

# RECORD OF PROCEEDINGS

## PEYTON SCHOOL DISTRICT 23-JT

### Board of Education Minutes

September 15, 2015

7:00pm

CTEF Building

#### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Board President Frohbieter at 7:02 P.M.

#### II. ROLL CALL

Members present: Mr. Eckelberry, Mr. Frohbieter, Mr. Hanks, Mr. Holmes and Mrs. Lee.

#### III. APPROVAL OF AGENDA-A motion to approve the agenda was made by Mr. Eckelberry and was seconded by Mrs. Lee. All Board Members voted "aye". The motion passed.

#### IV. APPROVAL OF MINUTES

Regular Board Meeting-August 18, 2015 Mr. Eckelberry would like to reword the Building report to construction planning for future needs. A motion to approve the minutes as amended was made by Mr. Eckelberry and seconded by Mr. Holmes. All Board Members voted "aye". The motion passed. Special Board Meeting-September 1, 2015 A motion to approve the minutes was made by Mrs. Lee and seconded by Mr. Hanks. All of the Board Members voted "aye". The motion passed.

#### V. APPROVAL OF FINANCIAL ITEMS- Mr. Eckelberry had several questions regarding the Revenue and Expenditure Reports for August. Why was the Elementary textbook line items budgeted at \$2,400 when we knew that we were going to spend \$23,000 on the new Social Studies curriculum? The budget was adopted before the approval of the book purchases. He believes the Elementary and Middle/High School Budgets should be worked on by the Building Administrators then approved by the Superintendent. The Elementary Principal line item is at 25% of budget. It includes the previous principal's accrued salary through August 31<sup>st</sup>. Mr. Mayberry and Mrs. Kirchner reviewed the information during audit to verify that contracts were set up correctly, and they were. There are no charges to the Middle School Para Salary Account. When Mrs. Kirchner set up the new paraprofessional, she set her up as High School not Middle School and will update the information and do the proper adjusting entries to reflect the correct data. Mr. Eckelberry would like to see the CBA Calculation used to pay their portion of the Allocation for Equalization. We take the PPOr amount times the anticipated number of students (100) less administrative and building fees to equal the amount paid. The High School New Adoption Textbooks line item is over budget. They were anticipating 3 or 4 students to enroll in the AP Biology class but had 15 students enroll and needed to order additional books. The High School Custodial Substitute Salaries is over budget while the High School Custodial Salaries is at 11% of their budget. We have had some movement regarding custodial positions in the District, Mrs. Kirchner will check with Ms. Borgen to see if adjustments to budget need to be made or if the personnel need to be adjusted to Custodial Salaries. The homeschool line items have no expenditures charged to them. We do not have a homeschool class this year. We have budgeted \$60,000 for CBA in Purchased Services. Mr. Kistler replied there are 20 still participating in Peyton. We still need to account for students here. We will adjust for October 1 count. Why do we have CBA Salary Expenditures without Budget line item details? We had one employee who was paid by the District last year. It is their Accrued Salaries and Benefits for two months for them. Tuition from Colo Districts-CBA Revenue seems high. We will adjust for January 31 Budget. Mr. Kistler reiterated that we don't want to go to average daily attendance. A motion to approve the Financial Items was made by Mr. Holmes and seconded by Mrs. Lee. All members present voted "aye". The motion passed.

#### VI. COMMUNITY INPUT-

- A. CBA Report –Joy Morales-Cress brought Jessi Taylor, the Charter School's new accountant, with her to discuss the Budget and Finance software conversion. Joy was not happy with her answers at the last board meeting. She met with Ellicott and Calhan today. The current enrollment for Peyton is 14 students and 53 Colorado Springs. They have 5 tours scheduled for this week. 1 Ellicott student signed up today. Their students are using Plato. Vista is up and running. The Latino Luncheon was last week. They will be attending the Educating Children of Color in January. Mr. Hanks asked how they track the interest they have from festivals they attend. Joy replied at the fair, they distributed a bracelet that has TCBA's website on it. The prospect had to fill out a form to receive the bracelet. From the State Fair, TCBA received 33 leads. Mr. Hanks would like a current brochure. Joy handed out their postcard. Everyone receives a postcard at the events they attend, but they can receive more items with more information given. Jessi addressed the Board and said they are in transition to convert from QuickBooks to Abila. They will have a staff training on the standardized chart of accounts. She will have the reallocations for the next meeting. Their first payroll is reflected on the Balance Sheet. Abila uses true fund accounting. Mr. Eckelberry asked about accrual accounting methods.
- B. Wood's Manufacturing Update-Mr. Mattson addressed the Board and told them that they are currently sitting in a miracle. That this is his vision and it has exceeded his expectations. To date, the Wood's Program has received in excess of \$481,000 of in kind donations. This does not include commitments to the National Training Center which are estimated to be around \$2

million. Bosch who has around 330,000 employees contacted Mr. Mattson last week and has offered the Wood's Program exclusive education rights for North America. We currently have 39 partners in education. 11 have been added since June. The executives in the industry have never seen this happen before. Mr. Waltman with Stiles Machinery when he first visited Peyton told Dean that he made a horrible mistake. He told Mr. Mattson, "You need to fix this problem". When Mr. Waltman returned a few weeks ago, he said this is the finest manufacturing classroom facility he has seen in his 30 year career. Currently, our students are sixty days ahead of the 3,000 students that have gone through the program. The world of Woodworking knows about Peyton, Colorado. This partnership has taken an abandoned school building and turned us into visionaries in the world of education. As far as marketing, Mr. Kistler and Mr. Mattson have purposely held off the media until they had something to showcase. Companies such as Bosch, Stiles and Triton are planning on attending the Open House on October 27th. Mr. Kistler has been discussing the CTE program with 5 other school districts and has invited them to the Open House. Tigerstop, Kreg, Bosch and Sawstop have requested Mr. Mattson to consider producing a construction curriculum. Mr. Mattson has been delighted with Christopher Harding's maturity and would like to compliment him on his achievements since he is a result of the program. He told the Board that their students are great and thanked them for all their support. Mr. Eckelberry asked what enrollment numbers are. Mr. Mattson replied we have 40 students. Two who are homeschoolers and that it is a completely different environment than Oregon. In Salem/Keizer Schools, there was a 40% absence rate per day. He is seeing results much faster than in Oregon. The best sales people we have are our students. Mr. Kistler stated that he is talking to the Falcon Virtual Academy. He also attended a home school parent meeting to discuss the program with them. If we do reach 60 students, then we would offer 2 classes of Woods 1 and 1 class of Woods 2.

- C. Bus Safety Concerns-Mr. Eckelberry wanted to discuss safety issues on route number 4. The changed has affected his family. He met with Mr. Kistler and Mr. Robbins. Mr. Kistler has observed the different bus routes. Mr. Eckelberry referenced Board of Education Policies EE that all bus routes are subject to BOE annually. Policy EEAA- the walkers and riders-schools and bus stops discusses the shortest to home. On route 4, there are no sidewalks and student at a new stop has to walk a .8 miles on dirt road with bad visibility. On EEAC, page 1 of 2 the paragraph about major thorough fairs; there are two way highways with local traffic officials on the route, so Mr. Eckelberry would like to bring in the county sheriff's department to discuss it. Mr. Robbins noted that it is a state requirement to must stay in the lane and not pull off on the side of the road for loading or unloading. If the red light is on then the traffic must stop, and we are in violation of the traffic code if we are out of the lane and have no jurisdiction to stop traffic. Mr. Frohbeiter said this is not the place for these concerns. It needs to be discussed in Mr. Robbins' office with Mr. Kistler.

#### **SUPERINTENDENT'S REPORT**

We continue to receive donated equipment and people are dropping by, either to see the program, or to see what they can do to become involved in the program. I am still working with a couple of schools to discuss students attending our program next semester. I'm still trying to move into my office, many good things are happening and my time is being spent on the phone and with groups of people. I've met with staff members about our future on-line program and our CTE programs. We're still in the planning stages, but moving forward. We need to set up a Work Session for either mid-October or early November, as I'd like to sit down and talk about the District's future, programs and potential staffing. We have planned a workday for the CTE Facility. NJHS, NHS and some Air Force Academy Cadets will be chopping down weeds, painting, cutting shrubs and dead limbs as well as general cleanup on October 10<sup>th</sup>. Mr. Kistler will send a list of items needed. Parade is on the 3<sup>rd</sup>.

#### **VII. BOARD REQUESTS AND REPORTS**

##### **A. Building Reports**

Jr./Sr. High School- Student Count is 338. They will be hosting the college fair on October 1 from 1-2pm. For the Career Fair, Mrs. Krisko read the contract that states we cannot have outside vendors attend, so the tech portion will be from 2-3 pm. Mr. Kistler said we do person tours on Fridays for the Woods Program. We will have brochures out. According to the Associated Press, Peyton is ranked 10th for 1A football. Our ACT results have increased. Mr. Kistler noted the state average stay consistent, but our numbers are increasing. Brian decided last year that we are not going to prep for a PARC testing, but we will also prep students for college. HATS off to our teachers. Our composite average was a 22.2. Cheyenne Mountain and Lewis Palmer are around 24 which means we are making progress in their direction.

Elementary School- Student Count is 265. DIBELS and NWEA testing are finished. On Wednesday and Thursday last week we looked at all the data from DIBELS and NWEA testing to determine next steps for students. Teachers are very pleased with the new Social Studies curriculum and the depth of the lessons. I even had the opportunity to teach a social studies lesson in second grade. Mid-Quarter reports go home on Thursday. At the BAC meeting we decided to send a survey home to parents asking if they were interested in band and orchestra after school, or on Fridays. Survey results indicated that parents were more interested in after school band and orchestra 58% and 42% on a Friday. At BAC, we also talked about the possibility of a Friday

Enrichment program. Can stipend be issued?-Mr. Frohbieter Some of the enrichment classes that were talked about include: STEM classes, robotics, and art. I am going to see if teachers are interested in a Friday Enrichment program at our staff meeting on Monday and go from there. Peyton Elementary Parents (PEP) is participating in an Alternative Fundraiser this year. which runs from September 11<sup>th</sup> through September 24<sup>th</sup>. Our First Culver’s Night is September 24<sup>th</sup> from 5:00 – 8:00 if you would like to attend. I also wanted to invite you to visit anytime and see the great teaching and student learning that is happening at the elementary.

District Advisory Report-Pat, Janette, Tim, Janet were in attendance. Elementary Report – Meeting held on 9-2-15. They discussed the possibility to add enrichment classes on Fridays. Superintendent Report-General Report – Told us about open house on 10-27-15. Action Items Election of officers- Janet motioned to keep them the same, Pat seconded the motion. Adjournment – Janet motioned, Pat 2<sup>nd</sup> 4:30. Their next meeting will be 10-14-15.

B. Boces Report-meeting is next Thursday for September.

**VIII. ACTION ITEMS**

- A. Approve Addendum to Certified Contracts-A motion to approve the certified contracts was made by Mr. Holmes and seconded by Mrs. Lee. All members voted “aye”. The motion passed.
- B. Approve Extra Class for Certified Teacher-Esser-One of our teachers gave up her planning period for students’ schedules. A motion to approve the extra class was made by Mr. Eckelberry and seconded by Mrs. Lee. All members voted “aye”. The motion passed.
- C. Approve Certified Contract-Our Kindergarten numbers increased from projected numbers. A motion to approve the certified contract was made by Mr. Hanks and seconded by Mrs. Holmes. All members voted “aye”. The motion passed.
- D. Change December Board Meeting Date to December 14- It will be the 2<sup>nd</sup> Monday in December. The Mills will be sent around the 10<sup>th</sup> and we need to certify no later than the 15<sup>th</sup>. A motion to change the date was made by Mr. Holmes and seconded by Mr. Hanks. All members voted “aye”. The motion passed.

**Action Items ended at 8:55 pm**

**IX. DISCUSSION ITEMS**

A. Monitoring Wells-Mr. Frohbieter received a phone call that we need to put monitoring wells in per the state. He contacted drilling company. He will need to write a report and submit by end of September. Mr. Holmes said we spent the money to monitor them and now we cannot submit report? There are 3 wells at close to 100 feet. We need to measure the ground water.

**X. EXECUTIVE SESSION- C.R.S. 24-6-402 (I)**

**X. ADJOURN-** Motion to adjourn was made by Mrs. Lee and seconded by Mr. Holmes. All board members present voted “Aye”. The motion passed. The meeting adjourned at 9:20 p.m.

MINUTES APPROVED at October 20, 2015 Board Meeting.

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President

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Secretary