meeting adjourned at 10:35 p.m.

Respectfully submitted:

Cody McCubbin
Secretary

December 6, 2012

TO: Janet Robinson

FROM: Charles S. Dumais



Please accept this donation of \$1,000 from The Weller Foundation to The Newtown High School Technology Department. The Auto Tech and Power Tech departments will certainly benefit from this very generous donation.

Thank you.

Encl.

THE WELLER FOUNDATION, INCORPORATED

Box 1145, Woodbury, Connecticut 06798 / Telephone (203) 263-0229

December 1, 2012

Mr. Charles Dumais
Principal
Newtown High School
12 Berkshire Road
Sandy Hook, CT 06482-1398

Subject: \$1,000 Industrial Arts Grant

Dear Mr. Dumais:

I am pleased to inform you that the Board of Trustees at its October 23, 2012 Board Meeting approved a grant in the amount of \$1,000 to each of the five (Joel Barlow, Masuk, Newtown, Shelton, and Trumbull) High School's Industrial Arts Program.

The purpose of this grant is to assist your school in procuring equipment to enhance its manufacturing technology departments (Metal/ Wood/Power Tech/Auto Tech). The Trustees feel that these programs will help provide pathways for students interested in manufacturing, which we believe is so important to meet the challenges of the 21st Century. On behalf of the Board, enclosed is our Check #3894 in the amount of \$1,000 to be utilized to enhance your school's Industrial Arts Program.

We are confident you will put the funds to good use. Please supply us with an update as to how this grant will be utilized.

Cordially,



Michael J. Smith
Chairman

JED

Enclosure - Check #3894

cc: Kitty Latowicki – Career Center Coordinator/Weller Liaison, Newtown High School

December 26, 2012

TO: Janet Robinson

FROM: Charles S. Dumais

A handwritten signature in black ink, appearing to be 'CD', with a long, thin horizontal line extending from the top of the signature towards the right.

Please accept this donation of \$50,000 from Datto Inc (Austin McChord, alumni) to The Newtown High School Technology Club. In addition to the donation, Datto Inc agreed to help as advisors to the Tech Club. The Tech Club will certainly benefit from this very generous and exceptional donation.

Thank you.

Encl.

DATTO, INC.
101 MERRITT 7
NORWALK, CT 06851
(203) 665-6423

CHASE
JPMorgan Chase Bank, N.A.
www.Chase.com
51-36-211



12/21/2012

PAY TO THE ORDER OF **Newtown High School**

\$ ****50,000.00**

Fifty Thousand and 00/100***** DOLLARS

Newtown High School
12 Bershire Road
Newtown, CT 06482


AUTHORIZED SIGNATURE

MEMO
Donation for Tech Club

⑈00 288 2⑈ ⑆0 2 1 10036 1⑆ 7 7 2 2 5 3 9 5 1⑈

DATTO, INC.

Newtown High School

12/21/2012

50,000.00

Chase Checking 3951 Donation for Tech Club

50,000.00

50,000.00

50,000.00

Austin McChord <amcchord@dattobackup.com>

December 21, 2012 2:52 PM

To: Hiruo.J@newtown.k12.ct.us, "dumaisc@newtown.k12.ct.us" <dumaisc@newtown.k12.ct.us>

Cc: Josh Tamarkin <jtamarkin@dattobackup.com>, Victor Mathieu <vmathieu@dattobackup.com>

Bcc: "JeffTolson@gmail.com" <jefftolson@gmail.com>

Tech Club and Donation



Mr. Hiruo,

It has come to my attention that the NHS Tech Club is without an advisor. I wanted to write to let you know that myself and other members of my company are interesting in becoming the advisors for the NHS tech club. Today I am mailing a check for \$50,000.00 to Newtown High School for use by the Tech Club. I would like to split the advisor role amongst 3 people. Myself, Josh Tamarkin (Datto's VP of Operations) and Victor Mathieu (Datto's director of Support).

We believe that we can give back to the community and Tech Club through this advisor role. The opportunity to inspire students to become the technologists of the future is very appealing. Without Tech Club its almost certain I would not have achieved the success I have today. I believe that myself, Josh and Victor are in a unique position to inspire and enrich students lives. As the CEO and members of the management team of a technology company we have access to deep resources which can be shared with Tech Club.

We would appreciate and opportunity to meet with you and students to create a plan for 2013 and bring structure and goals to Tech Club.

Some ideas we have been tossing around are:

- * Visit to an internet data center
- * Setup a 3D Printing lab
- * Upgrade NTV infrastructure to support HD
- * Mobile application development
- * Embedded platform development (Arduino, Raspberry Pi, BASICStamp)

Please let me know what the appropriate next steps are.

Best Regards,

-Austin W. McChord

CEO

Datto Inc.

Phone: 203-665-6423

Fax: 203-665-0391

Email: amcchord@dattobackup.com

Web: www.dattobackup.com



FIELD TRIP BUS REQUEST FORM

Teacher Making Request: Eckhardt Date: 12/7/12

Other Staff Involved: Findley / Pergeley / Liscio / Whittington

Date of Proposed Field Trip: April 10-14, 2013

Class/Group Involved: Color Guard

Number of Students Scheduled to Make Trip: 24

Other Adults (non-teachers) Chaperoning the Trip (list names): LuAnn Kelly, Graceanne Haulik, Robyn Allen

Destination: Dayton, Ohio

Place and Time of Departure: 12:01 a.m. 4/10/13 - Reed School

Estimated Time of Return: 1 p.m. 4/14/13 - Reed School

Special Arrangements (i.e. stopping at a restaurant, picnic, etc.) TBD

Estimated Cost of Transportation: \$7400

Estimated Cost per Student: \$600-

Other Information: WGI Championships - (World Guard International)

PRINCIPAL APPROVAL BY SIGNATURE: [Signature] DATE: 12/07/12

OVERNIGHT/OUT-OF-STATE FIELD TRIP BOE APPROVAL: _____ DATE: _____

Billing Information

Bill to: _____

COACH

Pricing: _____ Hours @ _____ per hour = _____

_____ Miles @ _____ per mile = _____

Minimum Charge: _____

Total Charge per Bus: _____

Confirmation

Information taken by: _____ Date Confirmed: _____

Confirmed by: _____ Recorded in Book: _____

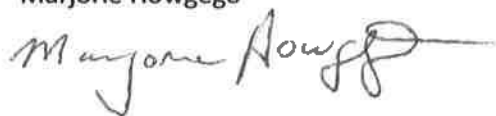
12/5/12

Dear Dr. Robinson,

I have been out on medical leave since 10/29/12. I am requesting to extend my leave for the remainder of the school year. I have been advised by my doctor that it would be in my best interest to extend my leave. Thank you for taking the time to consider my request.

Sincerely,

Marjorie Howgego

A handwritten signature in cursive script that reads "Marjorie Howgego". The signature is written in black ink and includes a long horizontal flourish extending to the right.

Daniel McIlrath
13 Sugarloaf Rd
Sandy Hook, CT 06482
203-788-9889
mcilrathd@newtown.k12.ct.us

FUI -

We found a replacement
who started Jan. 2nd

December 6, 2012

To:
Janet Robinson
Superintendent
3 Primrose St
Newtown, CT 06470
Newtown Board of Education

Dear Mrs. Robinson,

This letter is to notify you that I am resigning from my position as a Secondary Mathematics Instructor at Newtown High School. This resignation is effective December 21, 2012.

I am aware the contract requires a forty-five (45) day notification before the effective date. I am hoping that if possible that you are willing to waive such notification and allow me to start fresh with the new year.

I will be delivering a hard copy through inter-department mail or dropping it off at central office.

Respectfully,



Daniel McIlrath



**NEWTOWN PUBLIC SCHOOLS
3 PRIMROSE STREET
NEWTOWN, CT 06470**

OFFICE OF THE SUPERINTENDENT
(203) 426-7620
FAX (203) 270-6199

BUSINESS OFFICE
(203) 426-7618
FAX (203) 270-6110

December 10, 2012

Mr. Daniel McIlrath
13 Sugarloaf Road
Sandy Hook, CT 06482

Dear Mr. McIlrath:

I am in receipt of your letter of resignation sent electronically on the evening of December 6, 2012. Our view is that your primary obligation is to the students of Newtown High School. Since the forty-five (45) day contractual notification requirement coincides approximately with the end of the first semester, we will be holding you through January 18, 2013.

We will begin an earnest search and will make every effort to find a replacement for you. You will be released sooner, in the event that a suitable replacement is found prior to January 18, 2013.

I wish you well in your future endeavors.

Sincerely,

A handwritten signature in cursive script that reads "Janet Robinson".

Janet M. Robinson, Ph.D.
Superintendent of Schools

cc: C. Dumais
T. Kuroski

January 2, 2013

TO: Janet Robinson

FROM: Charles S. Dumais

Please accept the donation of \$100 from The Taunton Press to the Newtown High School Library Media Center.

Thank you.

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER. A VOID PANTOGRAPH AND MICROPRINTING. THE BACK OF THIS DOCUMENT HAS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW.



TAUNTON PRESS, INC.
63 S. Main Street
PO Box 5506
Newtown, CT 06470-5506

Wells Fargo Bank, N.A.
San Francisco, CA

CHECK NUMBER
41367

11-24
1210

VENDOR NO.: 4801

One Hundred and 00/100 Dollars

CHECK DATE	CHECK NUMBER
12/14/2012	41367

CHECK AMOUNT
\$ *****100.00

TO THE
ORDER
OF

NEWTOWN HS LIBRARY MEDIA CTR
12 BERKSHIRE RD
NEWTOWN CT 06470

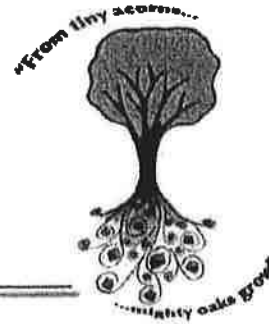
Authorized Signature

⑈00041367⑈ ⑆121000248⑆ 2000018007873⑈

Oak Middle School

45 Oak Street, Shrewsbury, MA 01545
Tel: 508-841-1200 Fax: 508-841-1223

Ann M. Jones, Principal
Anne B. Wentzell, Assistant Principal
Scott M. Yonker, Assistant Principal



Diane Sherlock, Principal
11 Queen Street,
Newtown, CT 06470

Dear Ms. Sherlock,

Please find enclosed a check in the amount of \$1,512.00. This reflects money raised by Oak Middle School students and staff on December 21, 2012. Individuals were asked to contribute a minimum of one dollar in order to wear a hat on the day before our December vacation. We have approximately 950 students and as you can imagine many students and staff donated much more than a dollar.

p

We are hoping that you can use this money to provide an experience or activity that will raise the morale of your students and staff. We, as many others in the United States, are heartbroken about the tragedy that took place at Sandy Hook Elementary. We know that your students have lost family members, neighbors, and well-loved staff.

Our school in Shrewsbury, MA, is conveniently located near a bowling alley. Teams plan an afterschool bowling activity that allows the students to relax, engage socially and get to know their teachers in different environment. This is the type of experience or activity we had in mind. We would love to hear what you decide to do with the money.

We have also sent a large wall mural with many student and staff signatures and messages of hope and understanding. This was posted in our cafeteria and signed on Friday, December 21.

Best wishes,

Oak Middle School

The Shrewsbury Public Schools, in partnership with the community, will provide students with the skills and knowledge for the 21st century, an appreciation of our democratic tradition, and the desire to continue to learn throughout life.

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
NOVEMBER 30, 2012
(Revised December 27, 2012)**

SUMMARY

This fifth report for the fiscal year 2012-13 has not changed that much from the prior month.

We have spent \$6M for operations in the month of November. \$5M for salaries with the balance of \$1M for all other expenses necessary for operations.

All the main object accounts remain in a positive balance position for this month.

All of the sub-account balances are in positive positions except for three: Nurses, Special Education Service Salaries, and Tuition which are expected to be offset by anticipated excess cost grant receipts.

An additional line was added below the grand total to capture the \$200,000 made available to the Board of Education during the budget process for Technology (\$103,500) and paving of the Middle School parking lot (\$96,500). At this point in time we have \$93,503 encumbered for Technology.

This report continues a positive position at this time based on the internal reviews and analysis. The continuing concern we will worry about will be how the State's current deficit position may impact our anticipated excess cost grant revenue, but we will have to see how this develops.

Transfer recommendations have been added to this report to assist in the comparison of next years proposed budget to our current expected expenses to date.

EXPENSE CATEGORY CONDITIONS

100 SALARIES

The total salary budget balance is expected to be adequate to continue planned services for the balance of the year. The Certified balance has gone up by approximately \$16,000 while Non-certified has declined by \$30,000 for educational assistants and for other special education service salaries. **There have been three inter object transfers in Teacher and Specialists salaries for teachers that were previously charged to the IDEA grant. The grant was modified to move teachers from the HS to the grant and elementary teachers from the grant to Speech and Hearing Specialists which will in turn qualify for excess cost reimbursement. A shared Social Worker for RIS/MS was also moved from the grant. The corresponding salaries for HS personnel who wouldn't qualify for excess cost monies were moved to the grant. \$30,000 of balance in the overall certified teacher salaries account needs to be transferred to certified substitutes where there is an additional need.**

200 EMPLOYEE BENEFITS

Current estimates continue to be on track with no change.

300 PROFESSIONAL SERVICES

It was noted previously that this account needed to be monitored closely. The balance has declined by about \$8,000 due to more evaluations of students.

400 PURCHASED PROPERTY SERVICES

Current estimates continue to be on track with **a transfer in of \$4,800 to account for the cost of color copies at the HS and CO. Under the prior contract these were billed at the end of the year as part of the overall overage charges. The new contract eliminated the overage charges but maintained the color per copy charge to be billed quarterly.**

500 OTHER PURCHASED SERVICES

Current estimates continue to be on track with **a transfer out of \$4,800 for the purpose referred above.**

600 SUPPLIES

Current estimates continue to be on track with no change.

700 PROPERTY

Current estimates continue to be on track with no change.

800 MISCELLANEOUS

Current estimates continue to be on track with no change.

900 REVENUES

No additional receipts were booked in November; however we did receive communication from the State regarding our expectation for their anticipated payments to us. The receipts are deposited directly to the Town General fund. Overall, all categories of these revenues are up by approximately \$60,000. See attached scanned correspondence.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

Ron Bienkowski
Director of Business
December 13, 2012
Transfer Revisions Dec. 27, 2012

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

SUMMARY OF NOVEMBER TRANSFERS REQUESTED

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		
		<u>IN</u>	<u>OUT</u>	<u>NET</u>
TEACHERS & SPECIALISTS SALARIES		\$340,491	(\$370,556)	(\$30,065)
CERTIFIED SUBSTITUTES		\$72,015	(\$41,950)	\$30,065
RENTALS - BUILDING & EQUIPMENT		\$4,800	\$0	\$4,800
PRINTING SERVICES		\$0	(\$4,800)	(\$4,800)
		<u>\$418,144</u>	<u>(\$424,344)</u>	<u>\$0</u>



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



TO: Superintendents of Schools
School Business Managers
Town Finance Officers

FROM: Brian Mahoney, Chief Financial Officer *B. Mahoney*

DATE: December 6, 2012

SUBJECT: 2012-13 Education Cost Sharing, Public and Nonpublic Transportation,
Adult Education, and Health Services Revenue

In the Estimates of State Aid to Municipalities issued in September 2012, towns were notified of current year revenues, including the Education Cost Sharing (ECS), Pupil Transportation, and Adult Education grants. At the time of publication, estimates were based on projected expenditure data. We now have actual unaudited expenditure data to calculate current year revenues. **The prior year adjustments should be available by the next update in February and may cause significant variances from the published estimates.**

In order to give school districts and municipalities time to plan for changes in revenue, we have prepared a report that provides preliminary ECS, Transportation, Adult Education and Health Services numbers based on current year data. Please refer to our Web site to access your revenue information:
<http://www.csde.state.ct.us/public/dgm/grantreports1/RevEstSelect.aspx>

These preliminary numbers will be updated in February based on the audit of prior year expenditures. The 2012-13 Special Education Excess Cost grant estimates will also be available at that time. They are initially paid based on estimated data filed on the December SEDAC-G system. The actual costs are filed and audited through the End of Year School Report (ED001) system.

In early April you will be notified of your final 2012-13 ECS and Transportation revenue. For most districts, the revenue figures should not shift significantly, particularly between the February and April notifications.

For the 169 towns, the 2012-13 ECS grant revenue will be the result of a combination of the 2012-13 ECS entitlement and the 2011-12 Special Education Excess Cost grant prior year adjustments.

For the 166 school districts, public and nonpublic transportation revenues will be the result of a combination of the 2012-13 entitlements and the 2011-12 prior year adjustments, which are mainly the result of the audit of the 2011-12 ED001. In addition, for the 17 regional school districts that do not receive ECS grants, any 2011-12 Special Education Excess Cost grant prior year adjustments will be applied to the Public Transportation grant.

If you have any questions, please contact Kevin Chambers at kevin.chambers@ct.gov or 860-713-6455.

BM:kcs
cc: Kevin Chambers

2012-13 Revenues For Selected State Grants

District: 97-Newtown

Education Cost Sharing (ECS) Grant:

	<i>Budget</i>		
1. 2012-13 ECS Entitlement	<i>4,309,646</i>	4,338,374	+ 28,728
2. 2011-12 ECS Prior Year Adjustment		Not Applicable	
3. 2011-12 Excess Costs Grant Prior Year Adjustment		Not Available	
4. 2012-13 ECS Revenue (Sum of Items 1 thru 3)		4,338,374	

Transportation Grant:

1. 2012-13 Public Transportation Entitlement		100,160	
2. 2011-12 Public Transportation Prior Year Adjustment		Not Available	
3. 2012-13 Public Transportation Revenue (Sum of Items 1 thru 2)		100,160	
	<i>166,645</i>	<i>188,750</i>	+ 22,105
4. 2012-13 Nonpublic Transportation Entitlement		22,204	
5. 2011-12 Nonpublic Transportation Prior Year Adjustment		Not Available	
6. 2012-13 Nonpublic Transportation Revenue (Sum of Items 4 thru 5)		22,204	

Excess Costs Grant

Student Based Supplement (May Payment) 66,366

Adult Education Grant:

1. 2012-13 Adult Education Entitlement		3,996	
2. 2011-12 Adult Education Prior Year Adjustment		Not Available	
3. 2012-13 Adult Education Revenue (Sum of Items 1 thru 2)		3,996	

Health Services Grant:

1. 2012-13 Health Services Entitlement		18,621	+ 8,501
2. 2011-12 Health Services Prior Year Adjustment	<i>10,120</i>	Not Available	
3. 2012-13 Health Services Revenue (Sum of Items 1 thru 2)		18,621	

+ 59,334

**Summary of 2012-13 Grant Cap Impact
on Public and Nonpublic Transportation,
Adult Education and Health Services**

**Note: These figures reflect entitlements
and may not match the revenue figures provided on the previous page**

District: 97-Newtown

	Uncapped Entitlement	Capped Entitlement	Entitlement Impact	Percent Impact
Public Transportation	338,099	100,160	-237,939	-70.38
Nonpublic Transportation	29,016	22,204	-6,812	-23.48
Adult Education	4,273	3,998	-277	-6.48
Health Services	28,828	18,821	-8,007	-30.07
Student Based Supplement (May Payment)	66,388	66,388	0	0.00

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING NOVEMBER 30, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE					
<u>GENERAL FUND BUDGET</u>																
100	SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ -	\$ 43,885,835	\$ 14,290,475	\$ 28,510,268	\$ 1,085,092	\$ 1,199,564	\$ (114,472)					
200	EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ -	\$ 10,425,010	\$ 5,426,660	\$ 3,840,110	\$ 1,158,240	\$ 1,156,505	\$ 1,735					
300	PROFESSIONAL SERVICES	\$ 839,913	\$ 732,105	\$ 184,638	\$ -	\$ 916,743	\$ 308,304	\$ 349,062	\$ 259,377	\$ 349,500	\$ (90,123)					
400	PURCHASED PROPERTY SERV.	\$ 1,920,448	\$ 1,787,285	\$ -	\$ 4,800	\$ 1,792,085	\$ 697,423	\$ 378,170	\$ 716,493	\$ 715,857	\$ 636					
500	OTHER PURCHASED SERVICES	\$ 6,908,882	\$ 6,299,500	\$ 81,560	\$ (4,800)	\$ 6,376,260	\$ 2,418,943	\$ 3,590,992	\$ 366,325	\$ 1,182,897	\$ (816,572)					
600	SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ -	\$ 4,676,512	\$ 1,293,393	\$ 830,853	\$ 2,552,266	\$ 2,542,500	\$ 9,766					
700	PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ -	\$ 209,375	\$ 175,789	\$ 2,035	\$ 31,551	\$ 31,521	\$ 30					
800	MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ -	\$ 73,974	\$ 63,514	\$ 600	\$ 9,860	\$ 9,800	\$ 60					
TOTAL GENERAL FUND BUDGET		\$ 67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$ 24,674,501	\$ 37,502,089	\$ 6,179,204	\$ 7,188,144	\$ (1,008,940)					
GRAND TOTAL							\$ 67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$ 24,674,501	\$ 37,502,089	\$ 6,179,204	\$ 7,188,144	\$ (1,008,940)
																\$ (6,120,479)
Excess Cost Grant Reimbursement Offset										75%	\$ 1,252,159					
Town Capital & Non-recurring Account (Tech & Projects)		\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 93,503	\$ 106,497	\$ 106,497	\$ -					
Net Projected Balance											\$ 243,219					

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING NOVEMBER 30, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD		CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
				TRANSFERS 2012 - 2013	CURRENT TRANSFERS						
100	SALARIES										
	Administrative Salaries	\$ 2,841,719	\$ 2,837,501	\$ 11,811		\$ 2,849,312	\$ 1,160,618	\$ 1,688,694	\$ (0)	\$ -	\$ (0)
	Teachers & Specialists Salaries	\$ 29,587,529	\$ 30,496,134	\$ (280,039)	\$ (30,065)	\$ 30,186,030	\$ 9,282,414	\$ 20,786,953	\$ 116,664	\$ 97,000	\$ 19,664
	Early Retirement	\$ 16,000	\$ 16,000	\$ -		\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 72,611	\$ 81,787	\$ (6,200)		\$ 75,587	\$ 46,913	\$ 24,669	\$ 4,005	\$ 4,000	\$ 4
	Homebound & Tutors Salaries	\$ 249,480	\$ 170,998	\$ 4,954		\$ 175,952	\$ 58,160	\$ 65,427	\$ 52,364	\$ 71,764	\$ (19,400)
	Certified Substitutes	\$ 599,171	\$ 586,650	\$ -	\$ 30,065	\$ 616,715	\$ 176,211	\$ 122,453	\$ 318,052	\$ 301,000	\$ 17,052
	Coaching/Activities	\$ 539,589	\$ 541,749	\$ -		\$ 541,749	\$ 132,376	\$ 24,582	\$ 384,792	\$ 384,700	\$ 92
	Staff & Program Development	\$ 139,517	\$ 195,857	\$ -		\$ 195,857	\$ 39,582	\$ 62,820	\$ 93,455	\$ 93,400	\$ 55
	CERTIFIED SALARIES	\$ 34,045,617	\$ 34,926,676	\$ (269,474)	\$ -	\$ 34,657,202	\$ 10,912,273	\$ 22,775,597	\$ 969,332	\$ 951,864	\$ 17,468
	Supervisors/Technology Salaries	\$ 600,021	\$ 609,577	\$ 1,782		\$ 611,359	\$ 248,628	\$ 355,431	\$ 7,300	\$ 7,300	\$ (0)
	Clerical & Secretarial salaries	\$ 1,954,405	\$ 1,942,502	\$ 4,168		\$ 1,946,670	\$ 736,112	\$ 1,202,801	\$ 7,757	\$ 6,900	\$ 857
	Educational Assistants	\$ 1,733,935	\$ 1,824,359	\$ -		\$ 1,824,359	\$ 550,637	\$ 1,293,918	\$ (20,196)	\$ -	\$ (20,196)
	Nurses & Medical advisors	\$ 580,246	\$ 680,221	\$ -		\$ 680,221	\$ 220,414	\$ 448,127	\$ 11,680	\$ 14,000	\$ (2,320)
	Custodial & Maint Salaries	\$ 2,686,968	\$ 2,822,289	\$ -		\$ 2,822,289	\$ 1,108,243	\$ 1,677,322	\$ 36,724	\$ 30,000	\$ 6,724
	Bus Drivers salaries	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 101,389	\$ 101,256	\$ 7,090		\$ 108,346	\$ 43,255	\$ 60,256	\$ 4,835	\$ 4,700	\$ 135
	Special Education Svcs Salaries	\$ 682,289	\$ 760,852	\$ 3,934		\$ 764,786	\$ 280,930	\$ 602,208	\$ (118,352)	\$ -	\$ (118,352)
	Attendance & Security Salaries	\$ 140,940	\$ 146,750	\$ 2,089		\$ 148,839	\$ 53,577	\$ 92,443	\$ 2,819	\$ 2,800	\$ 19
	Extra Work - Non-Cert	\$ 71,886	\$ 68,401	\$ -		\$ 68,401	\$ 38,337	\$ 2,165	\$ 27,899	\$ 27,000	\$ 899
	Custodial & Maint. Overtime	\$ 210,183	\$ 210,363	\$ -		\$ 210,363	\$ 87,307	\$ -	\$ 123,056	\$ 123,000	\$ 56
	Civic activities/Park & Rec	\$ 41,673	\$ 43,000	\$ -		\$ 43,000	\$ 10,762	\$ -	\$ 32,238	\$ 32,000	\$ 238
	NON-CERTIFIED SALARIES	\$ 8,803,935	\$ 9,209,570	\$ 19,063	\$ -	\$ 9,228,633	\$ 3,378,202	\$ 5,734,670	\$ 115,761	\$ 247,700	\$ (131,939)
	SUBTOTAL SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ -	\$ 43,885,835	\$ 14,290,475	\$ 28,510,268	\$ 1,085,092	\$ 1,199,564	\$ (114,472)

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING NOVEMBER 30, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD		CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
				TRANSFERS 2012 - 2013	CURRENT TRANSFERS						
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 8,039,444	\$ 7,933,343	\$ -	\$ 7,933,343	\$ 4,260,223	\$ 3,599,534	\$ 73,586	\$ 73,451	\$ 135	
	Life Insurance	\$ 82,766	\$ 84,270	\$ -	\$ 84,270	\$ 34,750	\$ -	\$ 49,520	\$ 49,271	\$ 249	
	FICA & Medicare	\$ 1,257,494	\$ 1,357,597	\$ -	\$ 1,357,597	\$ 435,227	\$ -	\$ 922,370	\$ 921,756	\$ 614	
	Pensions	\$ 439,834	\$ 475,318	\$ -	\$ 475,318	\$ 448,347	\$ 27,543	\$ (572)	\$ 250	\$ (822)	
	Unemployment & Employee Assist.	\$ 120,616	\$ 128,120	\$ -	\$ 128,120	\$ 15,403	\$ -	\$ 112,717	\$ 111,777	\$ 940	
	Workers Compensation	\$ 446,361	\$ 446,362	\$ -	\$ 446,362	\$ 232,711	\$ 213,033	\$ 619	\$ -	\$ 619	
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ 10,425,010	\$ 5,426,660	\$ 3,840,110	\$ 1,158,240	\$ 1,156,505	\$ 1,735	
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 634,759	\$ 490,240	\$ 184,638	\$ 674,878	\$ 267,150	\$ 304,767	\$ 102,961	\$ 194,500	\$ (91,539)	
	Professional Educational Ser.	\$ 205,154	\$ 241,865	\$ -	\$ 241,865	\$ 41,155	\$ 44,294	\$ 156,416	\$ 155,000	\$ 1,416	
	SUBTOTAL PROFESSIONAL SVCS	\$ 839,913	\$ 732,105	\$ 184,638	\$ 916,743	\$ 308,304	\$ 349,062	\$ 259,377	\$ 349,500	\$ (90,123)	
400	PURCHASED PROPERTY SVCS										
	Buildings & Grounds Services	\$ 651,996	\$ 671,800	\$ -	\$ 671,800	\$ 262,169	\$ 186,175	\$ 223,457	\$ 223,457	\$ (0)	
	Utility Services - Water & Sewer	\$ 106,310	\$ 116,600	\$ -	\$ 116,600	\$ 43,498	\$ -	\$ 73,102	\$ 73,000	\$ 102	
	Building, Site & Emergency Repairs	\$ 463,765	\$ 460,850	\$ -	\$ 460,850	\$ 191,018	\$ 43,474	\$ 226,358	\$ 228,000	\$ (1,642)	
	Equipment Repairs	\$ 213,556	\$ 252,403	\$ -	\$ 252,403	\$ 79,186	\$ 31,746	\$ 141,471	\$ 141,000	\$ 471	
	Rentals - Building & Equipment	\$ 274,884	\$ 285,632	\$ -	\$ 4,800	\$ 290,432	\$ 121,553	\$ 116,775	\$ 50,400	\$ 1,704	
	Building & Site Maintenance	\$ 209,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,920,448	\$ 1,787,285	\$ -	\$ 4,800	\$ 1,792,085	\$ 697,423	\$ 378,170	\$ 716,493	\$ 715,857	\$ 636

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING NOVEMBER 30, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD		CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
				TRANSFERS 2012 - 2013	CURRENT TRANSFERS						
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 374,023	\$ 408,667	\$ (8,440)		\$ 400,227	\$ 197,277	\$ 66,275	\$ 136,675	\$ 136,000	\$ 675
	Transportation Services	\$ 4,443,994	\$ 3,819,431	\$ (100,000)		\$ 3,719,431	\$ 1,112,121	\$ 1,754,174	\$ 853,136	\$ 781,537	\$ 71,599
	Insurance - Property & Liability	\$ 336,943	\$ 291,066	\$ -		\$ 291,066	\$ 162,707	\$ 126,515	\$ 1,844	\$ -	\$ 1,844
	Communications	\$ 112,883	\$ 127,369	\$ -		\$ 127,369	\$ 30,016	\$ 79,295	\$ 18,058	\$ 18,000	\$ 58
	Printing Services	\$ 51,981	\$ 50,697	\$ -	\$ (4,800)	\$ 45,897	\$ 6,559	\$ 7,207	\$ 32,132	\$ 32,000	\$ 132
	Tuition - Out of District	\$ 1,364,044	\$ 1,392,548	\$ 190,000		\$ 1,582,548	\$ 845,413	\$ 1,542,802	\$ (805,667)	\$ 86,360	\$ (892,027)
	Student Travel & Staff Mileage	\$ 225,014	\$ 209,722	\$ -		\$ 209,722	\$ 64,851	\$ 14,724	\$ 130,148	\$ 129,000	\$ 1,148
	SUBTOTAL OTHER PURCHASED SERVICES	\$ 6,908,882	\$ 6,299,500	\$ 81,560	\$ (4,800)	\$ 6,376,260	\$ 2,418,943	\$ 3,590,992	\$ 366,325	\$ 1,182,897	\$ (816,572)
600	SUPPLIES										
	Instructional & Library Supplies	\$ 991,852	\$ 1,002,246	\$ -		\$ 1,002,246	\$ 451,769	\$ 104,232	\$ 446,246	\$ 446,000	\$ 246
	Software, Medical & Office Sup.	\$ 231,715	\$ 165,988	\$ -		\$ 165,988	\$ 35,097	\$ 59,418	\$ 71,474	\$ 71,000	\$ 474
	Plant Supplies	\$ 361,207	\$ 361,100	\$ -		\$ 361,100	\$ 158,751	\$ 37,852	\$ 164,497	\$ 164,000	\$ 497
	Electric	\$ 1,371,748	\$ 1,442,763	\$ (25,000)		\$ 1,417,763	\$ 493,786	\$ -	\$ 923,977	\$ 920,000	\$ 3,977
	Propane & Natural Gas	\$ 311,240	\$ 358,287	\$ -		\$ 358,287	\$ 64,657	\$ -	\$ 293,630	\$ 290,000	\$ 3,630
	Fuel Oil	\$ 557,923	\$ 617,123	\$ -		\$ 617,123	\$ -	\$ 617,123	\$ -	\$ -	\$ -
	Fuel For Vehicles & Equip.	\$ 480,240	\$ 565,019	\$ -		\$ 565,019	\$ 13,555	\$ -	\$ 551,464	\$ 550,500	\$ 964
	Textbooks	\$ 234,884	\$ 188,986	\$ -		\$ 188,986	\$ 75,778	\$ 12,229	\$ 100,979	\$ 101,000	\$ (21)
	SUBTOTAL SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ -	\$ 4,676,512	\$ 1,293,393	\$ 830,853	\$ 2,552,266	\$ 2,542,500	\$ 9,766

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING NOVEMBER 30, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD		CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
				TRANSFERS 2012 - 2013	CURRENT TRANSFERS						
700	PROPERTY										
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ -		\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0
	Technology Equipment	\$ 264,535	\$ 51,602	\$ -		\$ 51,602	\$ 44,181	\$ -	\$ 7,421	\$ 7,421	\$ (0)
	Other Equipment	\$ 46,973	\$ 33,596	\$ -		\$ 33,596	\$ 7,431	\$ 2,035	\$ 24,130	\$ 24,100	\$ 30
	SUBTOTAL PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ -	\$ 209,375	\$ 175,789	\$ 2,035	\$ 31,551	\$ 31,521	\$ 30
800	MISCELLANEOUS										
	Memberships	\$ 59,336	\$ 64,761	\$ 9,213		\$ 73,974	\$ 63,514	\$ 600	\$ 9,860	\$ 9,800	\$ 60
	SUBTOTAL MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ -	\$ 73,974	\$ 63,514	\$ 600	\$ 9,860	\$ 9,800	\$ 60
	TOTAL LOCAL BUDGET	\$ 67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$ 24,674,501	\$ 37,502,089	\$ 6,179,204	\$ 7,188,144	\$ (1,008,940)

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING NOVEMBER 30, 2012

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
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<u>SCHOOL GENERATED FEES</u>	<u>RECEIVED 2011 - 2012</u>	<u>2012-13</u>		<u>BALANCE</u>	<u>% RECEIVED</u>
		<u>APPROVED BUDGET</u>	<u>RECEIVED</u>		
<u>HIGH SCHOOL FEES</u>					
NURTURY PROGRAM	\$8,000	\$8,000	\$8,000.00	\$0.00	100.00%
PARKING PERMITS	\$20,000	\$20,000	\$20,000.00	\$0.00	100.00%
PAY FOR PARTICIPATION IN SPORTS	\$84,800	\$84,800	\$38,711.00	\$46,089.00	45.65%
	\$112,800	\$112,800	\$66,711.00	\$46,089.00	59.14%
<u>BUILDING RELATED FEES</u>					
ENERGY - ELECTRICITY	\$626	\$313	\$0.00	\$313.00	0.00%
HIGH SCHOOL POOL - OUTSIDE USAGI	\$400	\$500	\$0.00	\$500.00	0.00%
	\$1,026	\$813	\$0.00	\$813.00	0.00%
MISCELLANEOUS FEES	\$77	\$150	\$0.00	\$150.00	0.00%
TOTAL SCHOOL GENERATED FEES	\$113,903	\$113,763	\$66,711.00	\$47,052.00	58.64%

**NEWTOWN PUBLIC SCHOOLS
NEWTOWN, CONNECTICUT**

2013-2014 SCHOOL BUDGET DEVELOPMENT CALENDAR (Revised)

<u>Activity</u>	<u>Responsibility</u>	<u>Date</u>	<u>Day</u>	<u>Meeting Type</u>	
1. Commencement of Budget Process	Director of Business	09/21/12	Fri	Team Meeting	ADMINISTRATION
2. Board Budget Goals	Board of Ed	10/02/12	Tue	Regular BOE Mtg	
3. Submission of Technology & Bldg & Grounds Requests	Principals / Dir of Tech	10/11/12	Thur	CO Internal	
4. Submission of All Budget Requests	Principals / Directors	10/11/12	Thur	CO Internal	
5. Superintendent's Review w/Cost Center Administrators (Director of Business schedules meetings)	Principals / Directors CO Admin	10/18/12- 10/23/12	Thur- Tue	CO Internal CO Internal	
6. Submission of Salaries	Accountant & Personnel	10/12/12	Mon	CO Internal	
7. Administrative Review and Strategy Session	Superintendent	11/30/12	Fri	Adm Team Meeting	
8. Draft Budget Proposal to BOE	Superintendent	01/10/13	Thu		BOARD OF EDUCATION
9. Superintendent's Presentation to BOE, <i>Elementary & Reed</i>	Superintendent	01/15/13	Tue	Workshop Mtg	
10. Budget Workshop # 2 - <i>Middle, High Schools, Pupil Pers & Health</i>	Board of Ed	01/17/13	Thurs	Workshop Mtg	
11. Budget Workshop # 3 - <i>Special Ed, Curriculum, Technology & Gen Svs</i>	Board of Ed	01/23/13	Wed	Regular BOE Mtg	
12. Budget Workshop # 4 - <i>Continuing Ed, Benefits, Plant & Transportation</i>	Board of Ed	01/24/13	Thurs	Workshop Mtg	
13. Budget Workshop # 5 - <i>Public Hearing & Discussion</i>	Board of Ed	01/29/12	Tue	Public Hearing	
14. Budget Workshop # 6 - Adoption of Budget	Board of Ed	01/31/13	Thur	Regular BOE Mtg	
15. BOE Budget Submitted to Financial Director <i>(Feb 14th submission deadline per Town Charter)</i>	Director of Business	02/08/13	Fri	Finance Internal <i>(Delivery)</i>	
Schools Closed - Winter Recess		2/18/13 thru 2/19/13	Mon - Tue		
16. Budget Proposals Published in Newspaper <i>(At least 5 days prior to Public Hearing per Town Charter)</i>	Finance Director	02/15/13	Fri	(Newspaper)	BOARD OF FINANCE
17. Board of Finance Public Budget Hearing for the Town <i>(Not later than the first Wednesday in March, per Town Charter)</i>	Board of Finance	02/21/13	Thur	Public Hearing	
18. Board of Finance - Budget Review with Board of Ed	Board of Finance	TBD		Finance Board	
19. Board of Finance recommends Budget to Legislative Council <i>(Not later than March 14th, per Town Charter)</i>	Board of Finance	03/06/13	Wed	Finance Board	
20. Budget Proposals Published in Newspaper <i>(At least 5 days prior to Public Hearing per Town Charter)</i>	Finance Director	03/15/13	Fri	(Newspaper)	
21. L.C. Education Sub-committee deliberations	Legislative Council	TBD		L.C. Sub-committee	LEGISLATIVE COUNCIL
22. Legislative Council Public Budget Hearing for the Town <i>(Not later than last Wednesday in March, per Town Charter)</i>	Legislative Council	03/20/13	Wed	Public Hearing	
23. Legislative Council Budget Meeting	Legislative Council	TBD		Legislative Council	
24. Legislative Council adopts a Town Budget <i>(Not later than the 2nd Wednesday in April, per Town Charter)</i>	Legislative Council	04/03/13	Wed	Legislative Council	
Schools Closed - Spring Recess		4/15/13 thru 4/19/13	Mon - Fri		
25. LC Budget Proposal Published in Newspaper <i>(At least 5 days prior to Annual Budget Referendum per Town Charter)</i>	Finance Director	04/12/13	Fri	(Newspaper)	
26. Town Budget Referendum <i>(4th Tuesday in April per Town Charter)</i>	Town Charter	04/23/13	Tue	Referendum Vote	

TBD = To Be Determined

BOE APPROVED 1/8/13

Board of Education Budget Goals for 2013-2014

The Board of Education will create a budget that provides for and supports the goals of:

- Adequate funding to meet the needs of our students and staff resulting from the events of December 14, 2012
- Newtown School District's Strategic Plan including Full Day Kindergarten
- Our Increased Graduation Requirements
- NEASC Accreditation Artifact Preparation
- An Educational Infrastructure, including Professional Development, to support:
 - Maintenance of existing and expanding technology requirements (including BYOD*)
 - Mandated system requirements of Common Core State Standards (especially testing)
 - Implementation of recommended security measures that may exceed existing systems
 - Provisions for the new teacher evaluation plan

Further, the Board of Education will provide increased communication regarding the budget (increases, decreases, and new initiatives) both within the budget documentation and across our school and town communities with an expectation that expanding the reach of communication will reduce the questions and concerns regarding the proposed Education Budget and, with understanding, aid in moving the budget through the referendum process.

* BYOD = Bring Your Own Device - which depends upon adequate wireless bandwidth to be available within the school environment