



# NOTICE OF VACANCY

## Sheffield City Schools

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### HEALTH SCIENCE CTE TEACHER, FTE-1.00, Systemwide

**Category:** CERTIFIED/PROFESSIONAL

**Contract Period:** 9.5-month contract (187 days) 2023-2024 school year

**Qualifications:** Applicant must hold an active Alabama license in registered nursing, paramedical, or allied health area (athletic trainer, occupational therapist, physical therapist, physician, physician assistant, respiratory therapist, etc.) and have completed or be willing to complete all state requirements to gain teacher certification.

**Salary Schedule:** Salary will be paid based on the Board approved salary schedule

**Deadline:** Open until filled

**Other Information:** See attached job description.

**Posted:** April 4, 2023

**This position IS posted with SearchSoft. ALL applications MUST be submitted through SearchSoft.**

#### General Information for Applicants

1. Applications must be completed online with SearchSoft – (TEACH in ALABAMA) with ALSDE.
2. Applicants are subject to criminal and other background checks.
3. Depending on possible changes in enrollment, personnel transfers, or other factors, the position to be filled may be different from the indicated vacancy.
4. **Nondiscrimination Statement:** The Sheffield City School System does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies, Carlos Nelson, Deputy Superintendent or Julie Box, Special Education and 504 Coordinator, 300 West Sixth Street, Sheffield, AL 35660, 256-383-0400.

DECLARACIÓN DE NO DISCRIMINACIÓN: El sistema escolar de la ciudad de Sheffield no discrimina por motivos de raza, color, origen nacional, sexo, discapacidad, o edad en sus programas y actividades, y ofrece igualdad de acceso a los Boy Scouts y otros grupos de jóvenes designados. Las siguientes personas han sido designados para recibir consultas sobre las políticas de no discriminación: Educación Especial y Coordinador de 504, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400; Coordinador de Programas Federales, 300 W. Sixth Street Sheffield, AL 35660 256-383-0400.

***Sheffield City Schools***  
***Job Description – Health Science CTE Teacher***

**POSITION TITLE:** Health Science CTE Teacher

**JOB GOAL:** \*To implement an educational program for the designated grade level and career technical subject area using the current designated course of study.  
\*To serve as an integral part of the school system facilitating instruction and career opportunities for students.

**REPORTS TO:** Principal, Director Career Technical Education

**QUALIFICATIONS:** Applicant must hold an active Alabama license in registered nursing, paramedical, or allied health area (athletic trainer, occupational therapist, physical therapist, physician, physician assistant, respiratory therapist, etc.)

1. Completion of all state requirements to gain teacher certification.
2. Passing score on the AECTP Basic Skills Assessment
3. Must have a minimum of **TWO** years work experience and a minimum of **ONE** year in caring for geriatric/adult patients/long-term care.
4. Ability to develop and implement curriculum and programming specific to the needs of students at the designated grade level(s) and in the designated content area(s)/subject(s).
5. Effective interpersonal skills, with an emphasis on communication and collaboration with a wide variety of people and groups.
6. Ability to use technology to communicate, to plan and provide instruction, to facilitate student learning, to manage data, and to produce/submit required reports, correspondence, and/or financial information.
7. Physical strength, mobility, dexterity, stamina, and acuity to perform job responsibilities.
8. Ability to be punctual and in regular attendance.
9. Such alternatives to the above qualifications as the Board may require.

**PERFORMANCE RESPONSIBILITIES AND ESSENTIAL FUNCTIONS:**

1. Demonstrates support for the school system and its vision, goals and priorities.
2. Demonstrates knowledge and understanding of career technical education in the subject/field/cluster assigned.
3. Utilizes technology to plan and provide instruction and facilitates student learning.
4. Creates or selects long-range instructional plans based on a review of system and state curriculum priorities, student profiles and instructional priorities.
5. Defines goals and objectives for long-range instructional, departmental, and daily lesson plans.
6. Sequences content and activities appropriately; paces lessons and instruction to encourage student achievement.
7. Instructs students in the use, care, maintenance, and safe operation of program equipment and tools in the assigned field of instruction.
8. Maintains contact with business/industry community to keep abreast of job entry requirements, current technology and practices in the designated content field, and for student referrals and placements.
9. Develops, implements, and revises instructional plans and lessons according to Business and Industry Certification (BIC) standards.
10. Establishes and maintains a learning environment in which students are actively engaged in the learning process.

11. Provides instruction in workplace skills (e.g. punctuality, interpersonal relationships, leadership, problem-solving, ethics, and good work habits).
12. Establishes a Health Science Advisory Committee following Business Industry Certification guidelines to determine program needs and to maintain positive business/industry relationships and partnerships.
13. Interprets and uses data (including but not limited to standardized and other test results) for instructional planning and program evaluation.
14. Uses ongoing assessment, traditional and alternative, to monitor student progress, to verify that learning is occurring, and to adjust curriculum and instruction.
15. Provides feedback to students about the appropriateness of responses and quality of work with a focus on improving student performance.
16. Administers standardized tests and credentialing assessments in accordance with directions provided, including proctoring and secure handling of materials.
17. Communicates high learning expectations for all students.
18. Engages in continuing improvement of professional knowledge and skills.
19. Supports school improvement initiatives by active participation in school activities, events, ceremonies, services and programs.
20. Attends local, state, and national staff development programs, workshops, and conferences to improve professional performance and knowledge as requested.
21. Maintains confidentiality regarding school/workplace matters in accordance with state and federal law.
22. Demonstrates initiative in identifying potential problems and/or opportunities for improvement in areas of responsibility.
23. Responds to inquiries and requests in a timely and positive manner.
24. Maintains and submits required reports, records, and correspondence in a timely and accurate manner.
25. Properly uses and cares for equipment and material resources of the school system.
26. Adheres to school system rules, administrative procedures, local Board policies, and state, federal, and local laws.
27. Reports absences and takes leave in accordance with Board policies and procedures.
28. Performs any other job-related duties as assigned by Supervisor(s).
29. Serves as the sponsor for an affiliated career and technical education student organization relevant to the program area to integrate leadership skills and to participate in educational and competitive events.
30. Works with guidance personnel in the recruitment of students.
31. Provides related instruction with laboratory, or other occupational experience that is appropriate to the career objectives of the student.
32. Performs other related duties as assigned.

**TERMS OF EMPLOYMENT:** As established by the Board and applicable state law.

**SALARY:** Salary in accordance with Board approved salary schedule

**EVALUATION:** Performance will be evaluated in accordance with the Board's policy on evaluation of personnel.

This job description describes the general nature and level of work performed by employees assigned to this position. It is not intended to be an exhaustive list of all job goals, qualifications, and responsibilities and the employee may be required to perform other related duties as assigned. The Sheffield City Schools Board of Education reserves the right to amend the job description as needed.

